



Mapleton Public Schools Board of Education

Regular Meeting
Administration Building

August 24, 2021
6:00 p.m.

DISTRICT MISSION

... Ensure that each student is empowered to achieve his or her dreams and contribute to his or her community and world ...

BOARD PURPOSE

Providing highly effective governance for Mapleton's strategic student achievement effort.

CORE ROLES

Guiding the district through the superintendent
Engaging constituents
Ensuring effective operations and alignment of resources
Monitoring effectiveness
Modeling excellence

2021 - 2022

FOCUS AREAS

Student Achievement
Exceptional Staff
Character Development
Learning Environment
Communication
Community Involvement
Facilities Management
District Image

BOARD MEMBERS

Cindy Croisant
Steve Donnell
Daisy Lechman
Thomas Moe
Sheila Montoya

SUPERINTENDENT

Charlotte Ciancio

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Board Business
 - 5.1 Board Study Comments
6. What's Right in Mapleton
7. Public Participation
8. Approval of Minutes
 - 8.1 Approval of June 22, 2021, Board Meeting minutes
 - 8.2 Approval of August 10, 2021, Board Study minutes
9. Report of the Secretary
10. Consent Agenda
 - 10.1 Personnel Action, Policy GCE/GCF – Ms. Branscum
 - 10.2 Adoption of Policies, Policy BGA – Ms. Ciancio
11. Focus: Exceptional Staff
 - 11.1 2021-2022 MOU with Mapleton Education Association, Policy BBA – Mr. Crawford
12. Focus: Student Achievement
 - 12.1 Student Travel – District-wide, Policy JJH – Ms. Ansley
13. Focus: Communication
 - 13.1 Remote Learning, Policy IC/ICA – Mr. Fuller
 - 13.2 Intergovernmental Agreement, City of Thornton, Policy CBA/CBC - Mr. Sauer
 - 13.3 Consideration of Contractor – FF&E Valley View, Policy DJE – Mr. Crawford
 - 13.4 Cancellation of Election (Contingency), Policy BBBA, Mr. Crawford
14. Focus: Community Involvement
 - 14.1 DAAC Charges, Policy AE – Mr. Fuller
15. Discussion of Next Agenda
16. Superintendent's Comments
17. Board Committee Update
18. School Board Discussion/Remarks
19. Next Business Meeting Notification – Tuesday, September 28, 2021
20. Adjournment

Welcome to a meeting of the Mapleton Public School Board of Education!

The Board's meeting time is dedicated to addressing Mapleton's mission and top-priority focus areas. "Public Participation" is an opportunity during the business meeting to present brief comments or pose questions to the Board for consideration or follow-up. Each person is asked to limit his or her comments to 3 minutes. If you are interested in helping Mapleton's efforts, please talk with any member of the district leadership team or call the district office at 303-853-1015. Opportunities abound. Your participation is desired.

1.0 CALL TO ORDER

President Cynthia Croisant called the meeting of the Board of Education – Mapleton Public Schools to order at 6:02 p.m. on Tuesday, June 22, 2021, at the Administration Building Boardroom.

2.0 ROLL CALL

| | |
|---|---------|
| Cynthia Croisant - President | Present |
| Steve Donnell - Treasurer | Present |
| Daisy Lechman – Asst. Secretary/Treasurer | Present |
| Tom Moe - Vice President | Present |
| Sheila Montoya - Secretary | Present |

3.0 PLEDGE OF ALLEGIANCE

Ms. Croisant led the Pledge of Allegiance.

4.0 APPROVAL OF AGENDA

MOTION: By Mr. Moe, seconded by Mr. Donnell, to approve the Board Agenda dated June 22, 2021, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya.

Motion carried: 5-0

5.0 BOARD BUSINESS

None

6.0 WHAT'S RIGHT IN MAPLETON

Dr. Brown said that What's Right in Mapleton would honor the journey through a challenging year now in our rearview and celebrate the momentum moving toward new opportunities in 2021-2022. Dr. Brown recognized the bold and decisive leadership of the Board to not only survive but flourish during this year.

Board members thanked the staff for their dedication in opening Mapleton to full in-person learning this past year. The Board recognized the efforts of the Executive Team to implement the procedures and changes that had to be made. They agreed that they are extremely proud of the real work done this year.

7.0 PUBLIC PARTICIPATION

None

8.0 APPROVAL OF MINUTES

MOTION: By Mr. Donnell, seconded by Ms. Montoya, to approve the minutes as stated on the Board Agenda dated June 2, 2021: 8.1 Board Meeting minutes of June 8, 2021, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya

Motion carried: 5-0

9.0 REPORT OF THE SECRETARY

None

10.0 CONSENT AGENDA

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve Agenda item 10.1 Personnel Action, as stated on the Board Agenda dated June 22, 2021.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya
Motion carried: 5-0

11.0 FOCUS: EXCEPTIONAL STAFF

11.1 Administrative Assignments

Ms. Ciancio presented the administrative assignments for the 2021-2022 school year, noting the changes being made to the administrative staff.

MOTION: By Mr. Moe, seconded by Ms. Montoya, to approve the administrative assignments for 2021-2022, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya.
Motion carried: 5-0

12.0 FOCUS: STUDENT ACHIEVEMENT

12.1 Grant Acceptance

Ms. Branscum requested approval to accept grant funds in the amount of \$50,000 from the State of Colorado's Office of Early Childhood Emerging and Expanding Grant.

