



Board of Directors, Special Meeting/Regular Meeting Minutes, Tuesday, August 8, 2023  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, August 8, 2023, at 6:30 P.M. via Zoom and in person, 6972 Keene Road, West Richland, Washington. School Board President Kari Williams presided. Board members participating: Jill Oldson, Audra Byrd, and Rick Jansons. Administrators present: Superintendent Dr. Shelley Redinger, Assistant Superintendent of Elementary Education Brian Moore, Assistant Superintendent of Secondary Education Tory Christensen, Executive Director of Finance Clinton Sherman, Executive Director of Operations Richard Krasner, and General Counsel Galt Pettett.

## **1.0 CALL TO ORDER**

### **1.1 Pledge of Allegiance**

**1.2 Roll Call**-Semi Bird was absent.

## **2.0 COMMUNICATIONS**

### **2.1 GOOD NEWS-CUSTODIANS** (Moved to August 31, 2023)

#### **2.2 Requests and Comments by Visitors (2 minutes per individual)**

Shayla Pambrun, Richland, shared information on extended school year options and would like discussion to continue moving forward on this topic.

Sara Flores Anderson, Teacher, thanked Mr. Praino, Executive Director of Human Resources, for his work during negotiations with the Richland Education Association, always keeping students in mind. She also thanked Erika Doyle, Director of Teaching and Learning, for help assigning online books, and Michelle Blackburn, Hanford High School Librarian, for her amazing problem-solving skills.

Eileen Habertson, Richland, shared concern regarding middle school boundaries and feels changes could help with better pickup and drop off times.

Taryn Boonpongmanee, Richland, asked to have Latin added to foreign language options in the District.

Damien Davis, Chief Joseph Middle School Parent, stated Eric Davis, Principal, and staff members have done a great job, but does feel the facility needs attention.

Krista Calvin, Richland Education Association, praised Kristina Tucker, Teaching and Learning Coordinator, and Linda Stairot, Retired Teacher, for their work with the new teacher orientation day.

Rebecca Petersen, Teacher, thanked Amy Salinas, Jefferson Principal, and staff members for their great work with students. Ms. Petersen is moving to Marcus Whitman Elementary and has already found Ms. McKenzie, Principal, and staff very welcoming.

### **2.3 Board/Student Representatives/Superintendent Reports**

Shelley Redinger shared information regarding the new teacher orientation yesterday and administrator training today. Dr. Redinger shared information on new programs being used for parents to have easier access to information.

Jill Oldson thanked teachers, students, and parents and is looking forward to a great year.

Audra Byrd thanked community members who voted and supported her, as well as staff members. Ms. Byrd is sad for the results of the election but honors the election process. She also thanked fellow Board members and is thankful to take a break from the ugly side of serving in an elected position. Ms. Byrd left the meeting after her statement.

Rick Jansons attended the Washington State School Directors Association (WSSDA) Board meeting and mentioned the “One district, one vote” policy did pass.

Kari Williams stated she was grateful to the community and the District.

### **3.0 UNFINISHED BUSINESS**

#### **3.1 Resolution No. 964 – 2023/2024 Budget Approval**

Clinton Sherman, Executive Director of Finance, asked for approval of the 2023/2024 budget.

It was moved by Jill Oldson and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS APPROVE RESOLUTION NO. 964 – 2023/2024 BUDGET.

Vote: Jansons, yes; Williams, yes; and Oldson, yes.  
Motion was approved.

#### **3.2 Educational Specifications (Ed. Specs.) Discussion/First Reading**

Mr. Krasner shared the final draft copies of the Ed. Specs. for a new high school and new River’s Edge High School/Pacific Crest Online Academy/Innovative High School. Funding for the Ed. Specs. was included in the Capital Projects Levy passed in February 2023.

