



Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

November 14, 2017
6:00 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2017 - 2018

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Thomas Moe
Sheila Montoya
Ken Winslow

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. What's Right in Mapleton
6. Board Business/Organizational Session
 - 6.1 Certification of Election Results
 - 6.2 Oath of Office
 - 6.3 Election of Board Officers
 - 6.4 Resolution to Authorize Use of Facsimile Signatures
 - 6.5 Confidentiality Compliance Affidavit
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of October 24, 2017, Board Meeting minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1. Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2. Finance Report October, 2017, Policy DIC – Ms. Martinez
11. Focus: Student Achievement
 - 11.1 Student Enrollment Report, Policy CBA/CBC – Mr. Fuller
12. Focus: Communication
 - 12.1 Draft Audit Report, Policy DIE – Ms. Martinez
13. Focus: Community Involvement
 - 13.1 CAAC Update, Policy BDF – Mr. Crawford
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Discussion/Remarks
18. Next Meeting Notification – Tuesday, December 12, 2017
19. Adjournment

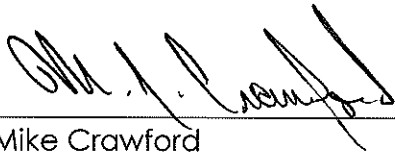
Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

CERTIFICATE OF ELECTION OF SCHOOL DIRECTORS
BY ACCLAMATION

THIS IS TO CERTIFY that the candidates Stephen Donnell, Thomas Moe and Sheila Montoya were duly elected by acclamation to fill the office of school director for Adams County School District No. 1 (Mapleton Public Schools), State of Colorado, for a term of four years, beginning on the 14th day of November, 2017, and ending at the Board of Education organizational meeting in November 2021.

DATED this 14th day of November, 2017.

A handwritten signature in black ink, appearing to read "Mike Crawford", written over a horizontal line.

Mike Crawford
Designated Election Official
Mapleton Public Schools

**BOARD OF EDUCATION
Mapleton Public Schools**

November 14, 2017

AUTHORIZING USE OF FACSIMILE SIGNATURE

WHEREAS, _____ has been duly appointed as Treasurer and _____ as Assistant Treasurer of the Board of Education of Mapleton Public Schools at an organizational meeting of the Board held on November 14, 2017; and

WHEREAS, _____ has been duly appointed as Secretary of the Board and Jayna Burtner as Secretary to the Board of Education of Mapleton Public Schools at an organizational meeting of the Board held on November 14, 2017; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education, acting under the authority of C.R.S. 22-32-121 does hereby authorize and approve the use of a facsimile signature for _____ as Treasurer of the Board of Education of Mapleton Public Schools under the terms of the Consent to Use Facsimile Signature; and

BE IT FURTHER RESOLVED that the Board of Education does hereby authorize Shae Martinez, Chief Financial Officer, to affix the facsimile signature of the Board Treasurer to warrants, orders, or checks issued in the conduct of the official fiscal business of Mapleton Public Schools and to negotiate and implement financial transactions of the District; and

BE IT FURTHER RESOLVED that the administration of the School District is directed to purchase a surety bond in an amount prescribed by law for the Treasurer, Secretary, and Secretary to the Board of Education of Mapleton Public Schools

MAPLETON PUBLIC SCHOOLS

ATTEST:

President, Board of Education

Secretary, Board of Education

STATE OF COLORADO)
) ss.
COUNTY OF ADAMS)

CONFIDENTIALITY COMPLIANCE AFFIDAVIT

I, _____, personally appearing before the undersigned attesting officer duly authorized to administer oaths, and after first being duly sworn, do state and affirm the following:

1. I am a member of the Board of Education (“Board”) of Mapleton Public Schools, Adams County School District 1 (“District”).

3. I understand that from time-to-time the Board at a public meeting may convene in an executive session devoted to matters covered within the specific provisions of the Colorado Open Meetings Act, C.R.S. § 24-6-402. I acknowledge that I am aware of and will comply with the confidentiality requirements and restrictions applicable to executive sessions of the Board as described in section C.R.S. § 24-6-402.

4. I will comply with these confidentiality requirements and restrictions of C.R.S. § 24-6-402 regardless of whether I participate in the executive session of the Board in person or electronically in accordance with any applicable Board policy adopted pursuant to C.R.S. § 22-32-108(7).

Signature: _____

Date: _____

Subscribed and sworn to before me this 14th day of November, 2017, by _____.

WITNESS my hand and official seal.

My commission expires:_____.

[SEAL]

Notary Public

This affidavit shall be filed and stored with the District’s official minutes of Board meetings and other Board documents.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, October 24, 2017, at the Administration Building.

2.0 ROLL CALL

| | |
|-------------------------------------|---------|
| Cindy Croisant – Vice President | Present |
| Steve Donnell – Secretary | Present |
| Tom Moe - Asst. Secretary/Treasurer | Present |
| Sheila Montoya – Treasurer | Absent |
| Ken Winslow – President | Present |

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Croisant, seconded by Mr. Moe, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, and Mr. Winslow
Motion carried: 4-0

5.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer said that What's Right in Mapleton would feature students from Mapleton Early College. She introduced freshman, Miguel Masteche, and senior, Shaian Gutierrez, to share why they selected MEC and how their school is helping them achieve their dreams. Ms. Setzer also thanked the Director, Robin Graham, and the Instructional Guide, Donna Speirs, for supporting the students.

Miguel shared that he chose MEC because he felt that participating in internships was a great way to communicate with the outside world. He said that this would help him later with job and career opportunities. Miguel said that he is happy that he chose MEC and would encourage others to attend the school. Shaian said that the ability to earn an Associate's degree strongly influenced her decision to attend MEC. She praised her advisors for encouraging her to take college level courses and supporting her through those classes. Shaian's desire is to be the Valedictorian of her class and MEC is helping her reach that goal.

Mr. Donnell said that Miguel did a super job and asked Shaian about her 5th year. He said that it was very positive to hear the students share their experiences with this program.

Mr. Winslow thanked the students for speaking to the Board and sharing their love for their school.

RECESS 6:10 p.m., reconvened at 6:12 p.m.

6.0 PUBLIC PARTICIPATION

Bonnie Graham Reed, 8609 Ingalls Circle, Arvada, CO 80003, shared her concerns regarding the plans by US Fish and Wildlife to open the Rocky Flats National Wildlife Refuge next year to the public. She said that she believes there is potential for plutonium exposure, especially for children. She encouraged the District to pass a resolution to ban future field trips to this site.

Marian Whitney, 7650 Teller Road, Arvada, CO 80003, shared with the Board that as a member of the group, Rocky Flats Right to Know, she does not believe that we should trust that the Refuge will be safe for children. She also encouraged the Board to adopt a resolution banning future field trips to this site.

Christopher Allred, Longmont, CO, showed the Board maps of the proposed trails in the Rocky Flats National Wildlife Refuge and maps showing plutonium activity in surface soil in the same vicinity. He said that other Districts had addressed this situation by banning all field trips to this site. He encouraged the Board to consider passing a resolution to protect students.

