



Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

May 22, 2018
6:00 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2017 - 2018

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Thomas Moe
Sheila Montoya
Ken Winslow

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of April 24, 2018, Board Meeting minutes
 - 8.2 Approval of May 8, 2018, Special Board Meeting minutes
 - 8.3 Approval of May 8, 2018, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2 Finance Report April, 2018, Policy DIC – Ms. Martinez
11. Focus: Exceptional Staff
 - 11.1 MEA Negotiated Agreement, Policy BBA – Mr. Crawford
12. Focus: Student Achievement
 - 12.1 Student Travel Request, Academy, Policy JJH – Mrs. Allenbach
 - 12.2 Review of Instructional Materials – Policy IGF – Ms. Toussaint
13. Focus: Communication
 - 13.1 Notice of Proposed Budget FY 2019, Policy DBG – Ms. Martinez
 - 13.2 Grant Acceptance – Noble Energy & Regional Air Quality, Policy DD – Ms. Setzer
14. Focus: Community Involvement
 - 14.1 CAAC Update, Policy BDF – Mr. Crawford
 - 14.2 DAAC Update, Policy AE – Mr. Fuller
15. Discussion of Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Discussion/Remarks
19. Next Business Meeting Notification – Tuesday, June 12, 2018
20. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Ken Winslow called the meeting of the Board of Education – Mapleton Public Schools to order at 6:01 p.m. on Tuesday, April 24, 2018, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant – Vice President	Absent
Steve Donnell – Secretary	Present
Tom Moe - Asst. Secretary/Treasurer	Present
Sheila Montoya – Treasurer	Present
Ken Winslow – President	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Winslow led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve the Agenda dated April 24, 2018, as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

5.0 BOARD BUSINESS

5.1 Board Study Comments

The study session on April 10, 2018 focused on budget priorities for the 2018-2019 fiscal year.

5.2 National School Board Association Conference Comments

Mr. Winslow said that all members of the Board were able to attend the National School Board Association Conference in San Antonio, April 6-9. He said that it was great to travel and work as a group at this conference.

6.0 WHAT'S RIGHT IN MAPLETON

Ms. Setzer said that What's Right in Mapleton would feature students from the Skyview Color Guard, to share highlights from their first year.

The Board thanked the students for their impressive season and presentation.

RECESS 6:14 p.m., reconvened at 6:15 p.m.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Mr. Moe, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated April 24, 2018: 8.1 Board Meeting minutes of March 20, 2018 and 8.2 Study Session minutes of April 10, 2018.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve Agenda items 10.1 Personnel Action and 10.2 Finance Report for March, 2018, as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

11.0 FOCUS: EXCEPTIONAL STAFF

11.1 Staff Appreciation Week

Ms. Branscum said that in celebration of the District's outstanding staff and in support of their daily contributions to the education of the students in Mapleton Public Schools, the administration recommended the Board of Education recognize May 7-11, 2018 as National Teacher and Staff Appreciation Week.

MOTION: By Mr. Moe, who read the proclamation, seconded by Mr. Donnell, to recognize May 7-11, 2018, as National Teacher and Staff Appreciation Week in Mapleton Public Schools

PROCLAMATION

WHEREAS: teachers open children's minds to the magic of ideas, knowledge and dreams; and

WHEREAS: teachers keep the American republic alive by laying the foundation of good citizenship; and

WHEREAS: teachers fill many roles as listeners, explorers, role models, motivators, and mentors; and

WHEREAS: teachers continue to influence us long after our school days are memories;

THEREFORE, BE IT RESOLVED: that Mapleton Public Schools Board of Education hereby proclaims May 7 through May 11, 2018, as **NATIONAL TEACHER & STAFF APPRECIATION WEEK** in Mapleton Public Schools.

Let us observe this week by taking time to recognize and acknowledge the impact of educators on our lives.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

12.0 FOCUS: STUDENT ACHIEVEMENT

12.1 Summer Learning Opportunities

Ms. Toussaint presented a report outlining specific learning opportunities available to students during the summer.

13.0 FOCUS: COMMUNICATION

13.1 3rd Quarter FY2018 Financial Report

Ms. Martinez presented the 3rd Quarter Fiscal Year 2018 financial report.

MOTION: By Mr. Moe, seconded by Ms. Montoya, to approve the 3rd Quarter Fiscal Year 2018 Financial Report as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

A copy of Ms. Martinez's presentation is included with these minutes.

13.2 Day Without Hate Resolution

Ms. Setzer requested the Board's endorsement and support of a Day Without Hate resolution. She explained the focus of the Day Without Hate event was to increase student awareness about the importance of respect and acceptance, bring school communities together, and prevent violence in schools.

MOTION: By Mr. Donnell, who read the resolution, seconded by Ms. Montoya, to endorse the Day Without Hate resolution as presented.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

13.3 Consideration of Design/Build Team – Explore Elementary

Mr. Crawford explained that the District had issued a Request for Qualifications for the Explore PK-8 school. He requested that the Board approve the recommendation of the selection committee to award the design/build contract to JHL Constructors.

MOTION: By Mr. Donnell, seconded by Mr. Moe, to approve the selection of JHL Constructors to serve as the design and construction teams for the school facility to house the new Explore Elementary school.

AYES: Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried: 4-0

14.0 DISCUSSION OF NEXT AGENDA

Mr. Winslow said agenda items for the May 22, 2018 Board meeting would include the employee agreements, an update on Student Travel for 2nd semester, the DAAC report and a construction update.

15.0 SUPERINTENDENT'S COMMENTS

During her report, Ms. Ciancio:

- Congratulated the Color Guard on their outstanding first season.
- Announced that the Certificate of Achievement for Excellence in Financial Reporting had been awarded to Shae Martinez and the Finance department. This is the highest form of recognition in the area of governmental accounting and financial reporting.
- Stated that the Western Hills/Adventure Turn Out the Lights celebration will be May 17.
- Invited the Board to attend the Senior to Senior Spaghetti dinner on April 30.
- Shared that Friday, April 20 was Unity Day in Mapleton. Staff and students were purple in support of this event.

- Reminded the Board that April 26 & 27 were non-contact days so there would be no impact on students if teachers attended the rallies at the capitol on those days.
- The Administration Building experienced electrical issues last week with power outages. She thanked Mr. Crawford, Mr. Fuller and Mr. Sauer for handling this situation.
- Announced that the BEST grant hearings would begin May 16th with decisions announced on May 18th.

16.0 BOARD COMMITTEE UPDATE

Mr. Donnell said that the Mapleton Education Foundation had just completed the MEF Scholarship interviews with students. He said that he appreciated the support of the scholarship committee and the assistance of the Welcome Center staff with this process.

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Montoya said that she had attended the District Art Show on April 18. She said that there are many talented students and she was very impressed with their work.

Mr. Winslow thanked Mrs. Burtner for her assistance to the Board. He also thanked the staff members who worked with our Color Guard students and made it a successful first year for this group.

18.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, May 22, 2018, at the Administration Boardroom.

19.0 ADJOURNMENT

Mr. Winslow noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 6:46 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

1.0 CALL TO ORDER

President Ken Winslow called the special meeting of the Board of Education – Mapleton Public Schools to order at 8:41 p.m. on Tuesday, May 8, 2018, at the Administration Building Boardroom.

2.0 ROLL CALL

Steve Donnell – Secretary	Present
Cindy Croisant – Vice President	Present
Tom Moe – Asst. Secretary/Treasurer	Present
Sheila Montoya – Treasurer	Present
Ken Winslow – President	Present

3.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Moe, to approve the Agenda as presented.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried 5-0

4.0 COMMUNICATION

4.1 Land Acquisition - Midtown

Mr. Crawford requested that the Board adopt the Resolution to accept title to the property for the Midtown school site.

