



Request for Proposal
North Scott Community School District
Handheld Radios 2023 - SLFRF School Safety Improvement
Grant

Prepared by: Aaron Schwartz

September 5, 2023

Proposals Due

September 21, 2023

1.1 Purpose and Scope

The purpose of the Request for Proposal (RFP) is to solicit from vendors proposals new handheld radios and programming for our school buildings in the North Scott Community School District (The District). General information about the District can be found on the District's website at <http://www.north-scott.k12.ia.us> The district is planning on upgrading its existing Motorola handheld radios with a newer model to replace non-functioning and non-serviceable models as well as fix programming issues. *This project will be directed, in part, by our SLFRF School Safety Improvements Grant.*

A copy of this Request for Proposal (RFP) may be obtained from the District's web site at www.north-scott.k12.ia.us/district/notice-to-bidders.

1.2 Services Requested

- 70 Handheld Radios
- District Wide programming of all radios

1.3 Evaluation Process

The evaluation will be performed by the District Safety Coordinator and appropriate safety and technology staff for the services proposed. The evaluators will consider how well the vendor's proposed solution meets the needs and criteria set forth in the fair and competitive bidding process using the below matrix. It is important that bids be clear and complete so that the evaluators can adequately understand all aspects of the proposal. Evaluation results are confidential and the property of The District. Failure to supply SPIN, proof of current Form 473 is grounds for proposal disqualification.

The proposals will be evaluated on the following scale as per E-Rate recommendations:

Number	Factor	Points
1	The cost of products and services, including unit prices, shipping charges, engineering support.	5
2	Proposal Preparation, thoroughness and responsiveness to this RFP	4
3	Vendor's experience, timeliness of warranty returns, based upon performance record and availability of sufficient high quality vendor personnel with the required skills and experience meeting the needs of NSCSD concerning this project.	3
4	The extent to which the vendor's proposed solution fulfills NSCSD's stated requirements as set out in this RFP.	3
	Total Points Possible	15

1.4 Schedule

Hard copy and email responses and related material must be delivered / received by September 21, 2023, 2 PM CST, as specified in the RFP. Late responses will be rejected at the sole discretion of the North Scott Community School District.

An approximate schedule for selection is as follows:

Issue RFP / Publish to the District Website / Form 470 filed	09/05/2023
Deadline for Questions	09/13/2023
Question answered on website	09/14/2023
Proposals Due	09/21/2023 by 2 PM CST
Bid Opening / Tentative Vendor Selection	09/22/2023
Final School Board Approval	09/25/2023
First day equipment may be delivered	10/01/2023
Equipment expected before	02/01/2024

1.5 Deadline for Questions

Questions with regard to the RFP must be asked via email. Official answers will be emailed to all proposing vendors. In order to make information available to all proposing vendors, no questions will be answered past September 13, 2023 as stated in schedule in Section 1.4. Questions will be answered by September 14, 2023.

1.6 RFP Submission

Please submit one (1) hard copy of the proposal, in its entirety to 200 E. Iowa Street and email a copy to the contact and address below no later than 2 PM CST on September 21, 2023.

Aaron Schwartz
North Scott Community School District
251 S. Iowa Street
Eldridge, Iowa 52748
aaron.schwartz@north-scott.k12.ia.us
Attn: Handheld Radio Proposal 2023

1.7 Proposal Validity Period

Submission of the proposal will signify the vendor's agreement that their proposal and the content thereof are valid for 180 days following the submission deadline and will become part of the contract that is negotiated between the District and the successful vendor. This time is required for response for our SLFRF School Safety Improvement Grant.

1.8 Vendor Communication

Upon release of this RFP, all vendor communications concerning the overall RFP should be directed to the District Safety Coordinator listed below. Unauthorized contact regarding this RFP with District employees will not help.

Vendors should rely only on written, faxed, or emailed statements issued by the District Safety Coordinator

Aaron Schwartz

200 S 1st Street

Eldridge, Iowa 52748

Office: 563-285-3277

Fax: 866-966-6636

Email: aaron.schwartz@north-scott.k12.ia.us

1.9 Right of Selection/Rejection - Waiver of Informalities or Irregularities

The District reserves the right to reject any or all proposals, to waive any minor informalities or irregularities contained in any proposal, and to accept any proposal deemed to be in the best interest of the District. Selection of a vendor solution shall not be construed as an award of contract, but as a commencement of contract negotiation, including but not limited to the contract price proposed.