Brittany Gutermuth, 1595 Sumac Avenue, Boulder, CO 80304, also shared her concerns regarding the opening of the Rocky Flats National Wildlife Refuge to the public in 2018. She said that the boundaries of the Refuge are surrounding the Superfund site and will put the public at risk for plutonium exposure. She encouraged the Board to pass a resolution banning all field trips to this site.

Mr. Winslow thanked those who addressed the Board for sharing their concerns.

7.0 APPROVAL OF MINUTES

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to approve the minutes as stated on the Board Agenda dated October 24, 2017: 7.1 Board Meeting minutes of September 26, 2017 and 7.2 Study Session minutes of October 10, 2017.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, and Mr. Winslow
Motion carried: 4-0

8.0 REPORT OF THE SECRETARY

None

9.0 CONSENT AGENDA

MOTION: By Ms. Croisant, seconded by Mr. Moe, to approve Agenda items 9.1 Personnel Action; 9.2 Finance Report for September, 2017; and 9.3 Policy changes, as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, and Mr. Winslow
Motion carried: 4-0

10.0 FOCUS: STUDENT ACHIEVEMENT

10.1 Senior Leadership Lock-In

Mrs. Allenbach requested approval for an overnight lock-in at the MEC/MESA building on the Skyview Campus for the 12th grade Senior Leadership Team. The lock-in will take place on the evening of Friday, November 17, 2017.

MOTION: By Mr. Donnell, seconded by Mr. Moe, to approve the Senior Leadership Lock-In request as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, and Mr. Winslow
Motion carried: 4-0

11.0 FOCUS: COMMUNICATION

11.1 American Education Week

Ms. Allenbach asked that the Board support November 13-17, 2017, as American Education Week as follows:

WHEREAS, observing the annual observance of American Education Week gives us an opportunity to celebrate public education and honor individuals who are making a difference in ensuring every child receives a quality education. Public schools are the backbone of our nation, providing young people with the tools to maintain our country's precious values of freedom, civility, and equality; and

WHEREAS, our public schools give students hope for, and access to, a productive future; and

WHEREAS, public education employees, be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW THEREFORE, The Board of Education of Mapleton Public Schools does hereby proclaim November 13-17, 2017, as American Education Week.

MOTION: By Ms. Croisant, seconded by Mr. Donnell, to support the week of November 13-17, 2017 as the annual observance of American Education Week.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, and Mr. Winslow
Motion carried: 4-0

11.2 1st Quarter FY 2018 Financial Report

Mrs. Martinez said the Board had been provided with a Quarterly Financial Report for the period ending September 30, 2018. She then reviewed details of the 1st Quarter financials covering July through September, 2018, noting:

- 1st Quarter ending financials indicated a higher fund balance and increased pupil count growth, but numbers are not official yet.
- The Insurance Reserve Fund will likely need a budgetary increase during the supplemental budget process. Negotiations for the final departure of Adams 12 are still taking place. The District will continue to monitor the process and update the budget as necessary.
- The District remains focused on directing its resources to helping every student achieve his or her dreams.

MOTION: By Mr. Donnell, seconded by Ms. Croisant, to approve the 1st Quarter Fiscal Year 2018 Financial Report as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, and Mr. Winslow
Motion carried: 4-0

A copy of Mrs. Martinez's report is included with these minutes.

12.0 FOCUS: COMMUNITY INVOLVEMENT

12.1 CAAC Update

Mr. Crawford said that the Construction Accountability Advisory Committee (CAAC) met for their regular monthly meeting on Friday, October 6, 2017. The committee

- Reviewed a draft budget/expenditure report for the 2016 Bond projects.
- Viewed a draft power point and video presentation developed for the Neenan Company regarding the Broadway Building project and provided feedback.
- Received updates on each of the current projects, with particular focus on Midtown and Welby.
- Toured the Welby renovation to view the application of new colors and textures to classrooms and common spaces.

The next meeting will be Friday, November 3, at 11:30 a.m. in the Boardroom.

12.2 DAAC Update

Mr. Fuller said that the District Accountability Advisory Committee (DAAC) met on October 17. He introduced DAAC Chair, Mr. Fred Kerst to present the report. At the October meeting, members were able to:

- Tour the Broadway Building.
- Discuss attendance awareness initiatives with Melissa Johnson, Co-Director of School and Community Engagement.
- Work in small groups to review the four committee responsibilities for which the DAAC was charged by the Board of Education.

Members selected Fred Kerst to serve as the DAAC chair for the 2017-2018 school year. The next meeting will be Tuesday, December 5, 2017 from 4:30-6:30 p.m. in the boardroom.

13.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said agenda items for the October 24, 2017 Board meeting would include the following: a student enrollment report, DAAC update and a construction update.

14.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio thanked the guests who presented during the Public Participation portion for sharing their concerns with the Board.

Ms. Ciancio thanked the Board for attending the ribbon-cutting for the Broadway Administration site and investing their trust in the District to support staff and students.

Ms. Ciancio mentioned that she would be attending a meeting on October 27 with the Rocky Mountain Risk Insurance Group to discuss the exit of District 12 from the Insurance Pool.

15.0 BOARD COMMITTEE UPDATE

Mr. Donnell said that the Mapleton Education Foundation Gala was a remarkable success raising over \$270,000, approximately \$80,000 more than last year.

Ms. Croisant reported that she and Ms. Ciancio had attended the October meeting of the Rocky Mountain Risk. Discussion continued by the group on how to proceed with the anticipated exit of District 12. Ms. Croisant said that since there are only 3 school districts remaining it is very important to attend all meetings.

16.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Croisant thanked the students from MEC for sharing their experiences. She said that it is exciting to see students taking advantage of the 5th year opportunity to earn the Associate's degree. Ms. Croisant also thanked the public comment participants for sharing their concerns with the Board.

Mr. Moe said that as a new Board member, he has been exploring the District. He attended the recent Band concert and said that the students did a great job.

17.0 NEXT MEETING NOTIFICATION

The next Board meeting will be at 6:00 p.m. on Tuesday, November 14, 2017, at the Administration Boardroom.

19.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:48 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Executive Director, Talent Recruitment and Development
DATE: November 9, 2017

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of November 14, 2017.

CLASSIFIED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|----------------------|-------------------------------------|-----------------------|---------------|
| Anaya, Geraldine | Bus Driver/Transportation | 10/30/2017 | New Hire |
| Cha, Khambye | Substitute Preschool Para./District | 11/06/2017 | Re-Hire |
| Horn, Kali | Tutor/York | 10/30/2017 | New Hire |
| Walker, Christian | Bus Driver/Transportation | 10/30/2017 | New Hire |

| <u>RESIGNATIONS/TERM.</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|---------------------------|-----------------------------------|-----------------------|---------------|
| Barrientos, Geneva | Health Paraprofessional/Adventure | 10/30/2017 | Resignation |
| Gomez, Carla | Special Ed. Para./York | 11/10/2017 | Resignation |
| Juarez, Dominga | Nutrition Services Asst./Explore | 11/06/2017 | Termination |

CLASSIFIED REQUESTS

John Griesch, Maintenance Employee in Operations, is requesting a Family Medical Leave of Absence beginning October 12, 2017 through January 12, 2018.

