

STUDENTS

Earthquake

In the threat of an earthquake, as with other unforeseen events, the district must be prepared to care for students and staff until danger subsides.

Each school principal, in consultation with staff, is required to prepare an emergency plan. The building staff is encouraged to contact the district office and the county emergency service department for technical assistance.

Preparation

The principal and building staff shall be responsible for conducting an annual inspection of the building early in the school year for the purpose of identifying potential hazards in the event of an earthquake. Those hazards that cannot be corrected by building-level personnel will be corrected by district maintenance personnel.

General Responsibilities

The principal must become familiar with the alarm system, all means of egress, and any special features of the facility which might endanger human life. Staff should be appointed and instructed in the general earthquake plan. The building administrator should carry out all communications functions, coordinate post-quake building inspections, and signal re-entry when safety is assured.

Teachers shall see that all members of their respective classes take protective action appropriate to their situations, evacuate classes in an orderly and expeditious manner, maintain order, supervise evacuated students, and insure orderly re-entry when signaled. Monitors may be appointed from the more mature pupils in each class to assist teachers. Monitors should be assigned to substitute for any teacher who may be injured.

The custodian shall assist in the inspection of the facility, including utility conduits, and shut down mechanical/electrical systems as required. Other staff members shall act as searchers, assist in evacuation and care of injured or disabled individuals, help remove hazardous materials and debris, and carry out any additional assigned functions.