MOTION: By Mr. Moe, seconded by Ms. Montoya, to adopt the Resolution to accept title to real property at Lot 1, Block 1, Midtown at Clear Creek School Site.

AYES: Ms. Croisant, Mr. Donnell, Mr. Moe, Ms. Montoya, and Mr. Winslow
Motion carried 5-0

5.0 ADJOURNMENT

The Board motioned to adjourn at 8:49 p.m.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, May 8, 2018, at the Administration Building Boardroom.

Present: Cindy Croisant – Vice President
 Steve Donnell – Secretary
 Tom Moe – Asst. Secretary/Treasurer
 Sheila Montoya - Treasurer
 Ken Winslow – President

During the meeting, the Board:

- Debriefed regarding the negotiations process and agreement with the Mapleton Education Association.
- Worked in small groups to review the suggested curriculum for Preschool Math, Middle School Math, Advanced Placement Math and Advanced Placement World History.
- Received an update on the general music program and curriculum.
- Received a personnel update for 2018-2019.
- Reviewed duties for the Awards for Excellence program and graduation.
- Discussed Colorado Connections Academy

No official Board action was taken at the meeting.

Kenneth Winslow, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Executive Director, Talent Recruitment and Development
DATE: May 17, 2018

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of May 22, 2018.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Fernandez, Stephanie	Comm. Spec./Grant Writer/Admin.	05/09/2018	New Hire
Rodgers, Tracy	Executive Secretary/Special Ed.	05/14/2018	New Hire
Soto, Jose	Substitute Custodian/District	05/11/2018	Re-Hire
Wesanko, Theron	Special Education Para./York	04/30/2018	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Castillo, Luz	Preschool Para./Adventure	05/17/2018	Termination
Haynes, Aimee	Special Education Para./Achieve	06/01/2018	Resignation
Romero, Susan	Nutrition Services MIT/District	05/11/2018	Resignation
Sennott, Lauren	Special Education Para./Achieve	06/01/2018	Resignation
Valdez, Ernie	Custodian/Academy	05/15/2018	Resignation
Valdivia-Gutierrez, Paulina	Special Education Para./GIA/GLA	06/01/2018	Resignation

CLASSIFIED REQUESTS

Sandra Howard, Catering Assistant for Nutrition Services, is requesting to retire May 31, 2018.

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
No requests at this time			

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Barnes, Krista	.5 APPT/GIA	03/23/2018	Resignation
Hudson, Casey	MS English/York	06/01/2018	Resignation
Godwin, Amanda	7/8 Math/Clayton	06/01/2018	Resignation
Lynch, Sara	School Psychologist/District	06/01/2018	Resignation
Meyer, Phillip	Band/Performing Arts	06/01/2018	Resignation
Munoz, Eric	Social Studies/York	06/01/2018	Resignation
Murray, Kia	IG/Clayton	06/01/2018	Resignation
Rosa-Ball, Sherri	3 rd Grade/York	06/01/2018	Resignation
Simmons, Jessica	7/8 ELA/Clayton	06/01/2018	Resignation
Aguayo, Gabriela	5 th Grade/Clayton	06/01/2018	Resignation
Balsiger, Avery	Special Education/Welby	06/01/2018	Resignation
Griebel, Kristin	Math/Academy	06/01/2018	Resignation
Henry, Renata	5 th Grade/Meadow	06/01/2018	Resignation
Patton, Rachel	Science/Academy	06/01/2018	Resignation
Spears, Byron	Math/MEC	06/01/2018	Resignation
Theberge, Chayenne	Math/York	06/01/2018	Resignation

LICENSED REQUESTS

Scott Jacobs, Science Teacher at Academy, is requesting to retire effective June 1, 2018.

ADMINISTRATION STAFF

NEW EMPLOYEES

POSITION/FACILITY

EFFECTIVE DATE

REASON

RESIGNATIONS/TERM.

POSITION/FACILITY

EFFECTIVE DATE

REASON

Toussaint, Sue-Lin

Executive Director, Student Achievement

06/30/2018

Resignation

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

DELETIONS

Agbottah, Edem

Hicks, Danielle

Joo, Soyeon

McIntyre, Brian

Meyer, Hollister

LEAVE REQUESTS

NAME

DATES

Marie Guntle

April 5 – May 25, 2018

Maria MacKinnon

April 12 – May 10, 2018

Randi Martinez

May 3 – May 31, 2018

Bianca Rivera

April 23 – May 7, 2018

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Apr 1 - Apr 30</u>	Year to Date** <u>2017-18</u>	Budget*** <u>2017-18</u>
REVENUES			
Total Local Revenue	312,930	9,576,947	28,374,321
Total Intermediate Revenue	0	4,340	7,755
Total County Revenue	0	0	0
Total State Revenue	3,845,424	41,464,092	49,552,711
Total Federal Revenue	0	0	0
Total Transfers	(121,331)	(2,808,550)	(4,267,064)
Total Loan Revenue	0	0	0
Total General Fund Revenue	<u>4,037,023</u>	<u>48,236,829</u>	<u>73,667,723</u>
EXPENDITURES			
Total Salaries	3,121,881	28,568,916	42,227,846
Total Benefits	918,015	8,375,286	12,100,751
Total Purchased Professional Services	160,726	3,099,682	5,180,637
Total Purchased Property Services	158,152	1,216,601	1,588,612
Total Other Purchased Services	1,402,053	7,106,821	1,797,994
Supplies & Materials	183,421	6,141,175	12,228,871
Property	21,369	624,287	692,665
Other Objects	12,277	59,991	(673,181)
Other Uses of Funds	0	0	-
Other			
Total General Fund Expenditures	<u>5,977,894</u>	<u>55,192,759</u>	<u>75,144,194</u>
Beginning Fund Balance		8,335,573	
Fund Balance Year to Date		1,379,643	

* Revenue and Expenditures for the month.
 **Revenue and Expenditures from July 1, 2017
 *** Based on Supplemental FY2017-18 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	<u>Percent of 2017-18</u>	<u>Prior Year to Date 2016-17</u>	<u>Percent of 2016-17</u>
REVENUES			
Total Local Revenue	33.75%	10,072,756	35.50%
Total Intermediate Revenue	55.96%	4,697	60.57%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	83.68%	41,257,822	83.26%
Total Federal Revenue	0.00%	726,002	0.00%
Total Transfers	65.82%	(3,150,571)	73.83%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>65.48%</u>	<u>48,910,706</u>	<u>66.39%</u>
EXPENDITURES			
Total Salaries	67.65%	26,539,221	62.77%
Total Benefits	69.21%	7,737,745	64.03%
Total Purchased Professional Services	59.83%	6,694,426	128.73%
Total Purchased Property Services	76.58%	1,139,155	74.06%
Total Other Purchased Services	395.26%	2,619,476	145.00%
Supplies & Materials	50.22%	8,948,864	73.25%
Property	90.13%	192,457	27.78%
Other Objects	-8.91%	48,926	-7.27%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%		0.00%
Total General Fund Expenditures	<u>73.45%</u>	<u>53,920,268</u>	<u>71.76%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Apr 1 - Apr 30</u>	Year to Date** <u>2017-18</u>	Budget*** <u>2017-18</u>
REVENUES			
CPP/Preschool Fund	121,351	1,029,015	1,597,264
Governmental Grants Fund	204,004	2,057,258	3,130,858
Capital Reserve Fund	4,029	1,094,895	2,252,198
Insurance Reserve Fund	13	735,342	765,150
Bond Redemption Fund	222,680	6,514,483	13,068,985
Food Service Fund	272,202	2,168,510	2,610,589
Building Fund	589,990	4,151,157	4,900,000
Total Revenue, Other Funds	<u>1,414,269</u>	<u>17,750,659</u>	<u>28,325,044</u>
EXPENDITURES			
CPP/Preschool Fund	120,915	1,017,592	1,592,629
Governmental Grants Fund	206,578	1,983,341	3,130,858
Capital Reserve Fund	78,847	2,701,014	3,787,618
Insurance Reserve Fund	(403)	737,554	768,335
Bond Redemption Fund	700	11,280,347	14,696,492
Food Service Fund	207,829	1,839,772	3,153,120
Building Fund	4,893,878	37,472,810	59,912,009
Total Expenditures, Other Funds	<u>5,508,345</u>	<u>57,032,429</u>	<u>87,041,061</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2017

