

BUCKNER ELEMENTARY SCHOOL COUNCIL POLICY

DETERMINATION OF USE OF SCHOOL SPACE DURING THE SCHOOL DAY 1007

<u>TOPICS</u>	<u>STATEMENT</u>
a. Determination of use of School Space	Determination of the use of school space shall mean the development of a master plan for the utilization of rooms and instructional areas of the school by classes and activities during the course of the school day determined by the district.
b. Standing Committee	<p>The standing School Climate committee shall be responsible for creating a plan for how the rooms and instructional areas of the school shall be used. The School Climate committee shall present all proposed plans for use of school space or proposed changes in the use of school space to the staff for input.</p> <p>The School Climate committee shall submit the plan for the use of school space to the Council for approval. Upon approval, the committee, with the assistance of the Principal, shall be responsible for disseminating the plan to all staff members. The principal shall assign staff members to specific room assignments.</p> <p>The School Climate committee shall be responsible for reviewing and recommending changes to the plan for the use of school space each spring.</p>
c. Criteria	<p>The criteria to be met in determining the use of school space shall include:</p> <ol style="list-style-type: none">1. Promoting instructional effectiveness to the fullest.2. Reflecting appropriate use of the school building and property.3. Complying with all federal, state, and Board regulations.4. Supporting the school's instructional goals, program, and service concepts.
d. Monitoring	The Council shall monitor the use of school space with assistance from the School Climate committee and make changes whenever necessary to improve the instructional program of the school.