

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

Kind of Meeting: Annual Organizational Board Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:00 P.M.

Those Present:

Board Trustee:	Mr. John Galligan
Board Trustee:	Mr. Bryan Makarius
Board Trustee:	Ms. Lisa Reitan
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth A. Lipshie
Assistant Superintendent:	Ms. Susan G. Craddock
School Business Official:	Ms. Colleen V. Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
Director Human Resources:	Mr. Christopher Herrschaft
District Clerk:	Ms. Patricia A. Morbillo

Those Absent:

Board Trustee:	Ms. Johanna Testa
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Invitees:

Attorney for the District:	Mr. Matt Mehnert
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PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE AUGUST 23, 2023, BUSINESS MEETING.

A. ANNUAL ORGANIZATION BOARD MEETING

1. Ms. Morbillo called the meeting to order at 6:03 p.m.
2. Ms. Morbillo reviewed the Emergency Procedures.

B. RECOGNITION

1. Ms. Morbillo acknowledged the veterans, and their families present at the meeting.
2. There was no media present at the meeting.

C. OATHS OF OFFICE

1. Oath of Office – Elected Trustee:

The oath of office was administered to Board Trustee, Mr. John Galligan, by the District Clerk, Ms. Patricia Morbillo.

2. Oath of Office – Elected Trustee:

The oath of office was administered to Board Trustee, Ms. Lisa Reitan, by the District Clerk, Ms. Patricia Morbillo.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

3. Oath of Office – Superintendent of Schools:

The oath of office was administered to Superintendent of Schools, Mr. Seth Lipshie, by the District Clerk, Ms. Patricia Morbillo.

D. OFFICER ELECTION

The District Clerk announced the elections of the 2023-24 officer positions for the Board of Education. She stated that there is no need for first and second motions for the nomination process. Board members just need to nominate a board member for the particular office. She then called for nominations for the Office of President of the Board of Education.

1. Officer Election – President:

Mr. Makarius nominated Ms. Reitan. There were no other nominations. Ms. Morbillo called for a vote. Ms. Reitan received four (4) votes; Ms. Reitan was elected President-elect of the Board of Education.

The oath of office was administered to the President-elect by the District Clerk, Ms. Patricia Morbillo.

Ms. Reitan assumed control of the organizational meeting.

2. Officer Election – Vice President:

Ms. Reitan asked for nominations for the Office of Vice President of the Board of Education.

Ms. Reitan nominated Mr. Makarius. There were no other nominations. Ms. Reitan called for a vote. Mr. Makarius received four (4) votes. Mr. Makarius was elected Vice President-elect of the Board of Education.

The oath of office was administered to the Vice-President-elect by the District Clerk, Ms. Patricia Morbillo.

E. APPOINTMENTS AND OTHER ANNUAL RESOLUTIONS

1. Appointment of District Clerk:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Patricia Morbillo as the District Clerk for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the District Clerk.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

The oath of office was administered to the District Clerk, Ms. Patricia Morbillo, by Mr. Matt Mehnert representative of Guercio & Guercio, LLP.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

2. Appointment of School District Treasurer/Deputy School District Treasurer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Madison LePage as the School District Treasurer and Mr. Donald Pearce as the Deputy School District Treasurer for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the School District Treasurer and the Deputy School District Treasurer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

The oath of offices will be administered to School District Treasurer, Ms. Madison LePage and to the Deputy School District Treasurer, Mr. Donald Pearce by the District Clerk at a later date.

3. Standard Work Day for School District Treasurer, Deputy School District Treasurer and District Clerk:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish a standard workday of seven hours for the position of District Treasurer, Ms. Madison LePage, Deputy District Treasurer Donald Pearce, and District Clerk, Patricia Morbillo, whose current terms runs from July 1, 2023 to June 30, 2024. These employees participate in a time keeping system and shall be credited as such for employee retirement service time reporting.”

Ms. Reitan asked for a motion to establish a standard workday for the District Treasurer and District Clerk.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

4. Appointment – Emergency Health Care Provider, Medical Director and Chief Medical Inspectors:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints as Emergency Health Care Provider and Medical Director, Dr. Mark Wasserman and as Chief Medical Inspector, Dr. Mark Wasserman for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the Emergency Health Care Provider, Medical Director, and Chief Medical Inspector.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

5. Appointment – Legal Counsel:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Guercio & Guercio as both labor and general counsel for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the Legal Counsel.

Ms. Spaniolas moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

6. Appointment – Insurance Brokers:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Industrial Coverage Corp. as the insurance broker for the general insurance policies, fiduciary, group travel, and tank pollution policies, and J.J. Stanis as the insurance broker for the student accident insurance policies for the District for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the insurance broker.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

7. Appointment – External Auditor:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP as the District External Auditor for the 2023-24 fiscal year at a level of compensation not to exceed \$55,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint External Auditor.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

8. Appointment – Financial Statement Preparation:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP to prepare the financial statements for the 2023-24 fiscal year at a level of compensation not to exceed \$4,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint the Financial Statement Preparation.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

9. Appointment – Internal Auditor:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Nawrocki Smith, LLP as the District Internal Auditor for the 2023-24 fiscal year at a level of compensation not to exceed \$70,000 and authorizes the Board President to sign the engagement letter.”

Ms. Reitan asked for a motion to appoint the Internal Auditor.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

10. Appointment – Claims Auditor:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the firm of Macdonald, Rand & Vollaro as the District Claims Auditor for the 2023-24 fiscal year as per agreement a fee of \$19,800.”

Ms. Reitan asked for a motion to appoint the Claims Auditor.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

11. Appointment – District Architect:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Michael J. Guido, Jr., Architect P.C. as the District’s Architect for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the District Architect.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

12. Appointment – Attendance Officers:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the employees as Attendance Officers for the 2023-24 school year:

Grades K-2 TBD, R.N.

Grades 3-5 Ms. Noreen Killeen, R.N.

Grades 6-8 Ms. Erin Southworth, R.N.

Grades 9-12 Ms. Kimberlee Gelibter, R.N.”

Ms. Reitan asked for a motion to appoint the Attendance Officers.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

13. Authorization – Pay for Serving on the Board of Elections and the Board of Registration:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes payment of \$16.00 per hour or minimum wage if higher to persons serving on the Board of Elections of the School District, and \$17.00 per hour to the Chief Inspector serving on the Board of Elections for the 2023-24 school year.”

Ms. Reitan asked for a motion to appoint the Board of Registration.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

14. Appointment – ESEA Title I, II & IV Coordinator:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Administrator for Instruction and Data Reporting, Mr. Kurt Roth, as the ESEA Title I, II, IV Grant Coordinator for the 2023-24 school year.”