Ms. Williams asked for current enrollment and capacity of Hanford and Richland High Schools. She also recommended including a horizontal fly (theatrical rigging system) in the new high school. Dr. Redinger shared a demographer will help the District with a report showing population and growth estimates. Board discussion followed.

It was moved by Rick Jansons and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE EDUCATIONAL SPECIFICATIONS FOR THE THIRD HIGH SCHOOL AND RIVER'S EDGE HIGH SCHOOL/PACIFIC CREST ONLINE ACADEMY/INNOVATIVE SCHOOL FOR FIRST READING.

Vote: Jansons, yes; Oldson, yes; and Williams, yes.  
Motion was approved.

#### **4.0 NEW BUSINESS**

##### **4.1 District Objectives/Superintendent Goals**

Brian Moore, Assistant Superintendent of Elementary Education, shared information on the District Strategic Plan outlining the five priority focus areas. The 2023-2024 District Growth Profile was developed around these focus areas to ensure the District has a well-rounded plan for the year that addresses multiple areas. Focus areas include:

**ACADEMIC SUCCESS:** Early Literacy/Reading - Show continuous annual improvement in K-3 reading scores measured by iReady reading assessments. Math Improvement in Middle Years – Conduct a comprehensive study of math instructional practices, assessment, curriculum to better understand contributing factors of struggling students in grades 3-8. Increase Rates of Inclusion – Increase the percentage of students with IEPs served in general education for 80% of their day or more, (64% in 2023).

**WELL-BEING:** Implement a K-12 behavior and discipline improvement plan using the Positive Behavior and Interventions Support (PBIS) model as a common framework, reducing exclusionary discipline events.

**COMMUNITY ENGAGEMENT:** Maintain consistent, clear communications with internal and external stakeholders using various tools and channels throughout the school year.

**ACCOUNTABILITY (Long-Term Facilities Planning):** Complete development plans and document process for comprehensive, third high school construction. Community and district stakeholders have had opportunities to provide input on a future third high school through focus groups, community presentations and open-ended surveys.

**SAFETY:** Upgrade District facilities and improve safety plans. Projects paid for by the Safety & Security Capital Projects Levy are in process, with many in schematic design stages. These include new or enhanced main entrance security vestibules at 11 District facilities. Possible solutions to address further infrastructure and systems improvements are being reviewed.

Board discussion included:

- ParentSquare App – improved communication tool/faster emergency notices/home language communication option
- Social Emotional Health-Character Strong/seven-year plan of support
- Math focus-year long study for best practices in District
- District wide systems/consistency
- Measurable goals

##### **4.2 Performance Audit Update**

Superintendent Redinger shared custodial training and certification is continuing in the District. Building Foremen will be recognized at the next meeting.

#### **5.0 CONSENT AGENDA (approval by a single vote of the Board)**

-----  
It was moved by Jill Oldson and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (5.1) THROUGH (5.4) INCLUDING AN UPDATED PERSONNEL ACTION.

Vote: Jansons, yes; Williams, yes; and Oldson, yes.

Motion was approved.

## **5.1 Personnel Actions**

### CERTIFICATED PERSONNEL

#### NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Ames, Brandy, 1.0 FTE, Science, Leona Libby Middle School (moving from non-cont. to cont.)

Barrington, Kendrah, 1.0 FTE, 3<sup>rd</sup> Grade, Jefferson Elementary School

Cartagena, Jasmyne, 1.0 FTE, Supplemental Supports, William Wiley (coming from sub)

Collins, Katherine, 1.0 FTE, 1<sup>st</sup> Grade, Jefferson Elementary School

Currey, Misty, 1.0 FTE, Occupational Therapist, Special Education

Evans, Amy, 1.0 FTE, WSLP, Three Rivers Home Link

Gose, Christopher, 1.0 FTE, 2nd Grade, Jefferson Elementary School (coming from sub)

Graf, Case, 1.0 FTE, Math/Science, Chief Joseph Middle School

Ingersoll, Nicole, 1.0 FTE, Resource Room, Richland High School

Jasper, Adair, 1.0 FTE, 2<sup>nd</sup> Grade, Orchard Elementary School (non-continuing)

