



**Special Education Teacher Overload Form**

**Article 40 of SVEA CBA**

Employee Name: \_\_\_\_\_ Location: \_\_\_\_\_  
 Position/Grade: \_\_\_\_\_ FTE: \_\_\_\_\_  
 Caseload on count day: \_\_\_\_\_ # of students in overload: \_\_\_\_\_

Class size will be calculated on the fifteenth school day of each quarter.

Term:  Quarter 1     Quarter 2     Quarter 3     Quarter 4

Relief Selection—choose one

- \$405.00 per overload student (complete computation below)  
 Number of students in overload \_\_\_\_\_ X \$405 = \_\_\_\_\_ total compensation
- One-half day of planning per overload student (if a teacher selects additional planning time, they will work with the building administrator to arrange when the time will be used)
- 1 hour of paraeducator time per overload student per week
- other remedies as determined by the Principal and teacher(s) and approved by the Superintendent. Describe \_\_\_\_\_  
 \_\_\_\_\_

Caseload triggers

Preschool Extended Day	9 or more
Early Childhood (Preschool)	11 or more per session
Elementary Resource	24 or more
Elementary Specialty or SEBS	9 or more
Middle School Resource	24 or more
Middle School Life Skills	11 or more
High School Resource	26 or more
High School Supported Resource	16 or more
High School Life Skills	11 or more
Transition Learning Center	11 or more

Account Code (enter 4-digit location code)                      2100-27-2132-\_\_\_\_\_ -0400-2000-1

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Services Signature \_\_\_\_\_ Date \_\_\_\_\_

**Completed form to be submitted to Student Services with your caseload roster**

Updated 9/2/2023