

Timelines for Submitting Research Proposals

- **FALL SEMESTER RESEARCH**-Proposals for studies that include any data collection or intervention activities beginning in the fall of any school year must be submitted no later than June 30 of the same calendar year when the study will begin.
 - Example: A researcher plans to develop a new measure of social-emotional functioning for young adolescents. The data collection window opens in August 2023 and closes in September 2023. The primary investigator needs to submit a research request no later than June 30, 2023.
- **SPRING SEMESTER RESEARCH**- Proposals for studies that include any data collection or intervention activities beginning in the spring of any school year must be submitted no later than November 30 of the same academic year in which the study will begin.
 - Example: A researcher plans to study the changes in teacher efficacy during the early years of teaching. The data collection window opens in February 2024 and closes in May 2024. The primary investigator needs to submit a research request no later than November 30, 2023.
- **SUMMER RESEARCH**- Proposals for studies that include any data collection or intervention activities beginning in the summer of any school year must be submitted no later than March 31 of the same academic year in which the study will begin.
 - Example: A researcher plans to evaluate the impact of a summer dual-language education programs for elementary students. The data collection window opens in June 2024 and closes in July 2024. The primary investigator needs to submit a research request no later than March 31, 2024.

In general, the research submission and review calendar is as follows:

Review Period	Submission Deadline	Review Month	Decision Letter Sent
P1 Summer Semester	March 31	April	Mid-May
P2 Fall Semester	June 30	July	Mid-August
P3 Spring Semester	November 30	December	Mid-January

Note. Please allow 30 days after submission to inquire about the status of an application. **Portal access can be found [here](#).**

More information about FCPS's research request process can be found [here](#).

FCPS 2023-2024 School Year Calendar

Fall Spring Summer

August 2023						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	Mo	Tu	We	Th	Fr	Sa
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October 2023						
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November 2023						
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December 2023						
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January 2024						
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February 2024						
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March 2024						
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April 2024						
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May 2024						
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June 2024						
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July 2024						
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November 30- Spring Semester Submission Deadline
 March 31- Summer Semester Submission Deadline
 June 30- Fall Semester Submission Deadline

FCPS 2024-2025 School Year Calendar

Fall Spring Summer

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
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September 2024						
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October 2024						
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November 2024						
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December 2024						
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29	30	31				

January 2025						
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February 2025						
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March 2025						
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April 2025						
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May 2025						
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June 2025						
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July 2025						
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FCPS 2025-2026 School Year Calendar

Fall Spring Summer

August 2025						
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September 2025						
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October 2025						
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November 2025						
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December 2025						
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January 2026						
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February 2026						
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March 2026						
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April 2026						
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May 2026						
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June 2026						
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July 2026						
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