Jundt, Rylie, 1.0 FTE, 4<sup>th</sup> Grade, Marcus Whitman Elementary School

Kincaid, Anna, 1.0 FTE, Supplemental Support Teacher, Sacajawea Elementary School

Lamon, Hannah, 1.0 FTE, Language Arts/Social Studies, Enterprise Middle School

Leach, Brienne, 1.0 FTE, 5<sup>th</sup> Grade, William Wiley Elementary School

Lynch, Andee, 1.0 FTE, Supplemental Support, Sacajawea Elementary School

McMillen, Kerrin, 1.0 FTE, Psychologist, Teaching Learning and Administration Center

Medina, Mariann, 1.0 FTE, Resource Room, Badger Mountain Elementary and Orchard Elementary (coming from sub)

Mendoza, Kaelyn, 1.0 FTE, 4<sup>th</sup> Grade, Jason Lee Elementary School

Neher, Rebecca, 1.0 FTE, Math, Leona Libby Middle School

Popelier, Brandy, 1.0 FTE, 1<sup>st</sup> Grade, Marcus Whitman Elementary School

Ratcliffe, Sean, 1.0 FTE, Counselor, Tapteal Elementary School

Romero, Alexis, 1.0 FTE, Psychologist, Teaching, Learning and Administration Center

Silva-Guizar, Evelyn 1.0 FTE, Science, Carmichael Middle School

Simpkins, Troy, 1.0 FTE, English Language Arts, Carmichael Middle School

Snider, Karen-Lynn, 1.0 FTE, 5<sup>th</sup> Grade, Tapteal Elementary School (coming from sub)

Spinetta, Peter, 1.0 FTE, Resource Room, Jefferson Elementary School

Thompson, Kendra, 1.0 FTE, CTE Computer Science, Chief Joseph MS (coming from sub)

Townsend, Steven, 1.0 FTE, BESST Teacher, Sacajawea Elementary School

Vaagen, Amy, 0.6 FTE, K-8 Teacher, Three River's HomeLink (coming from sub)

#### REASSIGNMENTS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Nelson, Kelly, Science, Leona Libby Middle School to WSLP Teacher, Three River's HomeLink

Piippo, Scott, Structured, Richland High School to WBL/CTE Teacher, TLAC

Smith, Kalyn, Math, Carmichael MS to Math, Carmichael MS (Non-Cont. to Cont.)

#### RESIGNATIONS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Hamilton, Tessa, 1.0 FTE, Preschool Teacher, The Early Learning Center

### CLASSIFIED PERSONNEL

RESIGNATIONS FOR THE 2022-23 SCHOOL YEAR

Conley, Jacob, IT Technician 1, Information Technology, effective 7/31/2023

RESIGNATIONS FOR THE END OF THE 2022-23 SCHOOL YEAR

Dortland, Ashley, Nutrition Services Team Member, Orchard Elementary

Dosch, Suzanne, Nutrition Services Team Member, Jason Lee Elementary

Harried, Charlie, Paraeducator, Hanford High School

Hoopes, Sunday, Nutrition Services Team Member, Orchard Elementary

Hummer, Nancy, Paraeducator, Tapteal Elementary

Jackson, Janine, Paraeducator (from Leave of Absence), effective 7/7/2023 (will sub)

Martinez, Vanessa, Secretary, Early Learning Center

Nwoke, Gretchen, Paraeducator, Richland High School

Peale, Teresa, Secretary, Jason Lee Elementary

Sanchez, Pearl, Secretary, Leona Libby Middle School

Sprague, Kathy, Nutrition Services Team Member, Jason Lee

Staven, Sara, Paraeducator, Leona Libby Middle School

Tolbert, Michelle, Paraeducator, Enterprise Middle School

Young, Nicole, Paraeducator, William Wiley Elementary

LEAVE OF ABSENCE FOR THE 2023-24 SCHOOL YEAR

Page, Devin, Secretary, Leona Libby Middle School, effective 8/28/2023

NEW HIRES FOR THE 2023-24 SCHOOL YEAR

Bunnage, Tasha, Secretary (Replacement Employee), Richland High, eff. 8/10/2023 – 6/26/2024