Ms. Reitan asked for a motion to appoint the ESEA Title I & II Coordinator.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

15. Appointment – Employee Hearing Officer for Discipline:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Director of Human Resources, Mr. Chris Herrschaft, as the Employee Hearing Officer for Discipline and Other Charges for the 2023-24 school year. In the absence of Mr. Chris Herrschaft, the Board of Education hereby appoints, Assistant Superintendent, Ms. Susan G. Craddock, as Employee Hearing Officer for Discipline and Other Charges for the 2023-24 school year.”

Ms. Reitan asked for a motion to appoint the Employee Hearing Officer for Discipline.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

16. Appointment – Purchasing Agent:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Carrie Little as the School Purchasing Agent for the 2023-24 fiscal year, and appoints Ms. Tracy Camarda as the School Purchasing Agent in her absence.”

Ms. Reitan asked for a motion to appoint the Purchasing Agent.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

17. Appointment – Certifying Officer for Payroll:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, as the Certifying Officer for the School District's payroll for the 2023-24 fiscal year. In the absence of the Superintendent of Schools, the Assistant Superintendent, Ms. Susan G. Craddock, or the Director of Human Resources, Mr. Christopher Herrschaft, is authorized to certify the School District’s payroll for the 2023-24 school year.”

Ms. Reitan asked for a motion to appoint a Certifying Officer for Payroll.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

18. Appointment – Certifying Officer for Federal Aid Proposals and Reports:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Certifying Officer for Federal Aid Proposals and Reports for the 2023-24 school year.”

Ms. Reitan asked for a motion to appoint the Certifying Office for Federal Aid Proposals & Reports.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

19. Appointment – Approving Agent for Reimbursed Expenses:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, as the Approving Agent for reimbursed expenses for the Assistant Superintendent, Ms. Susan G. Craddock, for the 2023-24 fiscal year, and furthermore appoints the Board of Education President to approve the reimbursed expenses of the Superintendent of Schools. In the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Miller Place Union Free School District Board President may approve the Assistant Superintendent, Ms. Susan G. Craddock, reimbursed expenses for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint Approving Agent for Reimbursed Expenses.
Ms. Spaniolas moved, seconded by Mr. Makarius.

Yes 4; No 0; Motion Carried

20. Appointment – Records Access Officer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Ms. Patricia Morbillo, as the District Records Access Officer for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the Records Access Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

21. Appointment – Deputy Records Access Officer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Executive Director for Educational Services, Ms. Sandra Wojnowski, as the Deputy Records Access Officer for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the Deputy Records Access Officer.
Ms. Spaniolas moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

22. Appointment – Asbestos Compliance Officer:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Facilities, Mr. Dennis Warsaw, as the Asbestos Compliance Officer for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the Asbestos Compliance Officer.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

23. Appointment – Treasurer & Auditor for Extraclassroom Activity Funds:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Anne DuBois to serve as Extraclassroom Activity Fund Treasurer and Ms. Carrie Little to serve as Extraclassroom Activity Fund Auditor for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to appoint the Treasurer & Auditor for the Extra Classroom Activity Fund.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

24. Appointment – Committee on Special Education:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the individuals to the Committee on Special Education for the 2023-24 school year:

Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Nicole Farley, Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Danielle Quiroz, Ms. Jamie Mistretta, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Kerry Kaszubski, and Mr. Chris Marsala;

Sub-Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Nicole Farley, Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Ms. Jamie Mistretta, Dr. Cara Biondo, Ms. Kerry Kaszubski, and Mr. Chris Marsala;

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

504 Committee Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Nicole Farley, Ms. Kelly McGuinness, Dr. Cara Biondo, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Stacey Martinez, Ms. Jamie Mistretta, Ms. Kerry Kaszubski, Mr. Chris Marsala, Ms. Christine MacDowell;

Parent Member: Ms. Dawn McCarthy;

Psychologists: Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Jamie Mistretta, and Ms. Danielle Quiroz;

Additional Committee Members: The student’s parent(s), school physician (when requested), building or program administrator, the student’s general education teacher(s), special education teacher, related service teacher, an individual who can interpret the instructional implications of evaluation results, other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, if appropriate, the student, and guidance counselor.”

Ms. Reitan asked for a motion to appoint the Committee on Special Education.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

25. Appointment – Committee on Preschool Special Education:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the individuals to the Committee on Preschool Special Education for the 2023-24 school year:

Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Kelly McGuinness, Dr. Cara Biondo, and Ms. Staci Martinez;

Parent Member: Ms. Dawn McCarthy;

Additional Committee Members: The student’s parent(s), a general education teacher (Birth-6) of the child whenever the child is or may be participating in the regular education environment, special education teacher of the child, or, if appropriate, not less than one special education provider of the child, a professional who participated in the evaluation of the child (may include the child’s teacher), other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child, and an appropriate professional from the County (at their option).”

Ms. Reitan asked for a motion to appoint the Committee on Preschool Special Education.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

26. Appointment – Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Impartial Hearing Officers for conducting CSE and CPSE-related appeals for the 2023-24 school year that are listed on NYSED’s semi-annual Updated Rotational Selection List of Impartial Hearing Officers and gives the Board President the right to designate Hearing Officers for the individual hearings pursuant to law.”

Ms. Reitan asked for a motion to appoint Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

27. Appointment – Surrogate Parents for the Committee on Special Education:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Surrogate Parents for the Committee on Special Education for the 2023-24 school year: Ms. Dawn McCarthy.”

Ms. Reitan asked for a motion to appoint the Surrogate Parents for the Committee on Special Education.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

28. Appointment – District Title IX Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ronald Petrie or their designee as the District Title IX Officer for the 2023-24 school year."

Ms. Reitan asked for a motion to appoint the District Title IX Officer.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

29. Appointment – Section 504 Compliance Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Ms. Sandra Wojnowski, or their designee, as the District Section 504 Compliance Officer for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Section 504 Compliance Officer.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

30. Appointment – Racial Harassment Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Racial Harassment Officer for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Racial Harassment Officer.

Ms. Spaniolas moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

31. Appointment – Sexual Harassment Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Sexual Harassment Officer for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Sexual Harassment Officer.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

32. Appointment – Dignity for All Students Act (DASA) Coordinators:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the employees as Dignity for All Students Act Coordinators for the 2023-24 school year:

Grades K-2	Ms. Laura Gewurz
Grades 3-5	Mr. Joseph Zito
Grades 6-8	Mr. Matt Clark
Grades 9-12	Mr. Kevin Slavin
District-wide	Mr. Christopher Herrschaft."

