

Regular Board Meeting Minutes

July 17, 2023

14613 Steele Creek Road, Charlotte NC 28273

Present: S. Walker, M. McCarthy, D. Goldfarb, J. Young, L. Rakvic, J. Cole, T. Wiggins

B. Butler absent

Administration: A. Hamp and S. Reddick

Minutes by J. Whisnant

- I. **CALL TO ORDER - ESTABLISH QUORUM. Meeting was called to order at 5:04 pm by President S. Walker and it was established that a quorum was present.**
 - A. Next meeting: Monday, August 28, 2023
 - B. Mission Statement – Through classical education’s rigor, Unity Classical Charter School will develop intellectually, morally and physically excellent citizens who embrace learning and the desire to serve. Read by S. Walker
 - C. Adoption of Agenda. S. Walker recommended a modification to the agenda to remove the Closed Session. M. McCarthy motioned to make that modification and approve the agenda. J. Young seconded the motion.
 - D. Approval of Minutes from June 2023. M. McCarthy motioned to approve the minutes. J. Young seconded. The minutes were approved.
- II. **PUBLIC COMMENT**
- III. **REPORTS/ACTION ITEMS**
 - A. **PTC President Report** - D. Williams Not Present (no report)
 - B. **Treasurer Report and Budget Update**- D. Goldfarb
 - i. Looking at May, financials still don’t have reports for June. Discussion followed. Next month we will have a full forecast with our June numbers.
 - C. **Bond Paperwork Update** – D. Goldfarb
 - i. Moving forward on bond paperwork. Meetings have begun. Discussion followed.
 - ii. Goal is to apply for funding by Nov. 12th.
 - iii. Legally, I need to prepare a brief statement to send off to the landlord. Need to approve my option to have an intent to purchase agreement to sign and give to the landlord. M. McCarthy motioned for D. Goldfarb to proceed with drafting an intent to purchase agreement to send to the landlord. J. Young seconded the motion. Motion carried. We will need to create a holding company to own the school. May need an emergency meeting in August.
 - iv. S. Walker stated that bios are needed from each board member for this process
 - D. **Facilities Update** – D. Goldfarb
 - i. Gym Floor has been painted and looks awesome. 3rd floor, not much left to do except for HVAC.
 - ii. Two risks impacting bond offerings. Still need to settle up the phase one numbers. Phase two HVAC could cause issue if don’t have a permanent unit. Discussion followed.
 - iii. Where are we on the school sign?

1. S. Reddick stated the school sign should be by the end of the month. Had to downsize the sign because the original was not in code. Only had to go down one size.
- E. ***School Survey Results and Discussion***
 - i. S. Walker stated that we didn't see any huge surprises. Discussion followed on the type of questions asked in survey.
- F. ***USPS Athletic Beta Update*** –M. McCarthy
 - i. SPARK update: Program is designed to take people to the next level with athletic development. It's a Curriculum for Physical Fitness and they seek to Beta test with us. There is no cost and USPS provides all equipment. Discussion Followed.
- G. ***Ambassadors of Compassion Update and Vote*** – M.McCarthy
 - i. M. McCarthy stated that this program would be a precursor to talk about the virtues of life. With this program, other schools have seen behavior issues go down and academics go up. Discussion followed. S. Walker recommended to table it.
- H. ***Marketing Plan Execution and Enrollment Report*** – S.Reddick and Team
 - i. Enrollment is doing pretty well. Good waitlist in all grades. Discussion followed.
 - ii. Finals site: D. Goldfarb asked team to circle back regarding moving from aggressive to a basic campaign.

IV. HEAD OF SCHOOL REPORT

1. Partnering with Eagles Busing for Transportation. Currently, we have 256 students that need busing in K--5; 68 Families in 6-8. We were able to secure a bus driver for the 3rd bus. Also looking again at doing double runs because the need is so great. Discussion followed.
2. Staggered times for elementary school and middle school are now complete. Middle School starts at 8:30 am to 4:00 pm. Elementary remains from 8 am to 3:30 pm
3. HR: as of late this afternoon still have some positions pending. All teacher positions have been filled or an offer has been made. Still in need of IA's.
4. Later in the week, S. Reddick will meet with Brittney and validate that all items of the punch list have been put in.
5. Funding. Received an email from DPI that the system did not allow us to go beyond 788 enrollment. S. Reddick shared that we had permission to go to 840 and was able to get an override on that. We will be funded for 840 students. Having an issue with ERATE again. Need evidence of two separate building phases. Obtained this to secure the ERATE which will cover the cost of cabling and intercom.
6. Discipline: New program similar to and streamlines with Conscious Discipline. It is Responsive Discipline. Training takes 4 full days. Don't have that time before school starts. Found 2 days but need 4. S. Reddick requested that the board look at two half days and turn them into full teacher workdays for training. Suggested dates: Sept. 29 and Oct 27. Discussion followed. D. Goldfarb made a motion to adopt Sheila's suggestion and change the recommended days to full day teacher workdays. Wiggins second. The motion was approved to change the calendar.

7. Employee handbook: First book we have begun to review. We might need to call an emergency meeting to update new policies. New staff will come before the August board meeting and the goal is to have a new handbook to give to them on their first date on campus.
8. Mrs. Reddick and Ms. Hamp have been accepted into OCS leadership program. Office of Charter School selected 20 from the state. Training is covered through the grant.
9. Big news: We have been nominated under the Charter School Section for Charlotte's Best. Please vote daily.

V. ADJOURN. M. McCarthy motioned to adjourn the meeting at 6:41 pm. J. Young seconded the motion. The meeting was adjourned.