Brenda Lara, Special Education Paraprofessional at GPA, is requesting an intermittent Family Medical Leave of Absence beginning October 30, 2017 through December 20, 2017.

Rhonda Rivera-Harkless, Bus Paraprofessional in Transportation, is requesting an intermittent Family Medical Leave of Absence beginning September 11, 2017 through May 31, 2018.

LICENSED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|----------------------|--------------------------|-----------------------|---------------|
| | No requests at this time | | |

| <u>RESIGNATIONS/TERM.</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|---------------------------|----------------------------|-----------------------|---------------|
| Garnand, Jeffrey | Middle School Math/Achieve | 10/25/2017 | Resignation |
| Marr, Elizabeth | Middle School English/GIA | 11/17/2017 | Resignation |

LICENSED REQUESTS

Alicia Molinaro, Art Teacher at GIA, is requesting an intermittent Family Medical Leave of Absence beginning October 24, 2017 through June 1, 2018.

ADMINISTRATION STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|-----------------------------|---------------------------------|------------------------------|----------------------|
| | No requests at this time | | |

| <u>RESIGNATIONS/TERM.</u> | <u>POSITION/FACILITY</u> | <u>EFFECTIVE DATE</u> | <u>REASON</u> |
|----------------------------------|---------------------------------|------------------------------|----------------------|
| | No requests at this time | | |

ADMINISTRATION REQUESTS

Luis Mella, Assistant Director in Technology, is requesting to retire effective December 29, 2017.

SUBSTITUTE TEACHERS/OTHER ON CALL

| <u>ADDITIONS</u> | <u>DELETIONS</u> |
|--------------------------|-------------------------|
| No requests at this time | |

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

| | Period* <u>Oct 1 - Oct 31</u> | Year to Date** <u>2017-18</u> | Budget*** <u>2017-18</u> |
|--|----------------------------------|----------------------------------|-----------------------------|
| REVENUES | | | |
| Total Local Revenue | 425,492 | 1,280,896 | 26,567,092 |
| Total Intermediate Revenue | 0 | 4,340 | 7,755 |
| Total County Revenue | 0 | 0 | 0 |
| Total State Revenue | 4,450,990 | 18,740,528 | 49,930,341 |
| Total Federal Revenue | 0 | 0 | 0 |
| Total Transfers | (464,129) | (1,670,035) | (3,614,695) |
| Total Loan Revenue | | | |
| Total General Fund Revenue | <u>4,412,353</u> | <u>18,355,729</u> | <u>72,890,493</u> |
| EXPENDITURES | | | |
| Total Salaries | 3,107,591 | 8,546,191 | 39,273,393 |
| Total Benefits | 948,349 | 2,528,001 | 10,651,061 |
| Total Purchased Professional Services | 187,728 | 1,361,945 | 10,171,920 |
| Total Purchased Property Services | 126,619 | 583,935 | 1,360,130 |
| Total Other Purchased Services | 1,473,623 | 3,214,270 | 1,702,724 |
| Supplies & Materials | 292,858 | 2,079,795 | 11,513,382 |
| Property | 27,781 | 299,704 | 551,082 |
| Other Objects | - | 22,758 | (606,438) |
| Other Uses of Funds | 0 | 0 | - |
| Other | | | |
| Total General Fund Expenditures | <u>6,164,550</u> | <u>18,636,597</u> | <u>74,617,254</u> |
| Beginning Fund Balance | | 7,306,777 | |
| Fund Balance Year to Date | | 7,025,909 | |

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2017

*** Based on Adopted FY2017-18 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

| | Percent of <u>2017-18</u> | Prior Year to Date <u>2016-17</u> | Percent of <u>2016-17</u> |
|--|------------------------------|--------------------------------------|------------------------------|
| REVENUES | | | |
| Total Local Revenue | 4.82% | 1,169,449 | 4.40% |
| Total Intermediate Revenue | 55.96% | 4,697 | 60.57% |
| Total County Revenue | 0.00% | 0 | 0.00% |
| Total State Revenue | 37.53% | 18,853,957 | 37.76% |
| Total Federal Revenue | 0.00% | 99,026 | 0.00% |
| Total Transfers | 46.20% | (1,467,473) | 40.60% |
| Total Loan Revenue | 0.00% | 0 | 0.00% |
| Total General Fund Revenue | <u>25.18%</u> | <u>18,659,656</u> | <u>25.60%</u> |
| EXPENDITURES | | | |
| Total Salaries | 21.76% | 7,941,929 | 20.22% |
| Total Benefits | 23.73% | 2,301,663 | 21.61% |
| Total Purchased Professional Services | 13.39% | 1,992,178 | 19.59% |
| Total Purchased Property Services | 42.93% | 681,372 | 50.10% |
| Total Other Purchased Services | 188.77% | 2,966,956 | 174.25% |
| Supplies & Materials | 18.06% | 2,488,966 | 21.62% |
| Property | 54.38% | 116,227 | 21.09% |
| Other Objects | -3.75% | 16,410 | -2.71% |
| Other Uses of Funds | 0.00% | 0 | 0.00% |
| Other | 0.00% | | 0.00% |
| Total General Fund Expenditures | <u>24.98%</u> | <u>18,505,701</u> | <u>24.80%</u> |

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

| | Period* <u>Oct 1 - Oct 31</u> | Year to Date** <u>2017-18</u> | Budget*** <u>2017-18</u> |
|--|----------------------------------|----------------------------------|-----------------------------|
| REVENUES | | | |
| CPP/Preschool Fund | 64,198 | 440,314 | 1,494,895 |
| Governmental Grants Fund | 146,932 | 625,613 | 3,456,893 |
| Capital Reserve Fund | 405,734 | 524,479 | 1,396,000 |
| Insurance Reserve Fund | 3,677 | 733,726 | 730,275 |
| Bond Redemption Fund | 1,593 | 7,552 | 13,003,611 |
| Food Service Fund | 261,846 | 692,971 | 2,573,816 |
| Building Fund | 84,782 | 931,492 | 6,504,158 |
| Total Revenue, Other Funds | <u>968,761</u> | <u>3,956,147</u> | <u>29,159,648</u> |
| EXPENDITURES | | | |
| CPP/Preschool Fund | 131,706 | 288,736 | 1,491,074 |
| Governmental Grants Fund | 183,647 | 475,033 | 3,456,893 |
| Capital Reserve Fund | 461,312 | 2,175,919 | 2,916,867 |
| Insurance Reserve Fund | 7,276 | 733,152 | 729,886 |
| Bond Redemption Fund | - | 400 | 14,394,492 |
| Food Service Fund | 212,106 | 563,841 | 2,965,339 |
| Building Fund | 4,854,355 | 11,817,149 | 65,837,171 |
| Total Expenditures, Other Funds | <u>5,850,402</u> | <u>16,054,230</u> | <u>91,791,722</u> |

