APPROVED 6/2/23

FACILITIES SUBCOMMITTEE MINUTES

Gilroy Unified School District
7810 Arroyo Circle, Gilroy, CA 95020 and via Zoom teleconference
9 a.m. Friday, May 5, 2023

PRESENT

Debbie Flores	James Pace	Marissa Van Patten
Mark Good	Linda Piceno	Matt Woolman
Paul Nadeau	Anna O'Connor	
Alvaro Meza	Aurelio Rodriguez	

MEETING CALLED TO ORDER: 9:15 a.m.

1.

ITEM
A. Time certain: 10 a.m. Nalani Battaglia re: fridge/freezer for Luigi ES
MINUTES • The district has received $1.7M in grant money for equipment, training, etc. One use of the money would be to upgrade Luigi's kitchen, especially an aging fridge/freezer that is housed in the parking lot. • The new appliance would move to an existing storage space next to the kitchen. The parking lot would gain another spot from where the old appliance is housed now. • The recommendation is to look at a smaller new freezer. • Dr. Flores: The kitchen at Las Animas ES, which is one of the schools serving the highest number of meals in the district, needs more equipment, specifically another freezer. Dr. Flores requests a walk-through of the site to access these needs. • The recommendation is to look at a smaller new freezer. • Next steps: The committee approves moving forward with a plan for Luigi. Paul will set up a walk-through of Las Animas.
B. Approval of minutes: April 14, 2023
MINUTES • Dr. Flores made the motion to approve. Alvaro seconded. • All approved.

2. FACILITIES & NEW CONSTRUCTION (PAUL NADEAU)

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. ADA parking lot paint out	Luigi ES	Compass Engineering Contractors Inc.	$7,100	General Fund
MINUTES • This has to be done as part of the playground project.				

- The spaces have to be reconfigured so the lines are at a 90-degree angle, as per law. One space will be lost.
- Alvaro requests that one of the staff painters be present.
- Next steps: This will go to the board for approval.

B. New door hardware / locksets **INFORMATION ONLY**	Gilroy Prep School	Wilco, Inc.	N/A	N/A

MINUTES

- Gilroy Prep has changed locks so that GUSD staff cannot access the site. GUSD has to re-key the school to put it back into the district system.
- In addition, during this process, GUSD staff found about 25 doors that are not up to code. They do not have "Columbine locks," which allow for doors to be locked from inside. The cost may be $800-$1,000 per door.
- Mark: Does the current facilities contract allow for shared cost with GPS?
- Alvaro: GUSD will ask for repayment for the cost of labor to re-key these doors. GUSD will supply the hardware.
- Next steps: Paul will bring quotes to the committee for consideration.

C. Staff patio furniture	South Valley MS	School Outfitters	$3,753.66	Measure E

MINUTES

- Part of the South Valley MS modernization.
- Next steps: The committee approves this purchase.

D. New exercise equipment	South Valley MS	Perform Better	$55,770.69	Measure E

MINUTES

- Part of the South Valley MS modernization.
- Provides all equipment for gym, except for pegboard. Includes installation and warranties.
- Next steps: This will go to the board for approval.

E. New competition wrestling mat	South Valley MS	Dollamur	$13,428.67	Measure E

MINUTES

- Part of the South Valley MS modernization.
- The wrestling coach worked with Facilities team to find a mat that is in seven pieces (instead of a one-piece, heavy mat many schools have).
- It will have the South Valley MS logo.
- Next steps: This will go to the board for approval.

F. Trash and recycle cans	South Valley MS	Belson Outdoors	$12,960.43	Measure E

MINUTES

- Part of the South Valley MS modernization.
- These match the items already on campus for phase 1.

• Next steps: This will go to the board for approval.				
G. Washers and dryers	South Valley MS	Home Depot	$3,143.48	Measure E
MINUTES • Part of the South Valley MS modernization. • The P.E. staff will use these to wash P.E. clothes. The life-skills program also uses the appliances in lessons for students. • The committee recommends looking for commercial versions for P.E. program. • Next steps: This will go to the board for approval. The committee approves purchasing two washers and dryers but with direction to source commercial models for the P.E. program. If the price is significantly more, the quote will come to the committee for consideration.				
H. Food Services needs	Luigi Aprea ES	N/A	N/A	Kitchen Infrastructure and Training Grant
MINUTES • See minutes for item 1A.				
I. Emergency power / data hookups	Transportation	GLS Lighting, Inc.	$19,999.34	State matching funds (Fund 35)
MINUTES • This is for the power and data installation in rooms 3 and 4 in the new Transportation building. • Dr. Flores would like the district to consider installing permanent restrooms as a long-term plan. Alvaro has asked Matt and Paul to come up with a plan. • Next steps: This will go the board for approval. Paul and Matt will bring a plan and estimate for permanent restrooms as soon as the next committee meeting.				

3. INFORMATION TECHNOLOGY (MARIBEL GUIZAR)

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Football field sound	Christopher HS Gilroy HS	PCD Sound and Video System Integration	$106,834.25 $ 93,512.23	One-time, Arts, Music, Instructional Materials, Discretionary Block Grant
MINUTES • The sound system at the football stadium at Christopher HS is not working. The stadium sound system at Gilroy HS is close to failing. • Both fields are used to school-wide activities as well as athletics and band. • Winds affect the sound at Christopher HS. Will use existing conduit for Gilroy HS equipment. • The committee like to move forward in phases. The first phase would be this proposal. Then, phase 2 or beyond would address any remaining issues. • Next steps: This will go to the board for approval.				

B. Computer labs – 3	Christopher HS	Dell, Inc.	$839,225.25	CTEIG

MINUTES

- Three computer labs need new devices. Desktops with a dual monitors and laptops.
- The final estimate is $590K (not $839K as originally listed on agenda). This would be funded out of the CTEIG grant, which has $1M that has be spent by the end of 2023.
- This is for the school's computer labs. Students are editing video and running other software in computer courses, especially for the Computer Science Academy.
- The expectation is for these computers to last five years. Warranties are included because of this expected life span.
- Mark would like to see more information about the specifications of the proposed computers.
- Next steps: This will go to the board for approval. Maribel will send more details about the plan to Mark.

4. ALVARO MEZA'S ITEMS

ITEM	SITE	VENDOR	COST	FUNDING SOURCE
A. Facilities MOU	Gilroy Prep School	N/A	N/A	N/A

MINUTES

- GUSD and GPS attorneys have been working on drafting this MOU. Three main components that are being worked out:
  - The term of the agreement is being worked out because GPS needs a MOU with a long term to qualify for the large grant to which it has applied. GUSD would like to include an "out clause."
  - GPS wanted to drop the $130K+ admin fee in exchange for taking on deferred maintenance. GUSD staff is concerned the maintenance will not be up to the district standard.
  - GPS are seeking additional classroom space because it is required to offer TK. The school is also asking for additional field space. GPS would like to fund new portables out of the grant.
- Mark recommends additional language to set parameters for financial default by the charter school. Linda would like to see presentations about GPS finances and academics return to the board. Paul and Alvaro will meet with Navigator leadership soon and will mention these items.
- Next steps: Alvaro will continue to work on this MOU with Navigator leadership.

MEETING ADJOURNED: 10:45 a.m.

NEXT MEETING: 9 A.M. FRIDAY, June 2, 2023