



Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

December 18, 2018
6:00 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2018 - 2019

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Natalie Lord
Thomas Moe
Sheila Montoya

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of November 27, 2018, Board Meeting minutes
 - 8.2 Approval of December 5, 2018, Board Retreat minutes
 - 8.3 Approval of December 6, 2018, Special Board Meeting minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2 Finance Report November, 2018, Policy DIC – Ms. Martinez
 - 10.3 Adoption of Policies, Policy BGA – Ms. Ciancio
11. Focus: Communication
 - 11.1 Acceptance of Election Results – Policy CBA/CBC - Mr. Crawford
 - 11.2 Fiscal Year 2018 Audit Presentation, Policy DIE – Ms. Martinez
 - 11.3 Consideration of Purchase - Refrigerated Box Truck, Policy DJE – Mr. Sauer
 - 11.4 IGA - Foster Care, Policy CBA/CBC – Mr. Crawford
12. Focus: Student Achievement
 - 12.1 School Assessment Reports, Policy AED - Mrs. Allenbach
13. Focus: Community Involvement
 - 13.1 DAAC Update, Policy AE – Mr. Fuller
14. Discussion of Next Agenda
15. Superintendent's Comments
16. Board Committee Update
17. School Board Discussion/Remarks
18. Next Business Meeting Notification – Tuesday, January 22, 2019
19. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

Vice President Tom Moe called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, November 27, 2018, at the Administration Building.

2.0 ROLL CALL

Cindy Croisant - President	Absent
Steve Donnell - Secretary	Present
Natalie Lord - Asst. Secretary/Treasurer	Present
Tom Moe - Vice President	Present
Sheila Montoya - Treasurer	Present

3.0 PLEDGE OF ALLEGIANCE

Mr. Moe led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mrs. Lord, to approve the Board Agenda dated November 27, 2018, as presented.

AYES: Mr. Donnell, Mrs. Lord, Mr. Moe and Ms. Montoya
Motion carried: 4-0

5.0 BOARD BUSINESS

5.1 Board Study Comments

Mr. Moe said that at the November 13 Board Study, the Board:

- Reviewed proposed Board Policy for adoption.
- Participated in presentations by 5 schools regarding school assessment data.
- Received an update from the School & Community Engagement department regarding communications and marketing plans for the District.

6.0 WHAT'S RIGHT IN MAPLETON

Ms. Johnson said that What's Right in Mapleton would feature sixth grade students from Adventure Elementary. Students shared their experiences at Cal-Wood, an outdoor education center located near Jamestown, Colorado. Students were able to take their learning out of the classroom and into the wilderness for a three-day, two-night outdoor immersion program.

The Board members appreciated the student presentations and thanked them for sharing this great experience with the Board.

RECESS 6:13 p.m., reconvened at 6:15 p.m.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Mrs. Lord, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated November 27, 2018: 8.1 Board Meeting minutes of October 23, 2018; 8.2 Board Study minutes of November 13, 2018; and 8.3 Special Board Meeting minutes of November 13, 2018, as presented.

AYES: Mr. Donnell, Mrs. Lord, Mr. Moe and Ms. Montoya
Motion carried: 4-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Ms. Lord, seconded by Ms. Montoya, to approve Agenda items 10.1 Personnel Action, 10.2 Finance Report for October, 2018, and 10.3 Adoption of Policies, as stated on the Board Agenda dated November 27, 2018.

AYES: Mr. Donnell, Mrs. Lord, Mr. Moe and Ms. Montoya
Motion carried: 4-0

11.0 FOCUS: COMMUNICATION

11.1 Draft Audit Report

Ms. Martinez explained that Local Governmental Audit Law requires Colorado local governments to have an annual audit of their financial statements. An electronic copy of the draft audit report will be provided to the Board on or before November 30, 2018 for review before the formal presentation of the audit findings on December 18, 2018.

11.2 Grant Acceptance

Mr. Crawford said that Explore Elementary was awarded an Adams County Open Space Grant.

MOTION: By Ms. Lord, seconded by Mr. Donnell, to accept the Adams County Open Space Grant for \$269,500 for Explore Elementary, as presented.

AYES: Mr. Donnell, Mrs. Lord, Mr. Moe and Ms. Montoya
Motion carried: 4-0

11.3 Grant Acceptance

Mr. Crawford said that Welby Community School was awarded an Adams County Open Space Grant.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to accept the Adams County Open Space Grant for \$168,839.50 for Welby Community School, as presented.

AYES: Mr. Donnell, Mrs. Lord, Mr. Moe and Ms. Montoya
Motion carried: 4-0

12.0 FOCUS: STUDENT ACHIEVEMENT

12.1 Student Enrollment Report

Mr. Fuller said that each fall, Colorado school districts conduct official student enrollment counts during a window of time centered on October 1. This count is used by the State and the District for planning and funding purposes.

A copy of Mr. Fuller's report is attached.

12.2 School Assessment Reports

Mrs. Allenbach explained that to review the 2017-2018 achievement results, school directors were invited to share their school's academic achievement information, as well as their identified improvement strategies with the Board. The school directors from MESA, Monterey and Global Intermediate presented.

The Board thanked the Directors for presenting their data.

13.0 FOCUS: COMMUNITY INVOLVEMENT

13.1 CAAC Update

Mr. Crawford reported that the Construction Accountability Advisory Committee met on November 2. He shared an update on all construction projects in the District and comments from the committee. The next meeting of the CAAC will be January 4 at 11:30 a.m. in the Board Room.

14.0 DISCUSSION OF NEXT AGENDA

Mr. Moe said agenda items for the December 18, 2018 Board meeting would include the audit presentation, a DAAC update and a construction committee update.

15.0 SUPERINTENDENT'S COMMENTS

During the Superintendent's report, Superintendent Ciancio:

- Acknowledged that the Board had been very busy with meetings and events recently.
- Said that the Board would be attending a Board Retreat on December 5 in Colorado Springs and then attend the CASB conference December 6-9.
- Thanked the Board for their willingness to attend these events and said that she was looking forward to the work.
- Said that it was exciting to see the student enrollment numbers, especially in the preschools.

16.0 BOARD COMMITTEE UPDATE

None

17.0 SCHOOL BOARD DISCUSSION / REMARKS

Mrs. Lord wished Superintendent Ciancio a happy birthday.

Mr. Donnell wondered if the increased enrollment at Welby might be due to the new building. Ms. Ciancio mentioned that the preschool had been added which also could be a draw for that school.

Mr. Moe thanked the school directors for their presentations on assessment.

18.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, December 18, 2018, at the Administration Boardroom.

19.0 ADJOURNMENT

Mr. Moe noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:09 p.m.

Tom Moe, Board Vice President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Members of The Board of Education – Mapleton Public Schools met in a full-day Board retreat and team development session on Wednesday, December 5, 2018, at The Broadmoor Hotel, Colorado Springs, Colorado.

Present: Cindy Croisant - President
 Tom Moe - Vice President
 Steve Donnell - Secretary
 Sheila Montoya - Treasurer
 Natalie Lord - Asst. Secretary/Treasurer

The Board of Education met to discuss:

- Reviewed Mission Statement and history of District changes.
- Participated in group work to review school models.
- Discussed Board collaboration and alignment.

No official Board action was taken at the meeting.

Cynthia Croisant, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

1.0 CALL TO ORDER

President Cindy Croisant called the special meeting of the Board of Education – Mapleton Public Schools to order at 4:55 p.m. on Thursday, December 6, 2018, at The Broadmoor, Main Mezzanine.

2.0 ROLL CALL

Cindy Croisant – President	Present
Steve Donnell – Secretary	Present
Natalie Lord – Asst. Secretary/Treasurer	Present
Tom Moe – Vice President	Present
Sheila Montoya – Treasurer	Present

3.0 APPROVAL OF AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve the Agenda, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lord, Mr. Moe, and Ms. Montoya
Motion carried 5-0

4.0 COMMUNICATION

4.1 Mill Levy Certification

Mr. Crawford requested that the Board adopt the General Fund mill levy and the Bond Redemption Fund mill levy.

MOTION: By Mr. Moe, seconded by Mr. Donnell, to adopt the General Fund mill levy of 37.873 mills; and the Bond Redemption Fund mill levy of 19.987 mills, for a total levy of 57.860.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lord, Mr. Moe, and Ms. Montoya
Motion carried 5-0

5.0 ADJOURNMENT

The Board motioned to adjourn at 4:59 p.m.

Cindy Croisant, Board President

Stephen Donnell, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Assistant Superintendent, Talent Recruitment and Development
DATE: December 13, 2018

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends the following personnel information to be approved by Board Action at the regular meeting of December 18, 2018.

CLASSIFIED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Medina, Brianna	Special Education Para./York	11/28/2018	New Hire
Brown, Jessika	Department Secretary/Career X	12/11/2018	Re-Hire
Garcia, Melanie	Substitute Custodian/District	12/06/2018	New Hire
Vang, Nao	Instructional Para./GIA	12/13/2018	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
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CLASSIFIED REQUESTS

No requests at this time

LICENSED STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Ignacek, Katrina	ELL Teacher/Welby	11/29/2018	New Hire

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Mayorga, Christina	5 th Grade/Meadow	11/30/2018	Resignation
Werpy, Amy	Science/BPCCA	12/21/2018	Resignation
Morgan, Bruce	Instructional Guide/Clayton	11/30/2018	Resignation
Sands, Molly	1 st Grade/Meadow	12/21/2018	Resignation

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

<u>NEW EMPLOYEES</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

<u>RESIGNATIONS/TERM.</u>	<u>POSITION/FACILITY</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
	No requests at this time		

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Gould, Elizabeth Marie
Loftus, Gina Marie
Bejas, Lisdeys Maud

DELETIONS

Paul, Chanchal

LEAVE REQUESTS

NAME

Decker, Megan
Rodriguez, Yessica
Thomas, Justin
Vidal, Abbie
Lane, Karen
Mireles Rodriguez, Jessica

DATES

11/9/2018 – 11/16/2018
2/22/2019 – 5/29/2019
1/7-1/18 & 4/1-4/12
11/26/2018 – 11/30/2018
1/7/2019-4/9/2019
1/25/2019-4/26/2019

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Period* <u>Nov 1 - Nov 30</u>	Year to Date** <u>2018-19</u>	Budget*** <u>2018-19</u>
REVENUES			
Total Local Revenue	106,184	1,755,481	31,603,754
Total Intermediate Revenue	0	5,341	4,340
Total County Revenue	0	0	0
Total State Revenue	4,213,033	24,217,148	54,272,304
Total Federal Revenue	0	0	0
Total Transfers	(490,746)	(1,833,941)	(3,684,029)
Total Loan Revenue	0	0	0
Total General Fund Revenue	<u>3,828,471</u>	<u>24,144,030</u>	<u>82,196,369</u>
EXPENDITURES			
Total Salaries	3,912,375	13,825,857	44,738,718
Total Benefits	1,065,059	3,959,406	13,427,006
Total Purchased Professional Services	144,855	1,369,333	5,668,952
Total Purchased Property Services	145,305	970,688	1,626,162
Total Other Purchased Services	1,627,595	4,526,495	2,180,259
Supplies & Materials	162,167	2,979,641	16,014,245
Property	132,527	461,911	861,287
Other Objects	2,497	26,873	76,629
Other Uses of Funds	-	-	-
Other			
Total General Fund Expenditures	<u>7,192,381</u>	<u>28,120,203</u>	<u>84,593,258</u>
Beginning Fund Balance		9,544,052	
Fund Balance Year to Date		5,567,879	