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2017

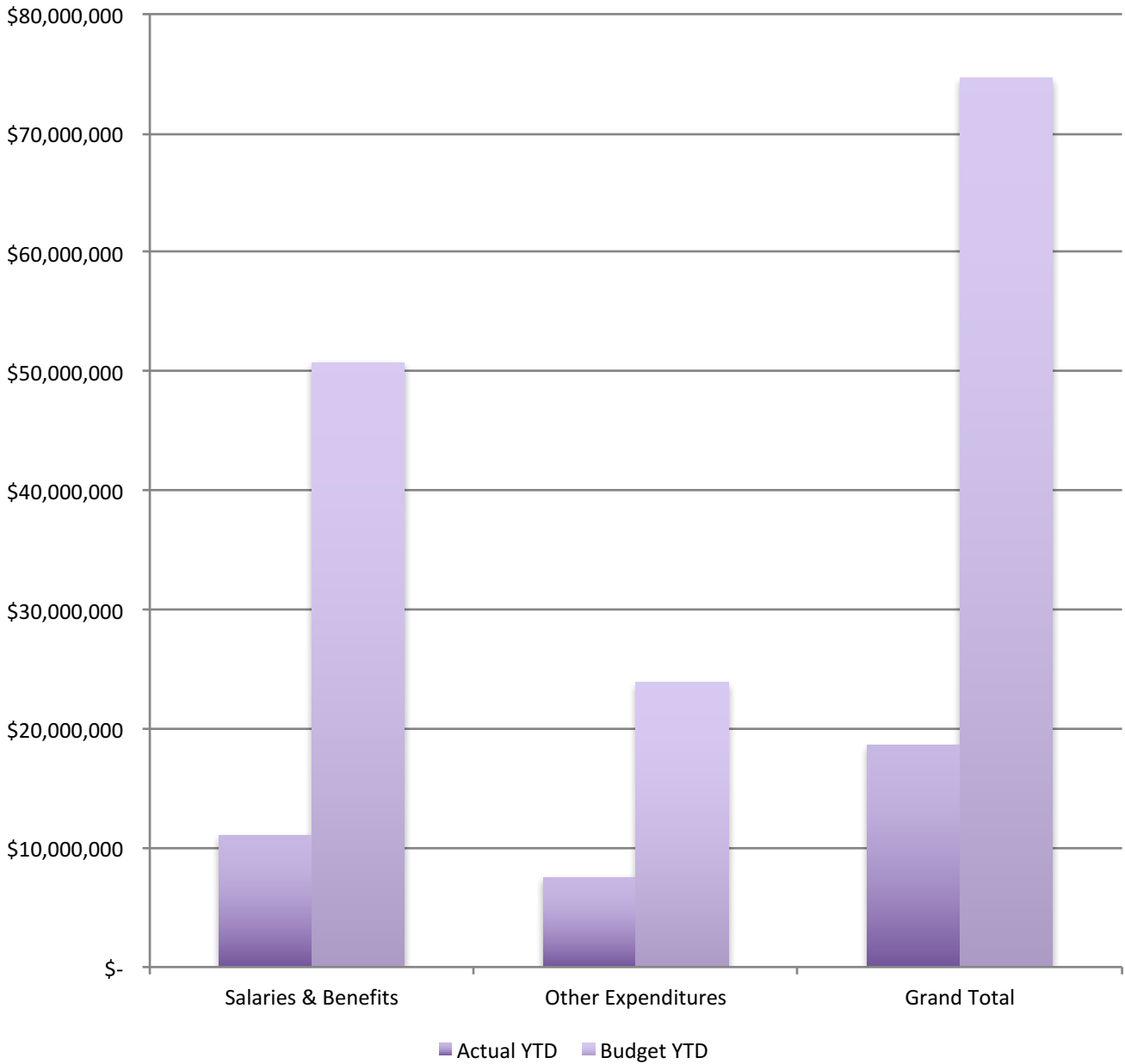
*** Based on Adopted FY2017-18 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

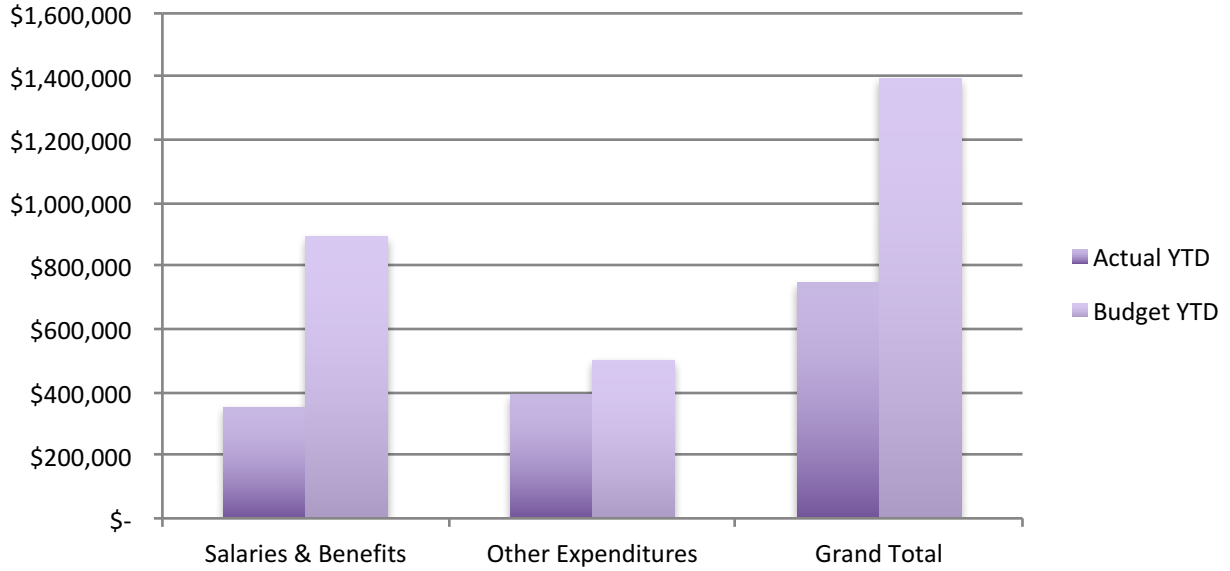
OTHER FUNDS

| | Percent of <u>2017-18</u> | Prior Year to Date <u>2016-17</u> | Percent of <u>2016-17</u> |
|--|------------------------------|--------------------------------------|------------------------------|
| REVENUES | | | |
| CPP/Preschool Fund | 4.29% | 347,563 | 23.25% |
| Governmental Grants Fund | 0.00% | 1,289,251 | 259.91% |
| Capital Reserve Fund | 29.06% | 4,828,138 | 345.86% |
| Insurance Reserve Fund | 0.50% | 580,886 | 79.54% |
| Bond Redemption Fund | 0.01% | 8,249 | 0.06% |
| Food Service Fund | 10.17% | 663,636 | 25.78% |
| Buidling Fund | 0.00% | | 0.00% |
| Total Revenue, Other Funds | <u>13.57%</u> | <u>7,717,723</u> | <u>29.46%</u> |
| EXPENDITURES | | | |
| CPP/Preschool Fund | 19.36% | 254,452 | 17.06% |
| Governmental Grants Fund | 0.00% | 909,970 | 183.45% |
| Capital Reserve Fund | 74.60% | 7,765,659 | 266.23% |
| Insurance Reserve Fund | 100.45% | 589,571 | 80.78% |
| Bond Redemption Fund | 0.00% | 550 | 0.00% |
| Food Service Fund | 19.01% | 498,282 | 16.80% |
| Building Fund | 0.00% | | 0.00% |
| Total Expenditures, Other Funds | <u>17.49%</u> | <u>10,018,483</u> | <u>11.28%</u> |

