



Estes Park School District R-3 Board of Education Work Session

Admin Conference Room

1605 Brodie Avenue, Estes Park, CO 80517

[ZOOM LINK](#) | Meeting ID: 805 178 0517 | Password: EPSD

June 13, 2023 @ 8:30 a.m.

Estes Park School District R-3 E5 Statement:

Excellent Educational Experience for Every Student, Every Day!

Board of Education:

Stacy Ferree, President
Ava Kendall, Vice President
John Davis, Secretary/Treasurer
Eric Adams, Director
Jason Cushner, Director

Superintendent:

Ruby Bode

Secretary to the Board:

Erin Copeland

Mission:

The mission of the Estes Park School District R-3 is to meet the needs of the Whole Child.

We will prepare all learners to excel as citizens in a diverse and technological society, through a curriculum that meets our Ends and supports our Global Outcomes.

Vision: E⁵



1. CALL TO ORDER: 8:30 a.m.

Pledge of Allegiance
Roll Call
Approval/Changes to the Agenda

2. DISCUSSION ITEMS

1. MS/HS Language Arts & Math Curriculum and Spanish K-12 Curriculum
2. Preliminary Budget Update
3. SWAP Budget and Contract Update
4. Student Board Representative applications
 - i. Policy JIB
5. Upcoming Board Meeting Schedule
6. Annual Report of District Evaluation Process
7. JICDE: Bullying Prevention & Education Policy Revisited
8. Policy type: Ends Policies
9. Handbooks: Admin, Classified and MOU
10. DEO Election Document
11. JLCDC & JLCDC-R: Medically Necessary Treatment in School Settings
12. EL 5: Compensation & Benefits
13. EL 6: Budgeting
14. EL 7: Financial Administration
15. Policy AD: School District Mission
16. GP-7 Committee Structure

3. UPCOMING MEETINGS

1. Upcoming Meetings
 - i. Board Meeting: June 26 , 2023
 - ii. No Meetings in July
 - iii. Work session: August 15, 2023

4. ADJOURNMENT

*As per policy, public participation is not available during board work sessions.



Estes Park School District R-3 Board of Education Regular Meeting

170 MacGregor Avenue | Estes Park, CO 80517
[ZOOM LINK](#) | Meeting ID: 805 178 0517 | Password: EPSD

June 26, 2023 @ 6:15 p.m.

Estes Park School District R-3 E5 Statement:

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Vision: E⁵



1. CALL TO ORDER: 6:15pm

Pledge of Allegiance
Roll Call
Approval/Changes to the Agenda
Public Participation

2. DISCUSSION ITEMS

1. Superintendent Report
2. Board Reports

3. CONSENT AGENDA

1. Approval of Meeting Minutes:
[May 2023 Meeting Minutes](#)
2. Approval of June 2023 Personnel List
3. Approval of Classified Handbook
4. Approval of Administrator's Handbook
5. Approval of 2023-2024 MOU
6. [Approval of No-Interest Loan Resolution](#)
7. [Approval of the FY22-23 Budget Appropriation](#)
8. [Approval of the FY23-24 Preliminary Budget Appropriation](#)
9. [Approval of SWAP Contract](#)
10. Approval of Colorado Model of Evaluation (RANDA)
11. [Approval of 2023-2024 Board Meeting Schedule](#)
12. [Approval of EL-5: Compensation & Benefits](#)
13. [Approval of EL-6: Budgeting](#)
14. [Approval of EL-7: Financial Administration](#)
15. [Resolution for the Appointment of the Designated Election Official \(DE0\) - Erin Copeland](#)
16. [Notice of Intent to Participate in the Coordinated Election on November 7, 2023](#)
17. [Resolution to Participate in the Healthy Meals Program](#)
18. [Approval for the Consolidated ESEA Application for 2024](#)

4. ACTION ITEMS

1. [JICA Student Dress Code - Second Reading](#)
2. [JLCDC](#) and [JLCDC-R](#): Medically Necessary Treatment in School Settings - Second Reading
3. [JICDE](#), [JICDE E-1](#), [JICDE E-2](#) Bullying Prevention and Education, Bullying Report Form, Bullying Investigation Form - First Reading
4. [AD School District Mission - First Reading](#)
5. Approval of High School Math Curriculum, 3 years
6. Approval of Middle and High School Language Arts, 6 years
7. Approval of PK - 6th Grade Spanish, Spanish 1 - AP Spanish - 6 year
8. [Policy Type: Ends Policies updated Policy Type: Student and District Goals](#)