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to accept the Emerging and Expanding Child Care Grant in the amount of \$50,000, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya.
Motion carried: 5-0

13.0 FOCUS: COMMUNICATION

13.1 Budget Amendment

Mr. Janak requested that the Board approve a second supplemental budget for fiscal year 2020-2021.

MOTION: By Mr. Donnell, seconded by Ms. Montoya, BE IT RESOLVED by the Board of Education of Mapleton Public Schools in Adams County that the amounts presented be appropriated to each fund as specified in the Supplemental Budget for the ensuing fiscal year beginning July 1, 2020 and ending June 30, 2021.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya.
Motion carried: 5-0

13.2 Annual Budget, Temporary Reduction Operating Reserve

Mr. Janak said that District Administration is requesting temporary approval for the reduction to the operating reserve that permits the fund balance to be reduced to the legal level required by TABOR and other externally enforceable legal requirements.

MOTION: By Mr. Moe, seconded by Mr. Donnell, to approve the temporary reduction to the operating reserve as required by law.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya.
Motion carried: 5-0

13.3 Budget Adoption

Mr. Janak reported that the Board of Education was required to adopt a budget and an accompanying appropriations resolution prior to the end of the fiscal year. He explained the resolution should specify the amount of money appropriated to each fund:

| | |
|--|-----------------------|
| General Fund | \$ 89,770,068 |
| Insurance Reserve Fund | \$ 1,320,342 |
| CPP Preschool Fund | \$ 4,947,010 |
| Food Service Fund | \$ 3,292,607 |
| Governmental Grants Fund | \$ 17,209,628 |
| Student Activities Fund | \$ 287,017 |
| Bond Redemption Fund | \$ 12,207,479 |
| Building Fund | \$ 20,539,876 |
| Capital Reserve Fund | \$ 898,804 |
| Total FY 2021-22 Budget Appropriation | \$ 150,472,831 |

MOTION: By Ms. Montoya, seconded by Mr. Donnell: Be it resolved by the Board of Education of Mapleton Public Schools in Adams County, Colorado, that the amounts shown in the schedule presented be appropriated to each fund as specified in the “Adopted Budget” for the ensuing fiscal year beginning July 1, 2021, and ending June 30, 2022, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya.
Motion carried: 5-0

13.4 Fund Balance Reconciliation

Mr. Janak said that under State law, school districts were required to prepare an itemized reconciliation between the fiscal year end fund balances based on the budgetary basis of accounting used by the school district and the fiscal year end fund balances based on the modified accrual basis of accounting.

Mr. Janak then reviewed a table detailing the variances between the budgeted beginning fund balance and the actual beginning fund balance for fiscal year 2021, noting the figures reflected the accrued salaries liability for the months of July and August.

Mr. Janak went on to note that all fund balances were adjusted to match the audited fund balance in the supplemental budget process.

13.5 Use of Fund Balance

Mr. Janak said that Colorado law stated if any portion of the beginning fund balance was used to cover expenditures, interfund transfers, or reserves, a specific resolution must be adopted by the local board of education authorizing the use of that portion of the beginning fund balance in the school district’s budget.

Mr. Janak reported the projected beginning fund balances and explained how expenditures in each of these funds would be used.

MOTION: By Mr. Donnell, seconded by Ms. Lechman, to approve the use of fund balance as set forth in the report presented at the June 22, 2021 Board meeting.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya
Motion carried: 5-0

13.6 Interest Free Loan

Mr. Janak stated that each year the District reviews its cash-flow projections to determine if there would be enough cash on hand in every month. He said that because the District receives roughly 70% of its General Fund revenue through property taxes during the months of March, April, and May, it is possible for the District to run low on cash until the next tax collection cycle starts in March.

To address this problem, the District recommended participation in the State Treasurer's Interest-free Loan program, whereby the State Treasurer is authorized to issue short-term debt in order to make interest-free loans to participating Colorado school districts to alleviate temporary general fund cash flow deficits. Mr. Janak noted participation in the program would save the District over \$50,000 in banking fees and interest.

MOTION: By Mr. Moe, seconded by Ms. Lechman, to approve the resolution authorizing the District's participation in the State Treasurer's Interest-Free Loan Program in the amount up to but not to exceed \$17,789,571, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya
Motion carried: 5-0

13.7 Interfund Borrowing

Mr. Janak explained that the District must receive authorization from the Board of Education in order to borrow available unencumbered cash balances in the General, Designated Purpose Grants, Colorado Preschool Project, Capital Reserve, Insurance Reserve, Food Service and Pupil Activity funds, to be used to fund short term cash needs of the district during fiscal year 2021-22.

MOTION: By Ms. Montoya, seconded by Mr. Donnell, to approve the authorization of interfund borrowing for fiscal year 2021-22, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya
Motion carried: 5-0

13.8 IGA for Election Services

Ms. Ciancio explained that she was requesting approval for an Intergovernmental Agreement for Election Services to cover the costs associated with collecting and tabulating school board member election results in November of 2021. Mike Crawford will be designated as the election official for the 2021 election cycle.

MOTION: By Mr. Donnell, seconded by Mr. Moe, to approve an Intergovernmental Agreement with Adams County for the November 2, 2021 Coordinated Election, as presented.

AYES: Ms. Croisant, Mr. Donnell, Ms. Lechman, Mr. Moe, and Ms. Montoya
Motion carried: 5-0

14.0 FOCUS: COMMUNITY INVOLVEMENT

14.1 Community Engagement Dashboard

Dr. Brown provided an update to the Board regarding community engagement strategies utilized during the 2020-2021 school year, including community conversations.