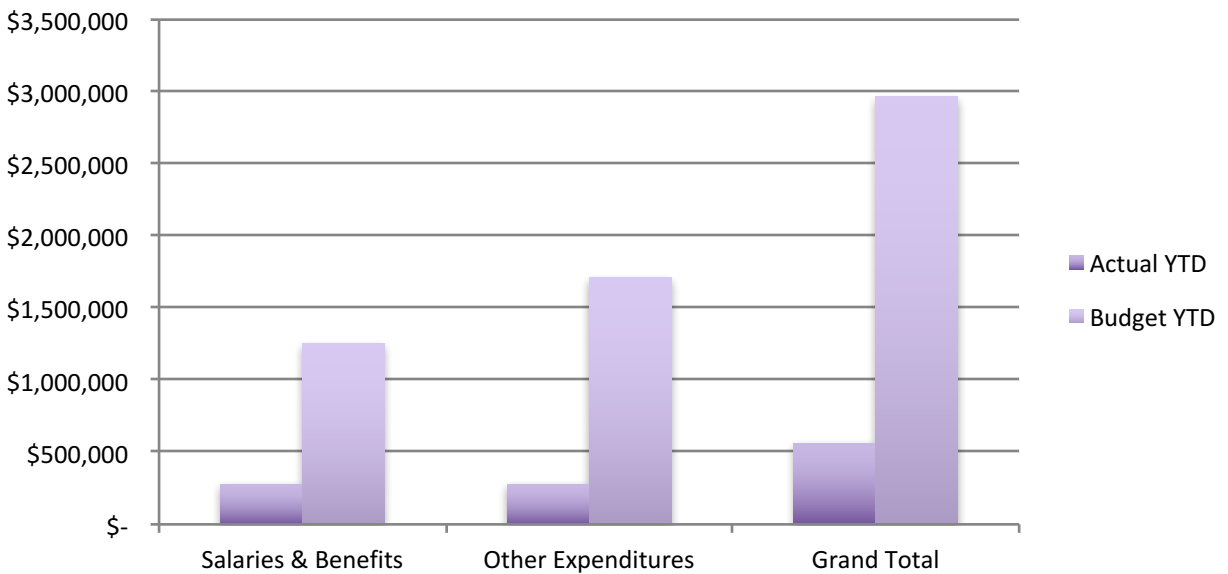
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of October 31, 2017



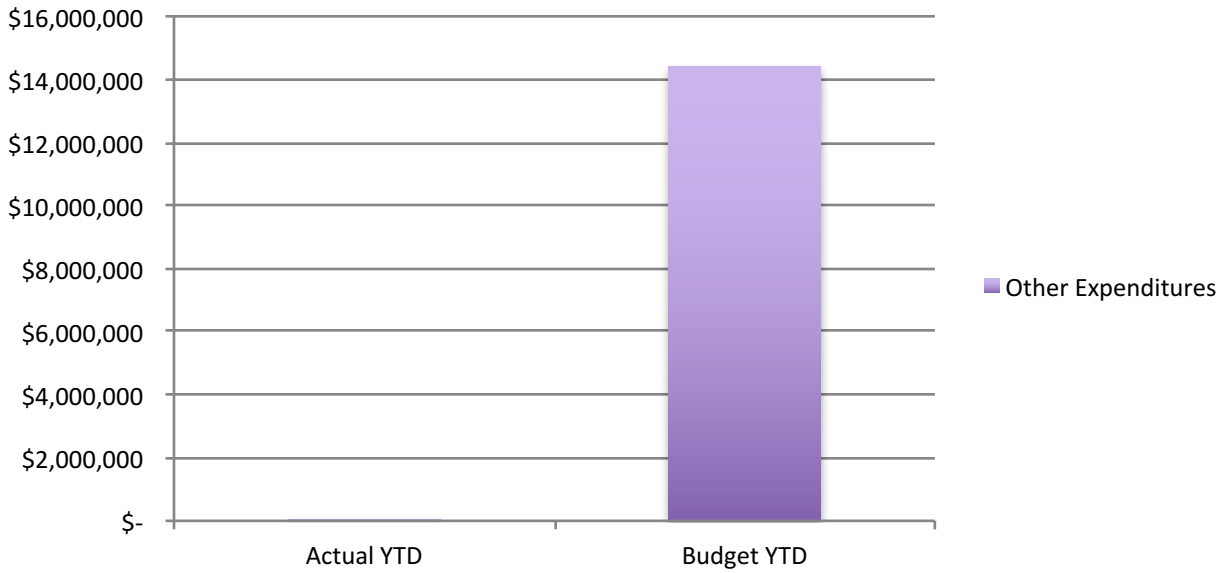
Grants Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)



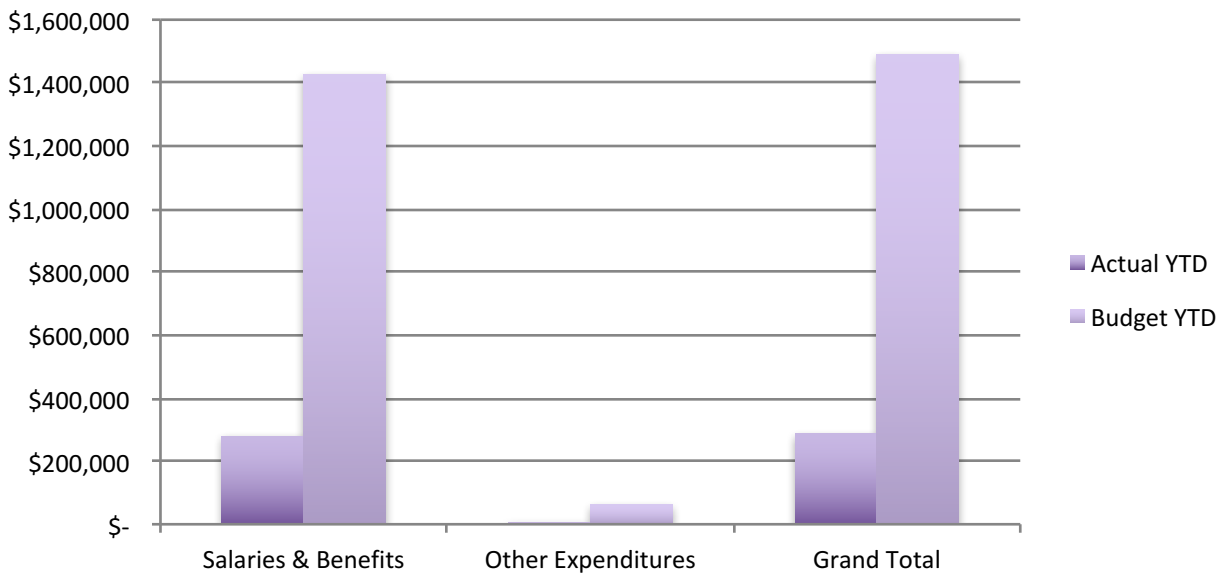
Nutrition Services Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)