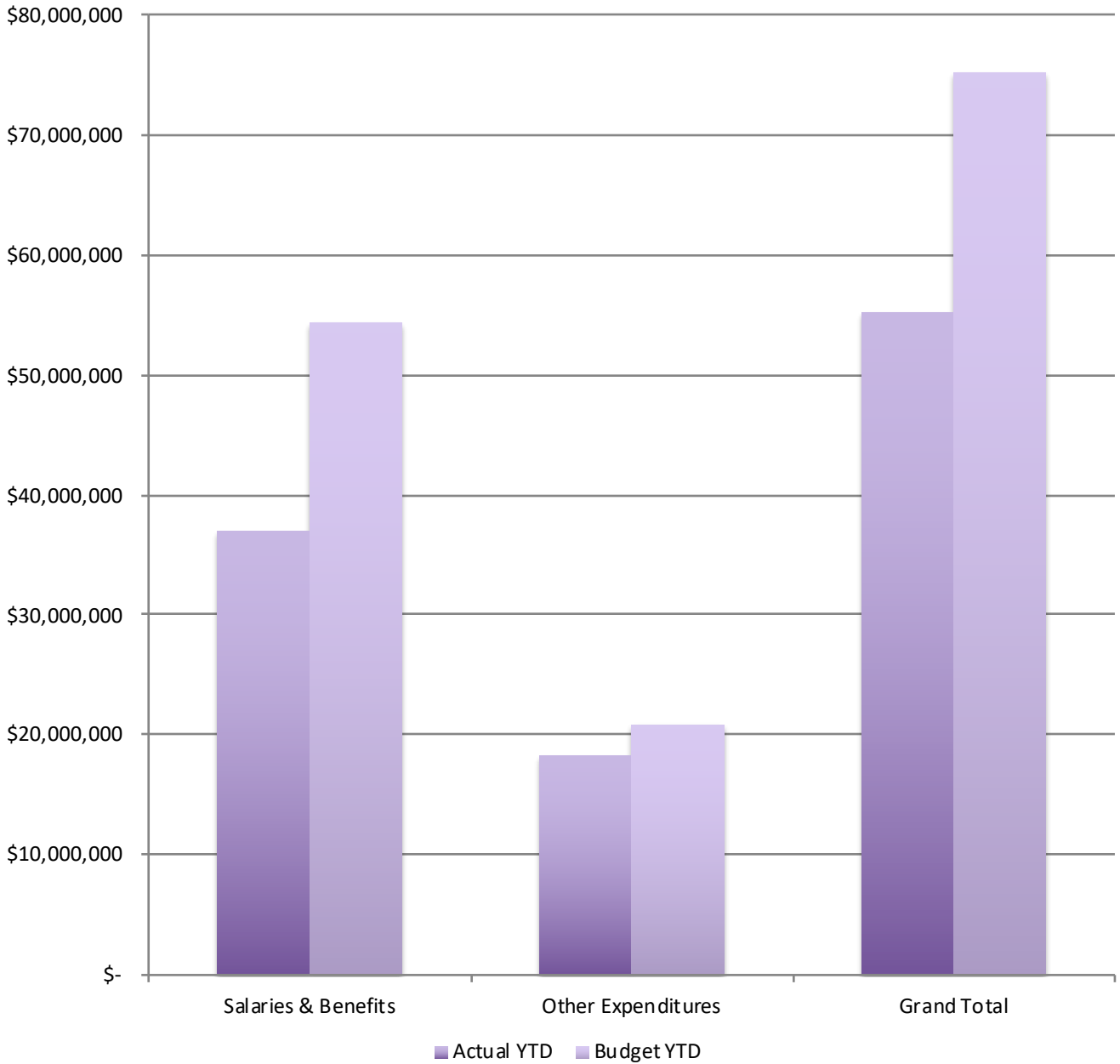
*** Based on Supplemental FY2017-18 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

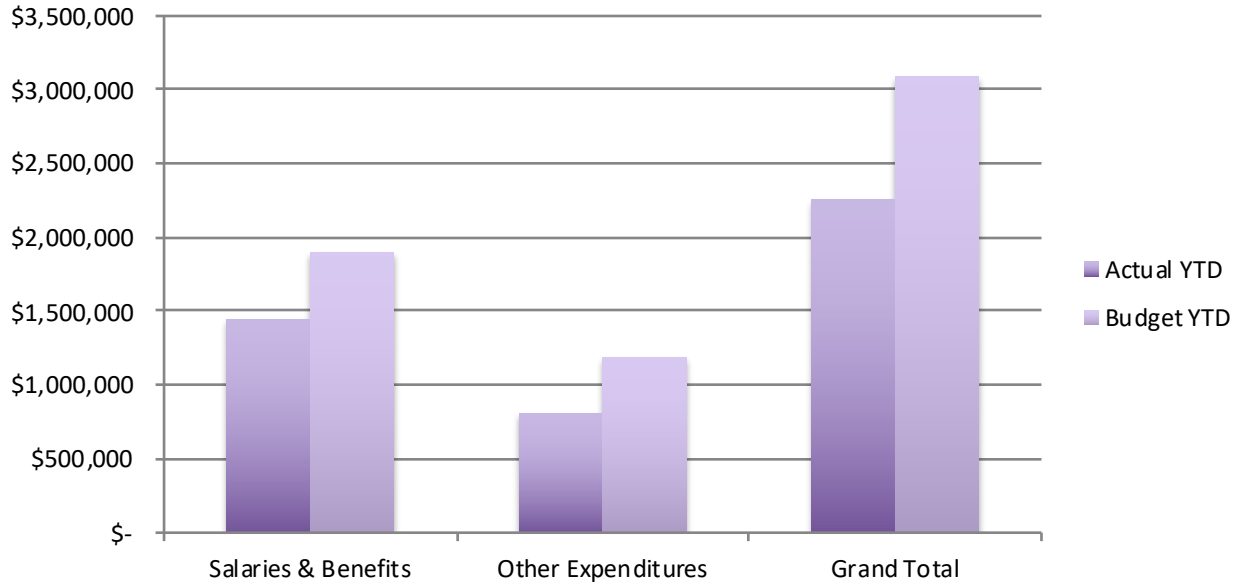
OTHER FUNDS

	<u>Percent of 2017-18</u>	<u>Prior Year to Date 2016-17</u>	<u>Percent of 2016-17</u>
REVENUES			
CPP/Preschool Fund	7.60%	1,120,704	70.16%
Governmental Grants Fund	0.00%	3,500,418	65.38%
Capital Reserve Fund	0.18%	5,569,853	247.31%
Insurance Reserve Fund	0.00%	792,206	103.54%
Bond Redemption Fund	1.70%	3,799,922	29.08%
Food Service Fund	10.43%	2,102,567	80.54%
Buidling Fund	12.04%	125,426,097	2559.72%
Total Revenue, Other Funds	<u>62.67%</u>	<u>142,311,767</u>	<u>465.86%</u>
EXPENDITURES			
CPP/Preschool Fund	63.89%	1,040,668	65.34%
Governmental Grants Fund	0.00%	3,278,884	61.24%
Capital Reserve Fund	71.31%	9,007,011	237.80%
Insurance Reserve Fund	95.99%	825,786	107.48%
Bond Redemption Fund	76.76%	3,528,668	24.01%
Food Service Fund	58.35%	1,665,974	52.84%
Building Fund	0.00%	1,798,001	3.00%
Total Expenditures, Other Funds	<u>65.52%</u>	<u>21,144,992</u>	<u>23.69%</u>