15.0 DISCUSSION OF NEXT AGENDA

Ms. Croisant said agenda items for the August 24 Board meeting would include a Student Enrollment report and a facilities update.

16.0 SUPERINTENDENTS COMMENTS

During the Superintendent's report, Superintendent Ciancio:

- Thanked the Board for their leadership during this challenging year.
- Thanked the Executive Team for their dedication and their willingness to rally around doing what is best for students. She said that great teamwork was the key to success.
- Acknowledged that what we learned this year is we have the compacity to do even more and meet high expectations.
- Said that the Board should expect great things in the coming year!

17.0 BOARD COMMITTEE UPDATE

None

18.0 SCHOOL BOARD DISCUSSION / REMARKS

Ms. Montoya requested an update on the student travel for boys' and girls' basketball camps. Ms. Ciancio said that at this time, if numbers stay the same, students would be allowed to attend with a plan submitted by coaches to ensure precautions are taken. She said that the final decision would be made on June 24.

Mr. Moe said that he had volunteered at the recent vaccination clinic. He said that it was great to see young people excited about receiving the vaccine.

Ms. Croisant acknowledge the incredible Mapleton staff and encouraged everyone to rest and recharge before August.

19.0 NEXT MEETING NOTIFICATION

The next Board Business meeting will be at 6:00 p.m. on Tuesday, August 24, 2021, at the Administration Boardroom.

20.0 ADJOURNMENT

Ms. Croisant noted the Board would meet in a staff debrief session following the business meeting.

The Board motioned to adjourn at 7:07 p.m.

Cynthia Croisant, Board President

Sheila Montoya, Board Secretary

Members of The Board of Education – Mapleton Public Schools met in study session at 5:30 p.m. on Tuesday, August 10, 2021, at the Administration Building Boardroom.

Present: Cindy Croisant – President
Steve Donnell – Treasurer
Thomas Moe – Vice President
Sheila Montoya – Secretary
Daisy Lechman – Asst. Secretary/Treasurer

During the meeting, the Board:

- Reviewed new and updated board policies
- Received an update on Improvement Planning for 2021-2022, including Executive Team meeting structure and Project LIFT and Project LIFTING Higher
- Discussed the planning & preparation for the school year, including a Covid update.

No official Board action was taken at the meeting.

Cynthia Croisant, Board President

Sheila Montoya, Board Secretary

Submitted by Jayna Burtner, Recording Secretary for the Board of Education

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Erica Branscum, Deputy Superintendent, Talent Management
DATE: August 19, 2021

Policy: Professional Staff Recruiting and Hiring, Policy GCE/GCF
Report Type: Decision Making (Consent)
SUBJECT: Personnel Action

Policy Wording: The Board of Education for Mapleton Public Schools directs the Superintendent to develop and maintain a recruitment program designed to attract and hold the best possible personnel.

Decision Requested: The Office of Human Resources recommends following personnel information to be approved by Board Action at the regular meeting on the August 24, 2021.

CLASSIFIED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>HIRE DATE</u> | <u>REASON</u> |
|----------------------------------|---------------------------------|--|-------------------------|----------------------|
| Aguilar, Cynthia | Sp.Ed. Paraprofessional | BPCCA | 08/17/2021 | New Hire |
| Albery, Olivia | Preschool Paraprofessional | Preschool on Poze | 08/05/2021 | New Hire |
| Archibeque, Johnny | Custodian | GIA | 07/12/2021 | New Hire |
| Asaro, Molly | Instructional Paraprofessional | Monterey | 08/05/2021 | New Hire |
| Cruz, Daisy | Instructional Paraprofessional | Clayton | 08/05/2021 | New Hire |
| Ferullo, Jasmine | Instructional Paraprofessional | Clayton | 08/05/2021 | New Hire |
| Garcia, Laura | Sub. Nutrition Asst. | Nutrition Services | 08/11/2021 | New Hire |
| Gonzales, Janessa | Nutrition Services Assistant | Nutrition Services | 08/11/2021 | New Hire |
| Gonzales, Nicole | ECE Child Care Lead | GPA/Trailside | 07/23/2021 | New Hire |
| Jadooram, Reshyra | Preschool Paraprofessional | Trailside | 08/04/2021 | New Hire |
| Legault, Jorden | Preschool Paraprofessional | GPA | 08/04/2021 | New Hire |
| Lewis, Julia | Instructional Paraprofessional | Preschool on Poze | 08/05/2021 | New Hire |
| Luevano, Nancy | Health Assistant | GIA | 08/05/2021 | Re-Hire |
| Mata, Ezekiel | Custodian | Global Campus | 07/29/2021 | New Hire |
| Medina Flores, Francisco | Custodian | Operations | 07/19/2021 | Re-Hire |
| Moreno, Edith | Health Assistant | Trailside | 08/05/2021 | New Hire |
| Mosher, Eileen | Nutrition Services Manager I | Meadow | 08/11/2021 | New Hire |
| Orozco, Viviana | Office Clerk | Achieve | 08/04/2021 | New Hire |
| Quinones, Danielle | Sp.Ed. Paraprofessional | Academy | 08/10/2021 | New Hire |
| Ramirez, Maria | Office Clerk | York | 08/04/2021 | New Hire |
| Ramirez, Monica | Office Clerk | Monterey | 08/04/2021 | New Hire |
| Ramos, Kayla | ELL Paraprofessional | GLA | 08/05/2021 | New Hire |
| Romero, Kareena | SWAP Enhanced Service Spec. | Integrated Services, Special Populations | 07/06/2021 | New Hire |
| Scarpella-Straub, Abigail | Education Stability Coordinator | Integrated Services, Special Populations | 08/04/2021 | Re-Hire |
| Townsend, Craig | Bus Driver | Transportation | 08/04/2021 | Re-Hire |
| Tretheway, Barry | Instructional Paraprofessional | GLA | 08/04/2021 | New Hire |
| Watson, Tiffany | Office Clerk | Mapleton Online | 08/05/2021 | New Hire |
| <u>RESIGNATIONS/TERMS</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>TERM DATE</u> | <u>REASON</u> |
| Anderson, Yvonne | Office Clerk | York | 05/28/2021 | Resignation |
| Dabney, Teal | Sp.Ed. Paraprofessional | Meadow | 05/28/2021 | Resignation |
| Davis Jr., Samuel | Custodian | Operations | 07/30/2021 | Resignation |
| Galvan Ugalde, Elizabeth | Office Clerk | GLA | 08/25/2021 | Resignation |
| Lee, Laxia | Sp.Ed. Paraprofessional | Adventure | 05/28/2021 | Resignation |
| Limon de Mendez, Veronica | Nutrition Services Assistant | GIA | 05/28/2021 | Resignation |
| Lukens, Sheena | Nutrition Services Manager I | Welby | 07/19/2021 | Resignation |
| McFadin, Ian | Mechanic | Transportation | 06/18/2021 | Resignation |
| Monge, Ma | Custodian | York | 06/18/2021 | Resignation |
| Nysetvold, Sam | Preschool Paraprofessional | Trailside | 05/28/2021 | Resignation |
| Prybylski, Anna | Sp.Ed. Paraprofessional | Clayton | 05/28/2021 | Resignation |