Ms. Reitan asked for a motion to appoint the Dignity for All Students Act (DASA) Coordinators.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

33. Appointment – Bond Counsel:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Hawkins, Delafield & Wood LLP as the District Bond Counsel for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Bond Counsel.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

34. Appointment – Municipal Advisor:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Munistat Services Inc. as the District Municipal Advisor for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Municipal Advisor
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

35. Appointment – Tax Shelter Annuity (TSA) Third Party Administrator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Omni Financial Group, Inc. as the District Tax Shelter Annuity Third Party Administrator for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Tax Shelter Annuity (TSA) Third Party Administrator.
Ms. Spaniolas moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

36. Establish – Surety Bond Amount:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen Card, to arrange for surety bonds, if required, for the 2023-24 fiscal year:

Superintendent of Schools	\$1,000,000
Assistant Superintendent	\$1,000,000
School Business Official	\$1,000,000
Board of Education President	\$1,000,000
Director of Human Resources	\$1,000,000
District Treasurer	\$1,000,000
Payroll Clerk	\$1,000,000
Accounts Payable Clerk	\$1,000,000
Benefits Clerk	\$1,000,000
Assistant Business Official/Extraclassroom Treasurer	\$1,000,000
District Clerk	\$ 400,000
Purchasing Agent/Extraclassroom Auditor	\$ 400,000
Food Service Coordinator	\$ 400,000
All Other Personnel (standard policy amount for all personnel)	\$ 100,000."

Ms. Reitan asked for a motion to establish the Surety Bond amount.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

37. Establish – Petty Cash Accounts:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen Card to arrange for Petty Cash Accounts, if needed, for the 2023-24 fiscal year:

Superintendent	\$100
Assistant Superintendent	\$100
School Business Official	\$100
Executive Director for Educational Services	\$100
Director of Human Resources	\$100
MPHS Principal	\$100
NCRMS Principal	\$100
LADSBS Principal	\$100
AMPS Principal	\$100
Director of Facilities	\$100
Food Service (per cash draw)	\$ 50

The Board further resolves that the disbursement of petty cash shall be restricted to a maximum of \$75.00 per receipt.”

Ms. Reitan asked for a motion to establish the Petty Cash Accounts.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

38. Designation – Official Depositories:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Official Depositories for accounts for the 2023-24 fiscal year:

General Fund Accounts	M&T Bank
General Fund Accounts	Webster Bank
General Fund Accounts	Hanover Bank
Federal	M&T Bank
Extraclassroom	M&T Bank
Payroll	M&T Bank
Accounts Payable	M&T Bank
Trust and Agency	M&T Bank
Scholarship	M&T Bank
Cafeteria	M&T Bank
Bond 2021	M&T Bank
Capital	M&T Bank

Ms. Reitan asked for a motion to designate the Official Depositories.

Ms. Spaniolas moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

39. Authorization – Treasurer & Auditor to Sign Extraclassroom Activity Fund Checks:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Extraclassroom Activity Funds Treasurer, Ms. Anne Dubois, and Extraclassroom Auditor, Ms. Carrie Little, Extraclassroom Activity Funds Auditor to sign all Extraclassroom Activity Fund Checks for the Extraclassroom Activities for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to authorize the Treasurer & Auditor to Sign Extra Classroom Activity Fund Checks.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

40. Authorization to Sign District Checks:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage and/or the Deputy District Treasurer, Mr. Donald Pearce, to sign all District checks and withdrawals for the 2023-24 fiscal year and in the absence of the District Treasurer, the District Clerk, Ms. Patricia Morbillo, or the President of the Board of Education may substitute for the District Treasurer, Ms. Madison LePage or the Deputy District Treasurer, Mr. Donald Pearce, as necessary. The District Clerk, District Treasurer, Deputy District Treasurer, or Board of Education President are authorized to sign checks in excess of \$10,000 which require a second signature.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Sign All Checks.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

41. Authorization – School District Treasurer/Deputy School District Treasurer to Invest Monies:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, or their designee to invest monies for the 2023-24 fiscal year with the approval of the School Business Official, Ms. Colleen Card.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Invest Monies.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

42. Authorization – School District Treasurer/Deputy School District Treasurer to Deposit Funds:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, or their designee to deposit funds in a checking account, savings account, escrow account or through the purchase of Certificates of Deposit in: Bank of America, Dime Community Bank, Capital One Bank, Chase Bank, CIT Bank, The First National Bank of Long Island, Flushing Bank, Hanover Bank, HSBC Bank, M&T Bank, NYCLASS (New York Cooperative Liquid Assets Securities System), NY Community Bank,

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

NYLAF (New York Liquid Asset Fund), FlagStar Bank, TD Bank, Webster Bank, and Wells Fargo Bank, for the 2023-24 fiscal year so long as each provides appropriate collateral.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Deposit Funds.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

43. Authorization – Superintendent of Schools to Make Budget Transfers:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or designee, School Business Official, Ms. Colleen Card, to make budget transfers as necessary for the 2023-24 fiscal year and to report such transfers to the Board at its next regularly scheduled business meeting. Any line transaction exceeding \$200,000.00 requires prior Board approval.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Make Budget Transfers.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

44. Authorization – Superintendent of Schools to Assign and Use Administrative Interns:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and use Administrative Interns for the 2023-24 fiscal year as deemed necessary.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign and Use Administrative Interns.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

45. Authorization – Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service and Other Personnel:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2023-24 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and/or transfer certificated, civil service and other personnel, furthermore, in the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Director of Human Resources, Mr. Christopher Herrschaft, or Assistant Superintendent, Ms. Susan Craddock, are authorized to assign and/or transfer certificated, civil service and other personnel.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service & Other Personnel.
Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

46. Authorization–Superintendent to Approve Use, Rates and Categories of Facilities Use:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2023-24 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to approve the use of facilities for community organizations for the 2023-24 fiscal year according to the Board approved policies; and **FUTHERMORE**, the Board of Education of the Miller Place Union Free School District establishes the rates and categories for Use of Facilities, as per the attached Facilities Use memo.”

Ms. Reitan asked to table this resolution until after the anticipated executive session this evening.

47. Authorization – Superintendent of Schools to Employ Substitute Personnel:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to employ Substitute Personnel at the rates listed for 2023-24 fiscal year and to adjust these rates as necessary to meet the required minimum wage regulations:

- | | | |
|--|----------|---|
| a. Clerical | \$ 15.00 | per hour or minimum wage, if higher |
| b. Teacher Aide | \$ 15.00 | per hour or minimum wage, if higher |
| c. Teacher Assistant | \$125.00 | per day for a 7 hour day including lunch |
| d. Buildings & Grounds | \$ 16.00 | per hour or minimum wage, if higher |
| e. Guard | \$ 16.00 | per hour or minimum wage, if higher |
| f. Maintenance Workers | \$ 20.00 | per hour or minimum wage, if higher |
| g. Nurses | \$175.00 | per day for a 7 hour day including lunch |
| h. Per Diem Teacher Substitutes | \$135.00 | per day for a 7 hour day including lunch for day 1 to day 40; |
| | \$145.00 | per day for a 7 hour day including lunch for day 41 on; |
| | \$145.00 | per day for a 7 hour day including lunch for continuing subs
beyond one year with the District for the 2023-24 school year |
| i. Permanent Teacher Substitutes | \$175.00 | per day for a 7 hour day including lunch |
| j. Permanent Teacher Sub-Leave
Replacements | \$190.00 | per day for a 7 hour day including lunch.” |

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Employ Substitute Personnel.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

48. Authorization – Superintendent of Schools to Pay for Physical Examinations:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to pay \$250.00 per hour for physical examinations required by State Law and Board Policy and sports physicals performed on school campuses but if the number of physicals exceeds that amount (calculation based on \$7 per physical), then the higher total amount will be paid. Payment schedules for non-sports physicals is \$7 each, \$250 an hour for Review of Immunization Exemptions and \$250 per hour for Office Visits for the 2023-24 fiscal year.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Pay for Physical Examinations.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

49. Authorization – Superintendent of Schools to Assign Homebound Instruction:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to assign homebound instruction for the 2023-24 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign Homebound Instruction.

