

# 2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

## Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

Vision

Pride & Opportunity

AUGUST 31, 2023 Board Meeting  
6:00 PM  
Public Meeting #5  
Robert McKeveny Training Room  
2 Butler Avenue

## MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner  
Anthony Ferrara  
Cara Lajewski  
Matthew Lando  
Denise Lorenzetti  
Joseph McNamara  
Michael Mirras  
Erica Sinicropi

Dr. Michelle Reed, Superintendent  
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
August 31, 2023-6:00 PM  
Robert McKeveny Board/Training Room

**I. Meeting called to order**

**II. Quorum Check**

**III. Pledge of Allegiance**

**IV. Public Hearings**

- A. 2023-2024 Seneca Falls Central School District Code of Conduct (6:00 pm)
- B. 2023-2024 Seneca Falls Central School District Safety Plan (6:15 pm)

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**V. Approval of Agenda**

**MOTION:** to approve the agenda with the addendums as listed.

**Add under XI. Consent Agenda**

- A. Retirements/Resignations/Terminations
  - 1. SFEA Resignation
    - c. Name: Kimberly Stevers  
Position: School Counselor  
Effective: the end of the day on September 26, 2023
  - 3. Civil Service Appointments
    - b. Name: Ashley Bergin  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
  - 4. Substitute Appointments
    - d. Name: Joseph Ponzi  
Position: Per Diem Building Substitute Teacher (SFMS)  
NYS Certification: Uncertified
- E. Transportation Request(s)

<u>Jubilee Bellows</u>	<u>Finger Lakes Christian School, 2291 Route 89, Seneca Falls, NY</u>
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**Correction to Hourly Rate under XI. Consent Agenda:**

- 3. Civil Service Appointments
  - m. Name: Itasha Williams-Hourly Rate-\$15.50 (not \$15.25)

**Add under XIII. New Business**

- A. MOA  
SFEA MOA- Additional Instructional Assignments Gr. 6-12
- I. Section V. Combined Athletics-Geneva-Cheerleading

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**VI. Approve or Amend**

A. Board of Education Minutes

- 1. August 3, 2023

**MOTION:** to approve the Board of Education minutes dated August 3, 2023.

- 2. August 17, 2023 Special Meeting

**MOTION:** to approve the Board of Education Special Meeting minutes dated August 17, 2023.

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B. Treasurer's Report-None at this time

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C. Extra-Curricular Treasurer's Report-None at this time.

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## **VII. Recognitions, Celebrations and Presentations**

A. MA Graduate-Presentation of Diploma

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## **VIII. Public Comment**

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

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## **IX. Committee Reports**

A. Policy Committee

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## **X. Information**

A. Warrants

05/01/2023 – 06/31/2023

Warrant #1(CM) \$ 900.00

06/01/2023 – 06/30/2023

Warrant #97 (A) \$ 18635.41

Warrant #98 (A) \$583,753.77

Warrant #101(A) \$ 27,651.48

Warrant #102(A) \$ 19,533.41

Warrant #103(A) \$ 545,430.79

Warrant #106(A) \$ 60,444.12

Warrant #39 (C) \$ 15.72

Warrant #40 (C) \$ 20,340.14

Warrant #41 (C) \$ 5,560.22

Warrant #42 (C) \$ 8,710.71

Warrant #43 (C) \$ 2,837.88

Warrant #43 (C) \$ 33.30

Warrant #36 (F) \$ 11,818.04

Warrant #37 (F) \$ 1,599.22

Warrant #38 (F) \$ 1,460.83

Warrant #39 (F) \$ 6,790.00

Warrant #40 (F) \$ 85,464.61

Warrant #41 (F) \$ 4,850.00

Warrant #2(CM) \$ 8,475.00

Warrant #3(CM) \$ 100.00

B. Business Administrator

C. Superintendent Report

D. BOE President Report

- E. BOE Member Comments
  - F. Important Dates to Remember
    - Sept. 5, 6 & 7, 2023-1/2 days for FK and ECS.
    - Sept. 12, 2023-Facilities Committee Mtg.
    - Sept. 14, 2023-BOE Retreat
    - Sept. 19, 2023-4 County SBA Board of Directors Meeting
    - Sept. 21, 2023-BOE Meeting-Introduction of new employees and tenure recognition
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## **XI. Consent Agenda**

