

Open Classroom Steering Body Meeting Minutes

May 9, 2023 @ 6:30pm Hybrid Library (In Person) and ZOOM! Meeting

(<https://slcschools-org.zoom.us/j/81454476992?pwd=ZEtEenI1aFBYn1NFQTBfZW80a0VQUt09>)

Attendees: Absent in blue

Role (Term until)	Name	Grade (Teacher)	Rep	Grade (Teacher)	Rep
Chair (SY 22-23)	Tim Kryselmire	Kindergarten (Mia)	Jaki Wadsworth	3/4 (James)	Cicely Stewart
Co-Chair (SY 23-24)	Alejandra Acosta	Kindergarten (Tina M)	Christopher Wilson	3/4 (Chantelle)	Ana Sanchez
Past Chair (SY 22-23)	Aliska Julian	1/2 (Shelly/ Kristin)	Michael Nguyen	Upper (Lena)	Sarrah Connole x
Vice Chair (SY 24-25)	Danielle Polk	1/2 (Jamie)	Michelle Poe	Upper (Julian)	Amber Alvey
Secretary (SY 24-25)	Aileen Hampton	1/2 (Tina B)	John Hall	Upper (Hillary)	Mike Lowe
Treasurer (SY 23-24)	Maile Cowley	1/2 (Amanda)	Carrie Kikuchi	Little Rep Teacher	Shelley Marsten
Principal	Karen Holman	3/4 (O'Lynn)	No rep	Middle Rep Teacher	Julian
				Upper Rep Teacher	Julian

Additional Attendee: Megan Curtis

Information Items

A. Introductions

B. Announcements

- a. Art Stroll – May 12 – Can still use volunteers. An early release day. Julian will be in the Dunk Tank – Cards only to buy tickets
- b. New Exec Emails -- Most of Exec still doesn't have access

C. Calendar Items

- a. At each meeting, there will be an opportunity to share upcoming events and calendar items with the community. Reps should then share this information with their classes.
- b. The projected calendar for the rest of SY 2022-23 is provided below.

Date	Time	Event	Comments
10 May	4:30p	SCC Meeting	On ZOOM! District rep will not attend. He will reschedule.
12 May	1:30p	Early Release Day!	
	5:30-9:00pm May 26 – last day of Pre-K	Art Stroll!	At the OC
29 May	All Day	Memorial Day	No School
2 June 7 June	9:00am	8 th Grade Graduation Kindergarten Graduation	At the OC
9 June	1:30pm	Last Day of School!	Early Release

D. Acknowledgments

- a. At each meeting we take time to make public acknowledgements of successes and exceptional people and efforts within the community

Given By	Given To Comments
Alejandra	Aliska and Tim for their efforts on Steering Exec for three long and weird years
Maile	Jeanne and Amanda have finished firing huge amounts of ceramics and pottery. So glad to have the kiln up and running
Aileen	Julian for sharing his enthusiasm for math and being an excellent mentor to

	Uppers
John	Also to everyone involved with having such a good Art Stroll
Alejandra	Joey's a wonderful teacher, such a big part of Preschool families' lives
Alejandra	Everyone who has contributed to the school. All our efforts are needed for the OC to be the community it is
Maile	Karen for doing so well with the budget, preparing for the future; has done so much for our school under tough conditions

E. Procedural Notes - Maile

- a. Anyone making a motion will address the Secretary and dictate the exact statement of their motion that they want recorded into the meeting minutes before the motion is seconded and/or discussed to be voted upon. Amendments will be similarly dictated and/or confirmed by the secretary. The Secretary will read out the final version of the motion prior to commencing the vote.

F. Enrollment & Budget Report -- Karen

286 students for May

-- Over the years, school enrollment started dropping from 400 a couple years BEFORE Covid: One drop was from losing a teacher, and so kept enrollment low; one year we closed lottery early

-- Christine pushed to get all-day kindergarten to increase numbers, which started working until Covid had us lose about 40 students

-- But we only have 27 kindergarteners coming next year – be sure to keep getting the word out for new students. Pre-K is getting larger, so it's working, it's getting better.

-- We are ending with a nice buffer in our budget, which we want as 10% of operating budget. We will be dipping into that for teacher pay next year and for the curriculum we need to buy.

-- District giving 2-year notice that our WIFI will be out of date and will take 40-60K to replace. Our choice whether to do, but if we don't, District won't service our school with WiFi

-- Our gas, water, and electricity all went up this year and budgets for these utilities are already exhausted for this year

Maile gave the acknowledgment written above.

-- We may not have Wi-Fi replacement budget if we become program. We have no idea what District would do.

G. Discussion Items

a. School Improvement Plan

-- Parent and Family Engagement Policy – easy to just write up what we are already doing at OC: Steering, Parent Meeting, Land Trust, PTKS, etc.

-- Will add translators to meetings. Have only 18 English-deficient students. Not much, but it's a jump of 4 this school year

-- Now need to address how to Overcome Barriers to Family Engagement issues we are aware of, such as lack of time, jargon, overwhelmed, etc., with approaches to solutions

-- Added these portions to SIP

Voting Items

a. Bus Proposal – SIC requested \$8K of PFOE funds for bussing for field trips

– We agree for one year only, so we have more time to adjust budgets. Alejandra motions to vote to approve this. Julian seconds. Voting on Slido app. 14 votes, unanimous, in the affirmative.

b. Literacy Program Proposal

– SIC requests \$25K of PFOE fund to go towards cost of new curriculum (cost \$45K)

-- Uppers classes had a lot of questions. Parents weren't happy, but accepted and no one opposed. Tim motioned to approve. Alejandra seconded. Unanimous.
Passed.

c. Voting for New 2023-2024 Exec Members

-- 12 votes for each candidate. Both candidates are voted in unanimously. Sarrah Connole and Carrie Kikuchi are our new Exec Steering Committee members.

d. Approval of April Steering Minutes -- 12 votes, unanimously approved

H. PFOE Budget Report -- Maile

Current, without the expenses approved tonight.

\$70 from Talent Show

\$1,230 for Anniversary Celebration

Everything is a month behind with district reconciliation

Currently, balance for this year is \$11 K. Expenses were \$14K.

Hope to raise another \$10K at Art Stroll – Promote the Art Stroll

Any other items:

A. Before adjourning each meeting, we will ask Representatives if they have any other items

None

Next meeting:

A. June 13, 2023 (If needed) Probably will not need.

Adjournment: Alejandra motions, Tim seconds, 12 unanimously in favor. Adjourned 7:47 pm