

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
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Kalamazoo, MI 49008
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March 14, 2023

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on **Thursday, March 16, 2023 at 7:00 p.m.** in the Board Room of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008.

The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5:
<https://www.publicmedianet.org/pmn-discover-live>.

KALAMAZOO PUBLIC SCHOOLS

Megan Maddock, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
March 16, 2023 – 7:00 P.M.
A G E N D A

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Board Recognitions**
- VI. Committee Reports/School Reports**
- VII. Correspondence**
- VIII. Consent Calendar Items**
 - A. Minutes**
 - 1. February 27, 2023 Special Meeting Minutes
 - 2. March 9, 2023 Special Meeting Minutes
 - 3. February 27, 2023 Closed Session Meeting Minutes
 - B. Business and Financial Reports**
 - Purchase Recommendation Data Sheet 2023-20
 - C. Personnel Items**
 - Personnel Changes
- IX. Reports and Recommendations**
 - A.** Interim Superintendent's update
 - B.** Equity Task Force
 - C.** Graduation Data
 - D.** Administrative Appointment – Secondary Coordinator for Special Education
 - E.** Administrative Appointment – Elementary Coordinator for Special Education
- X. Persons Requesting to Address the Board (3-minute individual limit)**
- XI. Other Business**
 - Travel Expense Request – Karla Murphy
- XII. Comments by Trustees/Superintendent**
- XIII. Closed Session (if needed)**

Next Regular Board of Education Meeting: Thursday, April 6, 2023, 7:00 p.m.

KALAMAZOO PUBLIC SCHOOLS
Board of Education
1220 Howard Street
February 27, 2023 – Special Meeting

I. Call to Order

President TiAnna Harrison called the February 27, 2023 special Board of Education meeting to order at 7:03 p.m. in the Board Room of the Administration Building, 1220 Howard Street.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Acceptance of Agenda

MOTION: Trustee Hill, supported by Trustee Jackson, made a motion to accept the agenda as presented.

Board Discussion: None.

Disposition: Voice vote; all in favor. Motion carried unanimously.

IV. Attendance

Board members present: TiAnna Harrison, Jennie Hill, Jermaine Jackson, Megan Maddock, Tandy Moore, Karla Murphy, and Patti Sholler-Barber. Interim Superintendent Cindy Green was also present.

V. Board Recognitions

There were none.

VI. Committee Reports/School Reports

Academic Excellence – *Megan Maddock, representative*, stated that the committee met last week. This meeting was to establish key topics going forward to take us through the end of the year. Next committee meeting will be March 20, 2023.

Community Relations and Engagement – *Jermaine Jackson, representative*, reported that he is excited about the new committee. Purpose is to improve the climate and culture in relationship with district stakeholders through thoughtful engagement and participation with the community. Next meeting will be March 20, 2023.

Governance – *Jennie Hill, chair*, reported that due to the weather, the last meeting was canceled. They will meet in March.

Operations/Financial Affairs – *Tandy Moore, chair*, reported that they met February 16, 2023. The report will be a board overview. Discussed priorities for the committee. Budget approval deadline is June 29, 2023. Board should receive a budget binder mid-May. Various topics were discussed. Next meeting will be in March.

Superintendent Evaluation and Support – *TiAnna Harrison, chair*, stated that the last meeting was also canceled. The next meeting is scheduled in March.

Communities in Schools – *Jermaine Jackson, representative*, reported.

VII. Correspondence

Secretary Maddock reviewed the correspondence received for the period of January 26, 2023 through February 21 2023. (File #11.)

VIII. Consent Calendar

President Harrison presented the Consent Calendar items: VIII.A.1., February 20, 2023 Regular Meeting Minutes, VIII.A.2. January 26 Regular Meeting Minutes; VIII.A.3. January 30, 2023 Board-Superintendent Advance Meeting Minutes, VIII.A.4. February 9, 2023 Board-Superintendent Advance Meeting Minutes, VIII.A.5. February 13, 2023 Special Meeting Minutes, VIII.A.6. February 15, 2023 Special Meeting Minutes, VIII.A.7. February 16, 2023 Special Meeting Minutes, VIII.A.8. February 20, 2023 Special Meeting Minutes, VIII.A. 9. January 26, 2023 Closed Session Meeting Minutes; VIII.B. Purchase Recommendations 2023-15. 2023-16, 2023-17, 2023-18 and 2023-19, and VIII.C. Personnel Changes.

Purchase recommendations were as follows:

- 2023-15 in the amount of \$183,432.70 from Instruction and Student Services for Books for Summer Literacy Independent Reading Program 2023
- 2023-16 in the amount of \$115,453.87 from 2018 Bond for Networking equipment for new Edison Environmental Science Academy
- 2023-17 in the amount of \$25,760.00 from Instruction and Student Services for Summer Reading Program All Grade Reads
- 2023-18 in the amount of \$579,866.17 From Facilities Management General Fund for Loy Norrix High School electrical Work in Units A and B
- 2023-19 in the amount of \$44,439.50 from ESSER III funds for marching drumline equipment replacement for Kalamazoo Central and Loy Norrix High Schools.

