Please note, submitting an Intake Form is not required for event registration.

1. Go to ravenna-hub.com/login. Press “create an account” if you are a new user, otherwise login on the right hand side.

2. If you are a new user, fill out the information and click the green “Create account” button.
3. Add information to your Student Profile (including a recent photo), Family Information, Sibling Information, your student’s Education History, and your student’s Current School. If your student lives in more than one household, press the “+Add parent/guardians living at different addresses” button to add additional information.

Edit Student Profile

Add information to your Student Profile (including a recent photo), Family Information, Sibling Information, your student’s Education History, and your student’s Current School. If your student lives in more than one household, press the “+Add parent/guardians living at different addresses” button to add additional information.

Family Information

Jane Doe

123 fake street Bellevue WA 98008

Does your student have any other parents / guardians living at another address? If yes, click the Add parents / guardians living at different address button.

+ Add parent / guardians living at different address

Sibling Information (optional)

Please list all siblings. If you have an additional applicant student you will have an opportunity to add that student later.

+ Add sibling

Education History

If you do not find your student’s current school in the list, if you are an international applicant or if your student is homeschooled, select the “Add a School” button. Additionally, if this applicant has no formal educational history, you can indicate that below. You can edit this section at any time.

- My student has education history
- My student has no education history
- I prefer to decline answering this question

Current School

Lick-Wilmerding High School

Attend grades – (empty)

Allow school to see that you are applying out

Yes

Would you like to add another school to your student’s education history? If so, please click Add school button.
4. After creating the Student Profile, go to the “School Directory” which is located on the left hand side of the screen.

5. Find Lick-Wilmerding High School by typing it in under “Filter By Name.”

6. Click the green “Apply” button. Select the appropriate “Type of application” and fill in other required information.
7. Under the “Preliminary Steps” look for the step “Submit an Intake Form.” Fill out the Intake Form and press the green “Continue” button at the bottom.

8. Once your Intake Form has been received by our staff, you will see a green check mark next to “Submit an Intake Form.” Please allow our office 48 hours for processing.

Questions?
Call the Admissions Office at 415.337.9990 or email us at admissions@lwhs.org.