

## **Notification of School Board Meetings**

The Board of Education (the “Board”) for Mapleton Public Schools (the “District”) shall give full and timely notice to the public of any meeting of three or more Board members at which public business may be discussed, or any formal action may be taken, including special, regular, and work session meetings and retreats.

At its first regular meeting of the calendar year, the Board shall designate the public place or places at which notice of Board meetings shall be posted if the Board is unable to post notice of a meeting online due to exigent or emergency circumstances such as a power outage or an interruption in Internet service. In the event such action is not taken annually, the designated public places used in the previous year shall continue as the official posting sites.

At a minimum, the Board shall cause notice of regular and special meetings and work sessions to be posted on the District’s website no less than 24 hours prior to the meeting. This notice shall include specific agenda information where possible.

The District shall maintain a list of persons who, within the previous two years, have requested notification of all meetings or of meetings when certain specified policies will be discussed. These individuals will be provided reasonable advance notification of such Board meetings.

### **Notice to the Board**

The Superintendent (or designee) shall ensure that the agenda, meeting materials, and the minutes of the last regular meeting are made available to Board members no later than 72 hours before the next regular meeting.

*Adopted November 27, 2012 by the Board of Education for Mapleton Public Schools.*

*Revised October 24, 2017.*

*Revised September 25, 2018.*

*Revised January 28, 2020.*

### **LEGAL REFERENCES:**

C.R.S. § 22-32-108(2),(3) (*meetings of the Board*)

C.R.S. § 24-6-402(2)(c) (*notice of meeting “shall include specific agenda information where possible”*)

C.R.S. § 24-6-402(2)(c)(III) (*“full and timely notice” requirement is met if District posts notice of meeting on the District’s website no less than 24 hours prior to the meeting*)

C.R.S. § 24-6-402(7) (*District must keep list of persons who have requested notification of meetings when specified policies are discussed and provide reasonable advance notice to such persons*)

CROSS REFERENCES:

BE: School Board Meetings

BEDB: Agenda