

BUCKNER ELEMENTARY SCHOOL COUNCIL POLICY

COMMITTEE SYSTEM

1005

TOPICS

STATEMENT

- a. Standing Committees
Six standing committees shall be formed to make recommendations to the council. The standing committees are: Instructional Practices, School Climate, Curriculum, Evaluation & Professional Development, Student Services, and School Improvement Planning Committee. A written description of the responsibilities and duties of the committees shall be approved by the Council. Council members may serve on standing and ad-hoc committees. Teachers serving on standing committees shall be appointed by the chairperson by August 30 of the school year of their service and approved by the Council. Parents serving on standing committees shall be appointed by the chairperson by September 30 and approved by the Council at the next regularly scheduled meeting. Standing committees shall report to the Council. Committee actions and recommendations shall be advisory and are not binding on the Council.
- b. Ad Hoc Committees
Ad-hoc committees may be formed to help complete specific tasks. Once the task is completed, the committee shall be abolished. Ad hoc committees shall be formed by the chairperson with approval by the council. The size of committees and representation shall be determined by the council.
- c. Chairperson
Standing and Ad-Hoc committees shall select a chairperson and vice chairperson from its membership.
- d. Term
Standing committees shall serve for one year beginning July 1 and ending June 30. Ad-hoc committees shall serve until they are abolished, a period of time not to exceed one year.
- e. Decision Making
All committees shall use consensus as the primary method of making decisions. In the event consensus cannot be reached, the committee shall report to the council the reasons.
- f. Quorum
Two thirds (2/3) of the members of the committee must be present for the committee to make a decision.

Adopted – Buckner Elementary School Council – December 15, 1999

Revised – Buckner Elementary School Council – February 23, 2005

Revised – Buckner Elementary School Council – October 29, 2009