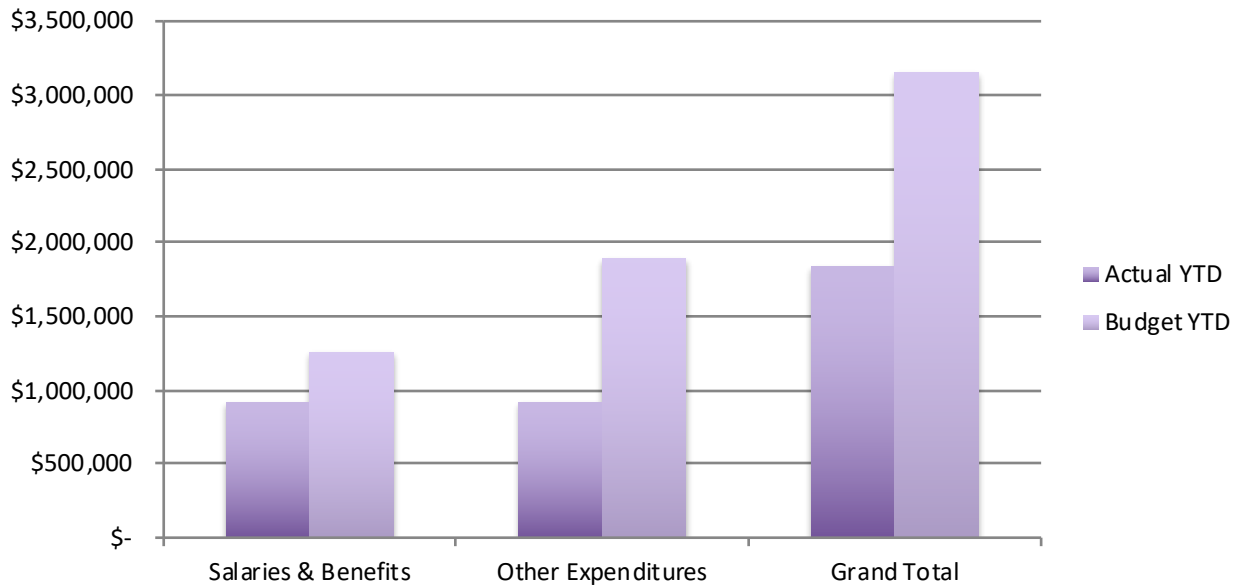
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of April 30, 2018



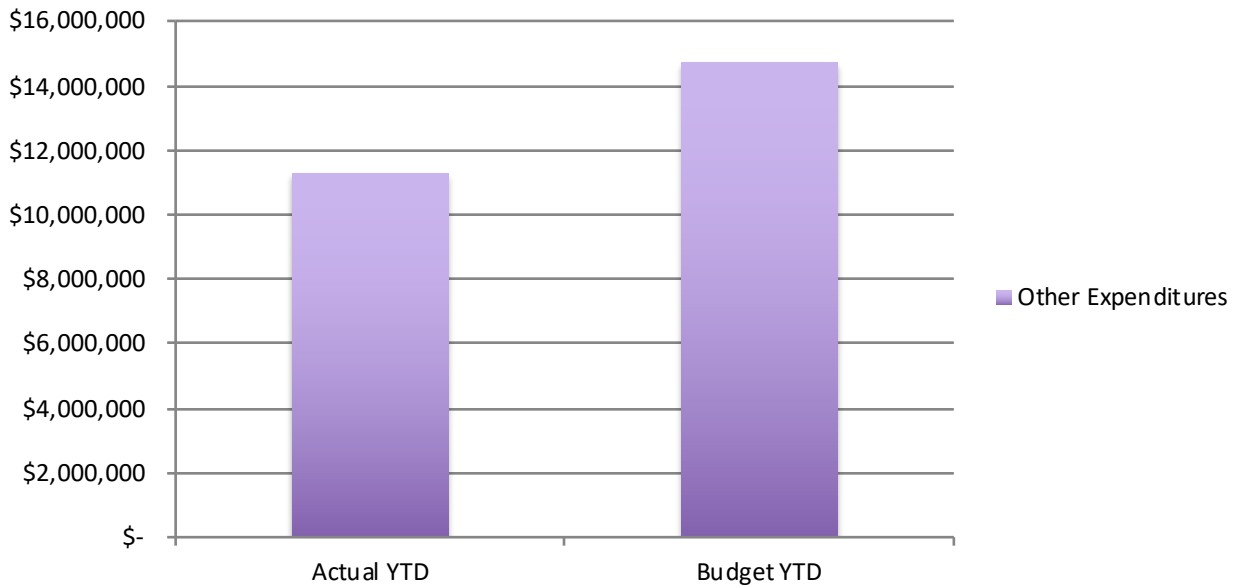
Grants Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



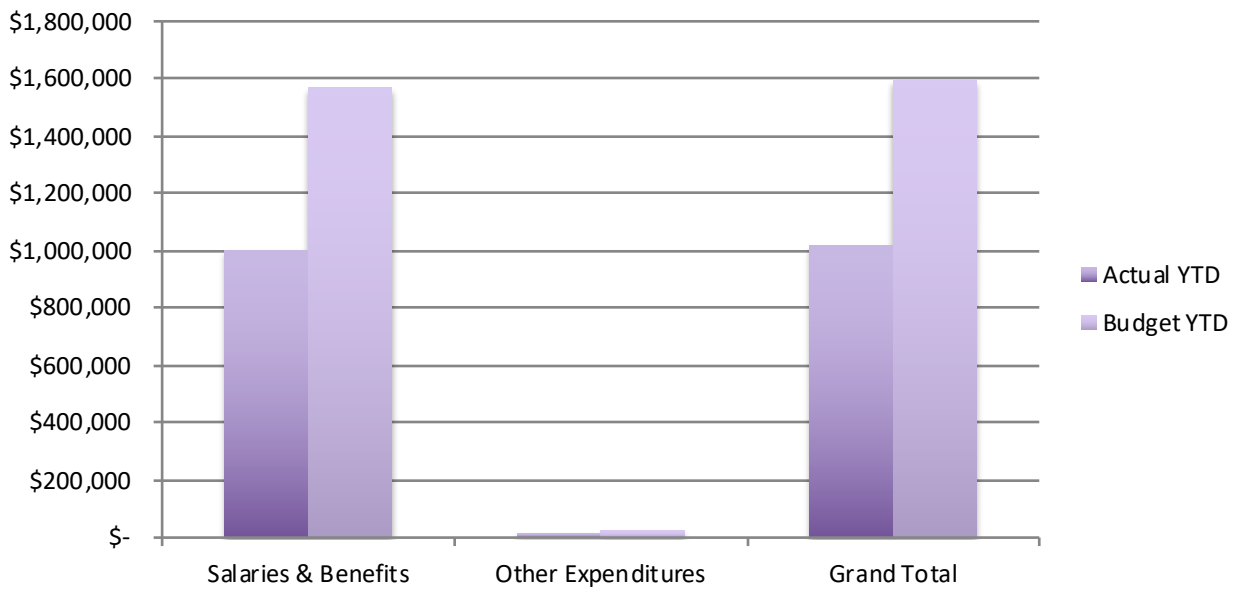
Nutrition Services Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