### **B. Retirements/Resignations/Terminations**

#### **1. SFEA Resignation**

- a. Name: Carolyn Herrling  
Position: Special Education Teacher  
Effective: the end of the day on September 8, 2023
- b. Name: Collin Hould  
Position: Technology Teacher  
Effective: the end of the day on September 22, 2023
- c. Name: Kimberly Stevers  
Position: School Counselor  
Effective: the end of the day on September 26, 2023

#### **2. SFSSA Resignation**

- a. Name: Frank Crummer  
Position: Cleaner  
Effective: July 8, 2023
- b. Name: Heather Stevens  
Position: Bus Monitor  
Effective: the end of the day on August 31, 2023
- c. Name: Kathryn Morreale  
Position: Teacher Aide  
Effective: June 30, 2023

### **B. Appointments**

#### **1. Professional Appointments**

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints (Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.)

- a. Name: Christine Petrocci  
Position: Elementary Education Teacher (Math AIS)  
Certification: Nursery, Kindergarten, Gr. 1-6  
Tenure: n/a

Effective date: 08/30/2023  
Probation: n/a (1-year grant funded position)  
Base Salary: \$48,372

2. 2023-2024 Annual Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following annual appointment(s) for the 2023-2024 school year.

Position	Employee	Stipend
HS Fall Play Director	Nicholas Bessette	\$1,647.00

3. Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

- a. Name: Deborah Beeching  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- b. Name: Ashley Bergen  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- c. Name: Lora Bennett  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- d. Name: Virginia Brady  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- e. Name: Ashley Granger  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- f. Name: Sharon McBride  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0

Hourly Rate: \$16.00

g. Name: Sarah Salerno  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00

h. Name: Stephen Tillinghast  
Civil Service Position: Teacher Aide  
Effective: 08/30/2023  
Probationary Period: 08/30/2023 through 08/29/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00

i. Name: Stephen Tillinghast  
Civil Service Position: Bus Monitor  
Effective: 09/05/2023  
Probationary Period: 09/01/2023 through 08/31/2024  
Hours/day: 2.0  
Hourly Rate: \$15.38

j. Name: Danielle Harko  
Civil Service Position: Teacher Aide  
Effective: 09/02/2023  
Probationary Period: 09/02/2023 through 09/01/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00

k. Name: Danielle Harko  
Civil Service Position: Bus Monitor  
Effective: 09/02/2023  
Probationary Period: 09/02/2023 through 09/01/2024  
Hours/day: 2.0  
Hourly Rate: \$15.38

l. Name: Itasha Williams  
Civil Service Position: Cleaner (12-month position)  
Effective: 09/01/2023  
Probationary Period: 09/01/2023 through 08/31/2024  
Hours/day: 8.0  
Hourly Rate: \$15.50

#### 4. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared):

a. Name: Brian Edwards  
Position: Per Diem Building Substitute Teacher (MA)  
NYS Certification: Uncertified  
Effective: 08/30/2023

b. Name: Albert A. Shaffer, Jr.  
Position: Per Diem Building Substitute Teacher (ECS)

NYS Certification: Certified  
Effective: 08/30/2023

- c. Name: Joseph Ponzi  
Position: Per Diem Building Substitute Teacher (SFMS)  
NYS Certification: Uncertified  
Effective: 08/30/2023
- d. Name: Ananda Dumas  
Position: Substitute Teacher  
NYS Certification: Uncertified  
Effective: 09/05/2023
- e. Name: Janelle Bradshaw  
Position: Substitute Teacher  
NYS Certification: Certified Gr. K-6 (Permanent Cert.) and SDA (Permanent Cert.)  
Effective: 09/05/2023
- f. Annual list of Teacher Substitutes-See attached list
- g. Annual list of Support Staff Substitutes-See attached list