CLASSIFIED REQUESTS

Donna Clifford, Attendance Officer at the SRRC, is requesting to retire effective August 31, 2021.

Susan Diana Wolfmeier, Campus Supervisor at Skyview Campus, is requesting to retire effective May 28, 2021.

LICENSED STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>HIRE DATE</u> | <u>REASON</u> |
|------------------------|----------------------------------|-------------------|------------------|---------------|
| Adams, Jamie | 5 th /6 th | Explore | 08/04/2021 | New Hire |
| Avila-Montanez, Omar | Science | York | 08/04/2021 | New Hire |
| Baines Patton, Kathryn | Humanities | York | 08/04/2021 | New Hire |
| Bise, Justin | Math | BPCCA | 08/04/2021 | New Hire |
| Bjoin, Jennifer | Speech Language | Explore | 08/04/2021 | New Hire |
| Brake, Zachary | Band | Performing Arts | 08/05/2021 | New Hire |
| Brown, Christianna | Math | MEC | 08/04/2021 | New Hire |
| Clare, Sydney | Special Education | GPA | 08/04/2021 | New Hire |
| Connelly, Jennifer | 6th Grade | Trailside | 08/18/2021 | New Hire |
| Cooke, Margaret | Instructional Guide | Explore | 08/04/2021 | New Hire |
| Costalas, Constantina | Psychologist | York | 08/04/2021 | New Hire |
| Cruse, Wiley | Music | Clayton | 08/04/2021 | New Hire |
| DeAngelis, Maryalice | MS Science | Explore | 08/04/2021 | New Hire |
| Ennis, Ashley | 5th Grade | Clayton | 08/04/2021 | New Hire |
| Flowers, Katarzyna | Special Education | Welby | 08/04/2021 | New Hire |
| Frykholm, Kelli | ELA | MEC | 08/06/2021 | New Hire |
| Gilchrist, Robin | ELA | Academy | 08/04/2021 | New Hire |
| Gorey, Heather | Psychologist | Explore | 08/04/2021 | New Hire |
| Hoppis, Karen | Instructional Guide | Meadow | 08/04/2021 | New Hire |
| Horst, Jennifer | 6th Grade | Clayton | 08/04/2021 | New Hire |
| Johnson, Rachelle | 6th Grade | Achieve | 08/05/2021 | New Hire |
| Johnson, Zachary | ELA | GIA | 08/04/2021 | New Hire |
| Kearney, Amanda | ECE | Trailside | 08/04/2021 | New Hire |
| Kell, Duke | Math | MEC | 08/04/2021 | New Hire |
| Kunk, Anna | Special Education | Trailside | 08/04/2021 | New Hire |
| Lagan, Sara | Speech Language | Adventure | 08/04/2021 | New Hire |
| Lang, Courtney | ECSE | Preschool on Poze | 08/04/2021 | New Hire |
| Lewis, Kimberly | Social Studies | GLA | 08/04/2021 | New Hire |
| Lihammar, Eric | ELA | Academy | 08/04/2021 | New Hire |
| Lucas, Zachary | 1st/2nd | Explore | 08/04/2021 | New Hire |
| Ludwig, Sonja | Math | York | 08/04/2021 | Re-Hire |
| Luscombe, Jennifer | PSOC | York | 08/04/2021 | New Hire |
| McNally, Mary Kate | Band | Performing Arts | 08/04/2021 | New Hire |
| Melancon, Emily | 2nd Grade | Trailside | 08/04/2021 | New Hire |
| Moore, Ryan | Transition Coordinator | NVSYA | 08/04/2021 | New Hire |
| Moore, Savanna | Special Education | Monterey | 08/04/2021 | New Hire |
| Morgan, Jessica | MS Science | Clayton | 08/04/2021 | New Hire |
| Murphy, Clare | Social Worker | Clayton | 08/18/2021 | Re-Hire |
| Nakamura, Jacquelyn | 6th Grade | Meadow | 08/04/2021 | New Hire |
| Owston, Cody | P.E. | Monterey/Welby | 08/04/2021 | New Hire |
| Parker, Blake | Technology | Trailside | 08/04/2021 | New Hire |
| Pearson, Robert | STEM | York | 08/04/2021 | New Hire |