Ms. Spaniolas moved, seconded by Mr. Makarius.

Yes 4; No 0; Motion Carried

50. Authorization – Superintendent of Schools to Provide Special Transportation:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, the School Business Official, Ms. Colleen Card, or their designee to provide special transportation for students with special education needs attending Long Island schools as deemed necessary and appropriate for the 2023-24 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Provide Special Transportation.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

51. Authorization – Superintendent of Schools to Develop Transportation Routes & Schedules:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, the School Business Official, Ms. Colleen Card, or their designee to develop transportation routes and schedules to transport public, private, and parochial school pupils in accordance with the law, Board policy and the provisions of the budget for the 2023-24 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Develop Transportation Routes and Schedules.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

52. Authorization – Payment of Mileage Reimbursement Rate:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes the current IRS mileage reimbursement rate, as may be amended by the IRS from time to time, as the District's mileage reimbursement rate for employees or Board members who use their personal automobiles in the service of the school

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

district, and authorization for the Superintendent of Schools, Mr. Seth Lipshie, or their designee to officially approve the use of private automobiles in the service of the school district for the 2023-24 fiscal year.”

Ms. Reitan asked for a motion to authorize Payment of Mileage Reimbursement Rates.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

53. Policies – Annual Re-adoption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby re-adopts all prior policies including but not limited to Code of Ethics (2160), Parent Involvement Policy and related subseries (1900) Property Tax Exemption for Senior Citizens (6211), Investment (6240), Purchasing (6700), Purchasing Regulation (6700.R) Expense Reimbursement (6830), and Expense Reimbursement Regulation (6830.R), for the 2023-24 fiscal year as per their most recently Board approved version posted on the District website.”

Ms. Reitan asked for a motion to re-adopt the above-listed policies.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

54. Report – Credit Cards Report – Regulation 3420.R:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Credit Card Report for the period of June 2022 through May 2023.”

Ms. Reitan asked for a motion to accept the Credit Card Report.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

55. Report – Mobile Devices Report – Regulation 3410.R:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Mobile Devices Report for the period of June 2022 through May 2023.”

Ms. Reitan asked for a motion to accept the Mobile Devices report.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

56. Designation – Official Newspaper:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby designates the Suffolk County editions of, Long Island Business News and Times Beacon Record as the District’s official newspapers for publication of legal notices for the 2023-24 fiscal year, and South Shore Press, New York Times, and Suffolk County Newsday on an as-needed or emergency basis."

Ms. Reitan asked for a motion to designate the Official Newspapers.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

57. Designation – Membership & Dues for the Board of Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education hereby approves that the BOE memberships and dues for the 2023-24 fiscal year at an estimated cost of:

- Nassau-Suffolk School Boards Association \$ 3,575
- New York State School Boards Association \$11,185
- SCOPE \$ 2,992."

Ms. Reitan asked for a motion to approve the Board of Education Membership and dues.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

58. Designation – Board of Education Meeting Dates:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the Board of Education Meeting Dates for the 2023-24 school year:

Wednesday,	August 23, 2023	8:00 P.M.	Business
Wednesday,	September 27, 2023	8:00 P.M.	Business
Wednesday,	October 25, 2023	8:00 P.M.	Business
Wednesday,	November 15, 2023	8:00 P.M.	Business
Wednesday,	December 13, 2023	8:00 P.M.	Business
Wednesday,	January 24, 2024	8:00 P.M.	Business
Tuesday,	February 28, 2024	8:00 P.M.	Business
Wednesday,	March 27, 2024	8:00 P.M.	Business
Tuesday,	April 16, 2024	TBD	BOCES Budget Vote
Wednesday,	April 17, 2024	8:00 P.M.	Business Meeting
Tuesday,	May 7, 2024	7:00 P.M.	Budget Hearing
Tuesday,	May 21, 2024	6:00 A.M.-9:00 P.M.	Budget Vote
Wednesday,	May 29, 2024	8:00 P.M.	Business
Wednesday,	June 12, 2024	8:00 P.M.	Business
Wednesday,	July 2, 2024	6:00 P.M.	Organizational Meeting."

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

Ms. Reitan asked for a motion to designate the Board of Education Meeting Dates.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

59. Appointment – Homeless Liaison:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Service, Ms. Sandra Wojnowski, or their designee as the District's Homeless Liaison for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Homeless Liaison.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

60. Appointment – Residency Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Residency Officer for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Residency Officer.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

61. Appointment – Records Management Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the School Business Official, Ms. Colleen Card, or their designee as the District's Records Management Officer for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Records Management Officer.
Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

62. Appointment – Physicians for Suspected Head Injuries:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Orthopedic Associates of Long Island and/or St. Charles Hospital Concussion Management Program as the District's physicians for suspected head injuries for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Physicians for Suspected Head Injuries.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

63. Appointment – District AED Coordinator:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ron Petrie, or their designee as the District's AED Coordinator for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the District AED Coordinator.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

64. Participation in the New York State Public Schools Trust-Workers' Compensation:

RECOMMENDED MOTION: "BE IT RESOLVED, WHEREAS the Miller Place Union Free School District is a member of the "New York State Public Schools Statewide Workers' Compensation Trust," an intermunicipal cooperative organized and operated pursuant to Section 119-o of the General Municipal Law (hereinafter the "Plan"); and

WHEREAS, the Board of Education of the Miller Place Union Free School District has determined that it is in the interests of the Miller Place Union Free School District to continue to participate in the Plan for the 2023-24 fiscal year;

NOW THEREFORE BE IT RESOLVED, that the School Business Official, Ms. Colleen Card, hereby is designated to represent the Miller Place Union Free School District as a Trustee of the Board of Trustees of the Plan; and to attend and vote (in person or by proxy) at any meeting of the Members of the Plan and/or the Board of Trustees;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Director of Human Resources, Mr. Chris Herrschaft, and School Business Official, Ms. Colleen Card, are hereby designated to represent the Miller Place Union Free School District in connection with its participation in the Plan and;

BE IT FURTHER RESOLVED, that the Board hereby approves the NYS Public Schools Statewide Workers' Compensation Trust Agreement as amended and;

BE IT FURTHER RESOLVED, that Mr. Chris Herrschaft, Ms. Colleen Card and their designees shall be the Miller Place Union Free School District's authorized users of PMA Cinch, the risk management information system owned and operated by the Plan's third party administrator, PMA Management Corp."