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2018

*** Based on Adopted FY2018-19 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

GENERAL FUND

	Percent of <u>2018-19</u>	Prior Year to Date <u>2017-18</u>	Percent of <u>2017-18</u>
REVENUES			
Total Local Revenue	5.55%	1,637,351	5.77%
Total Intermediate Revenue	123.06%	4,340	55.96%
Total County Revenue	0.00%	0	0.00%
Total State Revenue	44.62%	22,660,331	45.73%
Total Federal Revenue	0.00%	0	0.00%
Total Transfers	49.78%	(2,070,035)	48.51%
Total Loan Revenue	0.00%	0	0.00%
Total General Fund Revenue	<u>29.37%</u>	<u>22,231,987</u>	<u>30.18%</u>
EXPENDITURES			
Total Salaries	30.90%	11,766,214	27.83%
Total Benefits	29.49%	3,458,050	28.61%
Total Purchased Professional Services	24.15%	1,538,305	29.58%
Total Purchased Property Services	59.69%	696,901	45.31%
Total Other Purchased Services	207.61%	4,769,068	264.00%
Supplies & Materials	18.61%	2,396,982	19.62%
Property	53.63%	324,448	46.84%
Other Objects	35.07%	25,152	-3.74%
Other Uses of Funds	0.00%	0	0.00%
Other	0.00%	0	0.00%
Total General Fund Expenditures	<u>33.24%</u>	<u>24,975,121</u>	<u>33.24%</u>

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

OTHER FUNDS

	Period* <u>Nov 1 - Nov 30</u>	Year to Date** <u>2018-19</u>	Budget*** <u>2018-19</u>
REVENUES			
CPP/Preschool Fund	127,746	592,060	1,844,479
Governmental Grants Fund	5,115	677,385	4,286,426
Capital Reserve Fund	366,213	399,614	1,109,000
Insurance Reserve Fund	10	879,485	905,150
Bond Redemption Fund	3,769	60,853	13,066,210
Food Service Fund	234,293	1,010,250	2,651,265
Building Fund	411,495	1,783,714	4,869,189
Total Revenue, Other Funds	<u>1,148,642</u>	<u>5,403,362</u>	<u>28,731,719</u>
EXPENDITURES			
CPP/Preschool Fund	141,223	451,442	1,962,268
Governmental Grants Fund	344,438	925,579	4,286,426
Capital Reserve Fund	431,300	606,854	1,696,242
Insurance Reserve Fund	8	884,214	940,319
Bond Redemption Fund	1,452,923	1,453,528	13,358,500
Food Service Fund	188,664	885,935	3,310,235
Building Fund	3,934,192	19,222,419	48,689,814
Total Expenditures, Other Funds	<u>6,492,749</u>	<u>24,429,971</u>	<u>74,243,804</u>

* Revenue and Expenditures for the month.

**Revenue and Expenditures from July 1, 2018

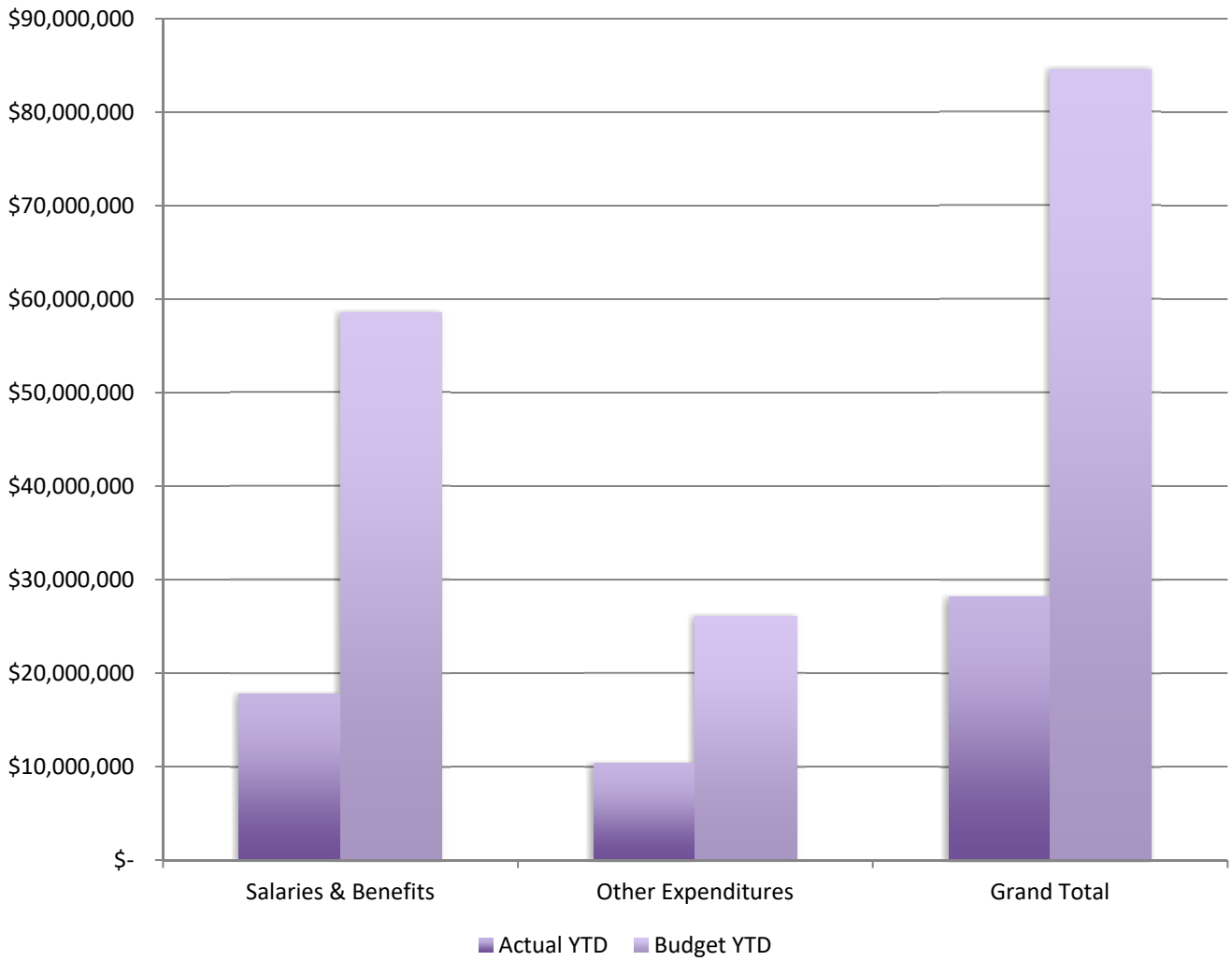
*** Based on Adopted FY2018-19 Budget

**MAPLETON PUBLIC SCHOOLS
ADAMS COUNTY SCHOOL DISTRICT NO 1
REVENUES & EXPENDITURES**

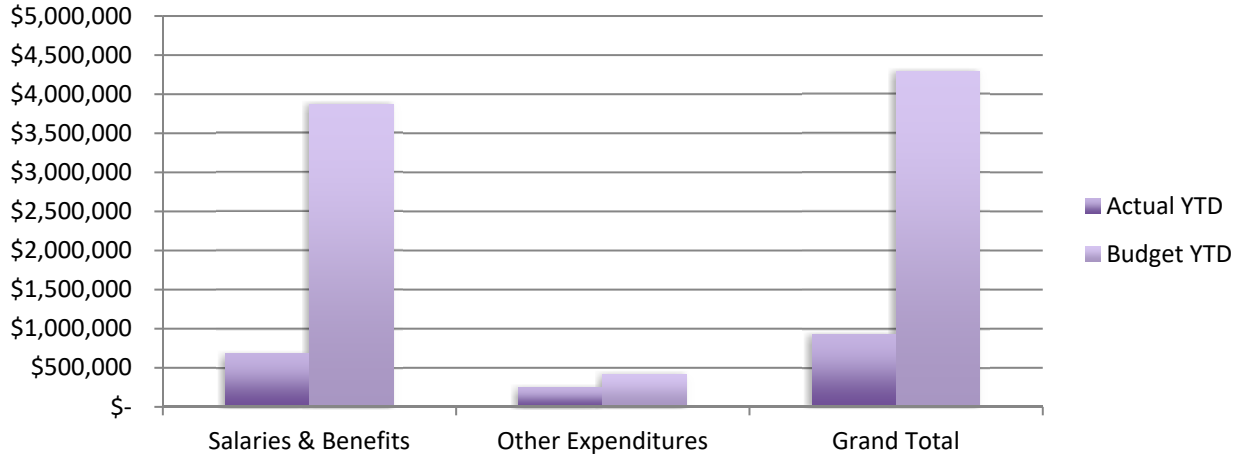
OTHER FUNDS

	Percent of <u>2018-19</u>	Prior Year to Date <u>2017-18</u>	Percent of <u>2017-18</u>
REVENUES			
CPP/Preschool Fund	6.93%	440,314	27.57%
Governmental Grants Fund	0.00%	1,082,861	20.23%
Capital Reserve Fund	33.02%	924,771	41.06%
Insurance Reserve Fund	0.00%	733,726	95.89%
Bond Redemption Fund	0.03%	19,701	0.15%
Food Service Fund	8.84%	923,143	35.36%
Building Fund	8.45%	1,217,824	24.85%
Total Revenue, Other Funds	<u>18.81%</u>	<u>5,342,340</u>	<u>17.49%</u>
EXPENDITURES			
CPP/Preschool Fund	23.01%	423,852	26.61%
Governmental Grants Fund	0.00%	707,029	13.21%
Capital Reserve Fund	35.78%	2,224,765	58.74%
Insurance Reserve Fund	94.03%	735,801	95.77%
Bond Redemption Fund	10.88%	950	0.01%
Food Service Fund	26.76%	815,314	25.86%
Building Fund	0.00%	14,100,820	23.54%
Total Expenditures, Other Funds	<u>32.91%</u>	<u>19,008,532</u>	<u>21.29%</u>

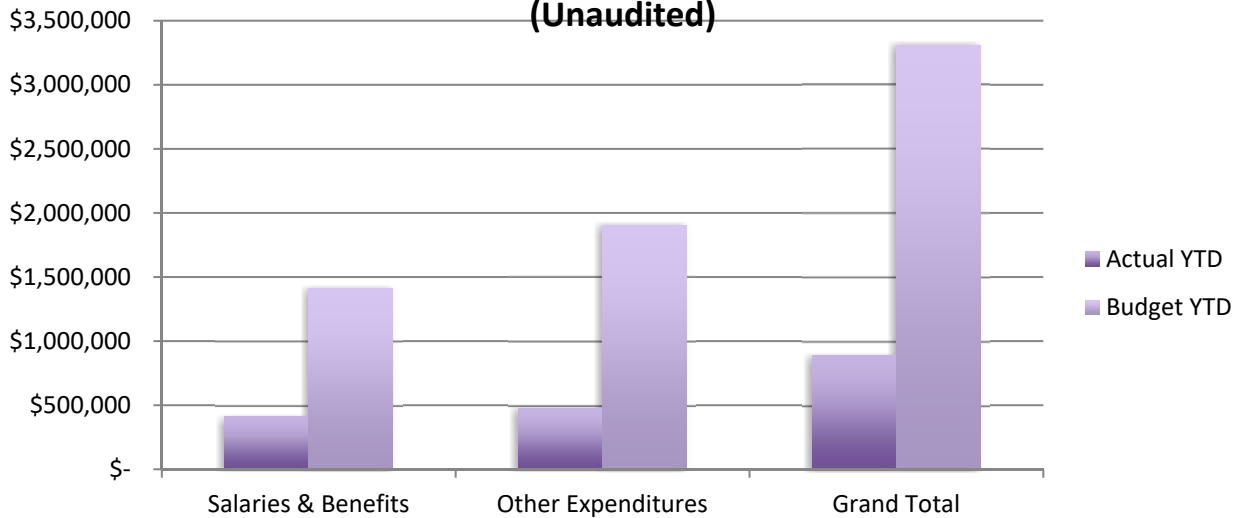
Executive Financial Summary
General Fund Unaudited Expenditures
Budget vs. Actual
As of November 30, 2018