| | | | | |
|---------------------|------------------------|----------------------------|------------|----------|
| Phelps, Ashley | ECSE | Preschool on Poze | 08/04/2021 | New Hire |
| Phillips, Ashley | Bully Prevention Coach | Integrated Services, Heath | 08/04/2021 | New Hire |
| Ring, Anna | Spanish | MEC | 08/04/2021 | New Hire |
| Roche, Mary | Social Studies | MEC | 08/04/2021 | New Hire |
| Stimson, Holly | ELA | GLA | 08/04/2021 | New Hire |
| Stirling, Katherine | MS Social Studies | Explore | 08/04/2021 | New Hire |
| Tanner, Emily | 3rd Grade | York | 08/04/2021 | New Hire |
| Taylor, Christopher | Math | Academy | 08/04/2021 | New Hire |
| Tucker, Emily | 6th Grade | GIA | 08/04/2021 | New Hire |
| Tupa, Ronald | Social Studies | NVSYA | 08/04/2021 | New Hire |
| Vaile, Bryanna | 2nd Grade | Meadow | 08/04/2021 | New Hire |
| Wadding, Lillian | ELA | York | 08/04/2021 | New Hire |
| Williams, Mason | MS Science | Achieve | 08/04/2021 | New Hire |
| Wooten, Mary | Social Worker | MEC | 08/06/2021 | New Hire |

| <u>RESIGNATIONS/TERMS</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>TERM DATE</u> | <u>REASON</u> |
|---------------------------|-------------------|-----------------|------------------|---------------|
| Abu-Jaber, Katherine | Speech Language | Trailside | 05/28/2021 | Resignation |
| Corral, Maya | 6th Grade | Trailside | 05/28/2021 | Resignation |
| Keese, Lindsey | Special Education | Mapleton Online | 06/30/2021 | Resignation |
| Maxson, Janelle | Psychologist | Adventure | 08/04/2021 | Resignation |
| Morell Nickle, Catherine | Psychologist | Clayton | 05/28/2021 | Resignation |
| Nelson, Nubia | 2nd Grade | Meadow | 05/28/2021 | Resignation |
| Oien, Lisa | 5th Grade | Clayton | 05/28/2021 | Resignation |
| Sabin, Greer | ELA | MEC | 05/28/2021 | Resignation |
| Weaver, Benjamin | Band | Performing Arts | 05/28/2021 | Resignation |
| Wilkinson, Carissa | Music | Clayton | 05/28/2021 | Resignation |
| Worrell, Tanya | Special Education | Mapleton Online | 05/28/2021 | Resignation |

LICENSED REQUESTS

No requests at this time

ADMINISTRATION STAFF

| <u>NEW EMPLOYEES</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>HIRE DATE</u> | <u>REASON</u> |
|----------------------|------------------------|-----------------|------------------|---------------|
| Burns, Eleanor | Director of Assessment | Assessment | 07/01/2021 | New Hire |

| <u>RESIGNATIONS/TERMS</u> | <u>POSITION</u> | <u>LOCATION</u> | <u>TERM DATE</u> | <u>REASON</u> |
|---------------------------|-----------------|---------------------|------------------|---------------|
| McFarland, Sean | District Nurse | Integrated Services | 09/14/2021 | Resignation |

ADMINISTRATION REQUESTS

No requests at this time

SUBSTITUTE TEACHERS/OTHER ON CALL

ADDITIONS

Gonzales, Ryan

DELETIONS

Bejas, Lisdeys
Kleeb, Margaret
Pasiennik, Aime
Paul, Ryan

LEAVE REQUESTS

| <u>NAME</u> | <u>DATES</u> |
|----------------------|-------------------------|
| Bickford, Justine | 09/07/2021 – 12/06/2021 |
| Canete, Mery | 07/09/2021 – 08/13/2021 |
| Lane, Karen | 09/01/2021 – 12/06/2021 |
| Lloyd, Jessica | 09/20/2021 – 10/01/2021 |
| Menk, Stephanie | 08/06/2021 – 12/17/2021 |
| Spicer, Timothy | 07/26/2021 – TBD |
| Staniszewski, Andrew | 08/16/2021 – 09/24/2021 |

Memo

TO: Board of Education
FROM: Charlotte Ciancio, Superintendent
DATE: August 24, 2021

Policy: School Board Policy Process, Policy BG
Report Type: Decision Making
SUBJECT: Adoption of Board Policy

Policy Wording: The Board develops policies and puts them in writing to provide for the successful, consistent, and efficient operation of Mapleton's schools and the high achievement of Mapleton's students.

Decision Requested: District administration is requesting Board adoption of the attached policies.

Report: At the August 10, 2021 Board Study, district administration and the Board of Education received the following policies for first review. These policies are being presented for final review and adoption.

| | |
|------|---|
| CBB | Recruitment of Superintendent |
| FB | Facilities Planning |
| GBGG | Staff Sick Leave |
| GBGJ | Staff Bereavement Leave |
| GDBC | Support Staff Supplementary Pay/Overtime |
| KB | Parent and Family Engagement in Education |

This evening, District Administration recommends that these policies be adopted. The attached copies represent the "final" version of the policies and are submitted for Board approval.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Senior Deputy Superintendent
DATE: August 19, 2021

Policy: School Board Powers and Responsibilities, Policy BBA
Report Type: Decision Making
SUBJECT: 2021-2022 MOU with the Mapleton Education Association

Policy Wording: Policy BBA states that the Board considers the following responsibilities of particular importance and, in those cases where action is required, reserves authority to take final action: To determine salary schedules, after consultation and discussion with the Superintendent or designee.