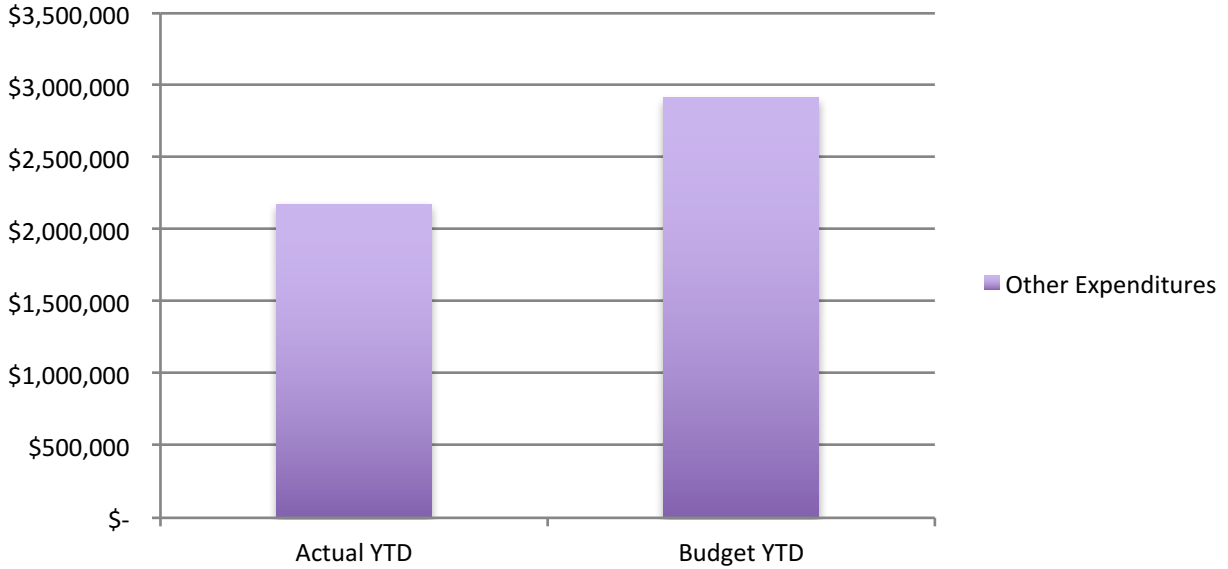
**Bond Redemption Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)**



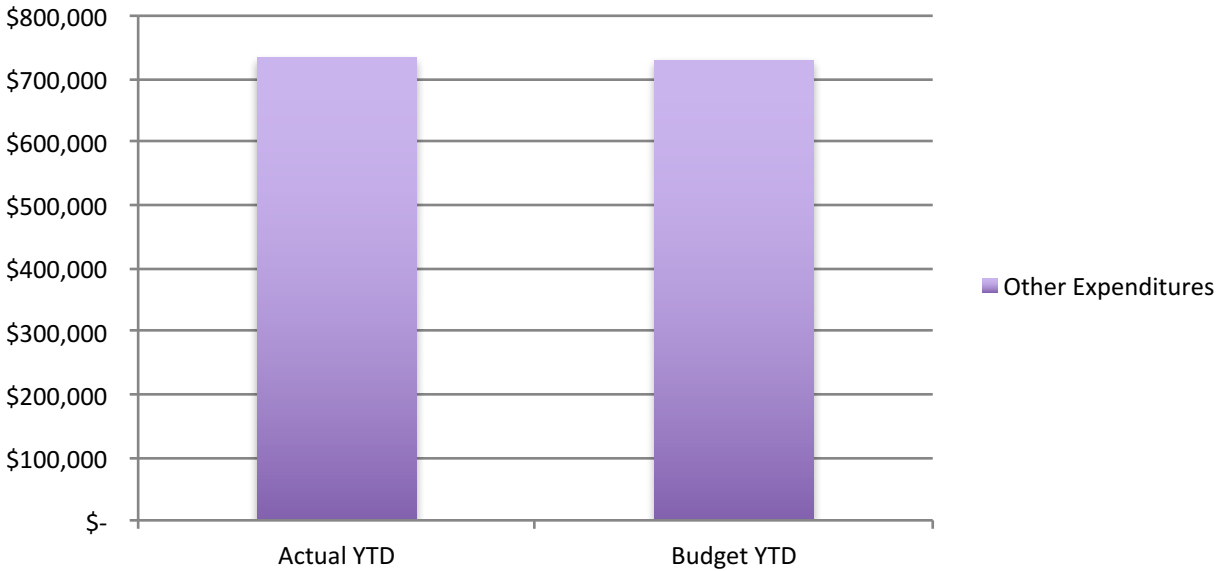
**CPP Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)**



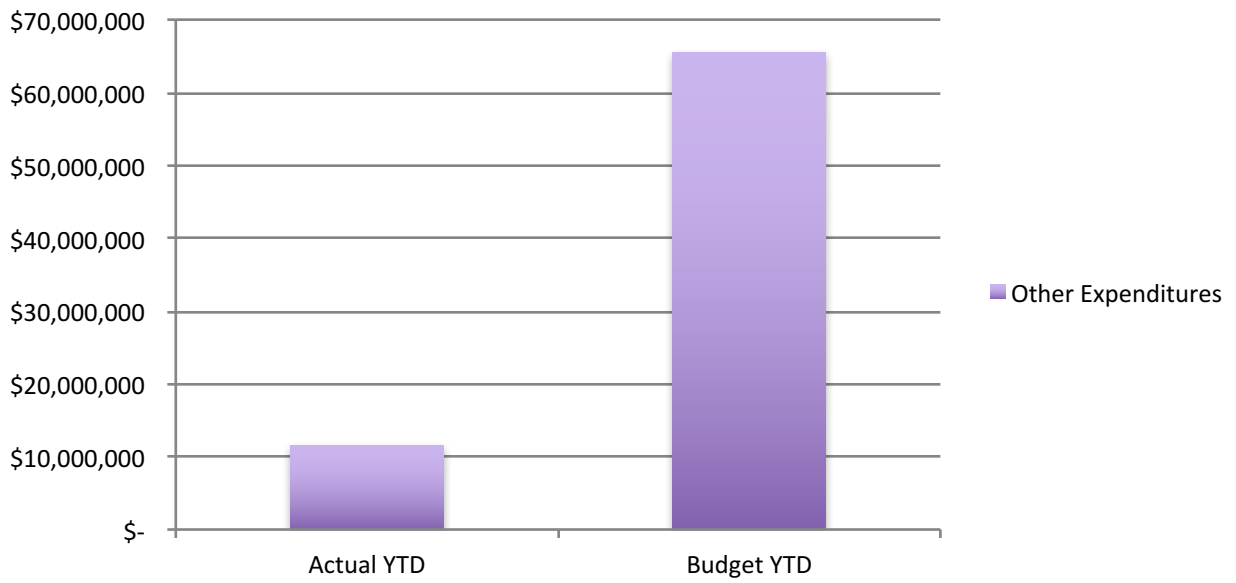
Capital Reserve Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)



