San Elizario Early College High School Benchmark/Products Completion Plan 10/31/2022 Meeting

- Progress Monitoring – (Recurring)
    - Grading – CCRM Specialist Ms. Garcia
    - Individual Conferences with students – Counselor
        - Information provided by Ms. Garcia
    - Absence Reports
        - SEECHS students coded differently (coded as 1)
            - Freshmen and Sophomores
            - Assistant Principal
- Timeline – (Recurring)
    - SEHS Meeting before
        - Recruitment
            - 43 Students interested
            - Finalized timeline sent to IT
        - Parent Meetings Spring
        - Quarterly OBM Reviews – September 30th (1st Quarter)
            - TSI Review
                - 1st Administration was Saturday, August 19th
                - Retesting October 7th
                - Follow up with students needing exemptions
                - TSI Bootcamp – October 3rd to 7th
    - October 25th – Registration and Application Assistance
    - Request for PD for SEECHS Administrators
        - Pending request and approval from EPCC
- Discipline – (Recurring)
- Credit Recovery
    - Allow students to recover following semester
        - Decide deadlines
- Discussion on new librarian – (Complete)
    - Ms. Basurto – EPCC
        - Online library assistance 8 am – 8 pm
            - Weekends too
            - Library Research guide – specific with a class
            - Provide library research guide
    - Discussion on meeting with Ms. Bausurto

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- Pmitche6@epcc.edu - (915) 831-7220
- Satellite office in the classroom building

- Modify existing SEECHS registration from upload essay to open-ended question – (Complete)
  - Provide a template
- Counselor Meeting – (Complete)
  - September 16th – ASC
- Planning for student Field Trip – (Complete)
  - Valle Verde or Transmountain
  - NSO (new student orientation) can be done remotely
    - Mrs. Marshall will be coming down to SEHS
    - Orientation done at SEECHS bye Mrs. Marshall
- Pending for Next Semester for ID – (Pending)
- Application for designation for 2023-2024 – (Complete)
  - Deadline to submit to EPCC – November 1st
- Ms. Sanchez speaking to 8th graders – (Pending)
  - Set up dates to go together for SEECHS and CTE
  - Tentative November 8th @ GEMS
- SEECHS Summer school – (Pending)
  - For catch up - the course, teachers, and students
    - 8th graders will spend time during intercession
    - Bridge during summer
  - Education 1300 during summer school

Next meeting November 14, 2022