

INSTRUCTION

Alternative Learning Experience Courses

Definitions

- A. Alternative Learning Experience (ALE) means a course or, for grades kindergarten through eight, grade-level course work, that is a delivery method of basic education and is:
1. Provided in whole or in part independently from a regular classroom setting or schedule, but may include components of direct instruction;
 2. Supervised, monitored, assessed, evaluated, and documented by a certificated teacher employed or contracted by the school district; and
 3. Provided in accordance with a written student-learning plan that is implemented pursuant to the district's policy and [Chapter 392-550 WAC](#).
- B. Online courses are courses or grade-level coursework where:
1. More than half of the course content is delivered electronically using the internet or other computer-based methods;
 2. More than half of the teaching is conducted from a remote location through an online course learning management system or other online or electronic tools;
 3. A certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and
 4. Students have access to the teacher synchronously, asynchronously, or both.
- C. Remote course means an alternative learning experience course or course work that is not an online course where the written student-learning plan for the course does not include a requirement for in-person instructional contact time.
- D. Site-based course means an alternative learning experience course or course work that is not an online course where the written student-learning plan for the course includes a requirement for in-person instructional contact time.

Student Eligibility and Enrollment

- A. ALE courses shall be available to all students including students with disabilities in grades k-12.
- B. Families must be notified of the difference between ALE and home-based instruction prior to enrollment.
- C. Students enrolling in an ALE must have a Written Student Learning Plan (WSLP) as defined in [Chapter 392-550 WAC](#).

- D. The district shall use reliable methods to ensure students are doing their own work, which may include proctoring examinations or projects.

Student Performance

- A. Students participating in ALE course will be evaluated monthly by a certificated instructional staff, or, for students whose WSLP includes only online classes, school-based support staff, to track student progress toward completion and to establish whether an intervention plan should be developed, in accordance with [Chapter 392-550 WAC](#).
- B. The methods for determining satisfactory progress shall be outlined in the WSLP and may include:
 1. Progress grades;
 2. Assignment completion rates;
 3. Non-academic factors such as attendance, attitude, and behavior; and
 4. Local school expectations.

Student Responsibilities

Students enrolled in an ALE program must meet the contact requirements defined in [Chapter 392-550 WAC](#).

Verification of Student Work

The district will use reliable methods to verify students are doing their own work. These include, but are not limited to:

1. Proctored examinations;
2. Proctored projects;
3. In-person presentations; or
4. Real-time presentations using videoconference technology.

Program Evaluation

The district will periodically evaluate its program in a manner designed to objectively measure its effectiveness.

Annual Reporting

The district will report annually to the Office of Superintendent of Public Instruction (OSPI) on the Alternative Learning Experience programs and courses offered. The report shall include student headcount; full-time equivalent enrollment claimed for basic education funding; the ratio of certificated instructional staff to full-time equivalent ALE students; and identify ALE students receiving instruction under contract.

Documentation

The district will retain the appropriate records for audit purposes. Documents shall include Board Policy; annual reports to the Board and to OSPI; student learning plans; student progress reviews and evaluations; student enrollment detail; and signed parent or guardian enrollment forms.