



## TERM DATES FOR THE 2023-2024 ACADEMIC YEAR – STAFF VERSION

Time	Day	Date	Event
11:30	Thursday	24 August	SMT afternoon
08:30	Wednesday	30 August	New Staff Induction Day 2
08:30	Thursday	31 August	Staff Inset – All Staff 16:35 – Welcome Back Reception for all Staff
08:30	Friday	1 September	Staff Inset – All Staff 12:15 - Boarding Staff Inset
10:00-12:00	Sunday	3 September	NEW Boarders and boarders in Years 7, 8, 9 and 12 to arrive by 12:00
08:20	Monday	4 September	Start of Autumn Term for girls in Years 7, 9 and 12 Year 11 Boarders to return by 12:00 Existing Boarders in Years 8, 10 and Year 13 to return between 14:00-16:00
08:20	Tuesday	5 September	P1-4 - Induction for all pupils P5 - Lessons commence
16:30	Friday	20 October	Half Term begins (*)
By 18:00	Sunday	5 November	Half Term ends - Boarders return by 18:00 (**)
08:20	Monday	6 November	Lessons recommence
13:10	Friday	15 December 2023	Term ends (*)
08:30	Friday	5 January 2024	Staff Inset – All Staff
By 18:00	Sunday	7 January	Boarders return by 18:00
08:20	Monday	8 January	Start of Spring Term – Lessons commence
16:30	Friday	9 February	Half Term begins (*)
By 18:00	Sunday	18 February	Half Term ends - Boarders return by 18:00 (**)
08:20	Monday	19 February	Lessons recommence
13:10	Thursday	21 March	Term ends (*)
08:15-13:00	Friday	22 March	All Staff Inset (Retreat Day at Ashburnham Place)
By 18:00	Sunday	14 April	Boarders return by 18:00
08:20	Monday	15 April	Start of Summer Term – Lessons commence
<i>Friday 3 May (18:00) – Bank Holiday Monday 6 May (18:00)</i>		<i>Exeat weekend – School closed (all boarders to Parents or Guardians)</i>	
16:30	Friday	24 May	Half Term begins (*)
By 18:00	Sunday	2 June	Half term ends - Boarders return by 18:00 (**)
08:20	Monday	3 June	Lessons recommence
10:00	Saturday	22 June	Mayfield Day/Prize Giving (compulsory for all staff and pupils)
	Wednesday	26 June	JCQ Contingency Days for GCSE and/or GCE examinations
13:10	Friday	5 July	Term ends (*)

(\*) At the end of half terms (16:30) and terms (13:10) all pupils are expected to be in School until the end of the day unless on a School trip/visit. We ask that guardians accommodate their wards on the evening of the last day of term if their ward is catching a flight the next morning.

(\*\*) UK boarders and those boarders staying in the UK to return to Boarding Houses between 16:00-18:00.

In the Summer Term Years 11 and 13 may leave after their last exam but are strongly encouraged to attend Mayfield Day on Saturday 22 June.

Parents of girls taking GCSE and/or GCE public examinations should be aware that the final Exam Contingency Day will take place on **Wednesday 26 June 2024**. This will take place in the event of a sustained national or local disruption arising during the June 2024 examination series. Affected examinations will be moved to this date so no flights should be booked before this time.

All staff are expected to attend the beginning of Autumn Term Inset days. In the Spring and Summer terms part time staff should attend Inset days if it is their normal day of work. Otherwise, they should attend on a pro-rata basis.