



Book	Policy Manual
Section	5000
Title	ADMISSION OF NON-RESIDENT STUDENTS
Code	5152
Status	Active
Last Revised	October 7, 2019

The Board of Education affirms that its primary responsibility is to provide the best possible educational opportunities for the children who are legal District residents and who are of legal age to attend school.

However, a non-resident student may be admitted to District schools upon payment to the District of the Board-adopted tuition charge, if and only if, in the judgment of the Superintendent of Schools:

1. space is available in existing classrooms that is consistent with the Controlled Parent Choice Program;
2. the student's educational needs can be met with existing staff, within existing programs and no increase in the size of faculty or staff will be necessary to accommodate them;
3. such admission shall not require the expenditure of additional local funds beyond what is being spent to provide services for the District's own residents or the hiring of additional staff;
4. the Student's admission shall not cause a classroom to exceed student capacity as defined by law, regulation, board policy and or contract;
5. the student is determined to be a student in good standing in his/her school district of residence (e.g., is not on academic probation or the subject of any out of school suspensions);
6. the non-resident student meets the District's criteria for admission;
7. the admission of such non-resident student is and continues during the enrollment period to be in the best interests of the District.

This policy is not applicable to homeless students entitled to attend District schools under federal and state law and regulations, who may not be currently residing in the District (see policy 5151, Homeless Children). Homeless students who are not entitled to attend District schools under federal and state laws may be considered for non-resident enrollment under this policy. This policy is also not intended to cover students who are placed in District programs by agreement with, and paid for by, another school district.

#### **Future Residents**

The children of families who have signed a contract to buy or build a residence in the School District may be enrolled during the semester in which they expect to become residents, and are subject to a pro-rated payment of tuition.

#### **Former Residents**

Students whose families have moved out of the District may continue to attend District schools if they are White Plains High School Seniors who meet all of the following requirements:

- a. He/she has been a resident of the District for at least one year;
- b. He/she has attended White Plains High School for at least one year;
- c. He/she has attended White Plains High School as a resident through at least October 1 of senior year.
- d. He/she is graduating in June of the year the family moved.

However, students who are no longer District residents due to homelessness are addressed in policy 5151, Homeless Children.

#### **Transportation**

The parents/guardians shall be responsible for arranging the transportation of the student to and from the District and shall provide the District with the name of another adult who shall be responsible for the transportation of the student, if the parents/guardians are not available.

Failure to make appropriate arrangements for the transportation of a non-resident student, including on days requiring early dismissal due to emergency or otherwise, may result in the student's dismissal from admission as a non-resident student in the District.

## **Non-Resident Employees' Students**

Notwithstanding its general policy, tuition shall not be charged to parents/guardians for those non-resident students who:

Are children of all full-time employees (minimum of 27 ½ hours/week) of the School District who live outside of the District boundaries. Staff may apply to the Assistant Superintendent for Pupil Services for a waiver of non-resident tuition fees for the staff member's child (or children) with the following provisions:

- a. The staff member must be the custodial parent of the child (either natural or legally adopted) or court ordered guardian. Appropriate documentation may be required with the application for waiver.
- b. Employee's children shall be admitted to District schools upon written application, by June 1 for the following school year, to the Superintendent of Schools and the Superintendent's approval of such application. The application must be renewed annually.
- c. For grades K-8, school assignments will be made by the Assistant Superintendent of Pupil Services based on the guidelines of the Controlled Parents' Choice Program. Assignment to Kindergarten will be made after the open enrollment period concludes.
- d. The privilege to staff members children, will be extended only as long as: (a) the staff member is employed and meets the above provisions and (b) the student's attendance and behavior conforms with the policy and regulations adopted by the Board.
- e. The Superintendent makes the final determination on the granting of a waiver.

Cross-ref:

5151, Homeless Children

Ref:

Education Law §3202(2)

[NON-RESIDENT ENROLLMENT AGREEMENT.pdf \(117 KB\)](#)