1.10 Compensation

No payment of any kind will be provided to the submitting vendor, or parties they represent, for obtaining any of the information solicited. Procurement of all equipment and services will be in accordance with subsequent contractual action.

1.11 Commitments

All quotes should be submitted initially on the most complete basis and with the most favorable financial terms available. The selected vendor's proposal may, at the North Scott Community School District's option, be made part of the final purchase contract and all representations in the vendor's proposal may be considered commitments to supply the system as described.

1.12 Contract Award and Execution

The District reserves the right to make an award without further discussion of the proposal submitted. Therefore, the proposal should be initially submitted on the most favorable terms the vendors can offer. It is understood that the proposal will become a part of the official file on this matter without obligation to the District. The general conditions and specifications of the RFP and the successful vendor's response, as amended by agreements between the District and the vendor, will become part of the contract documents. Additionally, the District will verify vendor representations that appear in the proposal. Failure of the vendor's products to meet the mandatory specifications may result in elimination of the vendor from competition or in contract cancellation or termination. The vendor selected as the apparently successful vendor will be expected to enter into a contract with the District on terms similar to those presented in the copy of the District's standard Professional Services Agreement. If the selected vendor fails to sign and return the contract within ten (10) business days of delivery of the final contract, the District may elect to cancel the award and award the contract to the next-highest-ranked vendor. No cost chargeable to the proposed contract may be incurred before the vendor has received a fully executed contract.

1.13 Payment Terms and Conditions

The proposal must contain a fee schedule that includes line items for equipment, software, professional services, warranties, project management, and installation and training fees. Shipping is to be included on all quotes where required, NSCSD prefers that bulk items be palletized and shipped freight.

1.14 Robo or Spam Bids

Robo-bids and bids sent as SPAM without regard to products and services listed on the Form 470 and/or the RFP will be disqualified and will not be evaluated. District reserves the right to cancel this request for bids and to reject all related proposals.

2. Handheld Radios and Programming

The following or the functional equivalent are the products we wish to purchase. The District reserves the right to determine whether alternate products are equivalent.

A Motorola MOTOTRBO Linked Capacity Plus radio system consisting of:

- Two SLR 8000 UHF1 repeaters at Site One with 5-year warranty
 - All duplexers, preselectors, antennas and cabling for install site on roof, roughly 100 ft from the interior installation site of the repeaters
 - Installation of repeaters to occur in existing network cabinet
- Removal of two existing XPR 8300 repeaters
- One license upgrade on an existing SLR 5700 UHF1 repeater at Site Two to allow for Linked
- Capacity Plus operation
- All proper waterproofing and grounding materials
- All associated labor costs for initial programming and installation of all materials

Portable radios:

- 70 XPR 3500e UHF radios with Linked Capacity Plus license, and 5-year warranty
- All associated labor costs for initial programming and implementation of portables to be used at each school building with proper talkgroups, ID structures, and settings

Mobile radios:

- 40 XPR5550e UHF1 40W mobile radios
- 40 Through-mount, 3DB Gain antennas
- All associated labor costs for initial programming and installation in a typical school bus setting

Programming and additional labor:

- Reprogramming of existing radios to work with the new system, estimated at 200 units.
- Any additional labor reasonably expected to implement the system and ensure functionality.

Preference will be given to

- Motorola Safety Reimagined Badged Partner with consideration for future implementation of advanced radio system capabilities.
- Located within a 25-mile radius of North Scott Community School District Administration Building; or be able to respond within a 30-minute window if an emergency need arises.

North Scott Community School District

District Firewall 2023

Proposal Form

This form is to be attached to the requested information in the Request For Proposal Document

We submit the following proposal for North Scott Community Schools:

Vendor: _____

Vendor SPIN: _____

Address: _____

City, State, Zip: _____

Authorized Signature: _____

Contact Email: _____

Phone #: _____ Fax #: _____

Total Cost: _____