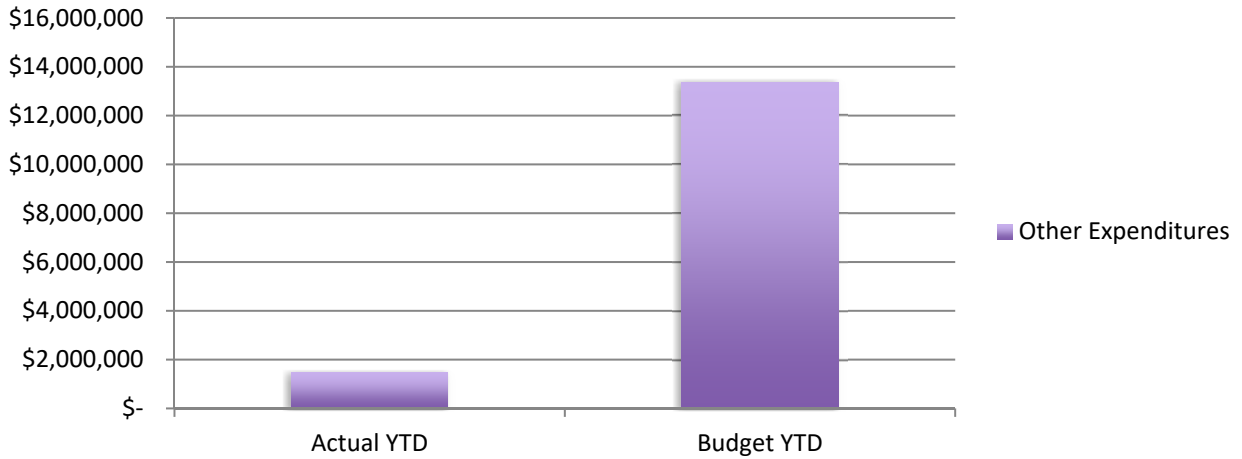
Grants Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)



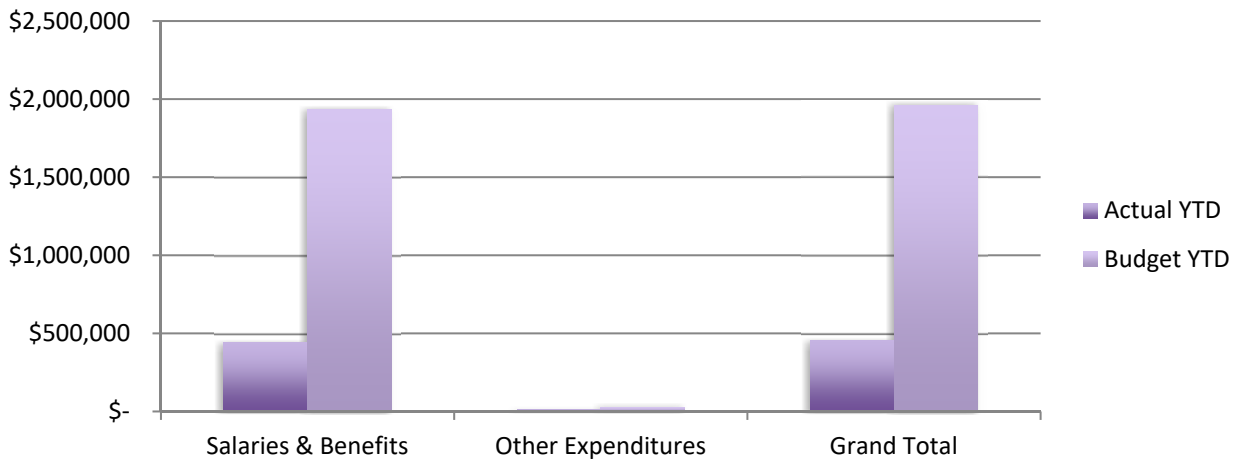
Nutrition Services Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)



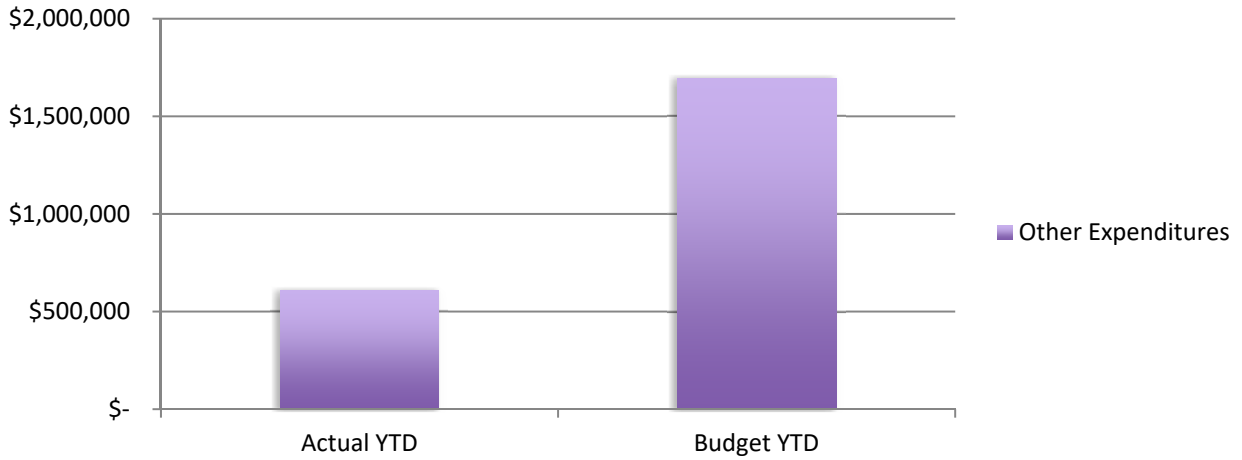
**Bond Redemption Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)**



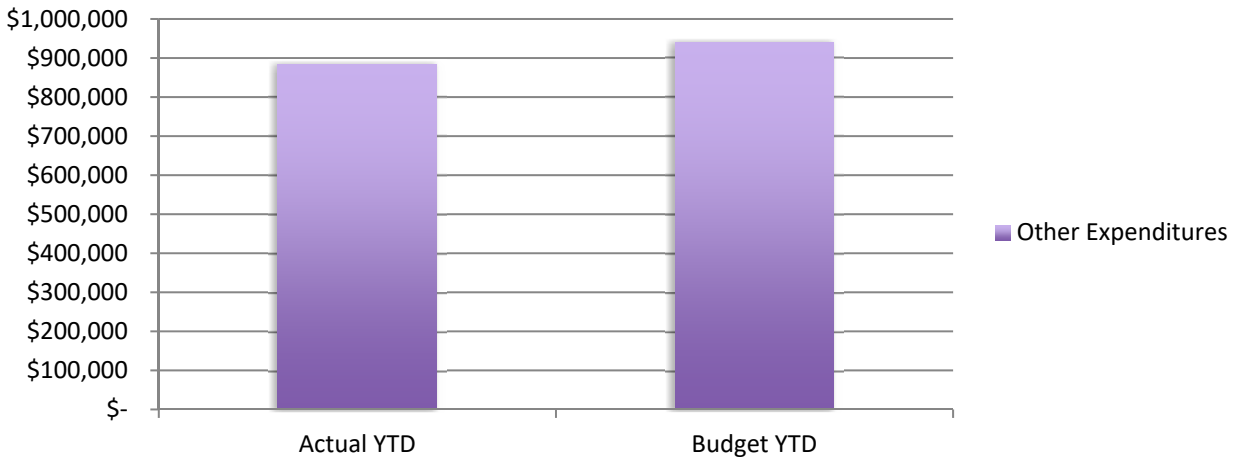
**CPP Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)**



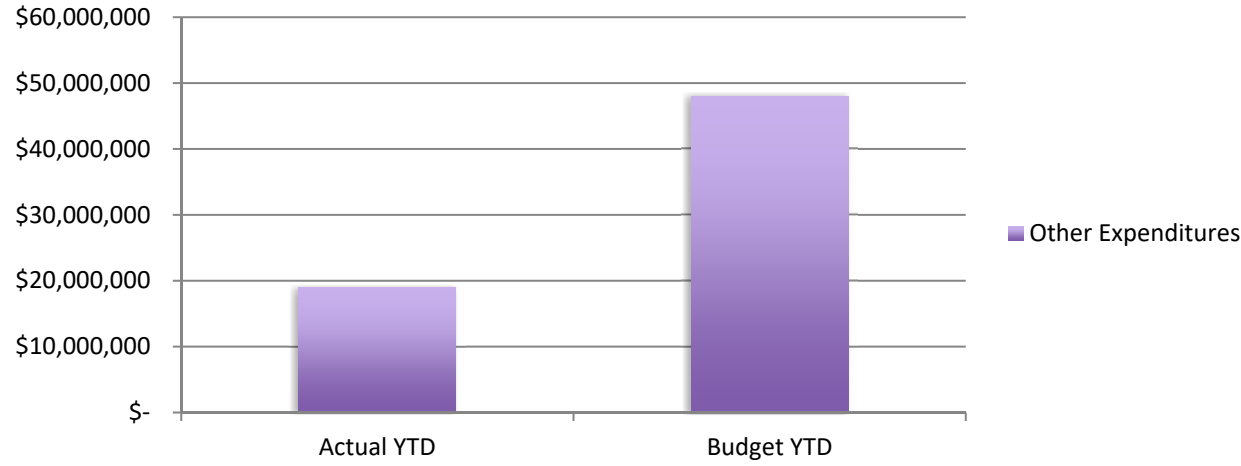
Capital Reserve Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)



