



## 2023-24 Safety and Security Committee Meeting

Tuesday, August 8, 2023

I. Call to order

Keith Chapman, Executive Director of Emergency Operations called to order the regular meeting of the Crandall ISD Safety & Security Committee at 8:30 AM on August 8, 2023 at the Crandall ISD Administration Training Room

II. Roll Call

The following members were present for the meeting:

Debbie Lawrence	CHS Campus Security
Shawn Cooke	CHS Campus Security
Sergio Hernandez	CMS Campus Security
Mike Michalski	CHS Campus Security
Stephanie Smith	Martin Elementary
Justin Strain	CISD Board of Trustees
Amy Barber	CISD Board of Trustees
Susana Rogers	Martin Elementary, Parent
Amanda Hebisen	CISD Police, Committee Secretary, Wilson ES Parent
Billy Taylor	CISD Chief of Police
Tiffani Followwell	Kaufman County Emergency Operations
Adam Holden	City of Crandall Council Member
Amanda Roberts	CISD Director Communications, CMS Parent
Carl Sheller	Crandall Fire Department Assistant Chief
Larry Settles	Combine Fire Department Chief
Kristi Craft	Wilson Elementary Teacher
AJ Murry	CISD Superintendent
Christy Starrett	CISD Chief of Operations
Paul Ayers	Kaufman County Fire Marshal
Scott Stewart	CISD Executive Director Transportation

III. Action Items

a. 2023-24 Proposed Drill Schedule

- i. Evacuation (Fire) (10) one each month with 10 instructional days
- ii. Evacuation/Relocation (1) one during the year
- iii. Secure (2) one each semester
- iv. Shelter (2) one each semester
- v. Hold (2) one each semester
- vi. Lockdown (3) one each semester, on before school starts

b. Motion 2. None opposed.



#### IV. Information Items

##### a. Emergency Operation Annual Review

Texas School Safety Center is requesting the following for this year's annual review. All committee members received a copy prior to the meeting. Tiffani Followwell indicated that Adam Langford is no longer the contact for Careflite, she further indicated that Jeremy Hatcher should be added. She will provide contact information. Discussed make up of annexes and appendices as well as their purposes.

- i. Basic Plan (reviewed annually to ensure updates complete)
- ii. Hazardous Material Annex (first review requested)
- iii. Severe Weather Plan (first review requested)

##### b. Simple Security Training

New training initiative regarding security short videos. These new videos are 5 minutes or less and cover the district's emergency protocols and other basic security information. Videos are available for staff, parents, and students.

##### c. Informacast Emergency App

The communication app will continue to be used as it was in the previous year. The app will be expanded to announce any emergency via the campus phones (audio & text) and the campus public address system. Working with Kaufman County Emergency Dispatch to provide alerts so they can dispatch support in a more timely manner.

##### d. Avigilon Cameras

System updates at several campuses, some were just a refresh of old cameras others were full replacement. Wilson, Martin and the Freshman Center are still underway and waiting on technology contractors to complete switch upgrades.

##### e. Nyquist Public Address System

All district systems are being updated due to the existing systems no longer being manufactured. Bond funds are paying for upgrades and allowed all to be purchased at one time with a 40% savings from the manufacturer. Deployment to be complete by the end of the first semester. Benefits include campus access and alert functionality.

##### f. Software House Access Control

Upgrades being done to refresh old systems and hardware on old doors. Most updates to be done by October with some door hardware being done by the end of the first semester.



- g. Intrusion Alarm Systems with Alarm.com  
New systems being deployed to enhance asset protect. Additional benefits include door prop alarms, panic buttons and staff access to receive alerts to improve campus safety. Installs underway with a proposed completion of November 2023.
  - h. Silent Knight Fire Alarm Systems  
Upgrades underway on several of the district older fire alarm panels that are no longer manufactured. New panels are voice evac that provide a backup means of communication in a power outage. Installs underway at Martin, Wilson, Trunk Street Buildings and Raynes. The high school will be done with the campus addition.
- V. Open Discussion
- a. Clear Bag Policy  
New policy requiring clear bags for all CISD ticketed events. Communication blast underway to the community and staff. Additional signs being purchased to be posted at district facilities. Additional considerations for training of gate staff and personnel to ensure no issues at events. Campus administrators and district athletics have been discussing the procedures.
  - b. Commissioner's Rules  
New semi-annual maintenance audits required by the commissioner. Audits being done by the Maintenance and Technology teams. These checks include the following:
    - i. Functional Window Audits
    - ii. First Responder Master Key Audits
    - iii. Functional Exterior Door Audits
    - iv. Fence Audits
    - v. Informacast Audits
    - vi. 911 Audits
  - c. District Door Audits (Exterior/Interior)  
External and internal audits discussed. The district results for 22-23 were 98.1% for external and 97.9% for internal. A new award was created by Eric Covington, CISD Security Specialist called the Fortress Award. The first year winner of the award was Dietz elementary and now principals are bragging about how they will win this school year.
  - d. Actively Monitor Doors  
New rules require doors to be actively monitored by having an adult at the door if it is unlocked or propped open. No exceptions to this rule so principals are assigning staff to monitor arrivals, dismissals, class changes, practices and performances.



- e. Silent Panic Alert  
New silent panic alert technology requirement passed by the legislature was discussed. Actual language of Senate Bill 838 was read and discussed if it was talking about 911 or a panic button. CISD will review guidance from TEA with the goal of deploying something the next summer (2024)
- f. Intrusion Detection Audits  
Regional Service Center Intruder Detection Audits will continue in the coming school year as required by House Bill 3. The district did well in the previous year with no exterior doors found open (100%) and only 1 interior door found for 99.7% during the previous year. The correction process includes holding a staff training, sharing findings with the security committee and with the board of trustees. The final step is certifying all steps are done to the Texas School Safety Center.
- g. Additional Oversight  
The state will also conduct audits of additional items to ensure the district is in compliance with all state safety and security mandates. These audits will happen a minimum of every 4 years but may be done more frequently.
- h. Reunification Exercise  
The district leadership team did a reunification exercise with the District Administration Reunification Team (DAR TEAM), along with several administrators and paras acting as students. The exercise went well but did cause stress because our role players were doing a good job of playing their part. In the end all students were reunified but there were some items identified that need improvement.
- i. New Website Floorplan Access  
The district has posted critical floorplans on the website with password access for all first responder agencies in the area. The maps include all critical shutoffs and systems as well as basic maps posted in the front of each campus. Finally, shelter and evacuation floorplans were posted at all campuses along with SRP posters in all hallways near intersections.
- j. Weapon on every campus  
Chief Taylor shared that the district has the minimum officers needed to comply with the law. The Board and administration did a good job ensuring there were enough officers prior to the mandates that were put in place this year,

VI. Adjournment by Keith Chapman at 9:33 AM