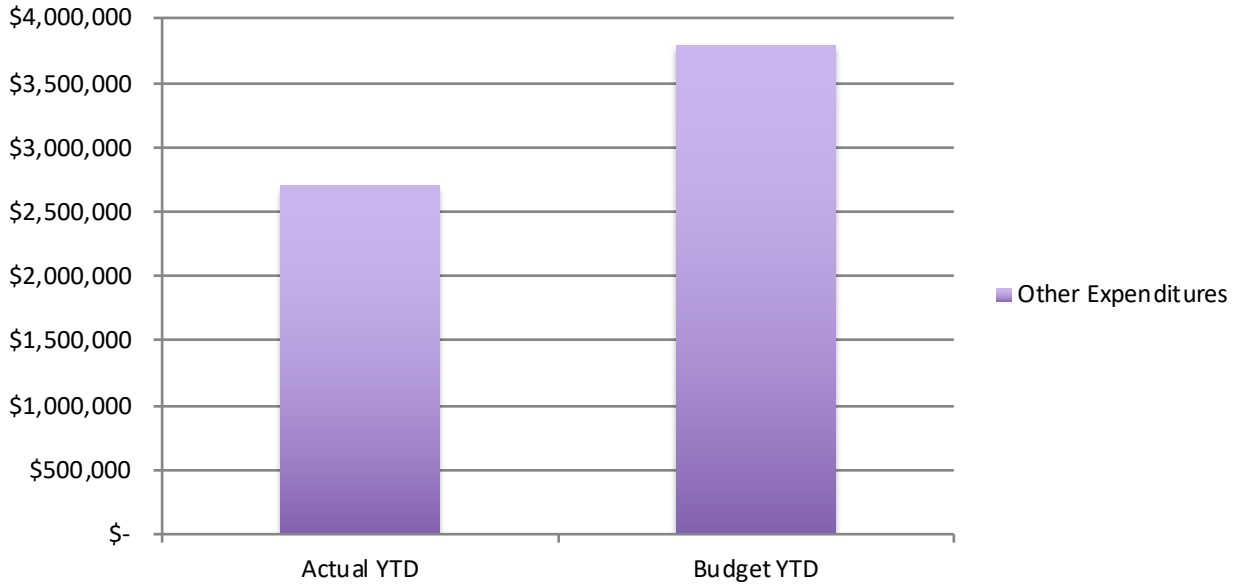
Bond Redemption Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



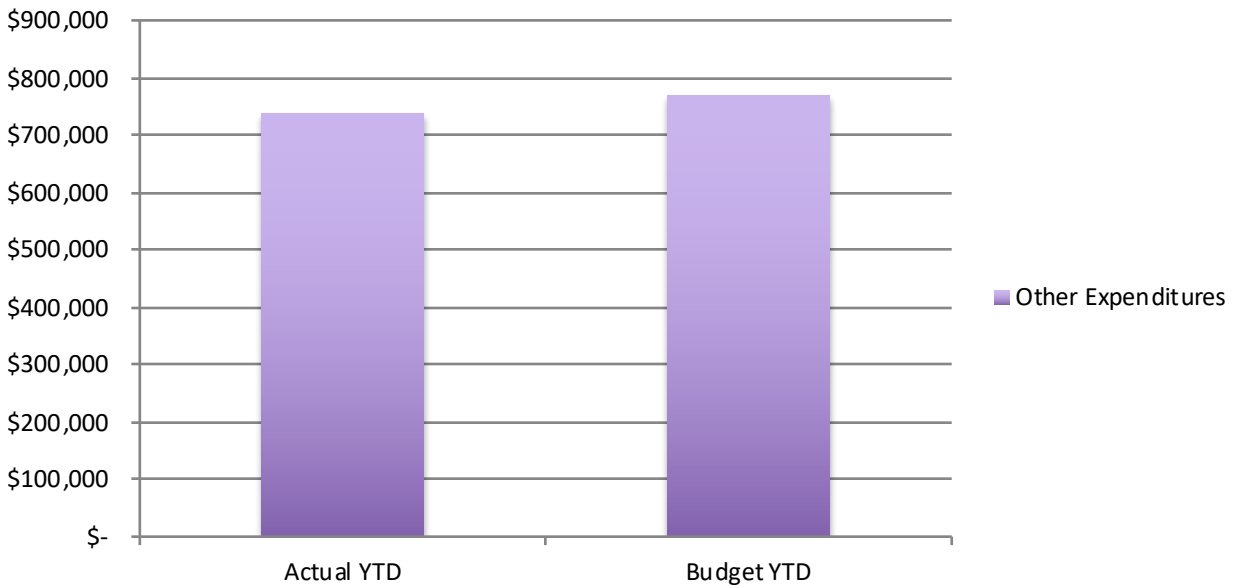
CPP Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



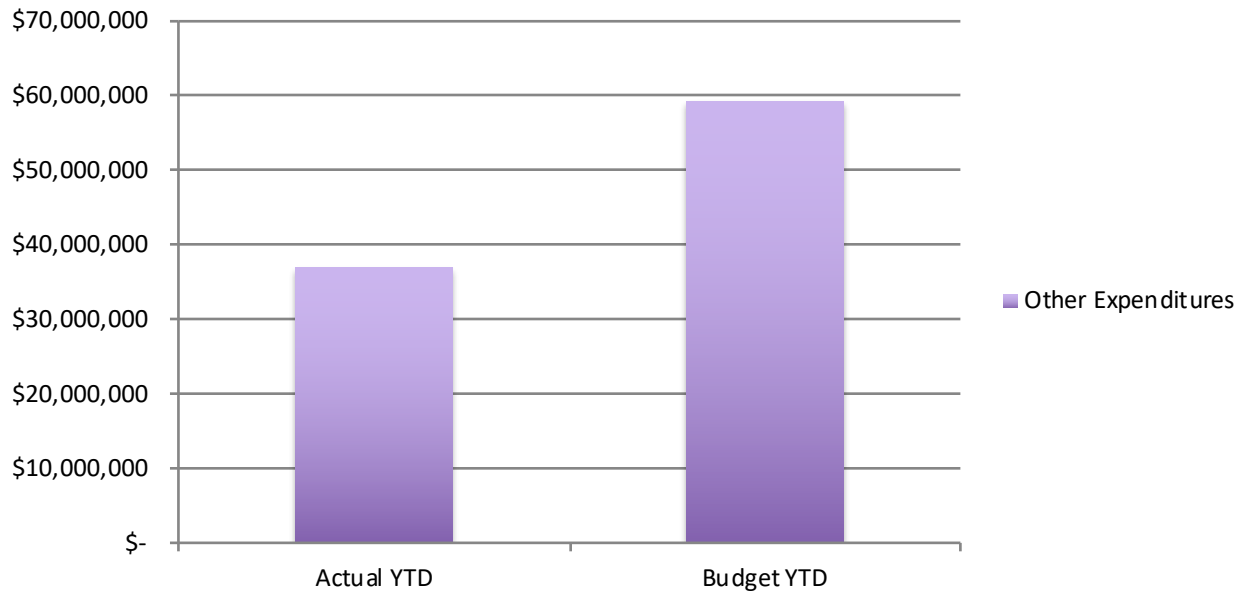
Capital Reserve Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



