

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
BUSINESS MEETING**

**September 5, 2023**

139 Fairbanks Rd, Churchville, NY 14428

**7:30 a.m. Special Business Meeting**  
Senior High School Room 1104

**AGENDA**

- I. **Meeting Start-Up**
  - A. Call to Order
  
- II. **Personnel**
  - A. **Action Item**
    - 1. Classified & Non-Classified Personnel Actions
    - 2. MOA 1 with CCEA- Grade 4 Music
  
- III. **Business**
  - A. **Action Item**
    - 1. SEQR Resolution
  
- IV. **Executive Session\***

\*The Board may enter into Executive Session for items regarding individual personnel, negotiations, legal or other confidential information.
  
- V. **Adjournment**

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT**

139 Fairbanks Road  
Churchville, New York 14428

Board of Education Meeting  
September 5, 2023

Personnel Actions  
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Upon the recommendation of the Superintendent of Schools, the following personnel actions shall be approved:

I. RESIGNATIONS

A. Certified

**Rebecca Taylor**, employed by the District as a Mathematics Teacher at the Senior High School since September 1, 2020, has submitted her resignation effective September 22, 2023.

B. Classified

**Elizabeth McHugh**, employed by the District, most recently as a Head Bus Driver, since July 1, 2004, has submitted her resignation effective March 15, 2024.

C. Coaches - none

D. Extraclass Activities - none

E. Instructional Leaders - none

F. Tutors – none

II. TERMINATIONS

A. Certified - none

B. Classified

**Christian Cordaro**, employed as a Cleaner since January 2, 2019, has been terminated effective August 23, 2023.

C. Coaches - none

D. Extraclass Activities - none

E. Instructional Leaders – none

F. Tutors – none

III. LEAVE OF ABSENCE

**Elizabeth Schmidt**, employed by the District as a Special Education Teacher at the Senior High School since September 1, 2022, has requested an extension to her leave of absence effective November 28, 2023 through January 26, 2024.

IV. CHANGE IN EMPLOYMENT STATUS

A. Certified

**Kacie Hall**, previously approved by the board on August 22, 2023 to resign effective September 14, 2023, will now be resigning effective August 23, 2023.

**Marni Kerr**, appointed by the Board of Education on August 22, 2023 to begin employment on September 18, 2023, will now begin employment September 1, 2023. She will be eligible for tenure on September 1, 2026.

B. Classified

**Teresa Ciejek**, employed by the District as a Teaching Assistant at the Middle School since September 6, 2022, will be reassigned to Chestnut Ridge Elementary School effective September 5, 2023.

**Frank Valente**, appointed by the Board of Education on August 22, 2023 to begin employment on September 7, 2023, will now begin employment August 29, 2023.

**Stacy White**, change from a Probationary to a Permanent appointment as an Office Clerk II, effective September 12, 2023.

- C. Coaching - none
- D. Extraclass Activities - none

V. APPOINTMENTS

- A. Certified
  - \*Thomas Hector**
    - Assignment 1.0 FTE Elementary Grade 4 Teacher
    - Assignment Chestnut Ridge Elementary School
    - Effective September 27, 2023 (Previously cleared by a fingerprinting check)
    - Certification Elementary (1-6) - Initial
    - Type of Appointment Probationary
    - Tenure Area Elementary
    - Tenure Date September 27, 2027
  - \*Kaitlyn Shamp**
    - Assignment 1.0 FTE School Counselor
    - Assignment Chestnut Ridge Elementary School
    - Effective October 5, 2023 (Previously cleared by a fingerprinting check)
    - Certification School Counselor – Provisional
    - Type of Appointment Probationary
    - Tenure Area School Counselor
    - Tenure Date October 5, 2027
- B. Substitute and Part-time Teachers and Administrators
  - Patricia Herrman**
    - Assignment 1.0 FTE Math Teacher
    - Assignment Senior High School
    - Effective September 11, 2023 through January 12, 2024 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check)
    - Certification Math (7-12) - Permanent
    - Type of Appointment Long-term Substitute
    - Tenure Area N/A
    - Tenure Date N/A
  - Julia Orlando**
    - Assignment 0.5 FTE Elementary Grade 4 Teacher
    - Assignment Fairbanks Road Elementary School
    - Effective September 5, 2023 through June 26, 2024 or earlier at the discretion of the Board of Education (Previously cleared by a fingerprinting check)
    - Certification Elementary (B-6) - Initial
    - Type of Appointment Part-Time Teacher
    - Tenure Area N/A
    - Tenure Date N/A
  - Alyssa McArdle**
    - Assignment 1.0 FTE Elementary Grade 1 Teacher
    - Assignment Chestnut Ridge Elementary School
    - Effective September 5, 2023 through November 28, 2023 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check)
    - Certification Elementary (1-6) / Special Education (1-6) - Initial
    - Type of Appointment Long-term Substitute
    - Tenure Area N/A
    - Tenure Date N/A
  - \*Hannah Heyden**
    - Assignment 1.0 FTE Elementary Grade 4 Teacher
    - Assignment Chestnut Ridge Elementary School
    - Effective September 5, 2023 through September 27, 2023 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check)