Ms. Reitan asked for a motion to continue to participate in the New York State Public Schools Statewide Trust for Workers Compensation.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

65. Standard Unit Workday for 2023-24:

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish the standard workday for groups of employees for the 2023-24 school year:

Miller Place UFSD Secretarial and Clerical Unit–7 hour day including lunch

Miller Place UFSD Operations Unit–8 hour day including lunch

Miller Place Teachers' Association, Chapter of Registered Nurses-7 hour day including lunch

Miller Place Teachers' Association–7 hour day including lunch

Miller Place Confidential Employees–7 hour day including lunch."

Ms. Reitan asked to establish the Standard Unit Workday for the named units.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

66. Appointment – Chief Emergency Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the District's Chief Emergency Officer for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Chief Emergency Officer.

Mr. Galligan moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

67. Appointment – Opioid Overdose Prevention Program Director:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee as the District's Opioid Overdose Prevention Program Director for the 2023-24 fiscal year."

Ms. Reitan asked for a motion to appoint the Opioid Overdose Program Director.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

68. Appointment – District Data Protection Officer:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Assistant Superintendent, Ms. Susan Craddock, as the District Data Protection Officer for the 2023-24 school year."

Ms. Reitan asked for a motion to appoint the Data Protection Officer.

Ms. Spaniolas moved, seconded by Mr. Makarius.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

Yes 4; No 0; Motion Carried

69. Real Property Law, section 467 Partial Tax Exemption for Real Property of Senior Citizens:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 467 Partial Tax Exemption for Real Property of Senior Citizens Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying senior citizens who (1) is owned by persons 65 years of age or older, or by certain other persons (contact Assessor for ownership requirements), whose income does not exceed the maximum established by local option (see income limit chart below), (2) is used exclusively for residential purposes, and (3) has been owned by at least one of its owners for a minimum of 12 consecutive months prior to application for exemption or for a period of time considered to be the equivalent of 12 consecutive months (contact Assessor for required construction start date or other time requirement) is partially exempt from general municipal taxes. No exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school.

- **Local option 1:** Exemption and maximum income: For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2:** *Sliding scale of exemption:* For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value and, for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible senior citizen tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM EXEMPTION EFFECTIVE FOR 2023/24			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

Ms. Reitan asked for a motion to approve the Real Property Law, section 467 as presented.
Mr. Galligan moved, seconded by Mr. Makarius.

Yes 4; No 0; Motion Carried

70. Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property that (1) is owned by one or more persons with disabilities; by spouses or by siblings, at least one of whom has a disability and whose income, as defined under Ownership Requirements below, is limited by reason of such disability, and (2) is used exclusively for residential purposes is partially exempt from general municipal taxes. Unless allowed by local option, no exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school. This exemption may not be granted to property currently receiving an exemption pursuant to RPTL §467 for the same municipal tax purpose. No exemption is allowed from special ad valorem levies or special assessments.

- **Local option 1:** *Exemption and maximum income:* For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2:** *Sliding scale exemption:* For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value, and for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible persons with disabilities tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

MAXIMUM OVER 65 EXEMPTION EFFECTIVE FOR 2023/24			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

Ms. Reitan asked for a motion to approve the Real Property Law, section 459C as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

71. Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property who’s primary residence is owned by an enrolled member of an incorporated volunteer fire company, fire department, or ambulance service so long as the property owner has been such a member for at least five years. The amount of exemption is limited to 10 percent of the assessed value of the property without any specified dollar limit. The incorporated volunteer fire company, fire department, or ambulance service **must** provide a list of eligible members to the Assessor’s office by taxable status date certifying the 5 year and 20 years membership. The exemption may be granted in addition to any other exemption authorized by law.

- **Local option 1:** To extend a lifetime exemption to applicants who have been certified as enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years.
- **Local option 2:** To extend the exemption to the unremarried spouse of a deceased member of a volunteer fire company or ambulance company having at least 20 years of active service.
- **Local option 3:** To extend this exemption to the unremarried spouse of a deceased member of a volunteer fire company or voluntary ambulance service who had been a member of the volunteer fire company or volunteer ambulance service for at least twenty years, and who also had been receiving the exemption prior to his or her death.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

- **Local option 4:** To extend this exemption to the unremarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty who had been an member of the volunteer fire company or volunteer ambulance service for at least five years, and who also had been receiving the exemption prior to his or her death.
- **Local option 5:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible firefighter/ambulance worker tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 366C as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

72. Real Property Law, section 458A for Real Property of Alternative Veterans’ Exemption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 458A for Real Property of Alternative Veterans’ Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid for by qualifying veterans or the spouse of the qualifying veteran or the unremarried surviving spouse of the qualifying veteran (1) who is their primary residence (2) who received an expeditionary medal, or under certain conditions: (3) of the merchant marine service, (4) of the American Field Service, or (5) who served as a Pan American World Airways flight crew and aviation ground support employee may be eligible for partial exemption from general municipal taxes.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veterans’ service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

- **Local option 1:** To extend this exemption where a school district has adopted the alternative veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the alternative veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to military personnel who served in the Reserve component of the United States Armed Forces that were deemed on active duty under Executive Order 11519, dated March 24, 1970, designated as Operation Graphic Hand, if such member was discharged or released therefrom under honorable conditions, provided that such veteran meets all other qualifications for the exemption.
- **Local option 3:** To extend this exemption to a Gold Star Parent (defined as the parent of a child who died in the line of duty while serving in the United States Armed Forces during a period of war).
- **Local option 4:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Alternative veteran or unremarried spouse of a veteran tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458A as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

73. Real Property Law, section 458B for Real Property of Cold War Veterans' Exemption:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 458A for Real Property of Cold War Veterans' Exemption Resolution:

Resolution: To the extent allowed by local option, the primary residence of a veteran of the United States armed forces who served during the Cold War is partially exempt from general municipal taxes. The property must be owned by a Cold War veteran, the spouse of a Cold War veteran, or the unremarried surviving spouse of a deceased Cold War veteran.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veteran's service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the Cold War veterans’ exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans’ exemption may apply for the Cold War veterans’ exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to remove the 10-year limit on exemption. If a taxing jurisdiction that offers the exemption does not take such action, the Cold War Veterans exemption that it offers will continue to expire after 10 years.
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Cold War veteran or unremarried spouse tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458B as presented.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

The board moved into the regular business meeting since the organizational portion of the meeting was completed.

