San Elizario Early College High School Benchmark/Products Completion Plan 06/12/2023 Meeting

- Progress Monitoring – (Recurring)
  - Grading – CCMR Specialist Ms. Garcia
  - Individual Conferences with students – Counselor
    - Information provided by Ms. Garcia
  - Absence Reports
    - SEECHS students coded differently (coded as 1)
      - Freshmen and Sophomores
      - Assistant Principal
  - Provide a report/breakdown/projection by grade level of student scores – (Pending)
    - For the August Board 2023 meeting
- Timeline – (Complete)
  - SEHS Meeting before
    - Recruitment
      - 61 Students interested
        - 61 completed applications
      - Finalized timeline sent to IT
    - Parent Meetings Spring
      - February 14th meeting with GEMS
      - February 21st mandatory meeting
      - May 18th – 5:30 pm celebration/induction meeting
    - Quarterly OBM Reviews – September 30th (1st Quarter)
      - TSI Review
        - 1st Administration was Saturday, August 19th
        - Retesting October 7th
        - Follow up with students needing exemptions
        - TSI Bootcamp – October 3rd to 7th
        - Next January 21, 2023 – did not take place
        - February 7th to the 9th for current students
        - TSI Bootcamp during Spring Intercession
          - Testing after Spring Break
  - October 25th – Registration and Application Assistance
  - Request for PD for SEECHS Administrators – (Complete)
    - Pending request and approval from EPCC

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- Discipline – (Recurring)
- Credit Recovery
    - Allow students to recover the following semester
        - Decide on deadlines
        - Courses for advancements to start the curriculum
            - Recruit Teachers
        - EPCC Summer School
            - Summer 1 – June 5th and finals on July 6th – 7th
            - Summer 2 – July 10th and finals August 10th – 11th
            - 2023 Fall Semester - August 28th
            - EPCC Instructor at SEHS – (Pending)
- Discussion on new librarian – (Complete)
    - Ms. Basurto – EPCC
        - Online library assistance 8 am – 8 pm
            - Weekends too
            - Library Research guide – specific with a class
            - Provide library research guide
    - Discussion on meeting with Ms. Bausurto
        - Pmitche6@epcc.edu - (915) 831-7220
        - Satellite office in the classroom building

- Modify existing SEECHS registration from upload essay to open-ended question – (Complete)
    - Provide a template
- Counselor Meeting – (Complete)
    - September 16th – ASC
- Planning for student Field Trip – (Complete)
    - Valle Verde or Transmountain
    - NSO (new student orientation) can be done remotely
        - Mrs. Marshall will be coming down to SEHS
        - Orientation is done at SEECHS by Mrs. Marshall
    - Pending for Spring Semester for ID – (Pending)
        - Check with Dean Villalobos

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        - For Valle Verde – Contact Mrs. Cazares
        - Open after March 1st, 2023
            - Recruitment Office: Mr. Talamantes
                - Recruitment@epcc.edu – to schedule
            - https://www.epcc.edu/Services/Recruitment
- Application for designation for 2023-2024 – (Complete)
    - Deadline to submit to EPCC – November 1st
- Ms. Sanchez speaking to 8th graders – (Complete)
    - Set up dates to go together for SEECHS and CTE
    - Tentative November 17th @ GEMS
- SEECHS Summer school – (Pending)
    - For catch-up - the course, teachers, and students
        - 8th graders will spend time during intercession – (Complete)
        - Bridge program during summer
            - 10 days
            - June 6, 2023
        - Recruitment of Teachers to provide Summer School
    - Speech and Music Appreciation
    - Advancement for all Dual/Early College
    - Education 1300 during summer school
        - For Summer 2024-2025
        - For Dual Credit Students
    - Teacher recruitment – (Complete)
        - Mr. Carreon – Speech
        - Online – Music Appreciation
    - Submit a request to Dr. Lachica-Chavez for approval
        - Have AM and PM Session
    - Recovery and Advancement for Summer School
- 4-day week implications – (Complete)
    - EPCC
        - Fulfillment of certain hours from Monday thru Friday
        - Precalculus and Science courses need hours and labs
        - Follow up with Dean Villalobos
            - Check with Dr. Segovia if contact was initiated.

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        - 4-day week minutes
            - **Sessions of 57 minutes** – Covering CTE, Dual Credit, SEECHS
                - 8 Periods
                - Three-credit classes, students require 3 hours per week or 180 minutes.
                    - 180 by 4 is 45 minutes.
    - SEECHS Leadership Meeting for 2023-2024
        - First Tuesday of the month @ 2:00 pm
- Submit a "Permanent removal form" when student withdrawals
- Top five areas of study
    - Biological Science, Nursing, Psychology, Criminal Justice, and Engineering
- EPCC Tutoring online – https://epcc.edu/Contact/live
    - Sunday – Saturday, 12:00 pm to 9:00 pm

- Revise the Crosswalk for 2023-2024 – (Pending)
    - Consider removing Pre-AP wording
        - Called "Advanced" instead of Pre-AP
    - Ms. Sanchez working with Ms. Villarreal on new courses introduced.
- Degree Plan – (Pending)
    - Multidisciplinary until the end of Junior year
    - Degree plan based on what EPCC provides
    - Deadline of June 26th, 2023
- 2023 Fall Semester EPCC – August 28, 2023
- EPCC July Budget Reminder
- Leadership Summit
    - June 13-15 in Houston
- SEECHS Orientation & the GEMS Transitional Meeting
- Yearly TSIA Flyer Information

Next meeting June 26, 2023