5. [UPCOMING MEETINGS](#)

1. No Meetings in July
2. August 15, 2023: Work Session 8:30 am
3. August 28, 2023: Regular Meeting 6:15 pm

6. ADJOURNMENT

Estes Park School District R-3: June 2023 Meeting Minutes

Work Session: June 13, 2023 @ 8:30 a.m.

1605 Brodie Avenue, Estes Park, CO 80517

School Board:

Stacy Ferree, President
Ava Kendall, Vice President
John Davis, Secretary/Treasurer
Eric Adams, Director
Jason Cushner, Director

Administration:

Ruby Bode
Carmen Williams
Brian Lund

1. CALL TO ORDER: 8:32 a.m.

Pledge of Allegiance: The Board led the Pledge of Allegiance.

Roll Call: President Stacy Ferree, Vice President Ava Kendall, Secretary/Treasurer John Davis (left at 11:26 am), Directors Eric Adams (arrived at 8:38 am) and Jason Cushner were present.

Approval/Changes to the Agenda: Motion to approve the agenda was made by Jason Cushner, seconded by Ava Kendall, all members voted "aye" through a roll call vote.

2. DISCUSSION ITEMS

1. MS/HS Language Arts & Math Curriculum and Spanish K-12 Curriculum: Carmen Williams presented an overview of the timeline, goals, and process of curriculum adoption.
 - Middle School - Imagine Learning (EL) Education (6 year adoption)
 - High School - HMH Into Literature (6 year adoption)
 - Glenn Case presented: PK - 6 Carnegie Learning: Symtalk and 7th - 12th Spanish I - AP Spanish: Vista Higher Learning (6 year adoption)
 - High School math (we did a one year pilot) McGraw Hill's Reveal Math - will continue for a 3 year implementation.
 - District will begin Social Studies adoption process next year.
 - [Full presentation](#)
2. Preliminary Budget Update: Brian Lund reviewed the 2022-2023 Final Budget, Interest-Free Loan Program, and 2023-2024 Preliminary Budget. A resolution will be presented at the next meeting for enrollment in the Healthy Meals for All Program. Suggestion was made to pre-pay the 1 to 1 iPads costs from the FY22-23 budget (instead of from the FY23-24) by increasing a transfer to Capital. [Folder linked to full report](#)
3. SWAP Budget and Contract update: Stacy Ferree received and signed the contract from the State. Marsha Weaver will continue to oversee the program.
4. Student Board Representative applications:

- Policy JIB Ruby Bode reviewed the application process and shared the names of the current applicants. We will hold interviews this summer. The Council came up with the selection process and felt strongly that students be sophomore through seniors. Ruby would like to take the students on the Council to the December CASB conference. Suggestion was made to have a half day retreat / orientation with the Board and Council in August. We will schedule interviews over the summer with the applicants.
- 5. Upcoming Board Meeting Schedule
- 6. Annual Report of District Evaluation Process: Ruby Bode updated the Board. This does need to be approved each year. A couple of changes need to be made on the document to reflect three rubric levels, including Dibels, and new cut scores. [Full document](#)
- 7. JICDE: Bullying Prevention & Education Policy Revisiting (adopted this policy last April due to legislation that was passed. We need to include the investigation and report forms. In addition, principals are in the process of creating a bullying response manual. A more detailed definition of bullying was presented.
- 8. Policy type: Ends Policies: Stacy Ferree updated to match up with our three major focus areas and goals outlined in the strategic plan so that we have everything aligned. Suggestion was made to update the name to reflect: Policy type: Student & District Goals (with our Ends being the IK Graduation Policy). The Student & District Goals document would be revisited each year.
- 9. Handbooks: Administrator, Classified and MOU - Board reviews each year; no changes to Classified; already reviewed MOU; one update to the Administrator handbook non-contract days based on the current calendar work days (from 31 to 30).
- 10. Designated Election Official (DEO) Document: A resolution will be made at the next meeting naming Erin Copeland as the Designated Election Official. Board will also need to make a motion in June that we will be participating in the November election.
- 11. JLCDC & JLCDC-R: Medically Necessary Treatment in School Settings: First reading was made at the May regular meeting. A concern was mentioned about parent approval; in further review JLCDC-R specifically states that it requires parent signatures. We will make a minor change when we have our second reading at the next regular meeting.
- 12. EL - 5: Compensation & Benefits: Ruby Bode reports compliance. [Full report](#)
- 13. EL - 6: Budgeting: Ruby Bode reports compliance. [Full report](#)
- 14. EL - 7: Financial Administration: Ruby Bode reports compliance. [Full report](#)
- 15. Policy AD: School District Mission: Stacy Ferree explained that we need to update this policy to align with the new strategic plan.
- 16. GP - 7 Committee Structure: Jason Cushner reflected on the year's ESAC, MSAC, and HSAC meetings, best it has ever been. Principals engaged in