F. MESSAGES

1. Superintendent Message

Ms. Reitan introduced Mr. Lipshie to give his message. Mr. Lipshie welcomed everyone to the first meeting of the 2023-24 school year. He stated that regarding the new District website, we are working with the vendor to address some unforeseen issues as we prepare the new District website launch. We anticipate an August 1st start date to the new website. Mr. Lipshie stated that the District has been reviewing the music lessons at LADSBS and that a part-time music teacher has been hired to allow for an increase in music lessons at LADSBS. This increase will result in providing lessons to students approximately once a week. Please note that lesson periods in the past were 30 minutes and have increased to 40 minutes. He noted that on June 23, two-hundred and nine students from the Class of 2023 received their diplomas as part of Miller Place School District’s 49th graduating class and he congratulations all of the graduates.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

2. Board Members Message

Ms. Reitan welcomed everyone to the board meeting. She stated that all of the board members were in attendance at graduation and it was amazing. Ms. Reitan then proceeded to address some of the questions and concerns that the community has brought to us at previous Board of Education meetings. She spoke about Wi-Fi window has been increased so that staff and students will only have to login again after 10 hours. The Senior parking spot chalking was approved the use of chalk in the winter, but the student government representative stated that if it was not paint, they did not want to do it. Regarding the Tom Scully Dance, the District altered the original plan of it only being for juniors and seniors to being all students 9-12 but the student survey results showed low student interest in the event. Based on low interest the dance did not take place. Next, regarding a potential Senior trip, the park they wanted to go to does not open during the week until after Memorial Day and the dates that didn't conflict with other events we were not able to secure coach buses. There has been no DEI Committee established this past school year but the board will look to see if that should be established for the 2023-24 school year. She noted that the process has started to install a new trophy case with dedicated space being cleared and these should be completed for the opening of the 2023-24 school year. There will be multiple new trophy cases (not just athletics) that will display our students achievements. She reviewed that the gym banner update had been waiting on an equipment repair and should resume this summer. There was a request for a girls golf team and that the Athletic Director sought out the student that had interest in starting a girl's Golf Team and explained the process. The student never came back to the Athletic Director. Unrelated, a parent asked the Athletic Director in the fall about a girl's Golf Team he spoke with them, explaining the process. As of this writing, that parent has not contacted the Athletic Director again. The grass fields at NCRMS are getting some work this summer including seeding, watering and restricted use this summer for these fields. We are looking into plans in the fall to help continue the regeneration of grass on the NCRMS fields. She noted that a community member asked for a longer pep rally in the fall. The Pep rally has always been a 50-minute event and that students leave period 8 early so that they had the full 9th period. The Pep rally went great, and students were tremendously thankful for the event. She said that the District has received information from NYSED regarding transgender guidance and information from the District's lawyers just recently and the Board and District are reviewing that information.

G. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident, or non-resident.

There were no comments about the agenda items.

H. CONSENT AGENDA – MINUTES

1. Minutes:

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the Audit Committee May 31, 2023; Executive Session – Early May 31 2023; Business Meeting-May 31, 2023; June 14, 2023 Executive Session; June 14, 2023 Business Meeting.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

I. CONSENT AGENDA - FINANCE/FACILITIES

1. Treasurers Reports:

This resolution is to approve the Treasurers Reports for the period ending May 31, 2023.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the period ending May 31, 2023.”

2. Financial Reports:

This resolution is to approve the Financial Reports for the period ending May 31, 2023.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the period ending May 31, 2023.”

3. Extra Classroom Activity Reports:

This resolution is to approve the Extra Classroom Activity Reports as submitted by Ms. Carrie Little for the period ending May 31, 2023.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Extra Classroom Activity Reports for the period ending May 31, 2023.”

4. Claims Auditor Report:

This resolution is to approve the Claims Auditor Report as submitted by MacDonald, Rand & Vollaro, LLP - Certified Public Accountants for the period ending May 31, 2023.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Report for the period ending May 31, 2023.”

5. Food Service Management Bid #24-05 and Related Contract:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the Whitsons Nutrition, LLC bid as a qualified vendor for the food service management contract for the 2023-2024 school year.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Food Service Management bid #24-05, to Whitsons Nutrition, LLC as the lowest responsible bidder proposal meeting bid specifications. The purpose of this bid is to provide for the operation of the Food Service Program by a Food Service Management Company. This bid #24-05 is for the 2023-24 school year with the option of extending each year, for a five-year time period in accordance with NYSED regulations;

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

FURTHERMORE, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Food Service Management Contract with Whitsons Nutrition, LLC and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

6. Agreement-Suffolk County:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the extension agreement with Suffolk County regarding the school bus stop arm program.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the attached extension amendment to the Memorandum of Agreement with the County of Suffolk, covering the period of April 1, 2023 through March 31, 2024, for the District to receive grant funds from the School Bus Stop Arm Demonstration Program and authorizes the Board of Education President to execute same and any necessary documents to effectuate the District’s receipt of grant funds pursuant to such agreement.”

7. Request for Proposal Award – Armed Guard Professional Services #24-04:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the Request for Proposal (RFP) award for Armed Security Guard Professional Services RFP #24-04 for the 2023-24 fiscal year to Arrow Security.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby awards the Armed Security Guard Professional Services RFP #24-04 for the 2023-24 fiscal year to Arrow Security for one year with the option of extending each year, for a five-year time period; and

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the agreement with Arrow Security for the Armed Security Guard Professional Services for the 2023-24 fiscal year and furthermore authorizes the President of the Board of Education to sign such agreement, if applicable.”

8. Agreement-SCOPE Education Services:

Mr. Lipshie and Ms. Card are requesting your approval of the SCOPE Education Services License and Operating Agreement for a STEM 2023 summer camp.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached SCOPE Education Services License and Operating Agreement for a STEM summer camp and furthermore, authorizes the Board President to sign such agreement.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

9. Donation to Tri-M Club:

Mr. Lipshie and Ms. Card are requesting your approval of the donation from Suffolk County Music Association to be used in support of the students in the Miller Place Tri-M Club.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby accepts the donation from Suffolk County Music Association to be used in support of the students in the Miller Place Tri-M Club in the amount of \$350.00.”

10. Donation – Scholarships and Awards:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept donations for the scholarships and awards.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby accepts the scholarship and awards donations for the MPUFSD Senior Scholarships and Awards account from:

G&J Frozen Desserts, Inc.(McNulty Scholarship)	\$250.00
Traditional Inc. (Crosscut Woodworks Scholarship)	\$500.00.”

11. Obsolete Assets:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets list as obsolete and its possible sale, and/or disposal.”