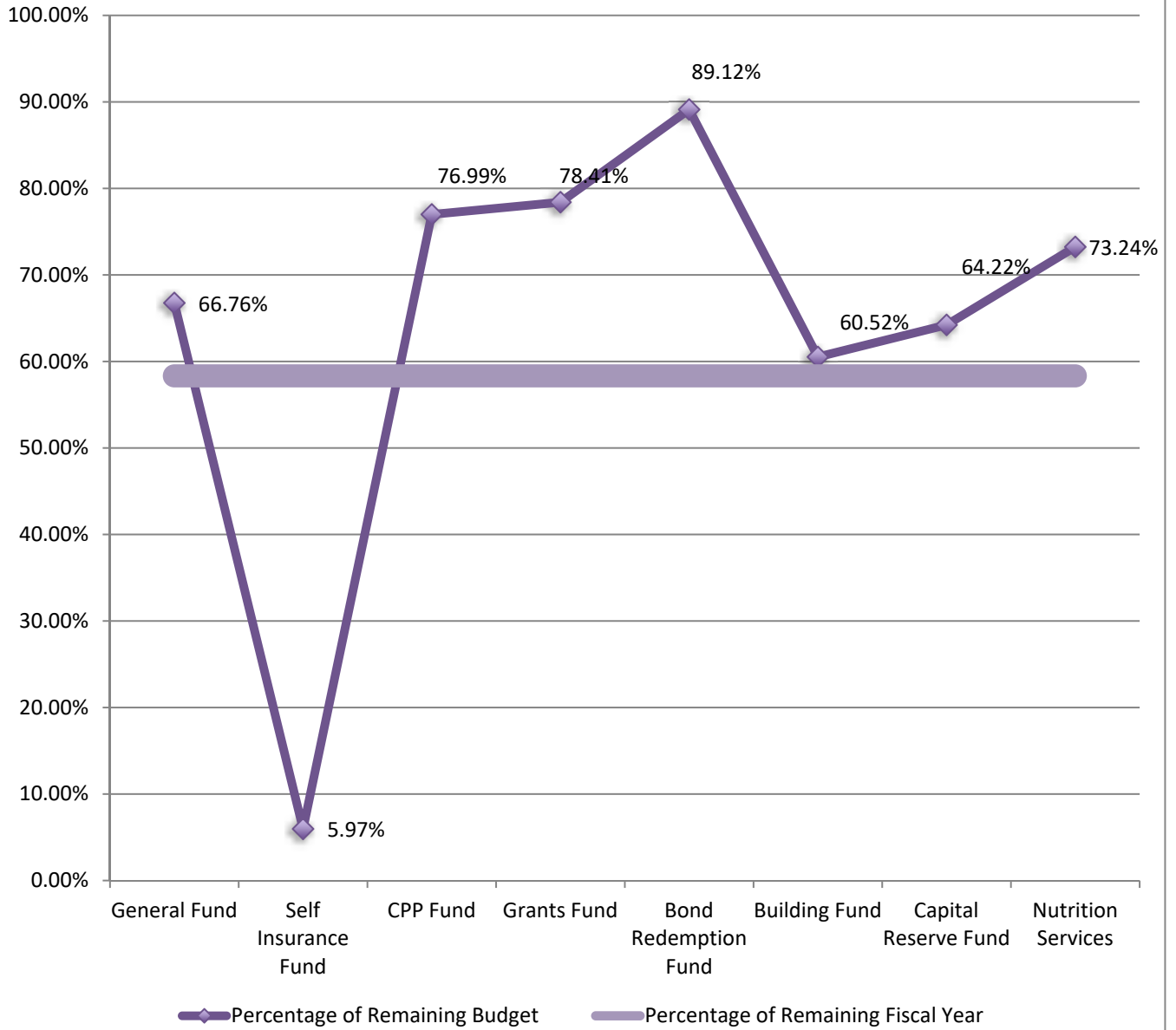
Insurance Reserve Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)



Building Fund
Budget vs. Actual Expenditures
As of November 30, 2018
(Unaudited)



2018-19 Percentage of Budget Remaining by Fund November 30, 2018 (Unaudited)



Mapleton Public Schools

Account Level Balance Sheet As of 11/30/2018

Fiscal Year: 2018-2019

Year To Date

General Fund

ASSET

LineDesc		YTD
10.000.00.0000.8101.000.0000.00	Cash-US Bank	\$5,276,375.87
10.000.00.0000.8101.000.0000.01	Cash-NVB	\$134,501.89
10.000.00.0000.8103.000.0000.01	Petty Cash-Academy High School	\$600.00
10.000.00.0000.8103.000.0000.02	Petty Cash-Student Activities & Safety	\$250.00
10.000.00.0000.8103.000.0000.03	Petty Cash-MESA	\$1,000.00
10.000.00.0000.8103.000.0000.04	Petty Cash-BPCCA	\$300.00
10.000.00.0000.8103.000.0000.05	Petty Cash-Explore Elem	\$500.00
10.000.00.0000.8103.000.0000.06	Petty Cash-Student Support	\$150.00
10.000.00.0000.8103.000.0000.07	Petty Cash-Assistant Superintendent	\$300.00
10.000.00.0000.8103.000.0000.08	Petty Cash-SPED	\$300.00
10.000.00.0000.8103.000.0000.11	Petty Cash-Achieve	\$400.00
10.000.00.0000.8103.000.0000.12	Petty Cash-Adventure	\$500.00
10.000.00.0000.8103.000.0000.13	Petty Cash-Clayton Partnership	\$400.00
10.000.00.0000.8103.000.0000.15	Petty Cash-Valley View	\$500.00
10.000.00.0000.8103.000.0000.16	Petty Cash-Welby Montessori	\$400.00
10.000.00.0000.8103.000.0000.17	Petty Cash-Meadow Community	\$600.00
10.000.00.0000.8103.000.0000.18	Petty Cash-Monterey Community	\$500.00
10.000.00.0000.8103.000.0000.19	Petty Cash-Preschool	\$400.00
10.000.00.0000.8103.000.0000.20	Petty Cash-Preschool Admin	\$300.00
10.000.00.0000.8103.000.0000.21	Petty Cash-York Intl	\$800.00
10.000.00.0000.8103.000.0000.31	Petty Cash-Welcome Center	\$850.00
10.000.00.0000.8103.000.0000.35	Petty Cash-MEC	\$500.00
10.000.00.0000.8103.000.0000.36	Petty Cash-GLA	\$1,000.00
10.000.00.0000.8103.000.0000.37	Petty Cash-NVSYA	\$400.00
10.000.00.0000.8103.000.0000.39	Petty Cash-Global Primary Academy	\$500.00
10.000.00.0000.8103.000.0000.46	Petty Cash-Learning Services	\$200.00
10.000.00.0000.8103.000.0000.50	Petty Cash-Communications	\$250.00
10.000.00.0000.8103.000.0000.51	Petty Cash-Technology	\$200.00
10.000.00.0000.8103.000.0000.53	Petty Cash-Office of Superintendent	\$350.00
10.000.00.0000.8103.000.0000.57	Petty Cash-Human Resources	\$500.00
10.000.00.0000.8103.000.0000.61	Petty Cash-Finance Office	\$200.00
10.000.00.0000.8103.000.0000.66	Petty Cash-Maintenance	\$400.00
10.000.00.0000.8103.000.0000.67	Petty Cash-Custodial	\$200.00
10.000.00.0000.8103.000.0000.68	Petty Cash-Athletics	\$200.00
10.000.00.0000.8111.000.0000.01	Investment-ColoTrust	\$199,578.52
10.000.00.0000.8121.000.0000.00	Property Taxes Receivable	\$82,061.98
10.000.00.0000.8132.000.0000.19	Due To/From C.P.P. Fund	\$72,948.06
10.000.00.0000.8132.000.0000.21	Due To/From Food Service Fund	\$45,231.74
10.000.00.0000.8132.000.0000.22	Due To/From Gov't Grants Fund	\$167,951.59
10.000.00.0000.8132.000.0000.31	Due To/From Bond Redemption Fund	\$0.01
10.000.00.0000.8132.000.0000.41	Due to / From bldg fund	(\$75,389.00)
10.000.00.0000.8132.000.0000.74	Due To/From Student Activities	\$12,369.67
10.000.00.0000.8132.000.0000.85	Due To/From MEF	\$4,541.43
10.000.00.0000.8153.000.0000.02	Accounts Receivable-Retired	\$38,433.11
10.000.00.0000.8153.000.0000.05	P-Card Fraud Accounts Receivable	\$87.43
10.519.00.0000.8141.000.0000.00	AFROTC Reimbursable A/R	\$143.91
	ASSET	\$5,972,786.21

LIABILITY

LineDesc		YTD
10.000.00.0000.7421.000.0000.01	Prior Yrs Accounts Payable	\$2,013.13
10.000.00.0000.7421.000.0000.02	Payroll Liability	(\$3,071.58)
10.000.00.0000.7471.000.0000.00	Direct Deposit Payable	(\$2,011.58)
10.000.00.0000.7471.000.0000.05	Payable-Kaiser	(\$15,705.68)

Mapleton Public Schools

Account Level Balance Sheet As of 11/30/2018

Fiscal Year: 2018-2019

Year To Date

10.000.00.0000.7471.000.0000.20	Payable-Cancer Care	\$1,473.44
10.000.00.0000.7471.000.0000.23	Payable-Dental	\$25,565.37
10.000.00.0000.7471.000.0000.24	Payable-Vision-VSP	(\$3,407.70)
10.000.00.0000.7471.000.0000.30	FSA	\$8,311.08
10.000.00.0000.7471.000.0000.33	Preschool & Daycare Tuition	(\$28,330.32)
10.000.00.0000.7471.000.0000.35	Payable-Finger Printing Fee	(\$50.00)
10.000.00.0000.7481.000.0000.00	Deferred Revenue	(\$273,234.00)
10.585.00.0000.7481.000.3139.00	ELL Deferred Revenue	(\$116,462.30)
LIABILITY		(\$404,910.14)

FUND BALANCE

LineDesc		YTD
10.000.00.0000.6710.000.0000.00	Non-Spend Fund Balance	\$2.97
10.000.00.0000.6721.000.0000.00	Restricted for Tabor 3% Reserve	(\$2,091,129.00)
10.000.00.0000.6722.000.0000.00	Restricted for Multi-Yr Contracts	(\$993,550.00)
10.000.00.0000.6750.000.0000.00	Committed Fund Balance	(\$1,371,100.00)
10.000.00.0000.6770.000.0000.00	Unassigned fund balance	(\$5,088,273.00)
FUND BALANCE		(\$9,544,049.03)

Total Liability & Fund Balance	(\$9,948,959.17)
Total (Income)/Loss	\$3,976,172.96
Total Liability and Equity	(\$5,972,786.21)

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: December 13, 2018

Policy: Policy Development and Implementation, Policy BGA
Report Type: Decision Making
SUBJECT: Adoption of Board Policy

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of the attached policies.

Report: At the July 17, 2018 Special Board Meeting and November 13, 2018 Board Study, district administration and the Board of Education received the following policies for first review. These policies are being presented for final review and adoption.

BBB	School Board Member Elections
BBBA	School Board Member Qualifications

This evening, District Administration recommends that these policies be adopted. The attached copy represents the "final" version of the policies and is submitted for Board approval.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: December 3, 2018

Policy: Qualifications/Powers and Responsibilities of Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Acceptance of Election Results

Policy Wording: The Superintendent for Mapleton Public Schools (the "District") shall exercise general authority to direct actions and affairs of the District... The Superintendent shall be charged specifically with the following responsibility: implementing the decisions of the Board.

Policy Interpretation: This policy is interpreted as requiring the Superintendent to seek Board acceptance of election results regarding questions placed before District voters.

Decision Requested: District administration is recommending Board approval of the Resolution titled "Certification of Election Votes" regarding the election held November 6, 2018.

Report: On July 17, 2018, the Board passed a resolution authorizing a measure to be placed on the November general election ballot for Mapleton voters.

The measure, titled 4B, was a proposed School Board Director District Plan of Representation. This plan, along with a map of proposed initial director districts and corresponding proposed Board policies, were made available to voters through a variety of media.

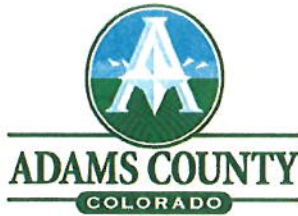
Measure 4B passed. 6642 voters (71.67%) voted Yes; 2626 voters (28.33%) voted No.