MOTION: Implied to approve the Consent Calendar as presented.

Disposition: Voice vote: all in favor. Motion carried unanimously.

IX. Reports and Recommendations

A. Interim Superintendent's Update.

1. Thank you, President Harrison, Trustees, and Community. Tonight, I bring an update on the district initiatives. I appreciate the work our staff are doing to support student academic and social emotional learning.

2. Benchmark Assessments

3. Letter of Intent

Every year, we ask our families to complete the Letter of Intent. This is an opportunity for us to know where you wish to send your child or children for the next year. This year, we have a new way of conducting the process. With our new PowerSchool system, the Letter of Intent process will be done online unless you need a paper copy. Families will receive a message to check their child's personal information. Please be sure to check your address and phone number.

Timeline

4. PEEP/Kindergarten Orientation

We look forward to meeting our upcoming 4- and 5-year-olds for the 2023-2024 school year. We invite all 4- and 5-year olds with their families to visit us in one of 17 elementary schools on Wednesday, March 8. You can come in at 9:30 am or 5:30 pm

5. Literacy Nights

Elementary Schools: Wednesday, March 1

Secondary Schools: Thursday, March 2

6. Spelling Bee

Saturday, March 4

7. Global Reading Challenge

8. STEM Event

9. Educator Wellness Grant

We are very fortunate to receive a Stryker-Johnson grant to support the wellness of our teachers. Each school will receive funds according to the number of teachers in the school to find ways to support teachers. Schools will decide how to use the funds with a support system for accountability. We greatly appreciate the funds to support staff, especially during this time period.

10. Historical Black College Fair - Thursday, March 2

Board discussion: None

B. Dr. Karika Parker's contract:

MOTION: Trustee Megan Maddock, supported by Trustees Jermaine Jackson and Karla Murphy, made a motion for the acceptance of Dr. Karika Parker's Contract.

Board discussion: None

Disposition: Roll call vote: all in favor. Motion carried unanimously.

X. Persons Requesting to Address the Board (3-minute individual limit)

Public comments/audience participation. No actions taken.

XI. Other Business: President TiAnna Harrison stated the next committee dates.

XII. Comments by Trustees:

Trustee Maddock stated they are looking forward to Literacy Night. Don't forget the Letters of Intent, and the different options.

Patti Sholler-Barber recognized the Community Relations Committee. Recognized extracurricular programs and helping to keep students in school. Called upon Interim Superintendent Green to help explain the PEEP program.

Karla Murphy thanked those that came and spoke at the meeting. Gave an overview of the training she recently received.

President Harrison gave an overview of the training she recently received. Acknowledged the One Card, and the collaboration with KPL. Acknowledged Literacy Night. Recognized HBCU fair this week. Provided superintendent search update

Comments by the Superintendent: Thanked the board members. Thanked the City of Kalamazoo and State Senator Sean McCann with the recent ice storm. Thanked the staff. Thanked the Kalamazoo Promise.

XIII. Closed Session:

President Harrison asked for a motion to move into closed session for the purpose of attorney client privilege.

MOTION: Trustee Sholler-Barber, supported by Trustee Jackson and Trustee Maddock, made a motion to move into closed session

Disposition: Roll call vote; all in favor. Motion carried unanimously.

XIV. President Harrison announced the next Board of Education meeting dates: Special Workshop, Thursday, March 9, 2023, at 6:00 p.m. Regular Board of Education Meeting, Thursday, March 16, 2023, at 7:00 p.m.

President Harrison adjourned the meeting at 8:27 p.m.

Respectfully submitted,

Mindi Miller, Recording Secretary,
on behalf of Megan Maddock,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1627 West Main Professional Development Center
March 9, 2023 – Special Meeting Minutes

President TiAnna Harrison called the special meeting to order at 6:14 p.m. on March 9, 2023, at the West Main Professional Development Center, 1627 West Main Street, Kalamazoo, MI 49006. The purpose of the meeting was to participate in a workshop for board development.

MOTION: Trustee Hill, supported by Trustee Maddock, moved to accept the agenda.

Board Discussion: None.

Roll Call Vote: all in favor. Motion carried unanimously.

Board members present: TiAnna Harrison, Jennie Hill, Jermaine Jackson, Megan Maddock, Tandy Moore, and Karla Murphy. Absent: Patti Sholler-Barber. Interim Superintendent Cindy Green was also present.

Dr. Karika Parker, Educational Leadership Consultant, led the board through a warm-up activity and trustees participated in various board development processes.