Certification Elementary (1-6) / Special Education (1-6) - Initial  
 Type of Appointment Long-term Substitute  
 Tenure Area N/A  
 Tenure Date N/A

**\*Katherine Sinnott** 1.0 FTE Elementary Grade 2 Teacher  
 Assignment Chestnut Ridge Elementary School  
 Effective September 11, 2023 through January 29, 2024 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check)

Certification Elementary (B-6) / Special Education (B-6) / Literacy (B-12) - Professional  
 Type of Appointment Long-term Substitute  
 Tenure Area N/A  
 Tenure Date N/A

**\*Jessica Arnold** 1.0 FTE Kindergarten Teacher  
 Assignment Chestnut Ridge Elementary School  
 Effective October 18, 2023 through June 26, 2024 or earlier at the discretion of the Board of Education (previously cleared by a fingerprinting check)

Certification Elementary (1-6) – Initial / Early Elementary (B-2) - Pending  
 Type of Appointment Long-term Substitute  
 Tenure Area N/A  
 Tenure Date N/A

C. Department Liaisons – none

D. Classified  
**Teresa Sichak** Teacher Aide  
 Assignment Churchville Elementary School  
 Effective September 5, 2023 (Previously cleared by a fingerprinting check)  
 Type of Appointment Probationary

E. Classified Substitutes and Part-time  
**Hazel Saikkonen** Escort Monitor  
 Assignment Churchville Elementary School  
 Effective September 6, 2023 (Conditional upon New York State Department of Education’s notification to the District of clearance for employment after a fingerprinting check)  
 Type of Appointment Part-time

F. Interim Administrator – none

G. Coaches & Athletic Activities

Activity	Name
Modified B Girls Volleyball Coach	Katie Armstrong

H. Extra-Curricular Activities & Clubs - none

I. Mentors - none

J. Instructional Leaders - none

K. CSE / CPSE Chairperson - none

L. Tutors - none

M. Internship – none

- N. Student Helpers - none
- O. Other - none

**CHURCHVILLE-CHILI CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Resolution Amending and Confirming the SEQRA Negative Declaration for the Proposed  
Capital Improvement Project at the High School, Middle School and Transportation  
Building**

**WHEREAS**, on September 28, 2021, the Board of Education (“Board”) of the Churchville-Chili Central School District (the “District”) declared itself Lead Agency for the environmental review conducted pursuant to the State Environmental Quality Review Act (“SEQRA”) and the regulations at 6 NYCRR Part 617 (the “Regulations”) in undertaking a capital improvement project at the Churchville-Chili High School, Middle School and Transportation Center that involves the following activities: interior upgrades to educational and support facilities, including associated mechanical/electrical/plumbing infrastructure; roof replacement; entrance road upgrades and supplemental connection to Buffalo Road/RT. 33; tennis court improvements/relocation; new athletic fields; site improvements including bus loop, pavement and sidewalk reconstruction, site utility upgrade, and general site improvements (collectively, the “Project”); and

**WHEREAS**, on September 28, 2021, as Lead Agency, the Board determined that the proposed Project would not result in significant impact on the environment and that a Negative Declaration be filed in accordance with the Regulations; and

**WHEREAS**, subsequently, the Board determined to modify the scope of the proposed Project to include synthetic turf baseball and softball fields with associated field lighting for both fields in lieu of two grass baseball fields, as well as the relocation of the playing field configuration (the “first modified Project”); and

**WHEREAS**, the Board, as Lead Agency, engaged in a supplemental SEQRA review of the first modified Project, including supplementation of the Full Environmental Assessment

Form (“FEAF”) and consultation with involved and interested agencies, and determined that the first modified Project, as well as the entire Project, would not result in significant impact on the environment and that an Amended Negative Declaration be filed in accordance with the Regulations; and

