	GEMS	PBIS Online Matrix	Fall 2020
Responsibility	• Have all the materials I need. • Attend Online meetings on time. • Completing and turning in assignments on time. • Check your connection 5-10 minutes before start time.	• Pay attention • Stay Focused • Ask Questions	• Coming to class with device charged. • Have your camera on at all times. • Check emails regularly (2-3 times a day).
Respect	• Video on at all times, mics off. • Chat room will only be used to ask questions. • Keep comments respectful when speaking and in the chat.	• Be respectful to myself and others. • Avoid eating or drinking while in class. • Use kind words	• Respect others cultures, opinions, and viewpoints. • Respectful facial expressions during online meetings. • Always think before posting.
Safety	• Set up computer on a flat surface. • Use kind words and faces. • Choose a distraction free space.	• Use equipment as intended. • Dress appropriately for class. • When feeling overwhelmed contact an adult on campus you can trust.	• Continually wash your hands and maintain social distance guidelines. • Consider others privacy. • Report any online suspicious activity.