The District was notified by the Adams County Clerk and Recorder on November 28, 2018 that these results had been made official by the Adams County Canvass Board.

This plan will ensure that constituents from all geographic areas of the District are represented through Board governance.

Stan Martin
Clerk and Recorder

Erin Brim
Recording Manager



Christi Coburn
Chief Deputy and Elections
Administrator

State of Colorado

Adams County

Certification of Election

I, Christi Coburn, Chief Deputy and Elections Administrator do hereby certify the Official Abstract of Votes Cast attached herein for the 2018 General Election held in Adams County on the 6th day of November, 2018.

We the undersigned Canvass Board for the 2018 General Election do hereby certify that:

- We have reviewed the Post-Election Manual Random Audit
- We have reviewed all ballot forms and ballot logs associated with this election
- We have compared the number of ballots counted to the number of ballots cast
- We have reviewed and do hereby certify the results in the Official Abstract of Votes Cast

Witness our hands and seal this 28th day of November, 2018.



Chief Deputy and Elections Administrator



Adams County Republican Party



Adams County Democratic Party

**STATE OF COLORADO
COUNTY OF ADAMS**

At the 2018 General Election held in Adams County, Colorado on the 6th day of November, 2018, the following votes were cast for

Mapleton School District Ballot Issue 4B

YES/FOR	6,642
NO/AGAINST	2,626

as reported in the official canvass certified to the Colorado Secretary of State on the 28th day of November, 2018

I, Stan Martin, Clerk and Recorder within and for said Adams County, do hereby certify that "Yes/For" on Ballot Issue 4B received the greatest number of votes cast.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 28th day of November, 2018



Christy Coburn, Chief Deputy

Stan Martin, Adams County Clerk and Recorder

Resolution
Certification of Election Votes

Whereas, Adams County School District No. 1 (the "District") presented one ballot issue to District voters at the election held on Tuesday, November 6, 2018 (the "Election");

Whereas, the Election was conducted as a coordinated election by the Adams County Clerk and Recorder;

Whereas, the votes cast in the Election have been counted, and upon completion an abstract of all votes on the issue will be posted by the designated election official;

Whereas, the results of the Election were canvassed by the Adams County Canvass Board (the "Canvass Board") within twenty-two (22) days of the Election and certified to the District's Board of Education (the "District Board") in accordance with law;

Whereas, the results of the Election, as shown in Exhibit A, were as follows:

4B (School Board Director District Plan): Yes 6642 (71.67%), No 2626 (28.33%). Total Votes 9268.

Now therefore, Adams County School District No. 1, Adams County Colorado, Board of Education resolves as follows with respect to the Election:

Approval of Election Results by District Board. The District Board hereby approves the results of the Election, as certified by the Canvass Board.

In Witness Whereof, we have hereunto set our hands and caused the official seal of said school district to be affixed, this 18th day of December 2018.

Charlotte Ciancio
Superintendent of Schools

Cindy Croisant, President

Thomas Moe, Vice President

Steve Donnell, Secretary

SEAL:

Sheila Montoya, Treasurer

Natalie Lord, Assistant Secretary/Treasurer

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Shae Martinez, Chief Financial Officer
DATE: December 18, 2018

POLICY: Annual Audit, Policy DIE
REPORT TYPE: Incidental
SUBJECT: FY 2018 Audit Presentation

Policy Wording: In accordance with state law, all funds and accounts of Mapleton Public Schools shall be audited at least once annually, following the close of the fiscal year. The Board of Education for Mapleton Public Schools reserves the right to request an audit at more frequent intervals if desired.

Policy Interpretation: This policy is interpreted to include updates to the Board on district financial reporting.

Report: Each year, the District is audited by an independent auditing firm, in accordance with Colorado state law. At today's regularly scheduled Board meeting, district administration will present the latest findings from this year's audit. Representatives from the District's auditing firm, Rubin Brown, LLP, are in attendance to make a brief presentation, deliver any management letter issues and answer any questions the Board may have about the audit report.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: David Sauer, Chief Operations Officer
DATE: December 12, 2018

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Consideration of Purchase, Refrigerated Box Truck for Nutrition Services.

Policy Wording: All contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$75,000 or more shall be put to bid.

Policy Interpretation: This policy is interpreted as requiring Board approval for contracts over \$75,000.

Report: A refrigerated box truck is necessary to meet food safety requirements and further department goals. Food transported from the district's freezer and production kitchen will allow for safe and proper temperatures with a refrigerated box truck. Additionally, during power outages or when walk in coolers or freezers are between repairs, the truck will be used to store food, reducing labor costs and food spoilage.

A formal bid process was completed in December, with 2 vendors responding: Rush Medium Duty Truck Centers of Colorado, Inc. and Transwest Truck Trailer RV. Rush Truck Center was the low bidder with a total truck price of \$119,460.00.

Decision Requested: District Operations is recommending the selection of Rush Medium Duty Truck Centers of Colorado, Inc. for the Nutrition Services refrigerated box truck.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: December 12, 2018

Policy: Authority and Duties of the Superintendent, Policy CBA/CBC
Report Type: Decision Making
SUBJECT: Intergovernmental Agreement – Adams County Human Services– HB 18-1306
Foster Care

Policy Wording: The Superintendent shall maintain a cooperative working relationship between the schools and the community and community agencies.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval of intergovernmental agreements.

Decision Requested: Administration is asking the Board to approve a new Intergovernmental Agreement with Adams County Human Services regarding new legally required procedure for serving students in foster care as outlined in HB 18-1306.

Report:

HB 18-1306 was signed into law on July 1, 2018. This bill is designed to improve educational stability and outcomes for youth in foster care by maintaining these youths in their schools of origin, except for rare instances when it is determined not to be in the student's best interest.

The new law requires that Human Services Departments and School Districts establish an Intergovernmental Agreement (IGA) that outlines how costs for maintaining youth in their schools of origin is shared as well as provide conflict resolution guidelines.

District Administration believes that this Intergovernmental Agreement will serve the best interests of both parties and the community as a whole.

INTERGOVERNMENTAL AGREEMENT (IGA)

(IGA) Intergovernmental Agreement between the Mapleton Public Schools/ Adams County School District #1 located at 7350 N. Broadway, Denver, CO 80221 and the Adams County Human Services Department, located at 11860 Pecos St., Westminster, Colorado, 80234, on behalf of children/youth placed out of their home by the Adams County Human Services Department in foster care, regardless of the location of the placement.

WHEREAS, intergovernmental agreements to provide functions or services, including the sharing of costs of such functions or services by political subdivisions of the State of Colorado, are specifically authorized by Section 29-1-203 C.R.S. and Article XIV, Section 18 of the Colorado Constitution; and,

WHEREAS, ensuring school stability and academic success for children and youth in foster care is an important joint responsibility of child welfare and education agencies; and,

WHEREAS, Colorado's students in foster care experience much higher rates of school mobility and much lower rates of academic achievement than their peers, and less than one out of three Colorado students in foster care graduates high school within four years of entering ninth grade;¹ and,

WHEREAS, the Fostering Connections to Success and Increasing Adoptions Act of 2008,² (Fostering Connections Act) and the Every Student Succeeds Act³ (ESSA) require child welfare agencies and education agencies to collaborate to ensure school stability and school attendance for all children and youth in foster care; and,

WHEREAS, the Fostering Connections Act and ESSA require that when a child or youth in foster care changes foster care placements, he or she remains in the school of origin with necessary transportation provided, or, if this is not in his or her best interest, that the child or youth is immediately and appropriately enrolled in a new school even without normally required records;⁴ and,

WHEREAS, the Fostering Connections Act allows child welfare agencies to use Title IV-E funds for reasonable travel to the school of origin for eligible children and youth;⁵ and,

WHEREAS, ESSA allows educational agencies to use Title I funds to pay for additional costs needed to transport children and youth in foster care to their school of origin;⁶ and,

WHEREAS, ESSA requires each local educational agency (LEA) to collaborate with the local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children and youth in foster care in their schools of origin, when in their best interest, will be provided, arranged, and funded for the duration of the time in foster care;⁷ and,

WHEREAS, such transportation must be provided promptly and in a cost-effective manner and in accordance with Section 475(4)(A) of the Social Security Act (codified at 42 U.S.C. § 675(4) (A));⁸ and,

¹ Clemens, E. V. (2014). Graduation and Dropout Rates for Colorado Students in Foster Care: 5-Year Trend Analysis (2007-08 to 2011-12). Greeley, CO: University of Northern Colorado. Visit <http://www.unco.edu/cebs/foster-care-research/reports.aspx> for all available reports and <http://www.unco.edu/cebs/foster-care-research/needs-assessment-data/> for interactive data visualizations by topic.

² Fostering Connections to Success and Increasing Adoptions Act of 2008 (hereinafter "Fostering Connections Act"), Pub. L. 110-351, 122 Stat. 3949 (codified as amended in scattered sections of 42 U.S.C.). Sections of Fostering Connections relevant to this Agreement include, but are not necessarily limited to, 42 U.S.C. § 675(1)(G) and (4)(A).

³ Every Student Succeeds Act, Pub. L. 114-95, 129 Stat. 1802 (codified throughout 20 U.S.C.). Sections of ESSA relevant to this Agreement include, but are not necessarily limited to, 20 U.S.C. § 6311(g) and 20 U.S.C. § 6312(c)(5).

⁴ 42 U.S.C. § 675(1)(G) and 20 U.S.C. § 6311(g)(1)(E) and § 6312(c)(5)(B).

⁵ 42 U.S.C. § 675(4)(A). Throughout this document, "Title IV-E" refers to Title IV-E of the Social Security Act.

⁶ 20 U.S.C. § 6302(a) (Appropriating funds to local educational agencies for use in carrying out activities described in ESSA Title I, Part A (20 U.S.C. § 6312)). Throughout this document, "Title I" refers to Title I of the Elementary and Secondary Education Act, reauthorized in 2015 as the Every Student Succeeds Act.

WHEREAS, ESSA requires each local educational agency to designate a point of contact if the corresponding child welfare agency notifies it in writing that it has designated a point of contact,⁹ and in Colorado, educational agency points of contact, known as Child Welfare Education Liaisons (CWEL), are required in each local educational agency.¹⁰

THEREFORE, the undersigned Parties do hereby agree to the following:

I. PARTIES

This Agreement is made between the following agencies: **Adams County Human Services Department (“Human Services”)** located at 11860 Pecos St., Westminster, CO 80234 and **Mapleton Public Schools/ Adams County School District #1 (“School District”), District Code 0010**, located at 7350 N. Broadway, Denver, CO 80221.

II. TERMS AND EFFECTIVE DATE

The Agreement shall go into effect beginning October 1, 2018, and expire on June 30, 2019.

A. Form of Notice

Timely notice and communication between Parties is required upon several occasions outlined in this Agreement. Parties agree that prompt, efficient communication is necessary to achieve the purposes of this Agreement and therefore agree that, unless otherwise specified, electronic signatures are sufficient, and notices do not need to be sent in hard copy.

To facilitate effective communication, unless otherwise specified, notices must:

1. Be in writing (notice by phone call must be followed up with email); and
2. Be delivered via email, in accordance with section IX.C regarding secure transfer of personally identifiable information;

⁹ 20 U.S.C. § 6312(e)(5)(B).