Policy Interpretation: This policy is interpreted as requiring District administration to seek Board approval of any potential agreements with a recognized organization representing an employee group.

Decision Requested: Administration is seeking approval of the attached Memorandum of Understanding between the Mapleton Education Association and the Mapleton Public Schools Board of Education.

Report

Prior to the start of the current school year, Mapleton's Professional Council, including representatives of the MEA and members of Mapleton's executive team, met to revise a Memorandum of Understanding which initially applied to the 2020-2021 school year. This revised MOU describes Mapleton's current response to the COVID-19 pandemic as it relates to prioritizing the health and safety of staff and students, and is much more concise than the previous version. The attached MOU will be located in the master Negotiated Agreement at the beginning of *Article 6 – Teaching Conditions*.

Request

The membership of Mapleton Education Association has ratified the MOU. Administration is recommending Board approval.

-- Proposed MOU under Article 6 --

Memorandum of Understanding 2021-2022

Mapleton Public Schools ("District") and Mapleton Education Association ("MEA") agree to this Memorandum of Understanding for the 2021 - 2022 school year, due to the ongoing COVID-19 pandemic. We mutually agree that offering a high-quality education for our students while protecting the health and well-being of students and staff is our main priority. The parties agree to the following:

1. The District's response and requirements for layers of protection will continue to be guided by our community's data, as well as recommendations from the Colorado Department of Public Health and Environment (CDPHE), the Centers for Disease Control and Prevention (CDC), Tri-County Health Department, Colorado Department of Education, and Children's Hospital Colorado.
2. If there is a required closure of the District, individual school(s) or classroom(s), all parties will be prepared for remote teaching and learning.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Michell Ansley, Chief Academic Officer
DATE: August 24, 2021

Policy: Student Travel, Policy JJH

Report Type: Decision Making

SUBJECT: Student Travel – Overnight Trips for Athletics, Clubs, and Fieldwork

Policy Wording: All overnight trips and trips exceeding 200 miles round trip have prior approval of the Board of Education.

Decision Requested: District administration is seeking prior Board approval of occasional overnight stays for students who participate in district clubs, athletics, performing arts, Jr. ROTC, and fieldwork experiences at all district schools.

Report:

Over the past several years Mapleton students have benefitted from overnight fieldwork experiences that provide opportunities to support the mastery of standards, such as participating in trips to the Cal-Wood Education Center and Keystone Science School. Students who participate in the Mapleton Athletics Program, Performing Arts and Jr. ROTC Programs have also had the opportunity in the past to attend overnight trips for competitions and tournaments. Additionally, students who participate in district clubs, such as the Snowboard Outreach Society (SOS) Club annually attend overnight stays at various locations throughout the state.

Several necessary and/or valuable student travel requests take place on an annual basis. To ensure that overnight student travel requests can be addressed in a timely fashion while monitoring live local and destination COVID situations, district administration is seeking prior Board approval of student travel requests with overnight stays for the 2021-2022 school year including, but not limited to:

District and school level clubs for students at all schools in grades 7th – 12th

- Snowboard Outreach Society
- Debate
- Technology Student Association

Athletics Programs for students at all schools in grades 7th – 12th

- Boys Basketball Camp and Tournament Participation
- Girls Basketball Camp and Tournament Participation
- All other Athletic Teams Tournament Participation

Jr. ROTC Program for students at all schools in grades 9th – 12th

- State Drill Team Competitions
- Summer Leadership Program

Performing Arts Program for students at all schools in grades 5th-12th:

- All-State Choir, Band, or Orchestra
- Regional Competitions

Fieldwork to support mastery of standards for students at all schools in grades 4th – 12th

- Cal-Wood Education Center
- Keystone Science School
- Denver Museum of Nature and Science

In order to ensure the Board stays informed of all student travel taking place throughout the school year, dashboard student travel reports will be presented each semester that will include the overnight trips that were taken, who participated, and trip costs. All student travel requests involving students in grades Preschool - 3rd grade, as well as all out of state student travel requests, will continue to be presented in advance to the Board for approval.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Executive Director of Accountability and Assessment
DATE: August 24, 2021

Policy: School Year/School Calendar/Instruction Time, Policy IC/ICA
Report Type: Decision Making
SUBJECT: Adoption of Resolution Addressing Remote Learning During the 2021-2022 School Year

Policy Wording: The Board of Education must determine the length of time schools must be in session, the number of days of planned teacher-student instruction, and teacher-student contact must be consistent with the Board's definition of "actively engaged in the educational process".

Decision Requested: District administration is requesting the Board approve a resolution addressing remote learning during the 2021-2022 school year.

Report: As part of a continued response to the COVID-19 global pandemic, the Colorado Department of Education has once again offered guidance to allow districts and schools the ability to provide a 100% remote learning option to brick-and-mortar students in grades K-12 during the 2021-2022 school year in direct response to public health and safety concerns associated with the COVID-19 pandemic.

The flexibility offered by the Colorado Department of Education will allow Mapleton to continue to offer Mapleton Online as an option for families who choose not to send their students to brick-and-mortar schools as a response to public health and safety concerns associated with the COVID-19 pandemic.