two-way communication, purposeful discussions, and followed up from previous meetings. DAAC set up more in a presentation format. Suggestion is to add a line to the policy so that all our committees have more of a two-way communication format. DAAC is community run so different from building committees since they are run by principals. DAAC also is given direction from the state as well. DAAC really does focus more on checking progress, making it separate from SAC. Possible change could be made specifically to SAC through a subheading. Jason Cushner and Ava Kendall to bring a proposal of the change to the next meeting for a first reading.

3. UPCOMING MEETINGS

1. Upcoming Meetings
 - Board Meeting: June 26, 2023
 - No Meetings in July
 - Work session: August 15, 2023

4. ADJOURNMENT

Eric Adams motioned to adjourn the meeting, Jason Cushner seconded, meeting adjourned at 11:56 a.m.

Regular Meeting: June 26, 2023 @ 6:15 p.m.

Estes Park Town Hall, 170 MacGregor Ave. Estes Park, CO

School Board:

Stacy Ferree, President
Ava Kendall, Vice President
John Davis, Secretary/Treasurer
Eric Adams, Director
Jason Cushner, Director

Administration:

Ruby Bode

1. CALL TO ORDER: 6:15pm

Pledge of Allegiance: The Board led the Pledge of Allegiance
Roll Call: President Stacy Ferree, Vice President Ava Kendall, Secretary/Treasurer John Davis, and Director Jason Cushner were present.
Director Eric Adams joined the meeting at 6:40pm.

Approval/Changes to the Agenda: Motion to approve the agenda was made by Jason Cushner, Ava Kendall seconded, all board members voted “aye” through a roll call vote.

Public Participation: none

2. DISCUSSION ITEMS

1. Superintendent Report - Ruby Bode

- Busy in June wrapping up the school year, reporting due, summer school
- Received some of our early reporting: special education equity report status top of the line 100%; received high cost allocation and will be refunded \$45,000
- Federal summer food program runs all summer and feeds anyone under 18 and under, pick up lunch between 12pm - 1pm.
- Summer school is wrapping up this week; we piloted the Zearn program which is a statewide program that we intend to use over the school year; once students have accounts this is a program accessible from home as well as in the classroom.
- Several concrete repair projects are underway which will finish at the end of July.
- June 6 - 8 the Administrative Team spent time planning for the next school year and aligned many practices; including response to behavior, bullying behavior, absenteeism, positive behavior support systems, teacher evaluations and more.
- Welcome back inaugural event August 18th; event for families and staff to meet teachers, support staff, principals, district leadership, superintendent, and board members.
- Worked on action plan for strategic plan and laying out our goals - will share with you in August
- Working on a program called P-Teach to increase the pathway to teachers for adults and high school students. Looking for a part-time staff member to run this program.
- Near Peer Program - partnering with CSU to bring a trainer to Estes Park to train students as mentors
- Consolidated application in the board packet overview a lot of the money paid FTE for reading intervention - federal funding title I, II, III and IV.
- Ficus trees are growing out of their space and need to be trimmed. In addition, they are infected with a fungus and will eventually need to be removed. We will need to decide what to do with this space and will ask students and families in the fall.
- Still have positions to fill in the district, most of which are special service positions (two school counselors, district nurse, paraprofessional support bilingual and special education)
- We know we have a lot of improvements and are using July to plan. Thank you all for helping us identify the work and we are excited to share with you in August what we have planned.