¹⁰ *Id.*

I. DEFINITIONS

“Additional costs” are costs of transportation that exceed what the local educational agency would otherwise pay to transport the student to school if the student were not in foster care.¹¹

“Best interest determination” refers to the outcome of a process facilitated by the County Department of Human Services, in accordance with 12 CCR 2509-4, 7.301.241, to determine whether it is in a child or youth’s best interest to remain in the school of origin or, alternatively, transfer to a new school.

“Caregiver” for purposes of this agreement, refers to any approved, non-professional adult who accepts the responsibility of transporting the student to school, including but not limited to a foster parent, kinship caregiver, custodial or non-custodial parent, non-custodial kin, older sibling, etc. The term is used broadly to describe persons who may be reimbursed for their mileage or public transit fares pursuant to this Agreement.

“Child in foster care” includes all school-aged children and youth in foster care, regardless of Title IV-E eligibility, including those attending a public preschool.¹²

“Foster Care” has the same meaning as defined by 45 CFR § 1355.20, which is “24-hour substitute care for children placed away from their parents or guardians and for whom the title IV-E agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the State, Tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption, or whether there is Federal matching of any payments that are made.”

“Immediate Enrollment” means attending and meaningfully participating in school by the date designated in the student’s best interest determination, in accordance with 12 CCR 2509-4, 7.301.241(D)(4).

“Local Educational Agency” (LEA) means the local public school district, charter institute, Colorado school for the deaf and the blind, and/or board of cooperative education services (BOCES). Individual schools are part of their respective LEAs.¹³

“Out-of-home placement” for purposes of this Agreement is interchangeable with “foster care.” See definition of “foster care.”¹⁴

“School of origin” means the current school in which the student was enrolled at the time of placement into foster care. If the student’s foster care placement changes, the school of origin is the school in which the student is enrolled at the time of the placement change,¹⁵ OR where the parents’ home address is if the youth hadn’t been attending school.

“Student” for purposes of this Agreement includes all school-aged children and youth in foster care, regardless of Title IV-E eligibility or out-of-home placement type (see definition of “foster care” above), including those attending a public preschool. A school-aged child or youth is considered a “student” for purposes of this Agreement even if they have not been enrolled in or attending school.

¹¹ U.S. Departments of Education and Health and Human Services, *Non-Regulatory Guidance: Ensuring Educational Stability for Children in Foster Care* at 17-18 (June 23, 2016) available at http://www.acf.hhs.gov/sites/default/files/cb/ed_hhs_foster_care_guidance.pdf (hereinafter, “Joint Guidance”). ¹² Joint Guidance at 8 (including preschoolers in scope of ESSA foster care provisions). ¹³ Local Educational Agency is defined in various areas of state and federal law. This Agreement utilizes the definition from 12 CCR

IV. POINTS OF CONTACT AND DUTIES

A. Human Services Point of Contact

The primary point of contact for purposes of implementing this Agreement is:

Tracy Neely, Education Liaison
TNeely@adcogov.org 720-523-4319

Human Services will have a designated point of contact for purposes of implementing this Agreement and affirms that he or she has sufficient authority, capacity, and resources to fulfill the following obligations of this agreement including:

- Coordinating with the corresponding School District point of contact to implement this Agreement
- Participating in the development and implementation of a local best interest determination process that meets the requirements of 12 CCR 2509-4, 7.301.241, including ensuring all required participants are invited and all required documentation is completed.
- Notifying the School District point of contact within 2 school days when a student who attends school in the School District has been placed in foster care or when there has been a foster care placement change. If transportation will be needed to maintain the student in the school of origin and/or when a school move is considered, thus triggering a best interest determination process, this information shall be included in the notice.
- Scheduling the best interest determination meeting within 7 school days, whenever possible, from the placement.
- Notifying the School District point of contact within 1 school day of the outcome of a best interest determination for a student whose school of origin is within School District, including whether the determination triggers the need for ongoing transportation services pursuant to this Agreement. To ensure timely and consistent communication, the Human Services point of contact will send this notice even if a School District representative attended the best interest determination.
- Notifying the School District point of contact within 2 school days when there has been a best interest determination that student in foster care will transfer into a new school within School District from *another* local educational agency.
- Providing professional development and training to Human Services staff on Fostering Connections and ESSA provisions; the school stability requirements of Volume 7 including 12 CCR 2509-4, 7.301.24(D), 7.301.241, and 7.301.242; and this Agreement.
- Serving as a secondary source, when possible, to provide educational records from the Human Services case file to a student’s new school.
- Coordinating necessary transportation for students as described in this Agreement, including through development of any Human Services policies or practices necessary to implement these procedures.

- Participating in good faith in the dispute resolution process outlined in this Agreement in the event of disagreements regarding transportation.

B. School District Point of Contact

The primary point of contract for purposes of implementing this Agreement is:

Christopher Byrd, District Administrator
byrdc@mapleton.us, 303.853.3091

School District will have a designated point of contact for purposes of implementing this Agreement and affirms that he or she has sufficient authority, capacity, and resources to fulfill the following obligations of this agreement including:

- Coordinating with the corresponding Human Services point of contact to implement this Agreement.
- Ensuring participation of an individual from School District who knows the student when Human Services facilitates a best interest determination pursuant to 12 CCR 2509-4, 7.301.241. The participant should be someone who “is knowledgeable about the child and able to provide feedback on significant relationships that the child may have formed and how changing Schools would impact his or her academic, social, or emotional well-being such as a teacher, counselor, coach, or other meaningful person in the child’s life.”¹⁶
- Developing and implementing a transportation plan when transportation is needed to maintain the student in the school of origin. School District will notify the Human Services point of contact of this plan and the date of the implementation, two days prior to the date of implementation.
- Developing and implementing a “need to know basis” confidentiality policy to meet the educational needs of students in foster care while also protecting privacy of sensitive information; documenting best interest determinations and foster care status on behalf of School District to the extent required to meet students’ educational needs.
- Providing professional development and training to School District staff on ESSA provisions, this Agreement, and the educational needs of students in foster care.
- Facilitating the prompt transfer of educational records for students in foster care who enter or exit a school within School District.
- Facilitating immediate enrollment for students in foster care who enter a school within School District.
- Immediately requesting education records from the school of origin for students in foster care who enter a school within School District.¹⁷
- Ensuring that students in foster care are promptly enrolled in School District’s free lunch program.¹⁸
- Ensuring that the school and School District waive all school fees for students in out-of-home placement, including but not limited to any general fees, fees for books, fees for lab work, fees for participation in in-school or extracurricular activities, and fees for before-school or after-school programs.¹⁹

¹⁶ Joint Guidance at 13,

¹⁷ 20 U.S.C. § 6311(g)(1)(E) (requiring receiving school to immediately initiate records transfer).

¹⁸ 42 U.S. § 1758(b)(5) (establishing categorical eligibility for free lunch for students in foster care).

¹⁹ § 22-32-138(7), C.R.S.

²⁰ Joint Guidance at 14.

- Facilitating data sharing with Human Services consistent with FERPA, the IDEA, and other privacy laws and policies.
- Coordinating necessary transportation for students as described in this Agreement, including through development of any School District policies or practices necessary to implement these procedures.
- Participating in good faith in the dispute resolution process outlined in this Agreement in the event of disagreements regarding transportation.

C. Seamless Coverage of Obligations

While the duties described above are expected to be fulfilled by the designated point of contact, the duties are obligations of the respective parties. School District and Human Services shall ensure adequate staffing and resources to meet the obligations of this agreement. School District and Human Services shall ensure seamless coverage during times such as staff vacancies or leave.

V. BEST INTEREST DETERMINATIONS

When a school move is considered as a result of a change in foster care placements, Human Services shall facilitate a best interest determination in compliance with 12 CCR 2509-4, 7.301.241. A copy of this section of this regulation is attached as **Appendix A**.

A. Responsibility for Determining Best Interest

Human Services is the entity responsible for determining whether it is in a student's best interest to remain in their school of origin, with input from School District.²⁰ Consistent with 12 CCR 2509-4, 7.301.241 and the point of contact duties outlined in this Agreement, Human Services shall engage School District in this process, and School District shall provide meaningful input from a representative who knows the student.

It is presumed to be in a student's best interest to remain in the school of origin with transportation provided. Therefore, if no school move is ever considered, a best interest determination is unnecessary. If School District believes a school move should be considered, and Human Services has not already initiated the best interest determination process, then the School District point of contact may send a written request for a best interest determination to the Human Services point of contact. Human Services must then facilitate a best interest determination process.

A best interest determination meeting is not required when a change in school is considered due to the child's IEP needs. In addition, the best interest determination process does not overrule any recommendations through the IEP process.

In some instances, the juvenile court may exercise its jurisdiction to make a best interest determination, which may or may not be consistent with a determination already made by Human Services. In these instances, and to the extent that they are in conflict, the juvenile court's orders supersede the determination made by Human Services.

B. Timing and Outcome of Best Interest Determination

The best interest determination must be made prior to a change in schools.

The outcome of a best interest determination can be:

- (1) It is in the student's best interest to remain in the school of origin, and a transportation plan is not necessary;
- (2) It is in the student's best interest to remain in the school of origin, and transportation plan is necessary; or
- (3) It is in the student's best interest to change schools. The new school and date for transfer must be identified.

A determination that it is in a student's best interest to change schools shall include the date when it is best for him or her to transfer, with the student continuing to attend the school of origin until that date. When a school move is necessary, it is assumed to be in a student's best interest to transition at natural academic junctures.

Human Services and School District agree to coordinate as outlined in this agreement to maintain students in their schools of origin unless it is determined not to be in their best interest to do so and until the designated date for transfer. Agreed upon transportation plans will continue through seasonal breaks, to include summer, until the child returns home, there is a placement change, or there is a request for a subsequent best interest determination meeting. When a child exits out-of-home placement, they retain school stability protections, including transportation to the school of origin, for the duration of the academic semester or term. This continuity aims to support permanency, prevent re-entry, and support educational outcomes.

VI. IMMEDIATE SCHOOL ENROLLMENT

Human Services point of contact will notify School District point of contact within 1 school day of a determination that it is in a student's best interest to transfer into a school within School District. This notice shall include the date designated for transfer.

School District will ensure the student is immediately enrolled, which means attending and meaningfully participating in school by the date designated in the student's best interest determination, in accordance with 12 CCR 2509-4, 7.301.241(D)(4). Enrollment cannot be denied or delayed because documents normally required for enrollment (proof of age, proof of residency, vaccination records) have not been submitted.²¹ School records, including an IEP, are never required for enrollment, but an enrolling school must immediately contact the school of origin to obtain relevant records.²²

When a student transfers out of School District, School District will support that student's transition by ensuring prompt transfer of records to the new school. Records transfer must not be delayed due to any fees or fines the student may owe.

²¹ 20 U.S.C. § 6311(g)(1)(E); Joint Guidance at 20.

²² *Id.*

VII. PROVISION AND ARRANGEMENT OF TRANSPORTATION

Human Services and School District share the goal and obligation of providing prompt, cost-effective transportation to maintain students in their schools of origin. To achieve this, parties agree to the following terms and procedures.

A. Duration of Transportation

Transportation obligations begin on the day a student is placed out-of-home. It is presumed to be in a student's best interest to remain in the school of origin, so no formal best interest determination is needed to trigger parties' transportation obligations. However, School District may request a best interest determination as described in Section V of this Agreement.