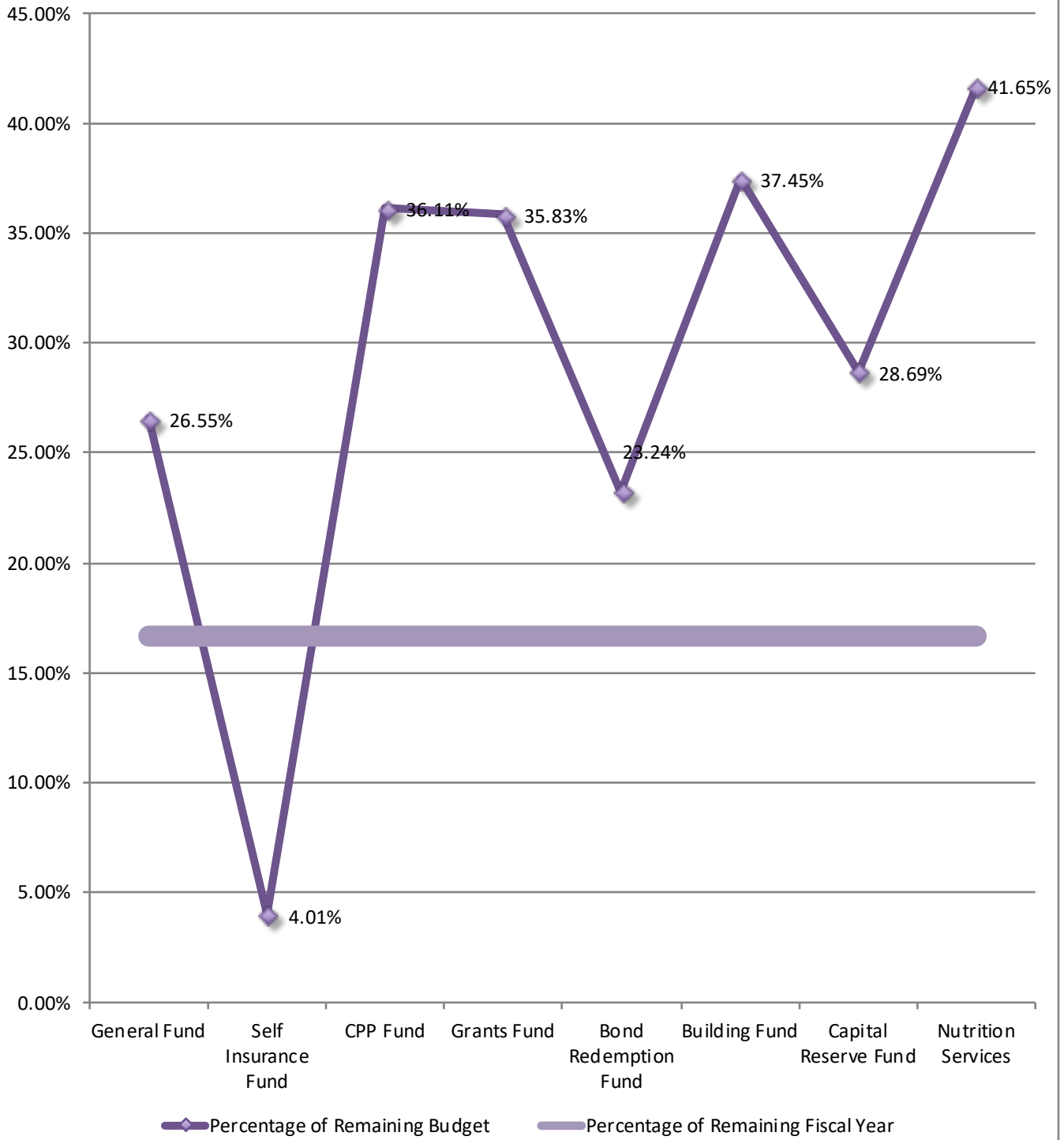
Insurance Reserve Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



Building Fund
Budget vs. Actual Expenditures
As of April 30, 2018
(Unaudited)



2017-18 Percentage of Budget Remaining by Fund April 30, 2018 (Unaudited)



Mapleton Public Schools

Account Level Balance Sheet As of 04/30/2018

Fiscal Year: 2017-2018

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$1,047,539.91
10.000.00.0000.8101.000.0000.01	Cash-NVB	\$35,825.30
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.06	Petty Cash-Student Support	\$150.00
10.000.00.0000.8103.000.0000.07	Petty Cash-Assistant Superintendent	\$300.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$300.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$200.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$58,748.12
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$154,642.61
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	(\$35.96)
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$106,828.73
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$442,607.56
10.000.00.0000.8132.000.0000.41	Due to / From bldg fund	\$54,520.51
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	\$10,999.93
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$100.00
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$29,308.11
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	\$239.46
10.000.95.0000.8142.000.4010.01	Title I A/R Neighboring Schools	\$5,889.00
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	(\$1,506.34)
ASSET		\$1,958,856.94

LIABILITY

LineDesc		YTD
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$4,088.91)
10.000.00.0000.7471.000.0000.01	Payable-PERA	\$609.94
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	(\$6,210.21)
10.000.00.0000.7471.000.0000.12	Payable-Group Life	(\$18.28)
10.000.00.0000.7471.000.0000.13	Payable-Tax Sheltered Annuities	\$44.64
10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$2,281.17

Mapleton Public Schools

Account Level Balance Sheet As of 04/30/2018

Fiscal Year: 2017-2018

Year To Date

10.000.00.0000.7471.000.0000.22	Payable-Garnishment W/H	(\$267.46)
10.000.00.0000.7471.000.0000.23	Payable-Dental	(\$4,792.01)
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$5,305.58)
10.000.00.0000.7471.000.0000.30	FSA	\$8,394.41
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tuition	(\$29,506.89)
10.000.00.0000.7471.000.0000.34	Payable-Transporation FSA	(\$96.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$308,961.00)
10.000.95.0000.7482.000.4010.01	Title I Neighboring Schools Deferred Revenue	(\$23,621.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$207,678.32)
LIABILITY		(\$579,215.50)

FUND BALANCE

LineDesc		YTD
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve	(\$2,091,129.00)
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts	(\$993,550.00)
10.000.00.0000.6750.000.0000.00	Committed Fund Balance	(\$1,371,100.00)
10.000.00.0000.6770.000.0000.00	Unassigned fund balance	(\$3,879,791.70)
FUND BALANCE		(\$8,335,570.70)

Total Liability & Fund Balance	(\$8,914,786.20)
Total (Income)/Loss	\$6,955,929.26
Total Liability and Equity	(\$1,958,856.94)

Connections Academy

	Period Jul-Sep	Period Oct-Dec	Period Jan-Mar	Period Apr-June	Year to Date 2017-18	Budget 2017-18	Percent of 2017-18
Beginning Fund Balance	-	1,912,335	1,159,544	784,663	-	-	-
REVENUES							
Per Pupil Funding	4,208,981	4,122,202	4,122,202		12,453,385	16,699,800	74.57%
READ Act Funding	37,674	-	-		37,674	78,811	47.80%
ECEA Funding	331,522	-	-		331,522	375,716	88.24%
IDEA VI B	60,419	50,435	50,435		161,289	-	0.00%
Misc Rev	-	-	-	-	-	-	0.00%
Total Revenue	4,638,596	4,172,637	4,172,637	-	12,983,870	17,154,327	75.69%
EXPENDITURES							
Instructional							
Salaries/Benefits	552,989	993,221	1,027,128		2,573,338	3,684,161	69.85%
Purchased Services	160,576	172,060	172,193		504,829	720,915	70.03%
Supplies & Materials	1,178,995	2,629,929	2,109,367		5,918,292	8,255,948	71.69%
Equipment	-	-	-		-	-	0.00%
Other	-	-	-	-	-	-	0.00%
Total Instructional	1,892,560	3,795,211	3,308,689	-	8,996,459	12,661,024	71.06%
Support							
Salary and Benefits	179,940	224,132	213,202		617,274	793,544	77.79%
Purchased Services	650,546	905,167	1,018,380		2,574,092	3,686,866	69.82%
Supplies and Materials	2,100	820	2,148		5,068	11,330	44.73%
Equipment	-	-	-		-	-	0.00%
Other	1,115	99	5,100.00		6,314	1,562	404.22%
Total Support	833,701	1,130,218	1,238,829	-	3,202,748	4,493,302	71.28%
Total Expenditures	2,726,261	4,925,429	4,547,518	-	12,199,207	17,154,326	71.11%
Fund Balance to date	1,912,335	1,159,544	784,663	784,663	784,663	-	

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: May 16, 2018

Policy: School Board Powers and Responsibilities, Policy BBA
Report Type: Decision Making
SUBJECT: Mapleton Education Association Agreement

Policy Wording: Policy BBA states that the Board considers the following responsibilities of particular importance and, in those cases where action is required, reserves authority to take final action: To determine salary schedules, after consultation and discussion with the Superintendent or designee.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval of conditions contained in the Mapleton Education Association Negotiated Agreement.

