

SANTA FE INDEPENDENT SCHOOL DISTRICT

P.O. BOX 370
SANTA FE, TEXAS 77510-0370

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www.sfisd.org

VENDOR RESPONSE FORM

In order to be included on the District’s list of awarded vendors, the Santa Fe ISD Purchasing Department urges all vendors to respond to the Request for Proposal (RFP) whether or not you offer a discount.

The price charged to Santa Fe ISD will be based on establishes market/shelf/catalog pricing with the following discounts applied:

- Discount from unit cost: _____ %
- Discount from catalog price: _____ %
- Will there be additional discounts off sale items? Yes No
- Will a Purchase Order be accepted? Yes No
(If no, district credit card will be used)

****attach additional sheets, if necessary, for any comments****

COMPANY INFORMATION

Company Name: _____

Address/City/State/Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Remit to Address: _____

_____ Remit to Email: _____

Customer Service Email: _____ Phone: _____

Purchase Order Email: _____ Phone: _____

I, we, the duly authorized undersigned, having carefully read the Scope, Specifications, Terms, General Bidding Instructions and Standard Terms and Conditions do hereby agree to enter into an agreement with Santa Fe ISD by tendering the offer to provide the product(s) and/or service(s) specified in this Solicitation.

Printed Name: _____ Signature: _____

Title: _____ Date: _____