5. Probationary to Permanent

Upon the recommendation of the Superintendent, the Board of Education approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Anna LaRocca	Teacher Aide	09/06/2023
Brianna Jones	Teacher Aide	09/19/2023
Cassandra Shaffer	Cashier/FSH	09/09/2023
Ashley Helmicki	Cashier/FSH	09/19/2023

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

07/14/2023, 07/25/2023, 07/27/2023 (1), 07/27/2023 (2), 08/04/2023, 08/08/2023, 08/11/2023, 08/14/2023 (1), 08/14/2023 (2), 08/22/2023

D. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gift(s) or donation(s):

Donor	Amount	Account	Used for
Ohiopyle Prints, Inc	\$3.71	A2020-450-04-0000	Supplies/materials for Gr. 9-12

E. Transportation Request(s)

Upon the recommendation of the Superintendent, the Board of Education approves the following transportation request(s):

Student	Transportation Request
	Finger Lakes Christian School, 2291 Route 89, Seneca Falls, NY

**MOTION:** to approve the consent agenda as listed.

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**XII. Old Business**

A. Correction

**MOTION:** to correct the following stipends approved at the July 7, 2023 Re-Org meeting as presented.

MTSS (Multi-Tiered Support System)

c. Seneca Falls Middle School

Position	Employee	Stipend
MTSS Case Manager	Melissa Morrin	<del>\$920</del> <b>\$1,004</b>
MTSS Case Manager	Mary Lee	<del>\$920</del> <b>\$1,004</b>
MTSS Case Manager	Elizabeth Tanner	<del>\$920</del> <b>\$1,004</b>
MTSS Case Manager	Kristen Poole	<del>\$705</del> <b>\$843</b>

d. Mynderse Academy

Position	Employee	Stipend
MTSS Case Manager	Guy Turchetti	<del>\$705</del> <b>\$843</b>
MTSS Case Manager	Matthew Bienvenue	<del>\$705</del> <b>\$843</b>
MTSS Case Manager	Bethany Boyes	<del>\$705</del> <b>\$843</b>
MTSS Case Manager	Deena Swenson	<del>\$705</del> <b>\$843</b>

B. Rescind Resignation

**MOTION:** to rescind the following resignation accepted at the August 3, 2023 meeting:

X. Consent Agenda

c. Retirements/Resignations/Terminations

2. SFSSA-Resignation

c. Name: Peter Eisenberg

*Position: Bus Driver*

*Effective: 08/31/2023*

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**XIII. New Business**

A. MOA

**MOTION:** approve the following SFEA MOA as presented:

SFEA MOA- Department Chair-Family & Consumer Science, Health and Business

SFEA MOA-Additional Instructional Assignments Gr. 6-12

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B. Certification of Lead Evaluators

**MOTION:** By virtue of the fact of having participated in the Lead Evaluator Training provided by the NYS Education Department, WFL BOCES, Seneca Falls Central School District and the NYS Council of School Superintendents, which included the required components, the following people as listed are considered as Certified Lead Evaluators for the 2023-2024 School Year:

- Dr. Michelle Reed      Principals
- James Bruni            Principals
- Jodie Verkey            Teachers
- Karissa Blamble        Teachers
- Faith Lewis             Teachers
- Breana Mullen          Teachers



- Kevin Rhinehart Teachers
  - Kevin Korzeniewski Teachers
  - Amy Hibbard Teachers
  - Janet Clendenen Teachers
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C. District Code of Conduct (2023-2024)

**MOTION:** upon the recommendation of the Superintendent, the Board of Education approves the District Code of Conduct as presented for the 2023-2024 school year.

