

Minutes of the Regular Meeting of the Board of Education of the Clinton Central School District, Oneida County, New York, held on August 15, 2023.

Present:

(Board)

(Administration)

Ms. Erica Shaw, Vice-president  
Dr. Lyndsey Bauer  
Mr. Sam Catterson  
Ms. Rachael Clark  
Mr. Patrick LaVeck  
Ms. Lisa Magnarelli

Mr. Christopher Clancy, Superintendent  
Mr. Joseph Barretta, Assistant Superintendent  
for Business  
Mr. Edward Waskiewicz, Elementary  
Principal  
Ms. Michelle Gabree-Huba, Assistant  
Superintendent for Instruction and Technology  
Ms. Elizabeth Dougherty, Director of Pupil  
Personnel Services

Julia A. Scranton, District Clerk

Absent: Melinda Leising, Board President

1. CALL TO ORDER

Ms. Shaw called the meeting to order at 5:36pm.

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

2. READING OF THE MISSION STATEMENT

Ms. Shaw read the Mission Statement.

4. PUBLIC HEARING

A. 2023-2024 Safety Plan

Mr. Clancy walked Board members through the development process of the 2023-2024 plan which is comprised of four major components: Purpose, Prevention, Response Preparedness and Recovery. New this year is the requirement to include pandemic planning and remote instruction plans. The District Safety Team, led by then Director of Athletics, Safety and Wellness Ed Waskiewicz, met on two occasions to review and update as needed. As required, the proposed plan was posted on the website for 30 days, inviting feedback from the community. Subsequently, confidential building safety plans will be developed and shared with law enforcement. Thank you to committee members for their hard work.

(Due to technology issues, the order of the meeting was modified.)

5. INFORMATION-REPORTS-PROPOSAL/SUPERINTENDENT & STAFF

A. Superintendent's Report

SPO/SRO Update

Mr. Clancy reported that extensive research revealed that the only agency able to provide the District with law enforcement SPO coverage is the Oneida County Sheriff's Department. A contract is in

process and two officers have been identified to share the high/middle school position. A public hearing prior to contract approval is required. The hope is to complete the process at the August 31 meeting.

#### Mascot Naming Update

Mr. Clancy reported that, since the June meeting, the steering committee has met twice. Information from the community gathered by committee members broadened the list of possibilities to Comets, Coyotes, Wildcats, Colts, Wolves, Wolverines, Terrapins, and Revolution giving consideration to relevance to school identity, uniqueness, appropriateness, meaningful symbolism, positive connotations, flexibility, integration, consistency with branding. The next meeting will occur on August 22 where a community voting process will be established. Hopefully, the announcement can be integrated into Homecoming weekend.

#### New Website Update

For the last several months, BOCES Communications has been transitioning our eight year old unsupported website to a new, updated version. Hopefully, it will be launched before the start of the school year. Information will be shared via ParentSquare.

#### Staffing Update

Due to a retirement and internal teacher movement, a vacancy in the high school Learning Center has occurred. Mr. Clancy is recommending that it be filled by a teacher assistant since the duties and responsibilities align more closely with those of a TA. The Board was in agreement, and the vacancy will be posted and filled.

#### Capital Project Update

Mr. Clancy reported that we are nearing the end of the design phase of the Capital Project and will soon be submitting plans to the NYS Education Department for review. One portion of the project, the replacement of the remaining two boilers in the middle school, has been accelerated with bid opening taking place on August 29 and Board approval on August 31.

#### Athletics

In June, 17 members of the CCS football team graduated precipitating the decision to pursue an 8 man program. However, as of today, despite solicitation efforts, only 13 student have registered for the team when at least 18 are needed. The District is looking for solutions since two members of the Class of 2024 desire to play football in their final year.

### 6. PUBLIC COMMENT

No one wished to speak.

### 7. STANDING RESOLUTIONS (CONSENT AGENDA)

A motion was made by Ms. Magnarelli, seconded by Mr. Catterson, and carried (6, 0) to combine items 7A through 7O.

A motion was made by Dr. Bauer, seconded by Ms. Clark, and carried (6, 0) to approve items 7A through 7O.