12. Acceptance of Revenue/Increasing 2023-24 Expenditure/Revenue Budgets–Driver’s Ed Program:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby acknowledges the revenue of \$7,974 from the Driver’s Ed account; and

WHEREAS that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the revenue which will fund the expenditures from the Driver’s Ed account in the General Fund; and

WHEREAS the 2023-24 budget of \$80,364,624 did not make provisions for the District to meet certain unanticipated expenses and provide a revenue source in the amount of \$7,974 for the above accepted revenue; and

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2023-24 expenditure budget of \$80,364,624 by \$7,974 for these unanticipated obligations, thereby totaling the 2023-24 budget at \$80,372,598.

FURTHERMORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves increasing the 2023-24 miscellaneous revenue section of the overall revenue budget of \$80,364,624 by \$7,974 for these unanticipated revenues, thereby totaling the 2023-24 revenue budget at \$80,372,598; and

FINALLY, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District approves the Superintendent of Schools to expend the specific budget expenditure appropriation of \$7,974 to meet these certain unanticipated obligations.”

13. District Transportation Performance Bond Waiver:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the First Student request to waive the submission of a performance bond for the 2023-24 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the First Student request to waive the submission of a performance bond for the 2023-24 school year, with the condition that at any time during the year the District may reverse such decision and First Student will need to submit a performance bond to the District within ten days.”

14. Tommy’s Tunes - Senior Prom:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the contract with Tommy’s Tunes for the Senior Prom to be held on June 24, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the contract with Tommy’s Tunes for the Senior Prom for the 2023-24 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

15. East Wind Caterers Contract - Junior Prom:

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to approve the East Wind Caterers Contract for the Junior Prom to be held on April 5, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the contract with East Wind Caterers Contract for the Junior Prom for the 2023-24 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

J. CONSENT AGENDA - PERSONNEL

1. Personnel List:

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list of July 3, 2023.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of July 3, 2023, as presented. For any probationary appointment for a classroom teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the classroom teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. Authorization–Superintendent of Schools to Change Part-time Clerical Rate:

Mr. Lipshie and Mr. Herrschaft are requesting your acceptance of the resolution to change the pay rate for starting part-time secretarial and clerical union employees to the prevailing minimum wage rate to meet the required NYS minimum wage regulations effective December 31, 2023.

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to change the pay rate for starting part-time secretarial and clerical union employees to the prevailing minimum wage rate to meet the required NYS minimum wage regulations effective December 31, 2023.”

K. CONSENT AGENDA - SPECIAL EDUCATION RECOMMENDATIONS

1. CSE and CPSE Recommendations:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CPSE AMPS 3-17-23 ; CSE LADSBS (2) 3-10-23; CPSE AMPS 4-11-23; CSE LADSBS 2-13-23; CPSE AMPS 4-12-23; CSE LADSBS 3-10-23; CPSE AMPS 4-14-23; CSE LADSBS 5-12-23; CPSE AMPS 4-17-23; CSE LADSBS 6-5-23; CPSE AMPS 5-11-23; CSE LADSBS 6-8-23; CPSE AMPS 6-2-23; CSE LADSBS 6-13-23; CPSE AMPS 6-7-23; CSE MPHS 3-6-23; CPSE AMPS 6-15-23; CSE MPHS 5-30-23; CPSE-CSE AMPS 6-7-23; CSE MPHS 6-14-23; CSE AMPS 2-7-23; CSE MPHS 6-21-23; CSE AMPS 2-8-23; CSE NCR 5-25-23; CSE AMPS 4-19-23; CSE NCR 6-12-23; CSE AMPS 4-21-23; CSE OOD 4-26-23; CSE AMPS 5-10-23; CSE OOD 6-9-23; CSE AMPS 6-1-23; CSE OOD 6-20-23; CSE AMPS 6-14-23; CSE AMPS 6-20-23.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

2. Approval – Special Education Two Year District Plan-Years 2023-2025:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the resolution to accept the Miller Place Special Education Two Year District Plan for the years 2023-2025.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approve the Special Education Two Year District Plan and authorizes the Board President to sign the plan, if applicable.”

3. Contract – Center Moriches UFSD – Summer Program:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Summer Contracts with Center Moriches UFSD, for the dates of service from July 3, 2023 to August 11, 2023 for student identification numbers 600040111 and 600040460.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District approves the Special Educational Services Summer Contracts with Center Moriches UFSD from July 3, 2023 to August 11, 2023 for student identification numbers 600040111 and 600040460 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

4. Contract – Center Moriches UFSD – School Year Program:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Contracts with Center Moriches UFSD, for the dates of service from September 1, 2023 to June 30, 2024 for student identification numbers 600040111 and 600040460.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contracts with Center Moriches UFSD for Special Educational Services from September 1, 2023 to June 30, 2024 for student identification numbers 600040111 and 600040460 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

5. Contract – Three Village CSD Summer Program:

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services Summer Contract with Three Village CSD, for the dates of service July 3, 2023 to August 11, 2023 for student identification numbers 101714, 600041587, 600041819, 600041955 and 600040411.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Three Village CSD for Special Educational Services from July 3, 2023 to August 11, 2023 for student identification numbers 101714, 600041587, 600041819, 600041955, 600040411 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreement.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

L. CONSENT AGENDA - CURRICULUM AND INSTRUCTION

1. Professional Development Plan (PDP):

Mr. Lipshie and Ms. Craddock recommends and requests your approval of the resolution to approve the Professional Development Plan for the 2023-24 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District approves the Professional Development Plan for the 2023-24 school year as presented and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such plan.”

2. Chemical Hygiene Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Chemical Hygiene Plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Chemical Hygiene Plan for 2023-24 school years as presented and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such plan, if necessary.”

3. District Comprehensive School Counseling Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the District Comprehensive School Counseling Plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the School Counseling Plan for the 2023-24 school year as presented.”

4. Elementary Response to Intervention (RtI) Plan (K-5):

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Elementary Response to Intervention (RtI) Plan (K-5).

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Elementary Response to Intervention (RtI) Plan (K-5) for 2023-24 school year as presented.”

5. Shared Decision Making Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Shared Decision Making Plan for the 2023-25 school years.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Shared Decision Making Plan for the 2023-25 school years as presented.”

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

M. CONSENT AGENDA - OTHER

1. Cybersecurity Contingency Management and Incident Response Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the Cybersecurity Contingency Management and Incident Response Plan for the Miller Place School District.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Cybersecurity Contingency Management and Incident Response Plan developed for the Miller Place School District for the 2023-24 school year as presented.”

N. CONSENT AGENDA – APPROVAL

Ms. Reitan reviewed several of the consent agenda items.