Decision Requested: Administration is seeking approval for implementation of the Agreement negotiated during spring 2018 between Mapleton Education Association (MEA), representing licensed employees, and the Mapleton Public Schools Board of Education.

Report

During the months of March, April and May 2018, representatives of the MEA met with representatives of the Mapleton Board of Education to negotiate revisions to their Agreement, including salaries and benefits for the 2018-2019 school year. The following are highlights of the proposed tentative agreement recommended by all parties for Board approval:

Summary of Financial Agreements

- Eligible licensed employees will move one vertical step on the teacher salary schedule.
- Horizontal movement on the salary schedule will be implemented for licensed employees who submit appropriate documentation of completed education.
- All steps of the licensed employee salary schedule will increase by 4%.
- The District contribution to health insurance coverage for licensed employees will not change from \$420 per month; the increase in health insurance costs for 2018-2019 will be paid by employees who choose a health insurance plan.
- As of January 1, 2019, retirees who are eligible for Medicare health benefits will no longer be eligible for participation in District health plans. The parties will continue to evaluate the long-term viability of offering health insurance to retirees.

Summary of Language Agreements

- In Item 6.1.2, language was added to clarify how time is allocated for teachers to prepare for end-of-term grades.

- In Item 6.2.7, language was simplified to better explain the procedures schools will implement when a teacher is absent and no substitute is available.
- In Item 6.2.5, language was added to make clear that professional meetings are inherent to instructional planning and therefore may be scheduled during teachers' planning time.
- A new article was added to consolidate information about leadership teams and collaboration.
- Language relating to rates for selling back cumulative days was updated.
- The *Memoranda of Agreements* contained within the overall Agreement were considered and updated for 2018-2019. They relate to:
 - Student Engagement and Behavior,
 - Teacher Effectiveness (this MOA was removed from the agreement),
 - Professional Advancement for Teachers, and
 - Leadership Teams (added as a new MOA).
- The parties agreed to extend the current agreement by one (1) year until June of 2021.

Request

Again this year, the parties used a collaborative, interest based process to reach an agreement. The Association and the Board will continue to work in partnership to meet the learning needs of Mapleton students.

The membership of MEA has ratified the agreement by a vote of approximately 96% to 4%. Administration is requesting Board approval, as well.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Karla Allenbach, Assistant Superintendent
DATE: May 16, 2018

Policy: Student Travel, Policy JJH
Report Type: Decision Making
SUBJECT: Student Travel – TSA National Conference 2018

Policy Wording: All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

Decision Requested: Approval of an out of state, overnight trip for students attending Academy High School to participate in the National Technology Student Association (TSA) Conference in Atlanta, Georgia.

Report:

Participants: Sheri Kangas, School Director at Academy, is seeking approval for six students, in grades 10 through 12, and three staff members to attend the National TSA Conference in Atlanta, GA. Ms. Kangas, along with Academy Teachers George Booth and Kate Booth will chaperone the trip.

Destination: The group will spend five days and four nights in Atlanta, GA.

Duration: Students and chaperones will depart for Atlanta on June 22, 2018 and return to Denver on June 26, 2018.

Purpose: The purpose of the TSA National Conference is to enhance personal development, leadership, and career opportunities in the fields of science, technology, engineering and mathematics (STEM) for high school students. All six of these students qualified to compete at the national conference this past February at the Colorado TSA State Conference. Students will have the opportunity to meet and interact with other students from across the country along with professionals in the field.

Activities: Students will be competing in a variety of activities including:

- Debate Technology Issues
- Structural Engineering & Design
- Photographic Technology
- On-Demand Video

Transportation and Contingency Planning: The group will be taking direct flights via commercial airline to and from Atlanta, GA. The Technology Student Association has arranged a shuttle bus for the group to use while in Atlanta. Parent permission slips, including medical information and required signatures have been collected.

Cost and Source of Funding:

The total cost for this trip is approximately \$6,900. The conference registration and lodging will be paid from a Donor's Choose Grant. Travel and food costs will be paid out of the Academy school budget. Students will be asked to bring their own money to purchase desired souvenirs.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Sue-Lin Toussaint, Ed.D., Executive Director of Student Achievement
DATE: May 22, 2018

Policy: Curriculum Review, Policy IGF
Report Type: Decision Preparation
SUBJECT: Review of Instructional Materials- *Preschool Math, Middle School Math, and Advanced Placement courses*

Policy Wording: The District reviews its curriculum and educational programs regularly to ensure they reflect relevant academic content standards and are effectively meeting the District's educational objectives.

Policy Interpretation: This policy is interpreted as ensuring the Board officially adopts programs and curriculum for use in the School District upon recommendation of the Superintendent.

Board Action: District administration is requesting the Board's review of the following instructional resources:

- *Bridges 2.0 - Preschool*
- *enVision 2.0 - Grades 6-8*
- *Eureka – Grades 6-8*
- *AP Calculus Materials*
 - *AP Calculus (Barron's)*
 - *Calculus: AP Edition (Pearson)*
- *AP Statistics Materials*
 - *AP Statistics (Barron's)*
 - *Stats: Modeling the World (AP Edition)*
- *AP World History*
 - *AP World History (Barron's)*
 - *Traditions & Encounters: A Global Perspective on the Past*

No decision is being requested at this time.

Report: The Department of Student Achievement requests the Board's review of the following instructional materials to be utilized beginning fall of 2018: BRIDGES Preschool math, Middle School math programs enVision and Eureka and Advanced Placement courses in AP Calculus, AP Statistics, and AP World History. The BRIDGES Preschool math curriculum provides a play-based approach to learning math for students in our early childhood programs. It is aligned to both Early Childhood Guidelines as well as Colorado State Standards. BRIDGES is the math curriculum that is currently used with students in grades K-5 and adding the preschool component will provide our youngest students a strong foundation.

The Middle School math materials requested for review are enVision math and Eureka math for students in grades 6-8. Both programs are aligned to Colorado State Standards. The lessons provide exciting learning opportunities for students that encourage real-life problem-solving and adequate mathematical practice. enVision math also provides an accelerated pathway as well as an on-line component for students that allows for additional support for learning concepts.

Advanced Placement (AP) courses provide college-level learning for students in high school. AP courses have a test at the end that provides students an opportunity to earn college credit for qualifying scores. AP courses extend and exceed Colorado State Standards by providing students college-level material within a high school classroom. We are requesting the review of materials that support AP Calculus, AP Statistics, and AP World History. All AP courses also have free tutorials on Khan Academy that provide additional support for students.

A set of these instructional materials will be put on public display in the lobby of the Mapleton Administration building for 30 days. Final approval will be requested at the Board meeting scheduled for June 26, 2018.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: May 22, 2018

POLICY: Budget Adoption Process, Policy DBG
REPORT TYPE: Incidental
SUBJECT: FY 2019 Proposed Budget Notification

Policy Wording: The annual budget for Mapleton Public Schools shall be adopted according to the following process: The administration shall submit a draft budget proposal to the Board of Education for Mapleton Public Schools for tentative approval at least 30 days prior to the beginning of the next fiscal year...