**WHEREAS**, the Board has determined to modify the scope of the proposed Project to provide for the creation of a new exit onto Buffalo Road, including the demolition of one or more structures on the property located at 5788 Buffalo Road, which has been acquired by the District (the “second modified Project”); and

**WHEREAS**, the Board desires to comply with SEQRA and the Regulations with respect to the second modified Project and to determine whether undertaking the second modified Project may have a significant adverse environmental impact, including on the entire Project, and therefore require the preparation of an environmental impact statement; and

**WHEREAS**, the Board caused its consultants to prepare Part 1 of a supplemental FEAF describing the Project and second modified Project and on August 3, 2023, the supplemental FEAF was issued to involved and interested agencies for consultation so that consideration of any areas of relevant environmental concern related to the second modified Project, and its impact on the Project in entirety, can be evaluated; and

**WHEREAS**, the involved agencies continued to consent to the Board serving as Lead Agency for the second modified Project, and no adverse information regarding any areas of relevant environmental concern were identified during consultation; and

**WHEREAS**, the Board desires to comply with SEQRA and the Regulations with respect to the second modified Project and Project and to determine whether undertaking the second

modified Project and Project may have a significant adverse environmental impact and therefore require the preparation of an environmental impact statement; and

**WHEREAS**, the Board, as the Lead Agency under SEQRA, has reviewed the second modified Project and the entire Project, and has considered the significance of the potential environmental impacts by (a) using the criteria specified in Section 617.7 of the Regulations, and (b) examining the supplemental FEAF, together with other available supporting information, to identify the relevant areas of environmental concern, and (c) thoroughly analyzing the identified relevant areas of environmental concern;

**NOW, THEREFORE, BE IT RESOLVED** by the Board as follows:

Based upon an examination of the supplemental FEAF and other available supporting information, and considering both the magnitude and importance of each relevant area of environmental concern, and based further upon the Board's knowledge of the area surrounding the second modified Project and Project and such further investigation of the second modified Project and Project and the potential environmental impacts as the Board has deemed appropriate, the Board makes the following findings and determinations:

1. The Board confirms its continuing status as Lead Agency for the second modified Project and the Project.
2. The Board hereby determines, pursuant to 6 NYCRR 617.7, to file an Amended Negative Declaration.
3. The Board, as Lead Agency under SEQRA, determines that the proposed modifications to the Project, in the form of the second modified Project, will not result in a significant adverse impact on the environment and that a draft environmental impact statement need not be prepared, and the Board does hereby



reaffirm its prior determination of non-significance for the Project in the form of a Negative Declaration

4. In making its determination of significance, the Board examined all the criteria set forth in Section 617.7 of the Regulations, and evaluated the Project in light of the standards set forth in 617.7.
5. The Board hereby accepts, approves and adopts Parts 1, 2 and 3 of the supplemental FEAF as set forth in Exhibit A hereto.
6. The information available concerning the second modified Project and Project was sufficient for the Board to make its determination. The Board has not identified any significant adverse environmental impacts associated with the second modified Project and Project and none are known to the Board. Therefore, for the reasons identified in Exhibit A, the Board determines that the Project, as modified, will not have a significant adverse environmental impact and issues an Amended Negative Declaration, the Board will not require preparation of an environmental impact statement with respect to the second modified Project, and the Board does hereby reaffirm its prior determination of non-significance for the Project.
7. The attached Amended Negative Declaration, which is incorporated herein by reference, is issued and adopted for the reasons stated in the attached Amended Negative Declaration.
8. As a consequence of the foregoing, the District Superintendent, or her designee, is directed to execute Part 3 of the supplemental FEAF, and arrange for execution by its preparer, setting forth the Amended Negative Declaration for the modified Project and to make any filing(s) and publication required by law of the Amended Negative

Declaration, including publishing notice of the Amended Negative Declaration in the Environmental Notice Bulletin.

9. The Board hereby directs that all SEQRA documents and notices, including but not limited to the supplemental FEAF and Amended Negative Declaration, are to be maintained in files that are readily accessible to the public and made available upon request, subject only to the limitations established by the Freedom of Information Law.
10. The Board hereby directs that a certified copy of this resolution, the supplemental FEAF, the Amended Negative Declaration, and any other required documents be filed with the New York State Education Department, as required by law.
11. The District Superintendent is authorized to take whatever steps are necessary to carry out this Resolution.
12. The District will continue to comply with guidance issued by New York State Education Department.
13. This resolution shall take effect immediately.

**EXHIBIT A**

**Supplemental Full Environmental Assessment Form**

[Attached]