Ferrell, Emily, Paraeducator, Lewis & Clark Elementary, effective 8/28/2023

Johnson, Robert, Paraeducator, Badger Mountain Elementary, effective 8/28/2023

Johnson, Laura, Paraeducator (Rehire), William Wiley Elem., effective 8/28/2023

Johnson, Mercedes, Paraeducator (Rehire), William Wiley Elem., effective 8/28/2023

Leedy-Laws, Chrissy, Paraeducator (Rehire), Chief Joseph Middle, effective 8/28/2023

Reeder, Kaela, Paraeducator, Badger Mountain Elementary, effective 8/28/2023

Turner, Grace, Paraeducator, Tapteal Elementary, effective 8/28/2023

Webb, Rachele, Nutrition Services Team Member (from substitute), Tapteal, effective 8/28/2023

REASSIGNMENTS FOR THE UPCOMING 2023-24 SCHOOL YEAR

Humphrey, Brandon, Security (from Paraeducator), Chief Joseph Middle School

**5.2 Approval of Minutes (July 11, 2023)**

**5.3 Budget Monthly**

**5.4 Payroll and Warrant Information**

ASB Fund Warrant Nos. 40007427 through 40007436 for \$8,964.14

Nos. 54000596 through 54000599 for \$77,147.70

No. 40007437 for \$97.84

Nos. 40007438 through 40007444 for \$14,960.14

No. 54000600 for \$1,173.91

Nos. 40007445 through 40007446 for \$4,061.39

Nos. 54000601 through 54000602 for \$24,015.16

Capital Projects Fund Warrant Nos. 20001994 through 20001999 for \$71,981.64

Nos. 52000339 through 52000342 for \$259,328.00

Nos. 20002000 through 20002002 for \$11,493.79

No. 20002003 for \$11,388.00

No. 52000343 for \$80,745.97

Nos. 20002004 through 20002005 for \$98,593.51

Nos. 52000344 through 52000345 for \$544.43  
General Fund Warrant Nos. 10086881 through 10086883 for \$55,715.48  
Nos. 51002469 through 51002470 for \$499,263.40  
Nos. 10086990 through 10087143 for \$1,222,548.76  
Nos. 51002472 through 51002524 for \$1,053,604.98  
Payroll Warrant No. 10086880 for \$1,126.00  
Nos. 10086884 through 10086944 for \$129,519.46  
Nos. 10086945 through 10086988 for \$5,409,683.99  
Electronic Fund Transfer for \$11,958,616.19  
Total July Payroll approved in the amount of \$17,498,945.64

## **6.0 AGENDAS**

### **6.1 Approval of August 31, 2023 Agenda**

Mr. Jansons stated changes to the agenda will be needed for the next meeting and asked to postpone approving the agenda. He also asked to move the date of the August 22, 2023 meeting to August 31, 2023, to allow Educational Service District (ESD) 123 enough time to complete the selection of a temporary Board member to fill Position No. 3 until the November election.

It was moved by Kari Williams and seconded by Rick Jansons –

THAT THE BOARD OF DIRECTORS APPROVE MOVING THE AUGUST 22, 2023  
REGULAR MEETING TO AUGUST 31, 2023.

Vote: Jansons, yes; Williams, yes; and Oldson, yes.  
Motion was approved.

## **ADJOURNMENT**

The meeting adjourned at 8:13 P.M.

---

RICHLAND SCHOOL DISTRICT NO. 400

---

SECRETARY, BOARD OF DIRECTORS