Minimum expectations to receive funding for students participating in the 100% remote learning option for 2021-2022 are greater than what was expected during the 2020-2021 school year. The Colorado Department of Education is requiring Districts to complete and submit Assurances in the areas of Instruction, Pupil Count Audit and Data Reporting, confirming understanding and implementation of the minimum requirements provided in the guidance.

As part of the required assurances, Mapleton must ensure the definition of "actively engaged in the educational process" describes acceptable ways in which synchronous and asynchronous teacher-pupil instruction and contact time may occur during remote learning. The proposed resolution defines "actively engaged in the educational process", defines "supervision of a certificated or licensed teacher", defines attendance recording expectations and defines how teacher-pupil instruction and contact time may occur.

This information is being presented for Board action.



Resolution Addressing Remote Learning During the 2021-2022 School Year

The Board of Education (the “Board”) for Mapleton Public Schools (the “District”) adopts the following resolution addressing remote learning during the 2021-2022 school year due to the ongoing global pandemic.

Whereas, on March 11, 2020, the World Health Organization (“WHO”) characterized COVID-19 as a pandemic, meaning the WHO identified the worldwide spread of a new disease; and

Whereas, on March 10, 2020, Governor Jared Polis declared a state of emergency and issued Executive Order D 2020 003 on March 11, 2020, as a safeguard against the further spread of COVID-19; and

Whereas, on June 11, 2021, Governor Jared Polis amended and extended Executive Order D 2020 003 through Executive Order D 2021 114; and

Whereas under Colo. Const. art. 9, §15, the local Board of Education has control of instruction in its public schools; and

Whereas, as required by 1 CCR 301-39, the Board defines "educational process," in Policy IC/ICA, School Year/School Calendar/Instruction Time; and

Whereas the Board finds that ongoing COVID-19 health concerns create the need for changes to instructional delivery and the situations under which students are considered in attendance; and

Whereas the Colorado Department of Education provided guidance specific for the 2021-2022 school year, stating that local boards that wish to utilize a remote learning option must: include “remote learning as a result of the COVID-19 pandemic” in its definition of “actively engaged in the educational process;” describe acceptable ways in which synchronous and asynchronous teacher-pupil instruction and contact time may occur during remote learning; and acceptable ways in which attendance/participation should be documented during remote learning.

NOW THEREFORE, BE IT RESOLVED that the Board of Education for Mapleton Public Schools authorizes the following for the 2021-2022 school year:

1. Expansion of the definition of “actively engaged in the educational process” addressed in Policy IC/ICA, School Year/School Calendar/Instruction Time to include remote learning as a result of the COVID-19 pandemic for students provided under the supervision of a certificated or licensed teacher.
2. Defining “supervision of a certificated or licensed teacher” as meaning a certificated or licensed educator, including teachers, counselors, paraprofessionals, or other certificated or licensed staff as assigned.



3. Attendance will be recorded at least once daily for days when instructional hours are provided, meaning a student is “actively engaged in the educational process.”
4. Student contact days may include remote learning days implemented as a result of public health and safety measures. Teacher-pupil instruction and contact time may occur in the following ways:
 - a. Presence during in-person instruction;
 - b. Assignments completed at home;
 - c. Logging into the online learning platform;
 - d. Signing an online form attesting to work completed at home;
 - e. Student demonstration of learning;
 - f. Responding to teacher emails or communication; or
 - g. Student logins for educational applications, including but not limited to login records for the district learning management system and other software systems and services that support student learning.

NOW THEREFORE, BE IT FURTHER RESOLVED that the District will ensure that all students who are participating in remote learning will receive equitable instruction and services. Further, the District will ensure that, within the constraints of COVID-19, equitable and appropriate instruction will continue to be offered to those students requiring accommodations.

NOW, BE IT FURTHER RESOLVED that the Superintendent is directed to keep the Board informed of actions taken under this Resolution.

NOW, BE IT FURTHER RESOLVED this Resolution is in effect for the duration of the 2021-2022 school year, unless otherwise rescinded or extended by the Board upon a two-thirds majority vote.

NOW, BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein.

Adopted and approved this ___ day of _____, 2021.

President
Board of Education for Mapleton Public Schools

Date

Memo

TO: Charlotte Ciancio, Superintendent
FROM: David Sauer, Chief Operations Officer
DATE: August 24, 2021

POLICY: Authority and Duties of the Superintendent, Policy CBA/CBC
REPORT TYPE: Decision Making
SUBJECT: Contracts for School Resource Officers

Policy Wording: The Superintendent shall maintain a cooperative working relationship between the schools and the community and community agencies.

Decision Requested: District administration requests Board approval to renew the District's school resource officer agreement with the City of Thornton.

Report: The City of Thornton has proposed the renewal of the previous agreement for provision of two School Resource Officers (SRO). The SROs will be working with the Skyview Campus and the York Campus as well as the surrounding Mapleton schools within the City of Thornton. Under the agreement, the City of Thornton and Mapleton each pay 50% of the salary and benefits costs for the two full-time police officers.

The SRO program has been in place for several years and is valued by school directors at the Mapleton schools in the City. The City of Thornton and the District continue to work collaboratively to make sure this program ensures safe school environments and meets the needs of our school communities.

