



**POSITION POSTING**  
**DIRECTOR OF STUDENT ACTIVITIES**  
**Open Immediately**  
2023-2024 School Year

**OUR SCHOOL**

The Governor's Academy, the oldest boarding school in New England, inspires and engages inquisitive students in ninth through twelfth grade. Our 456-acre campus is located thirty miles north of Boston and five miles south of Newburyport, a classic New England coastal town. Gova has approximately 400 students and 200 employees.

Gova faculty and staff are committed to creating and cultivating an intentionally diverse and inclusive community that allows students to learn from each other's unique backgrounds and experiences, discover their passions, find and use their distinctive voices, and achieve academic and co-curricular excellence. We welcome applications from candidates of all backgrounds.

Adults in our community are professionals who appreciate individuality, collaboration, and service to others—all so that we can go far together.

**POSITION SUMMARY**

This is a full-time one-year interim position with administrative faculty status. The position will provide and support the student activities program that meets the needs of a diverse student population and comes with the expectation of total involvement in the lives of students on campus. In addition, this position will also serve as a support resource and connection point for first-year students, have ongoing contact with and direct responsibility for the academic and social life of students on campus (*in loco parentis*), and will involve specific responsibilities that include teaching, coaching or other afternoon program involvement, residential life duty, and student advising. Campus housing may be available.

**POSITION RESPONSIBILITIES**

Teaching:

- Teaching 1 section (or assisting in the Admission Office with interviews and folder reading)

Afternoon Program:

- 2 seasons as an athletic team coach or performing arts director

Residential Life Program:

- Dorm parenting or equivalent
- Member of Residential Affairs Committee

Student Life, including Planning, coordinating, and overseeing student and school-wide events:

- Plan and implement student weekend programming and oversee event publicity
- Manage Student Activities' budget
- Manage weekend FIC schedule, facilitate FIC team planning meetings, and maintain a visible presence during weekend activities
- Faculty advisor to the Student Programming Board

- Assist with the programming of the commencement activities
- Coordinate student break travel and transportation
- Supervise the Student Center during the academic day
- Oversee the Orientation Leader Program
- Adjudicate student discipline for first-year students
- Serve as an academic advisor
- Weekend duties as assigned

Dean of Student Responsibilities:

- Attend weekly meetings
- Assist the Dean of Students with the opening of school
- Plan and coordinate Unity Days with the Dean of Students
- Work with the Dean’s Office to develop strong social and cultural programs
- Faculty Advisor to Student Council
- Oversee and support student leaders in planning Friday morning meetings
- Organize and administer student elections
- Serve on the Student Leadership Development Committee

**QUALIFICATIONS**

B.A. is required, masters level preferred; student activities experience and teaching experience preferred; experience in coaching and/or playing interscholastic athletics, directing, and/or experience on stage in the performing arts preferred. Experience in student development and comfortable with supervising adolescents. Must have good organizational and communication skills and an awareness of how to create a fun and safe environment for students. Must be able to work collegially, be committed to working in a diverse community; have experience working and communicating with diverse populations; enjoy working with young people in a boarding school environment; and must have a valid driver’s license.

To apply for the Director of Student Activities position, please click [here](#).

**STATEMENT OF SCHOOL VALUES**

As an educational community, the Academy has an administration, a faculty, and a student body committed to learning. We pursue this commitment in a dynamic environment that fosters lifelong intellectual independence, responsibility, teamwork, service, and respect for others. We are committed to creating and maintaining a diverse and inclusive community that is physically and emotionally healthy.

Applicants for employment are considered without regard to race, color, religion, sex, pregnancy or a condition related to pregnancy, sexual orientation, gender identity, national origin, ancestry, genetic information, age, physical or mental disability, status as a veteran or being a member of the Reserves or National Guard, military service, application for military service, or any other category protected under state or federal law. Please notify us if you wish to request a reasonable accommodation to complete this application, interview for the position, or otherwise participate in the hiring process. We will consider all such requests in accordance with applicable law.