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D. SFCSD Safety Plan

**MOTION:** to approve the 2023-2024 Seneca Falls Central School District Safety Plan as presented.

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E. Surplus

**MOTION:** to dispose of following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900:

1. Seneca Falls Middle School Library Books
  2. Elizabeth Cady Stanton School Library Books (1975-1995)
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F. Reclassify Civil Service Positions

**MOTION:** upon the recommendation of the Administrator of Business & Operations, the Board of Education approves the reclassification of two (2) Building Maintenance Mechanics/School Bus Drivers to two (2) Building Maintenance Mechanics.

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G. Establishment of the Barry Scutt Memorial Stage Crew Award

**MOTION:** upon the recommendation of the Superintendent, the Board of Education approves the establishment of the annual Barry Scutt Memorial Stage Crew Award with the following criteria:

- The amount of award is \$500
  - The award will be given annually at high school graduation
  - The donor will hold the money
  - Criteria:
    - Graduating Senior
    - Member of the Drama Club Stage crew
    - Demonstrates good citizenship and strong sense of teamwork
    - Efforts contributed to the success of the Drama Club productions
    - Donors will make selection of recipient based on a list of eligible students who have filled out an application.
    - Donors will consider input from the Drama Club Director
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H. Resolution of the Board of Education of the Seneca Falls Central School District Pursuant to the New York State Environmental Quality Review Act.

**MOTION:** WHEREAS, the Board of Education of the Seneca Falls Central School District (the "District") proposes to undertake a capital improvement project for the Elizabeth Cady Stanton Elementary School, the Frank Knight Elementary School and the Middle School which involves certain renovation, replacement and upgrade work at these facilities (hereinafter "the Project"); and

WHEREAS, in accordance with the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and the regulations promulgated thereto at 6 NYCRR Part 617 (collectively referred to as "SEQRA"), the District has reviewed the scope of the

Project and has further received and considered the advice of its architects and attorneys regarding the classification of the Project in accordance with the SEQRA; and

WHEREAS the District has determined that pursuant to Section 617.5(c)(2) and (10) of the SEQRA regulations, the Project collectively constitutes a Type II action exempt from SEQRA review since the Project involves the:

- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes; and/or
- (10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings.

NOW, THEREFORE, the Board of Education of the Seneca Falls Central School District hereby resolves as follows:

- 1. The above whereas clauses shall be deemed to have the same force and effect of each of the other clauses set forth herein.
- 2. The Project constitutes a Type II action pursuant to Section 617.5(c)(2) and (10) of the SEQRA regulations in that such work constitutes “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...(including certain upgrades) and/or “routine activities of educational institutions” and, as such, no further review or action is need be undertaken by the District pursuant to SEQRA.
- 3. This resolution shall take effect immediately.

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I. Section V. Combined Athletics-Geneva-Cheerleading

**MOTION:** Whereas the Seneca Falls Central School District and Geneva City School District have met to ascertain the advantages of combining sports teams; and

Whereas Seneca Falls Central School District and Geneva City School District have agreed on terms for combining Varsity Cheerleading;

Be it therefore resolved, upon the recommendation of the Superintendent of Schools that the Board of Education approve up to two (2) Seneca Falls Central School District students participate in the Geneva City School District Varsity Cheerleading program;

Be it further resolved that the Geneva City School District will be the host school, following the Geneva City School District coach’s salary schedule and coaches handbook; and

Be it further resolved, that the students from each district will follow their own schools’ code of conduct; and

Be it further resolved, that all of the costs associated with the Varsity Cheerleading program for the fall of 2023 (such as supplies, officials, salaries, and transportation) will be based on a percentage of the athletes that participate from Seneca Falls CSD and Geneva CSD, and will be billed to Seneca Falls Central School District.

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**XIV. Executive Session-** (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

**MOTION:** to move into Executive Session to discuss the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person

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XV. Adjourn

**MOTION:** to adjourn the meeting.