



HANOVER COMMUNITY SCHOOL CORPORATION

14525 Wicker Ave. Cedar Lake, IN 46303 | 219-374-3500 | www.hanover.k12.in.us

Hanover Community School Corporation Residency Policy

- The Board of School Trustees has adopted policies regarding proof of residency. The required documentation bearing parent or legal guardian name is provided below:
 - A valid Indiana Driver's license or State ID and vehicle registration;
 - Mortgage papers, current lease agreement, or property tax statement;Two Utilities (2) following are examples:
 - NIPSCO bill
 - Water bill
 - Pay stub
 - Insurance bill – home, medical, auto
 - Telephone / cell phone bill
 - Bank statement
- There will be a definitive date in which all required documentation must be submitted (30 days after the student(s) first day).
- Random selection for 'Corporation Residency Checks' will occur yearly to ensure that families still reside within the Hanover Community School boundaries. At that time, families will be required to submit the same documentation that is listed above. Residency checks may also occur if a family is suspected of moving out of the district.
- The onus of responsibility is with the family. The school district will not provide reminders on required documentation.
- Families that are building a home in the District, must submit proof that they have purchased land and documentation of a completion date and an anticipated move-in date. If a date for taking possession and occupancy exceeds 30 business days, students will not be allowed to attend HCSC.
- If a student is required to withdraw, he/she will remain until the end of the week or the end of the grading period unless there are extenuating circumstances.
- Families of withdrawn students will have one week to enroll their child in the receiving school district, so that the child's educational or physical well-being is not compromised. Failure to do so will result in a call to the Department of Children Services.