Policy Interpretation: This policy is interpreted as outlining the requirement for the Board to receive a draft copy of the budget within 30 days of the beginning of the next fiscal year.

Report: Colorado law governing school district budget policies and procedures requires that "the Proposed Budget shall be submitted to the board at least thirty days prior to the beginning of the next fiscal year" (22-44-108 (1)(c) C.R.S.). The 2019 Proposed Budget will be delivered to the Board on or before June 1, 2018. A public hearing regarding the budget will be held June 12, 2018, at the Mapleton Public Schools Administration building. Final adoption of the budget will be considered at the regularly scheduled Board meeting on June 26, 2018.

This is for informational purposes only. No Board action is required at this time.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Lynn Setzer, Chief Communications Officer
DATE: May 22, 2018

Policy: Funding Proposals, Grants and Special Projects, Policy DD
Report Type: Decision Making
SUBJECT: Request to Accept Grant Funds – Noble Energy – RAQC Grant

Policy Wording: The District is encouraged to pursue all available sources of funding consistent with achieving the District's objectives.

Further, the policy stipulates that District administration must formally seek Board approval before accepting supplemental or special project funds if the amount is \$50,000 or greater.

Decision Requested: District administration is requesting Board approval to accept \$167,465.60 to support the purchase of two compressed natural gas school buses.

Report: In November of 2017, District administration submitted a grant proposal to Noble Energy in partnership with the Regional Air Quality Council, or RAQC, to support the purchase of two more compressed natural gas (CNG) school buses. The goal of the Noble-RAQC grant expansion is to add school buses to Adams County that have fewer emissions, resulting in better air quality for children and reduced fuel costs to help budgets that are already strained. These buses offer the latest CNG technology and are proven to be effective and efficient for school fleets.

CNG buses currently cost approximately \$141,149 each. Noble Energy is donating \$120,000, while the Regional Air Quality Council is contributing \$47,465.60. The District will cover the remaining costs of the two buses – \$57,416.20 each, which is far less than the cost of a diesel bus. With the addition of these two buses, the District will now have 11 CNG buses in its fleet.

District administration recommends approval of this grant.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: May 16, 2018

Policy: Advisory Committees, Policy BDF
Report Type: Monitoring
SUBJECT: Construction Accountability Advisory Committee Update

Policy Wording: The Board shall appoint advisory committees that function within the organizational frameworks approved by the Board.

Policy Interpretation: This policy is interpreted as requiring periodic reports from advisory committees.

Decision Requested: District administration and the Construction Accountability Advisory Committee (CAAC) Co-Chair are providing this report for information only. No decision is requested.

Report:

The Construction Accountability Advisory Committee (CAAC) met for its regular monthly meeting on Friday, May 11, 2018.

Following introductions, several items were distributed to the group, including:

- the report from the March CAAC meeting;
- the updated Expenditure Reports from March and April; and
- written reports from Mapleton's owner representative from March and April.

An update was provided regarding each of the bond projects currently underway. Highlights are as follows:

- Adventure
 - Sheathing is complete around the building perimeter and roof membrane is 95% complete;
 - Designing of a digital building sign to be placed at the main parking entrance is being finalized with Da Vinci Signs;
 - Contract was awarded to NorthStar Demolition and Remediation, Inc. to take down the old building. A pre-abatement meeting will be scheduled for May 2018;
 - Interior drywall is approximately 95% complete and painting has begun in the north classroom areas;
 - Exterior stucco is nearly complete. Stone veneer and Nichiha (wood-look cement cladding) will begin in May;
 - August completion is expected. The school start date at Adventure will be August 15th, 2 days after the District-wide start date to allow teachers time to set-up new classrooms.

- Explore
 - JHL Constructors/Hord Coplan Macht (JHL/HCM) were selected as the build-design team;
 - Project kick-off occurred on April 25, 2018. Programming and preliminary site schematic design work is in-progress;
 - Based on discussion with the project team, a fast-track delivery is being considered, which could result in a construction start in Fall 2018 and completion in December 2019;
 - An MOU with the city of Thornton will be necessary to outline the responsibilities of both the City and the District related to site development and infrastructure.

- Broadway Campus- Global PK-3
 - Playground design has been finalized and the purchase of equipment is in-process;
 - Exterior painting is in-progress. Concrete curbing for parking and landscaping has been placed throughout the site;
 - Selection of furniture, fixtures and equipment is complete;
 - Interior metal framing, drywall installation, and ductwork is nearly complete;
 - Interior painting is on-going on both floors of the building;
 - August 10th Certificate of Occupancy is projected;
 - School for Global Primary students will start on August 22, 2018 in their new building.

- Broadway Campus- Global 9-12
 - Site work continues, including working with adjacent property owner on relocation of storm drainage;
 - Flooring and finishes have been selected for the athletic spaces;
 - Trenching for underground utility placement is complete, piping and conduit is underway. Layout options are being considered for the soccer field;
 - Interior lighting options are being reviewed by the design team;
 - Exterior precast concrete panels are complete and standing in place. Structural steel placement is in-progress throughout the building;
 - Substantial completion is expected mid-December of 2018.

- Trailside Academy
 - Due diligence is proceeding including surveys and environmental assessments;
 - Utility permits and easements are in-progress;
 - Plat approval is complete with Adams County;
 - Land conveyance and groundbreaking will occur in spring 2018 with school opening in fall of 2019.

- Welby
 - Final inspections are complete;
 - The new school office, gym and music room are in use by students and staff;
 - Building exterior and interior work is substantially complete;
 - Final landscape work is on-going and punch list work is essentially complete;
 - Certificate of Occupancy was received on May 8, 2018;

- Mapleton will continue to shepherd related Welby projects, outside of the scope of the General Contractor- these include:
 - Replacing windows in the 1950's section;
 - Developing the outdoor learning landscape.

Committee members received brief updates on:

- Other projects happening in the District such as the Skyview Campus HVAC system and the Administration Building wind storm damage;
- Two BEST grant applications have been submitted to support replacement school buildings for Global Intermediate Academy and Valley View K-8; with CDE decision likely the afternoon of Friday, May 18th.

Finally, most committee members toured the Global Primary Academy construction site to observe the progress. All were impressed with the polished concrete floors that are being finished. Many commented that they thought the teachers would like the innovative storage solutions. Overall, members loved the vibrant colors both inside and outside the building that are appropriate for young learners. The tour of the Global site concluded with a walk to view the Global 9-12 construction progress. It was noted how impressive the large precast wall panels looked from the highway. Members commented on the general community excitement as our new school buildings move from planning through the different phases of construction to completion.

The next meeting of the Construction Accountability Advisory Committee will be Friday, June 1, at 11:30 a.m. in the Board Room.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: May 22, 2018

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2017-18 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Chair are providing this report for information only. No decision is requested this evening.

Report: In May, 12 members of DAAC convened to hear a presentation on Public School finance, receive an update on Every Student Succeeds Act (ESSA) funding for the 2018-19 school year, review the proposed curriculum for preschool math, middle school math and high school AP courses, and to finalize the review of the student handbook.

During the meeting, DAAC members spent time learning about public school finance and the impact that TABOR, the Gallagher Amendment and the Budget Stabilization factor have on the Mapleton budget. DAAC also received an update on the 2018-19 funding allocations for Title dollars that come through Every Student Succeeds Act (ESSA).

A large portion of the meeting was spent reviewing the proposed curriculum that will be considered for adoption. DAAC members broke into small groups and reviewed the preschool math, middle school math and AP proposed curriculum. Individual and group feedback was collected.

Lastly, the feedback that was collected throughout the year in previous DAAC meetings on the current student handbook was summarized and presented for consideration for future handbooks.

The May DAAC meeting was the final DAAC meeting for the 2017-2018 school year.