District administration has reviewed the scope of services and the contract cost and believes the arrangement is in the best interest of our students and community. It is recommended that the Board of Education approve the contract for School Resource Officer services for Mapleton schools located within the City of Thornton.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: August 13, 2021

Policy: Bidding Procedures, Policy DJE
Report Type: Decision Making
SUBJECT: Furniture, Fixtures and Equipment Contractor

Policy Wording: Policy DJE states all contractual services, professional services, and purchases of supplies, materials, and equipment in the amount of \$75,000 or more shall be put to bid.

Policy Interpretation: This policy is interpreted as requiring Board approval of vendors whose contracted services will exceed \$75,000.

Decision Requested: Administration is seeking approval of Working Spaces as the primary furniture vendor for Valley View PK-8.

Report: In July of 2021, a Request for Qualifications was issued to solicit information from prospective furniture vendors. Responses were received from three companies – all were reviewed and scored by a committee of Mapleton, Neenan, and NV5 representatives involved in the Valley View project.

The review and scoring process considered each company's approach to the project, work experience and references, project management plan, design proposal, supplier relationships, and fees and costs.

Administration is recommending Working Spaces for the Valley View project based on the creativity of their designs, their understanding of the District gained through previous projects, the proximity of key staff to the District, their positive performance on past projects, and their competitive pricing.

In order to continue our professional relationship with Working Spaces, Administration is recommending that the Board approve them as the furniture vendor for Valley View PK-8.

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Mike Crawford, Deputy Superintendent
DATE: August 24, 2021

Policy: School Board Member Qualifications, Policy BBB
Report Type: Decision Making
SUBJECT: Cancellation of Election - Resolution

Policy Wording: If on the Friday preceding the election, there is only one candidate for each position to be filled, the Board may cancel the election and by resolution declare the candidates elected, pursuant to state law.

Policy Interpretation: This policy is interpreted as requiring district administration to seek Board approval for election cancellation.

Decision Requested: District administration is requesting Board approval to authorize the Designated Election Official, Mike Crawford, to cancel the November 2, 2021 election if specific criteria has been met.

Report: Colorado state law at *Colo. Rev. Stat. § 1-5-208(1.5)* permits the Board of Education (Board) to authorize the Designated Election Official (DEO) by resolution to cancel the election and declare the candidates elected if, at the close of business on August 31, 2021 there are not more candidates than offices to be filled at the election, including candidates filing affidavits of intent to be write-in candidates.

This action would only be taken if all requirements in the attached Resolution are met.

**RESOLUTION
FOR THE SPECIAL COORDINATED ELECTION TO BE HELD NOVEMBER 2, 2021
AUTHORIZING THE DESIGNATED ELECTION OFFICIAL TO CANCEL ELECTION**

WHEREAS pursuant to § 1-1-111(2), C.R.S., the Board of Education of Adams County School District No. 1, Mapleton Public Schools, is authorized to designate an election official to exercise the statutory authority of the Board in conducting an election on November 2, 2021; and

WHEREAS pursuant to § 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION FOR MAPLETON PUBLIC SCHOOLS THAT:

- (1) The Board has named Mike Crawford as the Designated Election Official for the regular biennial district election scheduled for the 2nd day of November, 2021; and
- (2) The Board hereby authorizes and directs the Designated Election Official to cancel said election, if and when the legal conditions are met.
- (3) The Board further authorizes and directs the Designated Election Official to publish and post notice of the cancellation at the offices of the Designated Election Official and with the Clerk and Recorder of Adams County in which the district is located.

Adopted this 24th day of August, 2021.

**MAPLETON PUBLIC SCHOOLS,
Adams Co. School District No. 1**

By: _____
Cynthia Croisant, Board President

ATTEST:

Sheila Montoya, Board Secretary

Memo

TO: Charlotte Ciancio, Superintendent
FROM: Brian Fuller, Executive Director of Accountability and Assessment
DATE: August 24, 2021

Policy: Accountability/Commitment to Accomplishment, Policy AE
Report Type: Monitoring
SUBJECT: 2021-22 DAAC Update

Policy Wording: In accordance with State law, the Board shall appoint a School District Accountability Committee. The District Accountability Advisory Committee (DAAC) shall have those powers and duties prescribed by State law. The Board and the DAAC shall, at least annually, cooperatively determine the areas of study, provide input on budget preparation, and may make recommendations to the Board.

Decision Requested: District administration is requesting the Board assign specific areas of study for the District Accountability Advisory Committee to focus on for the 2021-22 school year.

Report: Colorado law requires that local Boards of Education create a School District Accountability Committee (DAAC). District administration is requesting the Board assign the DAAC areas of study for the 2021-22 school year. After reviewing State laws concerning DAAC responsibilities and District needs, the following areas of study for the 2021-22 school year are recommended:

- *Review and comment on District goals and objectives for the 2021-22 school year with emphasis on the Unified Improvement Plan*
- *Provide input to the Board concerning the Conduct and Discipline Code*
- *Review and comment on District budget priorities for the 2021-22 school year*
- *Review and comment on charter applications prior to consideration by the Board*
- *Review and comment on Federal grants submitted by the District*
- *Serve as the District Title 1 Parent Committee*
- *Serve as the District Wellness Committee*
- *Serve as the District Personnel Evaluation Council*
- *Serve as the District Safe and Drug-Free Schools Advisory Council*

If necessary, other Board charges will be accepted by the DAAC for the 2021-22 school year. DAAC meetings will be held the third Tuesday of each month from 4:30-6:00 pm as an online meeting until a point in time when physical meetings can resume. Additional meeting dates will be added when DAAC participants request additional time to understand and comment on specific topics. The first DAAC meeting will be held on Tuesday, September 21st.

This information is being presented for discussion and Board action.