President Harrison adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Megan Maddock, Secretary
Board of Education

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Cindy Green, Interim Superintendent

DATE: March 16, 2023

SUBJECT: Approval of the Attached Purchase Recommendation

RECOMMENDATION: It is recommended that the board approve the purchases reflected on the attached Purchase Recommendation Data Sheet.

RATIONALE: In general, purchases greater than \$28,048 for materials, supplies, equipment, building construction, renovation, or repairs are brought before the board for approval.

The attached purchase recommendation data sheet includes all purchases that require approval at this time. Aspects of the purchases that are considered significant to the decision-making process are outlined on the data sheet.

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: March 16, 2023
Request Number: 2023-20
Amount: \$56,737.00

Item: Asbestos Abatement at Loy Norrix High School and Woods Lake Elementary School

Cost Center: General Fund (LN) and 2018 Bond (Woods Lake)

Cost Center Representative(s) Attending Board Meeting: Karen Jackson

Description of Need

This purchase recommendation is for removal of asbestos containing materials at Loy Norrix High School and Woods Lake Elementary School. These materials include mudded fittings, floor tile and mastic, transite, pipe wrap, window glazing and door caulk.

Vendor: Martin & Associates
Kalamazoo, MI

Number of Proposals Requested: 4

Received: 1

Low Bid Accepted: Yes

Additional Information

Yes

Budget

Bid Amount	\$54,035.00
Contingency	\$2,702.00
	\$56,737.00

Under/(Over)

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent

TO: Board of Trustees

FROM: Cindy Green, Interim Superintendent

DATE: March 16, 2023

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

- I. Employment
 - A. Professional/Management
 - B. Classified
- II. Promotions/Key Transfers
 - A. Professional/Management
 - B. Classified
- III. Leaves of Absence
 - A. Professional/Management
 - B. Classified
- IV. Terminations
 - A. Professional Management
 - Gwendolyn Y. Evans**, Teacher, Phoenix High School, retirement, 06/30/2023
 - Glenda Y. Jones**, Assistant Principal, Woods Lake Elementary: A Center for Math, Science and Technology, retirement, 06/30/2023
 - Laila A. Kalnins**, Teacher, Kalamazoo Area Math and Science Center, retirement, 06/30/2023
 - Anne G. Lewis**, Teacher, Loy Norrix High School, retirement 06/30/2023
 - Karen M. Sutton**, Teacher, Lincoln International Studies School, retirement, 06/30/2023
 - Lynn A. Weller**, Teacher, Northeastern Elementary School, retirement, 10/27/2023
 - B. Classified
 - Susan B. Bennett**, Library Assistant, Winchell Elementary School, retirement, 06/30/2023
 - Colleen M. Greeley**, Sup/Tech, Technology Services at CEC, retirement, 06/30/2023
 - Tina M. Jackson**, Lead Secretary, Milwood Magnet School: A Center for Math, Science and Technology, retirement, 06/30/2023
 - Pamela R. Landis**, Library Assistant, Loy Norrix High School, retirement, 06/30/2023
 - David R. Meisling**, Custodian, Linden Grove Middle School, retirement, 08/31/2023
 - Sharondra L. Posey**, Secretary, Kalamazoo Central High School, resignation, 03/03/2023
 - Donald L. Woodruff**, Sup/Tech, Facilities Management, retirement, 06/30/2023

- V. Termination from Leave of Absence
 - A. Professional/Management
 - B. Classified
 - Tamara L. Schoonbeck**, Teacher, Woods Lake Elementary: A Center for Math, Science and Technology, resignation, 02/28/2023
- VI. Return from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VII. Lay-offs
 - A. Professional Management
 - B. Classified

**KALAMAZOO PUBLIC SCHOOLS
Board of Education**

Board Member: Karla Murphy

Date: March 16, 2023

Name of Conference/Meeting: MASB Spring Institute

Date of Conference/Meeting: April 28 and 29, 2023

Location: Lansing, Michigan

Total Estimated Cost: \$611.26

REQUEST: It is requested that the board authorize expenses that the district will incur and reimbursement to board trustee Karla Murphy for expenses associated with attendance at the MASB's CBA 101: Fundamentals of School Board Service, Ithaca, Michigan, as outlined below.

RATIONALE: Board Policy 1.3 and The Revised School Code (MCL Act 451 §380.1254) permits a school district to pay actual, reasonable, and necessary expenses incurred by a board member in performing functions authorized by the Board of Trustees.

Travel Expense Estimate

	In-person	Virtual**
Travel (including mileage reimbursement)	\$ 101.26	N/A
Lodging*	85.00*	
Registration fees	297.00	
Miscellaneous (cab fare, service tips, parking fee, business related telephone calls, etc.)	-	
Per Diem (days x GSA rate)	128.00	
Total Estimated Cost	\$ 611.26	N/A

***For information purposes only.*