She asked Ms. Card to review the food service bid and contract on the agenda. Ms. Card stated that the District bid out the food service management contract this year as required by the New York State Child Nutrition Department. This is the first time the district has bid out this contract since the 2019-20 school year due to COVID issues. The bid document is in the required format from the NYS Child Nutrition and the United States Department of Agriculture (USDA) that oversees all child nutrition programs. She stated that the district advertised the bid as required and also sent it directly to three companies who are active in school food service programs- Aramark, Whitsons, and Lessings. The bid document requires us to take the lowest bidder which for the upcoming school year is Whitsons. The current provider, Aramark, lost the bid. The District last worked with Whitsons during the 2019-20 school year. She mentioned that most of the same staff will still be working in the kitchens taking care of the students but there probably will be a few new staff members. Whitsons will start the implementation process over the next few weeks, and they will be ready for the start of school.

Ms. Reitan then asked Ms. Card to review the new Request for Proposal (RFP) for Armed Guard Services. Ms. Card reviewed that for the upcoming school year a new RFP was required due to it reaching the maximum extensions. For your reference, our current provider Summit Security was purchased by Allied Universal several years ago. The district interviewed the Arrow Security team as the lowest responsive bidder to the RFP. The presentation by the firm was impressive. The company stated that the four positions would only be filled with current or retired law enforcement officers (NYPD, SCPD, NCPD). Arrow will offer existing armed guard staff the opportunity to transfer to Arrow Security. All security background checks would be redone, and staff would go through their training protocols which are on par with Allied Security including requalifying for their firearms training every six months and they will also be FEMA active shooter certified and additional arrow academy training. Ms. Reitan asked when they would be starting, and Ms. Card stated that they would begin with the start of the school year.

Ms. Retain clarified whether Item Number 15 – East Wind contract was for the Junior or Senior prom. Ms. Card confirmed that it was for the Junior prom and that the resolution heading will be corrected.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

Ms. Reitan then asked if there were any questions regarding these items.

Ms. Reitan asked for a motion to approve the Consent Agenda as presented.

Mr. Makarius moved, seconded by Ms. Spaniolas.

Yes 4; No 0; Motion Carried

O. REPORTS AND PRESENTATIONS

1. District-Wide Comprehensive School Safety Plan Public Hearing

Ms. Reitan asked Ms. Card to review the school safety plan. Ms. Card stated that the District is required each year to review at a Public Hearing the District-wide Comprehensive School Safety Plan. This plan is mandated by the NYSED in accordance with the Safe Schools Against Violence in Education (SAVE) legislation. This plan shows general procedures, programs and curricula that the District has implemented to prevent or minimize the effects of serious incidents or emergencies. This plan also facilitates the coordination of the District with local, state and federal agencies in the event that an incident or emergency should occur. This plan has some minor edits for staffing changes and a new appendix has been added as required to cover the emergency remote instruction plan. Ms. Craddock spoke briefly about the emergency remote instruction plan. Ms. Reitan noted that the board will approve the comprehensive district-wide school safety plan at the August board meeting.

2. Bond 2021 Report

Ms. Reitan requested Ms. Card to update the board on the current progress with the bond work. Ms. Card stated that the district finally received approval on the AMPS gymnasium plans two weeks ago and will be going out to bid in July for this project. She expects that the District may need to have an extra board meeting in early August to accept the results of the AMPS gymnasium bids. The AMPS bond project has started, and contractors are onsite working starting with the electricians who have been running wire. Unit ventilators and cabinet casework are expected to arrive onsite in mid to late August. The AMPS new kindergarten playground equipment has been ordered and we are awaiting information on when we can expect delivery and installation of this new equipment. The NCR ventilation project, NCR FACS classroom and LADSBS art room were just approved by the state on Friday and we should receive the building permits in a few weeks. We plan on putting these projects out to bid sometime in September or early October. She noted that we will continue to provide regular updates to the board and this information can be found on the district website under departments > business office > bond information for your reference.

3. Strategic Planning Committee Report

Ms. Reitan asked Mr. Lipshie to report on the status of the strategic plan. Mr. Lipshie stated that the Strategic Plan Committee will be meeting several times in August to review all the data that was collected to make recommendations for the Final Plan. The recommendations will include the final priorities, activities to meet those priorities and the performance indicators. The goal of the committee is to have a finalized plan for the fall 2023 that will be used to help guide the district moving forward.

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

P. DISCUSSION – None

Q. DISCUSSION AND ACTION

1. Code of Conduct 2023-24:

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the 2023-24 Code of Conduct.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the 2023-24 Code of Conduct.”

Ms. Reitan asked for a motion to approve the Code of Conduct 2023-24 as presented.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

R. BOARD POLICIES – First Time Reading – None

S. BOARD POLICIES – Review:

4513 Library Materials Selection

7000 Public Use of School Facilities

7000.E.1 Public Use of Facilities Agreement

7000.E.2. Application for Public Use of School Facilities

Ms. Reitan asked if anyone had questions about the policies in review. Ms. Spaniolas asked for a minor verbiage change to Policy #4513 Library Materials Selection and then the policy may be moved to Action for the August meeting. Ms. Craddock agreed that the Policy can be put into Action at the August meeting.

T. BOARD POLICIES – Action:

2232 Duties of the School District Treasurer

4327 Homebound Instruction

5160 Student Attendance

6410 Authorized Signatures

Ms. Reitan asked if anyone had questions about the policies in action. There were no questions.

Ms. Reitan asked for a motion to approve the Board Policies in Action as presented.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

U. OTHER – None

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 3, 2023**

V. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

There were no public comments.

W. ADJOURNMENT OF MEETING TO EXECUTIVE SESSION

Ms. Reitan asked for a motion to go into Executive Session for matters concerning specific legal and specific personnel.

Mr. Galligan moved, seconded by Mr. Makarius, to go into Executive Session for matters concerning specific legal and specific personnel at 6:44 P.M.

Mr. Makarius moved, seconded by Mr. Galligan, to exit the Executive Session at 8:10 P.M.

Yes 4; No 0; Motion Carried

The Board exited Executive Session and reconvened the Business Meeting at 8:10 P.M.

46. Authorization–Superintendent to Approve Use, Rates and Categories of Facilities Use:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2023-24 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to approve the use of facilities for community organizations for the 2023-24 fiscal year according to the Board approved policies; and **FUTHERMORE**, the Board of Education of the Miller Place Union Free School District establishes the rates and categories for Use of Facilities, as per the attached Facilities Use memo.”

Ms. Reitan asked for a motion to approve the resolution that was tabled during the meeting: Item #46 Authorization – Superintendent to Approve Use, Rates and Categories of Facilities Use.

Mr. Makarius moved, seconded by Ms. Spaniolas, to approve the resolution.

Yes 4; No 0; Motion Carried

Ms. Reitan asked for a motion to adjourn the meeting.

Mr. Makarius moved, seconded by Mr. Galligan, to adjourn the meeting at 8:11 P.M.

Yes 4; No 0; Motion Carried

Respectively submitted by Ms. Patricia A. Morbillo, District Clerk