Transportation will be continuously provided for the duration of the student's time in foster care unless and until it is determined not to be in the student's best interest. If a student exits foster care before the end of a school year, the transportation arrangement will be maintained through the end of the school year to maintain the student's educational stability.²³

B. Interim/Short-Term Transportation – Arrangement and Order of Preference

Children and youth in foster care must remain in the school of origin unless and until it is determined to be in their best interest to attend a new school. In recognition that initial placement into foster care and changes in foster care placements often occur with little notice, Human Services is responsible for arranging short-term transportation to ensure school attendance immediately following a placement change. Human Services and School District agree to the following to provide short-term transportation services to a student's school of origin while longer-term decisions and arrangements are made. Transportation may be a combination of methods as necessary for the individual situation.

These short-term preferences also apply when circumstances change during an existing placement and the previously arranged transportation plan can no longer be followed.

Order of preference for short-term transportation:

1. *Caregiver*. The preferred immediate transportation option is for the student's caregiver or another appropriate adult (such as non-custodial parents, kin, a mentor, or a CASA volunteer) to provide transportation with mileage reimbursement. Any care provider who provides transportation shall have a valid driver's license and maintain auto liability insurance pursuant to Colorado Revised Statutes.
 - Human Services caseworker will coordinate with caregiver to arrange transportation under this option.
 - If caregiver transportation is an option, Human Services and School District will cost share responsibility for the costs of caregiver mileage reimbursement to the school of origin. The Human Services caseworker is responsible for arranging this with the caregiver.

²³ Federal guidance encourages agencies to "make every effort to continue to ensure transportation is provided through the end of the school year" in which a child exits foster care. Joint Guidance at 17. See also § 22-32-116 (entitling non-resident students to remain in their school until the end of the academic term, or year for elementary and 12th grade students).

2. *Public Transportation.* If public transportation is an appropriate option, the student may take public transportation to school.
 - The Human Services caseworker will work with the caregiver and student to identify an appropriate public transportation route.
 - Human Services and School District will cost share the responsibility for the costs of public transportation, including the fares for an adult chaperone if necessary, to the school of origin for the first seven school days.
3. *Third-Party Private Provider.* Identified third-party providers may provide school transportation.
 - Human Services point of contact will select and arrange short-term transportation with the provider.
 - Human Services and School District agree to cost share the additional costs as described in Section VIII.
4. *Human Services or School District Staff.* Identified employees of Human Services and/or School District may provide school transportation. Any School District Staff providing transportation for a student shall have passed criminal background checks of at least a seven year period. Any School District Employee with a record indicating felony violations, questionable character, or possible security risk shall not be allowed to provide transportation to students under this Agreement. Any staff that provide transportation shall have a valid driver's license and maintain auto liability insurance pursuant to Colorado Revised Statutes.

C. Ongoing Transportation – Arrangement and Order of Preference

School District is responsible for arranging ongoing transportation. Consistent with the duties described in Section IV, the Human Services point of contact will notify the School District point of contact within two school days when a student who already attends school in the School District has been placed in foster care or when there has been a foster care placement change. The Human Services point of contact will indicate in this notice and/or follow up communication if the student will need transportation to their school of origin under this Agreement.

Human Services point of contact will also notify the School District point of contact within two school days should other circumstances change requiring revision to the transportation plan.

Within two school days of being notified of the need for transportation, the School District point of contact will determine whether there is an existing transportation route that the student can take to the school of origin or, alternatively, whether the student is eligible for transportation under the IDEA or the McKinney-Vento Homeless Assistance Act.

School District will promptly develop an ongoing transportation plan. Transportation may be a combination of methods as necessary for the individual situation. The School District point of contact will notify the Human Services point of contact within two days of any changes to the current transportation plan.

Additional costs of ongoing transportation will be shared by Human Services and School District as detailed in Section VIII.

Order of preference for ongoing transportation:

1. *School District Route.* If there is an existing school district transportation route, including routes that can be modified, the School District point of contact will arrange for the student to begin riding on the existing route as soon as possible. The School District point of contact will notify the Human Services point of contact *and* the foster parent/kinship caregiver of the route information. If transportation under this option is already required under the McKinney-Vento Act or IDEA, it does not pose an “additional cost.”
2. *Transportation Already Addressed through Other Means.* School District will assess whether the student is entitled to transportation services under another statute. School District will provide transportation funded by the School District if the student is eligible under the McKinney-Vento Act or the IDEA; because this transportation is already required, it does not pose an “additional cost.”
3. *Drop-off to Meet School District Route.* This option is available when the student can be dropped off, whether by a caregiver or another provider, to meet an existing school district route, including routes that can be modified. School District point of contact will coordinate with Human Services point of contact to determine if this is an option.
4. Caregiver. As described above.
5. Public Transportation. As described above.
6. Third- Party Private Provider. As described above..

VIII. FUNDING OF TRANSPORTATION

A. Mileage Reimbursement Rates and Eligibility

1. *Rates.* When using personal vehicles, Human Services employees and School District employees shall be reimbursed for mileage at the rates established by their respective agency. These employees shall maintain automobile and liability insurance at the levels required by their respective agency policy for transporting minors.

The rate for caregiver mileage reimbursement shall be the same as is provided through the Federal Standard Mileage Rate.

Mileage to be reimbursed includes the door-to-door actual miles necessary to take the student to school, less the provider’s normal commute (if any).

Each Party shall provide the other Party with notification of their respective mileage reimbursement rates and any changes thereto in a timely manner.

2. *Indemnification.* To the extent allowed by law, the School District shall indemnify and hold harmless the County and its elected and appointed officials, officers, employees, and agents from and against any and all losses, damages, liabilities, claims, suits, actions, or awards, including costs,

expenses and attorney's fees, incurred or occasioned as a result of the acts or omissions of the School District, or its principals, employees, agents, or subcontractors arising out of or in any way connected with the performance of services under this Agreement. The School District's obligation to indemnify pursuant to this paragraph, and to provide any extended insurance coverage where applicable, shall survive the completion of the scope of services, and shall survive the termination of this Agreement.

B. Cost-Sharing and Maximization of Federal Funds

In general, 80% of Human Services' expenses pursuant to this agreement will be reimbursed by the Colorado Department of Human Services (CDHS). It is the intent of Human Services and School District to share the remaining non-reimbursable costs (20%) of transportation equally and to maximize availability of federal dollars. Except as otherwise provided in this Agreement, Human Services and School District agree to each cover 50% of the additional costs of transportation to maintain students who are in out-of-home placement in their schools of origin. "Additional costs" are costs of transportation that exceed what the LEA would otherwise pay to transport the student to school if the student were not in foster care.

Transportation services and the cost share agreements shall end at the end of the academic semester during which the child welfare case was closed.

Cost sharing when the School District does not have a prior cost - Description: Student changes foster care placements and needs transportation to the school of origin. The student did not previously have any district provided transportation and there are no pre-existing bus routes.

Total cost of transportation x 0.8 = amount to be reimbursed by CDHS

Total cost x 0.2 x 0.5 = cost share amount for each entity

Cost sharing when the district has prior costs - Description: Prior to the change in foster care placement, the school district was providing transportation. The cost share shall be a split of the difference in cost between what the district was paying prior to the change in foster care placement and the cost of providing transportation to the school of origin after the change in foster care placement.

Cost to be split = total cost of transportation – School District's prior obligation

Cost to be split x 0.8 = Reimbursement by CDHS

Cost to be split x 0.2 x 0.5 = cost share amount for each entity

The School District shall submit invoicing for the total cost of transportation expended by the School District for eligible children/youth on a monthly basis. Human Services will submit expenditures to CDHS for reimbursement. Human Services shall reimburse the School District the 80% expended plus the School District applicable cost share amount. If Human Services incurs the cost of transportation, Human Services will reimburse the School District only the applicable cost share amount. The Parties may submit monthly invoices that itemize any additional costs incurred during the preceding month. Invoices must include the child's name, Trails Case ID number, dates of service and itemize the "ordinary" as well as "additional" costs for transportation for that child. Invoices shall be sent to the primary point of contact for each Party. The Parties agree to reimburse each other for their proportionate share of additional costs.

Incorrect payments to either Party may be recovered from the Party who received the incorrect payment by deduction from subsequent payments due to the Party under this Contract.

Invoice to Human Services: Invoices are due on the 5th of each month except when the 5th is on a Saturday or a Sunday in which case the report is due the following Monday, or if Monday is a holiday, on the following business day by Close of Business. The School District agrees that any invoices not submitted to the County within 60 days of the date that the School District rendered services to the County will not be paid by the County. The County will process payment. If the School District disagrees with any remittance made by the County, the School District agrees to send written notice of the disagreement and the reasons for the disagreement to the Adams County Human Services Department no later than 30 days after the issuance of the remittance. The County agrees to respond to the notice of disagreement within 30 days after receipt of the notice. If the School District fails to send written notice of the disagreement within 30 days after the issuance of the remittance, the School District agrees to waive any claim against the County concerning the invoice or the remittance. Payment of the invoices by the County will be made within twenty-five (25) days of the receipt thereof.

Title IV-E and Title I funds are the primary sources of federal child welfare and education funds, respectively, that can be applied to transportation costs to maintain students in foster care in their schools of origin.²⁴ Title IV-E funds are available only for eligible children and youth, and these funds require a 50% state or local match. Approximately 50% of the children and youth in foster care served by Human Services are IV-E eligible. Title I dollars are a set amount and do not require a match, and these funds may be utilized for any student in foster care. However, School District incurs more Title I-eligible expenses than it receives in Title I dollars. Thus, it is anticipated that Human Services and School District will have to utilize state and local funds to meet transportation obligations.

Under the following terms, it is mutually beneficial to Parties to utilize state and local dollars strategically to maximize the overall federal contribution to Colorado's transportation costs for students in foster care. In order to provide transportation services in a cost-effective manner, Parties agree to take the measures outlined below.

1. Title IV-E Match-Eligibility. Human Services and School District agree to utilize, to the extent possible, funds that are eligible for a federal Title IV-E match toward the transportation costs for IV-E eligible students.

IX. CONFIDENTIALITY

A. Confidentiality of Child Welfare Information

Human Services and School District understand and agree that not all information relevant to a student's best interest determination is permissible or appropriate to be shared with School District staff. In order to protect family privacy, Human Services may not be able to disclose certain factors impacting the best interest determination, including but not limited to content of or progress on parents' treatment plans, details of students' mental health needs, sensitive family information, etc. Human Services and School District agree that the primary role of School District in the best interest determination process is to provide information and insight about the student and schools.

²⁴ Throughout this document, "Title IV-E" refers to Title IV-E of the Social Security Act, and "Title I" refers to Title I of the Elementary and Secondary Education Act, reauthorized in 2015 as the Every Student Succeeds Act

B. School District Use of Sensitive Information

Notwithstanding the safeguards above, School District and its employees will inevitably learn information of a sensitive nature as a result of participating in the best interest determination process and in the ongoing work of supporting children and youth in foster care.

In recognition that education records are more accessible to a wider audience than child welfare records, School District will adopt practices and/or policies to allow it to utilize sensitive information to serve a student in foster care's educational needs without unnecessarily creating and maintaining "educational records" subject to disclosure pursuant to the Family Educational Rights and Privacy Act.

X. DISPUTE RESOLUTION

A. Funding of Transportation Pending Dispute

In order to meet the educational stability needs of children and youth, and to comply with Fostering Connections and ESSA, Human Services and School District agree to participate in the Best Interest Determination meetings, accept the outcome of such meeting, and provide and fully fund transportation as outlined in Section VIII above pending resolution of disputes.²⁵

If Human Services and School District disagree regarding the transportation plan(s) of an individual student, or group of students, the transportation provided shall be the first option in the order of preferences that is supported by at least one party to this Agreement.