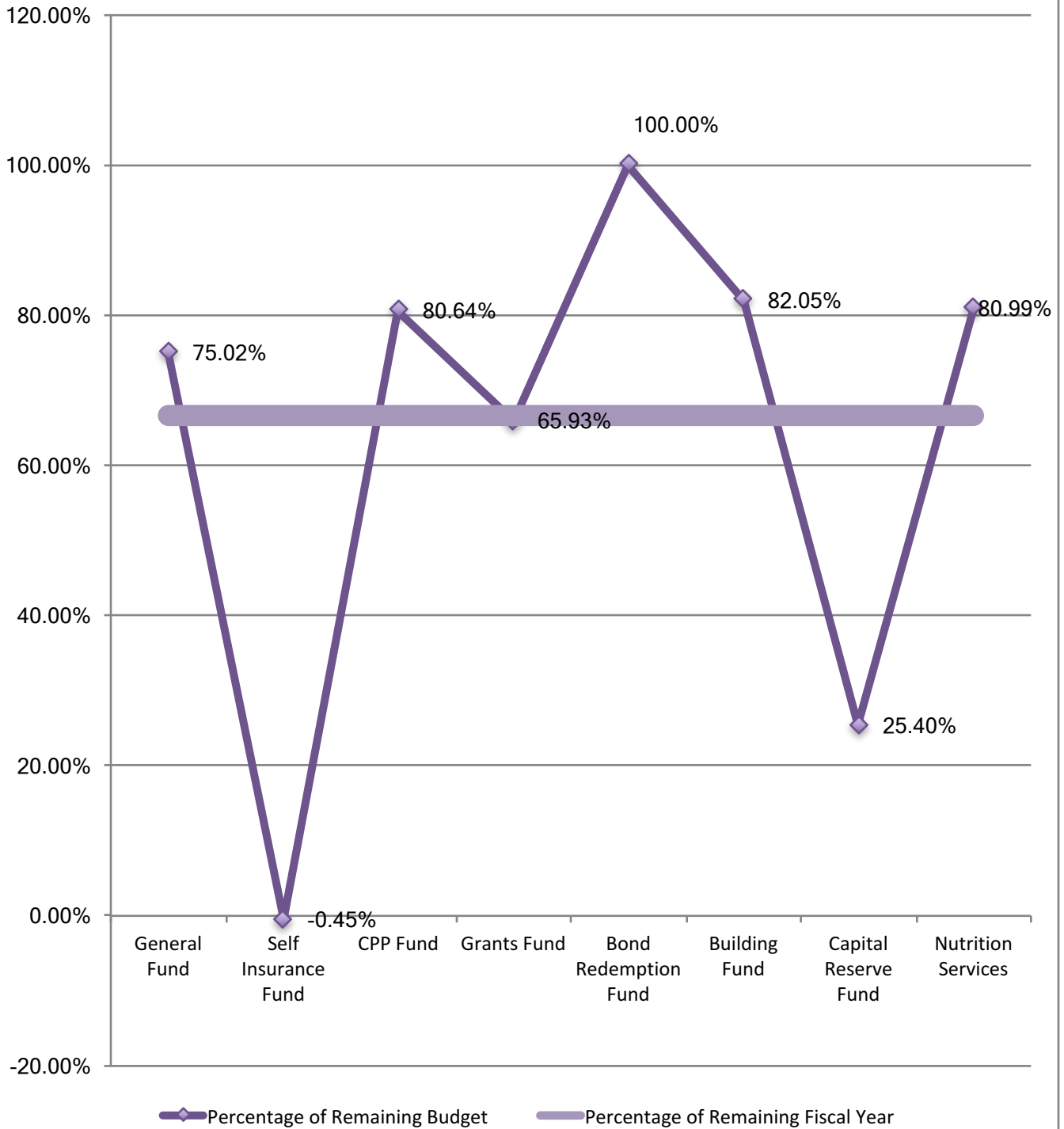
Insurance Reserve Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)



Building Fund
Budget vs. Actual Expenditures
As of October 31, 2017
(Unaudited)



2017-18 Percentage of Budget Remaining by Fund October 31, 2017 (Unaudited)



Mapleton Public Schools

Account Level Balance Sheet As of 10/31/2017

Fiscal Year: 2017-2018

| | | <u>Year To Date</u> |
|---------------------------------|---|-------------------------|
| 10 | General Fund | |
| ASSET | | |
| LineDesc | | YTD |
| 10.000.00.0000.8101.000.0000.00 | Cash-US Bank | (\$6,519,394.18) |
| 10.000.00.0000.8101.000.0000.01 | Cash-NVB | \$292,396.66 |
| 10.000.00.0000.8103.000.0000.06 | Petty Cash-Student Support | \$150.00 |
| 10.000.00.0000.8103.000.0000.07 | Petty Cash-Assistant Superintendent | \$300.00 |
| 10.000.00.0000.8111.000.0000.01 | Investment-ColoTrust | \$1,783,303.79 |
| 10.000.00.0000.8121.000.0000.00 | Property Taxes Receivable | (\$340,987.71) |
| 10.000.00.0000.8132.000.0000.19 | Due To/From C.P.P. Fund | (\$157,789.89) |
| 10.000.00.0000.8132.000.0000.21 | Due To/From Food Service Fund | (\$89,034.95) |
| 10.000.00.0000.8132.000.0000.22 | Due To/From Gov't Grants Fund | (\$904,738.77) |
| 10.000.00.0000.8132.000.0000.41 | Due to / From bldg fund | \$19,074.34 |
| 10.000.00.0000.8132.000.0000.73 | Due To/From ECPAC | (\$135,109.84) |
| 10.000.00.0000.8132.000.0000.74 | Due To/From Student Activities | (\$67.68) |
| 10.000.00.0000.8132.000.0000.85 | Due To/From MEF | (\$608.98) |
| 10.000.00.0000.8153.000.0000.01 | Accounts Receivable | (\$15,946.54) |
| 10.000.00.0000.8153.000.0000.02 | Accounts Receivable-Retired | \$3,936.22 |
| 10.000.95.0000.8142.000.4010.00 | Consolidated Title I Receivable | (\$374,982.00) |
| 10.519.00.0000.8141.000.0000.00 | AFROTC Reimbursable A/R | (\$6,376.69) |
| | ASSET | (\$6,445,876.22) |
| LIABILITY | | |
| LineDesc | | YTD |
| 10.000.00.0000.7421.000.0000.01 | Prior Yrs Accounts Payable | \$227,226.18 |
| 10.000.00.0000.7471.000.0000.00 | Direct Deposit Payable | \$3,167,939.84 |
| 10.000.00.0000.7471.000.0000.01 | Payable-PERA | \$1,218,070.46 |
| 10.000.00.0000.7471.000.0000.02 | Payable-Federal Tax W/H | \$392,822.16 |
| 10.000.00.0000.7471.000.0000.03 | Payable-State Tax W/H | \$130,417.32 |
| 10.000.00.0000.7471.000.0000.05 | Payable-Kaiser | \$528,217.90 |
| 10.000.00.0000.7471.000.0000.06 | Payable-Disab Adm/Class | \$2,955.17 |
| 10.000.00.0000.7471.000.0000.08 | Payable-MEA Dues | \$37,060.62 |
| 10.000.00.0000.7471.000.0000.10 | Payable-Credit Union | \$62,821.00 |
| 10.000.00.0000.7471.000.0000.11 | Payable-Pace Dues | \$4.00 |
| 10.000.00.0000.7471.000.0000.12 | Payable-Group Life | \$20,456.52 |
| 10.000.00.0000.7471.000.0000.13 | Payable-Tax Sheltered Annuities | \$95,638.70 |
| 10.000.00.0000.7471.000.0000.15 | Payable-Medicare | \$124,714.12 |
| 10.000.00.0000.7471.000.0000.16 | Payable-CCSEA | \$1,492.50 |
| 10.000.00.0000.7471.000.0000.20 | Payable-Cancer Care | \$30.29 |
| 10.000.00.0000.7471.000.0000.22 | Payable-Garnishment W/H | \$2,681.53 |
| 10.000.00.0000.7471.000.0000.23 | Payable-Dental | \$5,057.72 |
| 10.000.00.0000.7471.000.0000.24 | Payable-Vision-VSP | \$6,782.92 |
| 10.000.00.0000.7471.000.0000.26 | Payable-Mapleton Education Foundation | \$4,375.76 |
| 10.000.00.0000.7471.000.0000.29 | Payable-Disab Certified | \$4,184.67 |
| 10.000.00.0000.7471.000.0000.30 | FSA | \$25,584.94 |
| 10.000.00.0000.7471.000.0000.32 | Alternative License | \$3,333.36 |
| 10.000.00.0000.7471.000.0000.33 | Preschool & Daycare Tuition | (\$9,446.89) |
| 10.661.00.0000.7421.000.0000.01 | General Accounts Payable | \$112,587.29 |
| | LIABILITY | \$6,165,008.08 |
| | Total Liability & Fund Balance | \$6,165,008.08 |
| | Total (Income)/Loss | \$280,868.14 |
| | Total Liability and Equity | \$6,445,876.22 |