- A. Agenda and Any Additions to the Agenda for August 15, 2023
- B. Minutes from the Reorganizational and Regular Meeting held on July 11, 2023
- C. Minutes form the Special Meeting held on August 2, 2023
- D. Internal Claims Auditor Report
- E. Summary Treasurer's Report for June 2023
- F. Summary Treasurer's Report for July 2023
- G. Treasurer's Report for June 2023
- H. Treasurer's Report for July 2023
- I. Executive Summary for June 2023
- J. Executive Summary for July 2023
- K. Revenues/expenditures by Month for June
- L. Revenues/expenditures by Month for July 2023
- M. Extra-classroom Treasurer's Report for June 2023
- N. Committee on Preschool Special Education (CPSE) and Committee on Special Education (CSE) Report:

|                            |   |
|----------------------------|---|
| Program Review             | 0 |
| Annual Review              | 0 |
| Re-evaluation (Triennial)  | 0 |
| Administrative Transfer    | 0 |
| Preschool                  | 5 |
| New Referral               | 0 |
| 504 Review                 | 0 |
| 504 Referral               | 0 |
| Amendment w/o Meeting Held | 2 |

- O. Updated List of Substitute and Supervisory Personnel

## 8. NEW BUSINESS

A motion was made by Mr. Catterson, seconded by Ms. Magnarelli, and carried (6. 0) to approve the following resolution:

- A. BE IT RESOLVED that, upon the recommendation of the Superintendent, in accordance with Board Policy #6150, the attached 2022-2023 line item budget transfers be approved.

Mr. Barretta clarified that these items are year-end transfers to close the books for 2022-2023 school year.

A motion was made by Dr. Bauer, seconded by Mr. LaVeck, and carried (6. 0) to approve the following resolution:

**B. BE IT RESOLVED**, that the Board of Education approve the following tax collection resolution:  
**RESOLUTION**

To the collectors of the Clinton Central School District, Towns of Kirkland, Paris, Westmoreland, Marshall, Whitestown, New Hartford, Vernon, County of Oneida, New York State:

You are hereby commanded:

1. To give notice and start collection on September 1, 2023, in accordance with the provision of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on September 30, 2023 without penalty and November 1, 2023 with penalty.
3. To collect taxes in the total sum of \$16,685,277 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omission in accordance with the provision of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection statement of taxes due on property on tax bill forms provided by the School District in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons, the sum listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties (5 percent for Whitestown and New Hartford) to all taxes collected during the second month of the tax collection.
7. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total tax levy, the total amounts collected and total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law,

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the members of the Board of Education. The warrant shall expire on

the date stated unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 308, subdivision 2 of the Real Property Tax Law.

WHEREAS, the Board of Education has been authorized by the voters at the Budget Referendum of May 17, 2022 to raise for the current budget of 2023-2024, a sum not to exceed \$30,777,153.

THEREFORE, BE IT RESOLVED, that the Board of Education fixes the equalized tax rates by towns and confirm the extension of the taxes as they appear on the attached described tax roll.

AND BE IT HEREBY DIRECTED, that the tax warrant of this Board of Education, duly signed, shall be affixed to the attached described tax rolls authorizing the collection of said taxes to begin September 1, 2023 and end November 1, 2023, giving the tax warrant an effective period of 60 days for the Towns of Kirkland, Westmoreland, Paris, Marshall, Vernon, New Hartford and Whitestown, at the expiration of which time the tax collectors shall make an accounting in writing to the Board of Education.

AND IT IS FURTHER DIRECTED, that the delinquent tax penalties shall be fixed as follows: First month free period, Second month interest of 2 percent added (5 percent for Whitestown and New Hartford).

A motion was made by Ms. Magnarelli, seconded by Ms. Clark, and carried (6. 0) to approve the following resolution:

- C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the agreement between the Clinton Central School District and Developmental Therapy Associates for providing occupational and physical therapy services for the 2023-2024 school year, be approved.

A motion was made by Dr. Bauer, seconded by Ms. Magnarelli, and carried (6. 0) to approve the following resolution:

- D. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the contract between the Clinton Central School District and the Clinton Arena to use the facility for interscholastic hockey games and hockey practice for the Boys Varsity Ice Hockey 2023-2024 season, at a cost of \$25,000 be approved.