2. Board Reports

- Jason Cushner: No report at this time

- John Davis: No report at this time
- Stacy Ferree: No report at this time
- Ava Kendall: No report at this time

3. CONSENT AGENDA

Motion to approve the consent agenda made by John Davis, seconded by Jason Cushner, all members voted “aye” through a roll call vote.

1. Approval of Meeting Minutes:
May 2023 Meeting Minutes
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12. Approval of EL-5: Compensation & Benefits
13. Approval of EL-6: Budgeting
14. Approval of EL-7: Financial Administration
15. Resolution for the Appointment of the Designated Election Official (DEO) - Erin Copeland
16. Notice of Intent to Participate in the Coordinated Election on November 7, 2023
17. Resolution to Participate in the Healthy Meals Program
18. Approval for the Consolidated ESEA Application for 2024

4. ACTION ITEMS

1. JICA: Student Dress Code - Second Reading
 - Ruby Bode commented that the principals are aware of the changes - no major concerns

Motion to approve JICA: Student Dress Code second reading made by Jason Cushner, seconded by John Davis, all members voted “aye” through a roll call vote.

2. JLCDC and JLCDC-R: Medically Necessary Treatment in School Settings - Second Reading

Motion to approve JLCDC and JLCDC-R: Medically Necessary Treatment in School Settings second reading made by Jason Cushner, seconded by John Davis, all members voted “aye” through a roll call vote.

3. JICDE, JICDE E-1, JICDE E-2 Bullying Prevention and Education, Bullying Report Form, Bullying Investigation Form - First Reading
 - Stacy Ferree commented that we have always had a bullying policy, adding the report and investigation forms; Ruby Bode noted that the principals are

excited to have the updated policy and alignment of practices through the schools.

Motion to approve JICDE, JICDE E-1, JICDE E-2: Bullying Prevention and Education, Bullying Report Form, Bullying Investigation Form first reading made by Jason Cushner, seconded by Ava Kendall, all members voted "aye" through a roll call vote.

4. AD School District Mission - First Reading
 - Stacy Ferree noted that the changes here align with our new strategic plan.

Motion to approve AD School District Mission first reading made by Ava Kendall, seconded by Jason Cushner, all members voted "aye" through a roll call vote.

5. Approval of High School Math Curriculum, 3 years
 - Jason Cushner commented that the three year commitment is wise at this time due to current transitions in the math department.

Motion to approve the High School Math Curriculum for 3 years made by Jason Cushner, seconded by John Davis, all members voted "aye" through a roll call vote.

6. Approval of Middle and High School Language Arts, 6 years
 - Exciting new curriculum; thank you to all those who researched the curriculums

Motion to approve Middle and High School Language Arts for 6 years made by Jason Cushner, seconded by John Davis, all members voted "aye" through a roll call vote.

7. Approval of PK - 6th Grade Spanish, Spanish 1 - AP Spanish - 6 year
 - Exciting new curriculum starting with Preschool going through 12th grade, thank you to all those who researched the curriculums.

Motion to approve PK - 6th grade Spanish, Spanish 1 - AP Spanish for a 6 year adoption made by Jason Cushner, seconded by John Davis, all members voted "aye" through a roll call vote.

8. Policy Type: Ends Policies updated Policy Type: Student and District Goals - First Reading
 - The change aligns with our strategic plan

Motion to approve Policy Type: Ends Policies updated Policy Type: Student and District Goals first reading made by Jason Cushner, seconded by John Davis, all members voted "aye" through a roll call vote.

5. UPCOMING MEETINGS

1. No Meetings in July
2. August 15, 2023: Work Session 8:30 am
3. August 28, 2023: Regular Meeting 6:15 pm

6. ADJOURNMENT

Motion to adjourn was made by Ava Kendall, John Davis seconded, meeting adjourned at 6:42 pm.



Stacy Ferrec, Board President



Erin Copeland, Secretary to the Board