Note: Balance Sheet accounts' balances from FY2016-17 have not been rolled into FY2017-18 due to the ongoing fiscal year close and annual audit. The balance sheet information presented is only from activity in FY2017-18.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Chief Information and Systems Officer
DATE: November 14, 2017

POLICY: Qualifications/Powers and Responsibilities of Superintendent, Policy
CBA/CBC
REPORT TYPE: Informational
SUBJECT: 2017-2018 Student Enrollment Report

Policy Wording: The Superintendent shall provide necessary reports to the Board as directed.

Policy Interpretation: This policy is interpreted to include updates to the Board on student enrollment for each academic year.

Report: Each fall, Colorado school districts conduct official student enrollment counts during a window of time centered on October 1st. The annual October Count is used by the State and the District for planning and funding purposes. Mapleton's report for the 2017-2018 school year will be filed with the Colorado Department of Education on November 28th, 2017.

Tonight's report is intended to provide the Board with information regarding current student enrollment.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: November 14, 2017

POLICY: Annual Audit, Policy DIE
REPORT TYPE: Incidental
SUBJECT: Draft Audit Report FY 2017

Policy Wording: In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually...

Policy Interpretation: This policy is interpreted to include updates to the Board on the annual audit.

Report: Local Governmental audit Law require Colorado local governments to have an annual audit of their financial statements (C.R.S. 29-1-601 et seq). The law states that the audit must be performed by an independent Certified Public accountant (CPA) and be in accordance with generally accepted auditing standards.

The District's independent auditor, RubinBrown, LLP, is in the process of preparing a draft audit for review by the Board of Education. An electronic copy of the draft audit report will be provided to the Board before November 30, 2017, for review before the formal presentation of the audit findings on December 12, 2017.

There is no board action at this time.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: November 9, 2017

Policy: Advisory Committees, Policy BDF
Report Type: Monitoring
SUBJECT: Construction Accountability Advisory Committee Update

Policy Wording: The Board shall appoint advisory committees that function within the organizational frameworks approved by the Board.

Policy Interpretation: This policy is interpreted as requiring periodic reports from advisory committees.

Decision Requested: District administration and the Construction Accountability Advisory Committee (CAAC) Co-Chair are providing this report for information only. No decision is requested.

Report: The Construction Accountability Advisory Committee (CAAC) met for their regular monthly meeting on Friday, November 3, 2017.

First, the group reviewed several documents:

- a budget/expenditure report for all projects currently underway,
- the report from the October CAAC meeting, and
- the September and October reports from Mapleton's owner's representative, regarding each of the projects they are helping to facilitate.

Next, an update was provided regarding each of the current bond projects, as follows:

- Adventure
 - The structural slab and perimeter drain are nearly complete
 - Installation of structural steel begins in the next week
 - The design team has been verifying interior finishes and will verify playground and landscape design next.
- Welby
 - Construction of the addition is progressing, including the installation of structural steel, CMU block, and concrete subfloors
 - Finish adjustments in the renovated portions of the building will take place over Thanksgiving and Winter breaks
 - Playground equipment is currently being installed
 - Denver Water has approved a 2" water tap permit
 - Substantial completion is now projected for February 14, 2017.
- Broadway Campus
 - Ribbon Cutting for Big Picture College and Career Academy will be November 16 at 4:30 pm.
 - The full building permit for Global Primary has been received

- Soil, foundation, and utility work are in progress for Global Primary
- Neenan has completed 100% design documents for Global Leadership
- Building permit application for Global Leadership has been submitted, and groundbreaking is on-track for mid-December.
- Midtown
 - Land conveyance is now projected for early February
 - Brookfield, Sampson, and Mapleton are still exploring options to determine whether some earthwork could begin prior to the land conveyance.
- Skyview
 - Final track surface will be applied in November
 - A partial sewer line replacement is currently underway
 - Additional site improvements will be scheduled in the spring.

Finally, possible BEST grant approaches were discussed. One grant application will be submitted to support Global Intermediate Academy, and a second grant may be submitted to support Monterey Community School.

Several committee members toured the Monterey building to provide input regarding whether it is best suited for renovation or replacement. Their feedback included the following:

- The basic building structure looks to be sound
- Interior lighting is poor -- the addition of a clear story (while expensive) might help
- Due to previous additions and remodeling, several different wall surfaces are present
- The roofs and ceilings are low compared to modern designs
- While the newer areas of the building seem to be functional, they are also basic – they don't represent coherent or especially welcoming elements
- Access to the cafeteria/gym area is poor
- Windows are clearly outdated and inefficient
- The HVAC system has retro-fitted and mismatched elements
- The site is expansive, including plenty of room for a new building, tennis courts or other District amenities
- Better parking and drop-off areas are needed improvements
- The likelihood of BEST funding should be considered when determining whether renovation or replacement is the best approach for the Monterey building.

The next meeting of the Construction Accountability Advisory Committee will be Friday, December 8, at 11:30 a.m. in the Board Room.