Mr. Clancy said the 9% increase was due to renovation costs being passed down to users. Mr. Barretta confirmed that the typical annual increase has closer to 2% over the past 10 years. Options are scarce.

#### 9. OTHER

A motion was made by Mr. Catterson, seconded by Ms. Magnarelli, and carried (6. 0) to approve the following resolution:

- A. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the 2023-2024 School Safety Plan, be approved.

#### 10. PERSONNEL

A motion was made by Ms. Magnarelli, seconded by Mr. Catterson, and carried (6. 0) to combine items 10A through 10G.

A motion was made by Dr. Bauer, seconded by Ms. Magnarelli, and carried (6. 0) to approve items 10A through 10G.

- A. BE IT ESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Jill Huggins to the position of long-term substitute elementary teacher, in the elementary tenure area, to

be compensated at step 2MA in accordance with the current CTA agreement, beginning on or about October 6, 2023 through April 26, 2024, be approved.

- B. BE IT RESOLVED that, upon the recommendation of the Superintendent, the following temporary appointment to assist with the Summer School Program beginning July 11, 2023 through August 3, 2023, to be funded through a donation from the CCSD Foundation, be approved.

Theresa Chesebro      Grade 6 Teacher

- C. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following co-curricular appointments for the 2023-2024 school year, to be compensated in accordance with Article 15 of the CTA contract, be approved:

|                 |                                       |
|-----------------|---------------------------------------|
| Jaime Abel      | Junior National Honor Society Advisor |
| John Krause     | High School Musical Pit Pianist       |
| Richard Ferrone | Elementary School Yearbook Co-advisor |
| Kelly Speicher  | Elementary School Yearbook Co-advisor |

- D. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the following coaching appointments for the 2023-2024 school year, pending team formation, to be compensated in accordance with Article 14 of the CTA contract or other agreements/understandings between the District and CTA, be approved.

|                |  |
|----------------|--|
| Lindsay Hayduk | Girls Varsity Lacrosse Volunteer       |
| Brian McIntosh | Intramural Fitness Center Coach (Fall) |

- E. BE IT RESOLVED that, upon the recommendation of the Interim Superintendent of Schools, the appointment of the following teachers to the position of Teacher Mentor Coordinators for the 2023-2024 school year, at a stipend as indicated, in accordance with Article 27 of the current CTA agreement, be approved.

|                 |        |
|-----------------|--------|
| Kelly Landry    | \$1000 |
| Nicole Goodelle | \$1000 |

- F. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Dolores Bach to the part-time civil service position of school monitor beginning September 1, 2023, at an hourly wage of \$14.20, in accordance with the current CSEA agreement, be approved.

- G. BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the appointment of Christina Sheldrick to the part-time civil service position of school monitor beginning September 1, 2023, at an hourly wage of \$14.20, in accordance with the current CSEA agreement, be approved.

#### 10. QUESTIONS BY THE BOARD OF EDUCATION

Mr. Clancy informed the Board that he was contacted by a parent whose daughter would like to participate in New Hartford's gymnastics program. Both the New Hartford AD and coach are willing to allow one player to join as an incomplete team for one year. A specific process is required involving both Districts' Board approval. The Board discussed the equity and potential repercussions of the process, and gave their support. Approval will be requested at the August 31 meeting.

#### 11. EXECUTIVE SESSION AND ADJOURNMENT

A motion was made by Ms. Magnarelli, seconded by Dr. Bauer and carried (6, 0) to go into executive session to discuss proposed, pending or current litigation; collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law); the medical, financial, credit or employment history of a particular person(s) or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The time was 6:53pm.

A motion was made by Ms. Magnarelli, seconded by Ms. Clark and carried (6, 0) to return to regular session. The time was 8:21pm.

A motion was made by Ms. Clark, seconded by Dr. Bauer, and a=carried (6, 0) to adjourn the meeting. The time was 8:22pm.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Julia A. Scranton".

Julia A. Scranton  
District Clerk