B. Dispute Resolution Procedures

Disputes regarding best interest determination shall be handled in a manner that promotes the child/youth's safety and stability and will follow the procedures as referenced in **Appendix A**, 12 CCR 2509-4, 7.301.241, D.8

Disputes regarding transportation plans of the student shall be handled as follows:

As soon as it is apparent that a disagreement exists and dispute resolution is necessary, the School District and Human Services points of contact shall notify their respective administrators of the dispute. The administrators shall attempt to come to an agreement within 5 school days. If an agreement still cannot be reached, parties agree that the County Deputy Director and the School District's Assistant Superintendent will decide the outcome, including any amounts owed between parties for transportation provided pending the resolution.

List of Appendices:

Appendix A: 12 CCR 2509-4, 7.301.241 (School Stability/Best Interest Determination Rule)

²⁵ See 34 C.F.R. 299.13(c)(1)(ii) (2016) (requiring clear written procedures for how transportation will be provided and funded pending dispute resolution).

FOR ADAMS COUNTY:

FOR THE SCHOOL DISTRICT:

Mary Hodge, Chair BOCC

Charlotte Ciancio, Superintendent

Date

Date

Approved as to form:

County Attorney's Office

Appendix A

School Stability Rule Excerpt: 12 CCR 2509-4, 7.301.241 and 7.301.242

7.301.241 Education Requirements for Children/Youth in Out-of-Home Placement [Rev. eff. 2/1/17]

- A. Documentation shall be entered into the state automated case management system to address compliance with all requirements in this Section, 7.301.241, including designation of responsibilities.
- B. County departments shall coordinate with the local public school, school district, and/or Board of Cooperative Education Services (collectively, “local educational agency” or “LEA”) to ensure educational stability for each school-aged child/youth, including those attending public pre-school, in out-of-home placement.
- C. Each placement of a child/youth shall take into account the appropriateness of the current educational setting and the proximity to the school in which the child/youth is enrolled at the time of placement, referred to as the “school of origin.” See Section 7.301.24, E.
- D. It is presumed to be in a child/youth’s best interest to remain in the school of origin. If transportation is necessary to maintain the child/youth in the school of origin, this shall be provided in accordance with Section 7.301.24, E.

The county shall make a best interest determination prior to any school move resulting from a change in placements unless remaining in the school of origin poses a specific, documented threat to the child/youth’s safety. The best interest determination process is as follows:

- 1. The best interest discussion and determination shall occur as an in-person meeting when warranted and possible. When an in-person meeting is not warranted or not possible, or for participants unable to attend the meeting, the county department shall consult participants by other means, such as phone or email.
- 2. The county department shall invite the following people to participate in the best interest determination. If a participant is unavailable or cannot be located, the county shall document the various ways in which attempts were made to engage that participant.
 - a. Child/youth, as described below,
The county department of human services shall determine the child/youth’s wishes in a developmentally appropriate way and include the child/youth in the meeting to the extent appropriate and possible for the child/youth’s individual needs. If it is inappropriate or not possible for the child/youth to participate in the meeting, the county department shall document the reason and ascertain the child/youth’s wishes through other means.

b. Parents,

For purposes of this subsection 7.301.241, the term “parents” includes a natural parent having sole or joint custody, regardless of whether the parent is designated as the primary provisions of Title 19 of the Colorado Revised Statutes or the parent of an emancipated minor.

c. Caseworker or appropriate designee,

d. Guardian ad litem, if one is appointed,

e. Representative from the school of origin who knows the child/youth, as determined by the LEA,

f. Educational surrogate parent, if any, and

g. Others as relevant and appropriate as determined by the county, which may include but are not limited to future caregiver, court appointed special advocate (CASA), current caregiver, representatives from potential new school, support person for the child/youth.

3. Best interest determination meetings may be incorporated into family engagement meetings. The county department shall protect the family’s confidentiality by including school personnel only in the portion of the meeting regarding the child/youth’s educational needs, unless members consent to their ongoing participation in the meeting.
4. The best interest determination shall address whether it is in the child/youth’s best interests to either:
 - a. Remain in the same school, or
 - b. Attend another appropriate school.

The potential new school(s) to consider may include any school in which the child/youth may enroll pursuant to state law and LEA policy, including but not limited to C.R.S. § 22-1-102 (defining residence of child), C.R.S. § 22-32-116 (defining exception to exclusion of non-residents), or C.R.S. § 22-20-107.5 (defining residence of child who receives special education). The county department need not consider every possible school; rather the county should identify which school or schools they are considering so the attributes of the specific schools can be considered.

If it is determined to be in the child/youth’s best interest to attend a new school, the best interest determination shall also include the date when the child/youth will change schools. The child/youth shall remain in the school of origin until this date. It is presumed to be in a child/youth’s best interest to be in the least restrictive environment and to transfer at natural transitions such as the beginning of the school year or academic term.

5. The county department shall make the best interest determination in collaboration with the LEA and other participants and in consideration of the following non-exhaustive factors, as relevant:
 - a. Child/youth's wishes,
 - b. Child/youth's safety,
 - c. How the school of origin can meet the child/youth's academic and non-academic needs (including special education, extra-curricular activities, social, emotional, and other needs). In considering the child/youth's needs, the county department shall give special weight to whether the child/youth has a meaningful and appropriate relationship with an adult at the school of origin,
 - d. How the potential new school could meet the child/youth's academic and non-academic needs, including special education, extra-curricular activities, social, emotional, and other needs,
 - e. How the decision impacts the child/youth's permanency goal(s), and
 - f. The length of travel and impact on the child/youth.
 - g. The cost of transportation is not a permissible consideration in determining the child/youth's best interest.
6. If the county determines that it is not in a child/youth's best interest to remain in the same school, the school district shall immediately, on the date designated in the best interest determination, enroll the child/youth in a new school, even without records normally required for enrollment, pursuant to the Every Student Succeeds Act, 42 U.S.C. § 675(1)(G)(ii). In order to facilitate transfers at natural academic transitions whenever possible, "immediately" means the date designated in the best interest determination, not necessarily the date the determination is made.
7. The county department shall inform the parent(s), guardian ad litem, and educational surrogate parent, if any, of the best interest determination within one business day of making the determination. The notification shall serve as the first day in the dispute resolution time frames described in Section 7.301.24, D, 8.
8. Disputes regarding best interest determinations shall be handled in a manner that promotes the child/youth's safety and stability, as follows:

If the parent(s), guardian ad litem, and/or educational surrogate parent, if any, is a party to an accompanying court case and disagrees with the county department's best interest determination, he or she must file a motion with the juvenile court to seek judicial resolution. Such a motion must be filed within three business days of the notice of the county's determination. If the county receives such a motion, the child/youth shall remain in the school of origin pending dispute resolution, unless remaining in the school poses a

specific, documented threat to the child/youth's safety. If such parties indicate their agreement to a school move, the county need not delay the move pending the three-day appeal period.

- E. County departments and LEAs shall collaborate to ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner. County departments and LEAs shall collaborate to develop systems-level transportation plans, including how transportation will be provided, arranged, and funded for the duration of time the child/youth is in foster care. Transportation plans may be developed at the local and/or regional levels.
- F. County departments shall document efforts to ensure the child/youth meets the state compulsory attendance requirements.
- G. Procedures for special education evaluations when children are in out-of-home care:
 - 1. If a child/youth is suspected to have a disability affecting his or her education, the caseworker shall make a written referral for a special education evaluation to the designated representatives of the child/youth's school district of jurisdiction, which is the district where the child is a resident for educational purposes, before a non-emergency placement in a residential child care facility.
 - 2. Upon any placement of a child/youth with a disability or suspected of having a disability into a residential child care facility, the caseworker shall make a verbal notification within five working days and a written notification within fifteen calendar days to the school district of jurisdiction after the placement.
 - 3. Educational costs of placements are not reimbursable to the county department until after notice of the placement is given to the school district of jurisdiction.
 - 4. If the special education evaluation results in a determination that the child/youth is disabled pursuant to Section 504 of the Rehabilitation Act and/or the Individuals with Disabilities Education Act, which means that the child/youth qualifies for disability accommodations and/or special education services, the county and district of jurisdiction shall meet to determine if the educational needs of the child/youth can be met in the placement or the Core Services program.
 - 6. If the child/youth is not eligible for disability accommodations and/or special education services, the county may be responsible for educational costs.

7.301.242 Procedures for Maintaining Education Records [Rev. eff. 4/1/12]

For children/youth in out-of-home placement, the county department shall maintain records within the case file and/or in the fields available in the education section of the automated system that include, but are not limited to, identification of:

- A. School name and address at the time of removal from the home.
- B. Current school name, address, and telephone number.
- C. Grade or classroom designation.
- D. Most recent end-of-term grades or other school district approved progress reporting method if grades are not issued.
- E. Educational needs including, but not limited to, special education and summaries of the efforts of the county department to address the needs.
- F. Educational plans based on individual needs, including an IEP.
- G. Educationally based evaluations.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Karla Allenbach, Assistant Superintendent of Schools
DATE: December 18, 2018

Policy: Accreditation, Policy AED
Report Type: Informational
SUBJECT: School Achievement Reports

Policy Wording: The Board of Education for Mapleton Public Schools (the “District”) believes its primary responsibility is to provide leadership in the area of student achievement. In conjunction with accreditation, the Board is committed to adopting content standards for student learning, achievement performance levels, systems for measuring student achievement, and methods for improving student achievement.

Policy Interpretation: This policy is interpreted to include updates to the Board on school level student achievement progress and strategies for improvement as outlined in the school's improvement plan.

Decision Requested: This is an information-only report. No Board decision is required at this time.

Report: The purpose of this report is to review the 2017 – 2018 achievement results for Big Picture College and Career Academy and Global Leadership Academy. This year we have asked each of the school directors to share their school's academic achievement information as well as the identified improvement strategies outlined in the school improvement plan for improved learning and achievement among students.

Presenting this evening, are School Directors Allison Lusero-Hoffman and Jeremy Jimenez.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Chief Information Officer
DATE: December 18, 2018

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2018-19 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, in addition to budget preparation, that the DAAC shall provide input, and on which it may make recommendations to the Board.

Decision Requested: District administration and the DAAC Co-Chair are providing this report for information only. No decision is requested this evening.

Report: In December, 15 members of DAAC convened to receive monthly updates on the current enrollment numbers for the district, review the district website and to study the DAAC topic for October which was to begin the review of the Code of Conduct document.

The meeting began with DAAC members receiving a presentation on the district enrollment numbers that were based on the October Count data submission. DAAC members were able to ask questions to better understand the data. The data presented indicated that enrollment for district schools is increasing across the district with roughly half of the enrollment increase occurring at the Prekindergarten level.

DAAC members also had time to review the new district website. DAAC members were able to review the new website acting as a new parent to the community, an existing parent looking for information, a potential new hire and as a existing staff member. DAAC feedback was collected and passed on to the Communications team.

Much of the meeting was spent reviewing the first section of the student code of conduct document that the DAAC is annually charged with reviewing. Director of Assessment, Austin Mueller worked with the DAAC to review the first quarter of the document. Comments and feedback were recorded. DAAC will review the remaining sections of the document in future meetings. DAAC members did note that recommended changes they had provided last year were evident in the document for this year.

The next DAAC meeting will be held on Tuesday, January 15th, 2019 from 4:30 to 6:30 P.M. in the Board Room. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics.