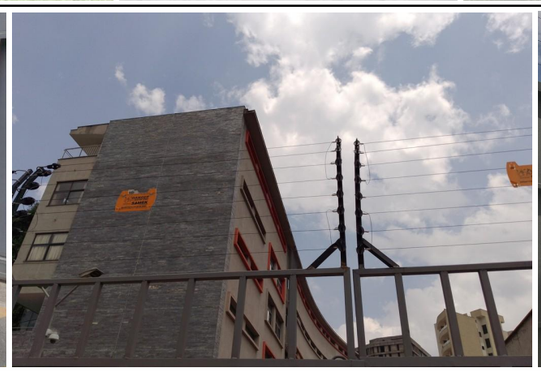
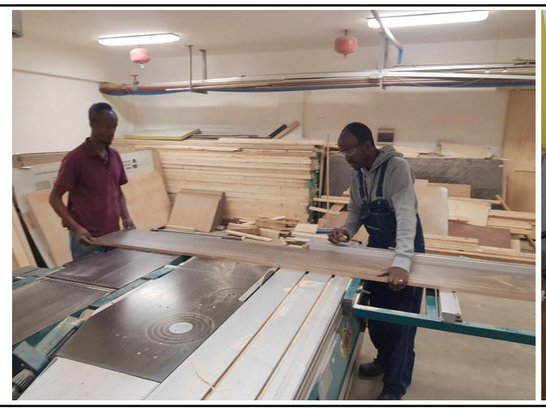
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

No.	Project / Work Description	Progress Picture
1.	Complete the final connection of the new borewell with our water system in coordination with the contracted company by - Installing new submersible pump - Prepare and connect new power distribution, control board & new pulled line - Connect it to the main ground water reservoir by new pipeline	
2.	Renovate the HS walkway covered roof	

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

3.	Construct Aquaponics and pergola construction by the biology room area	     
4.	Supervise the completion of security enhancement projects - Electric fence and intrusion detection alarm - Automatic gate bollard system	  

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

5.	Remodel admin building to accommodate procurement and finance office move by adjusting the aluminum partitions, add carpet, install AC...	      
6.	Making Bench for Parent Community Commons	  

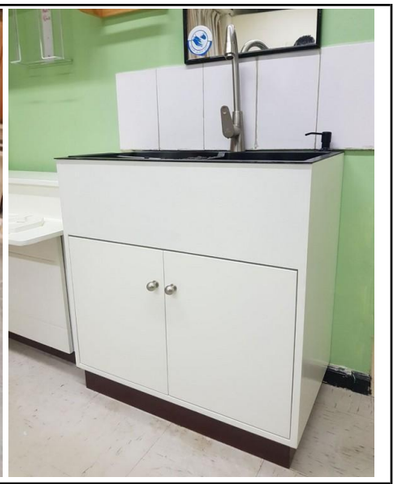
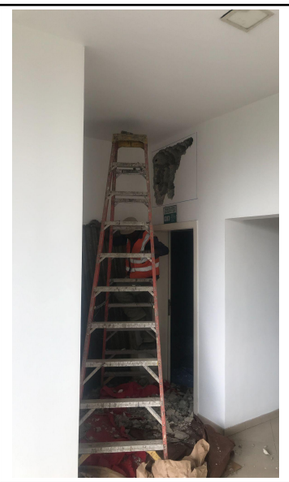
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

7.	Making dividing and display panels for Parent Community Commons	  
8.	Making Counter for Parent Community Commons	  
9.	Construct a cabinet for M-004	  

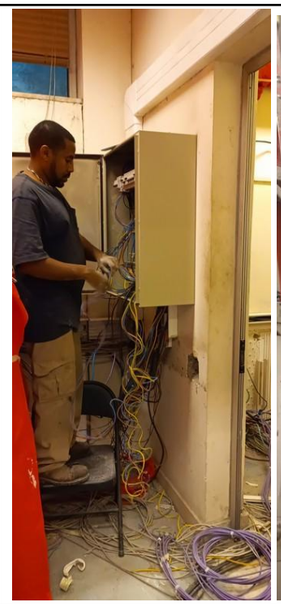
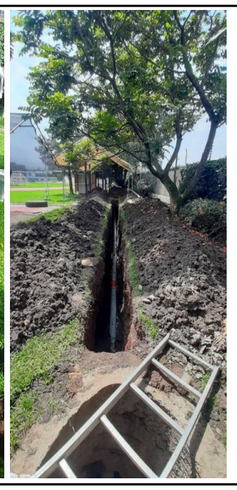
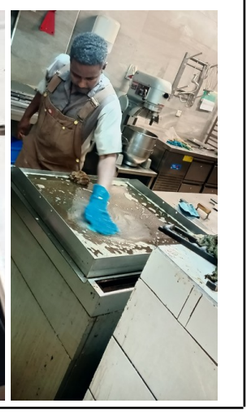
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

10.	Construct wooden container for Guitar Storage	  
11.	Build playground equipment box for EY	    

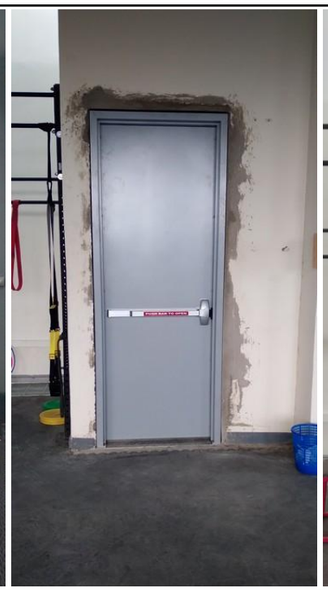
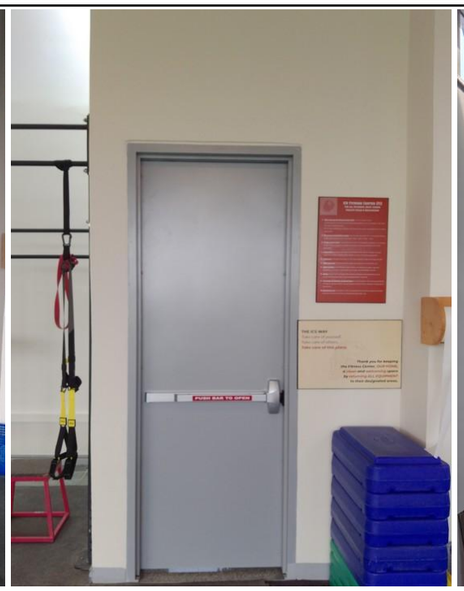
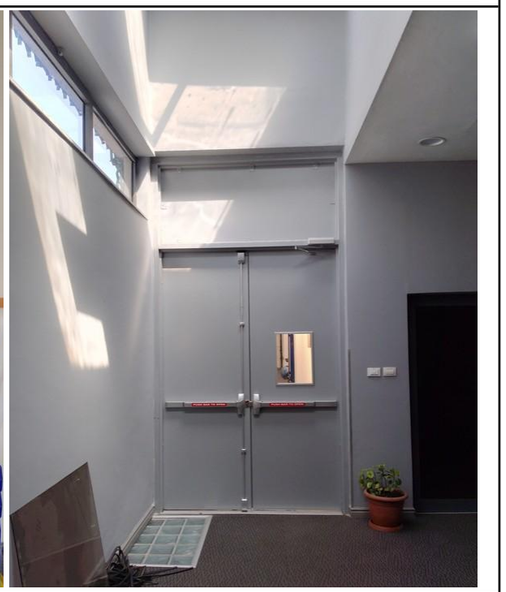
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

12.	Construct a sink in the main clinic	  
13.	Construct a new table for the Health Office	  
14.	Modify windows and install louver to open for air flow in Communications office	
15.	Opening windows for M building 2nd and 3rd floor bathrooms for air circulation	
16.	Install master key system at Admin building and C- block	

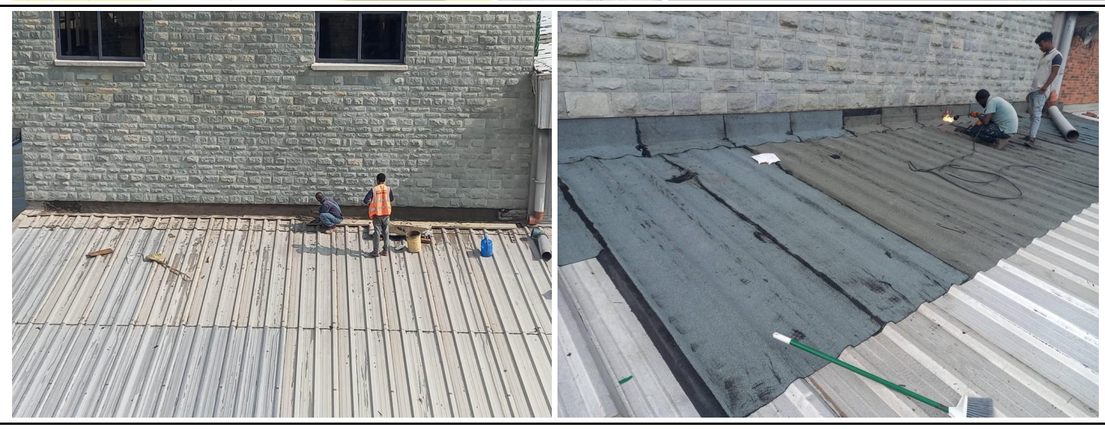
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

17.	Install a backup AC unit to MS & HS server	  
18.	Excavate trench and construct manhole as required from the observatory building to the new city sewer line to connect the upper field bathroom to the municipality sewerage line	  
19.	Inspect and service student cafeteria appliances and equipment like stoves, coffee machine, ice-cream machines, popcorn machine, deep freezer, cold room, etc.	  

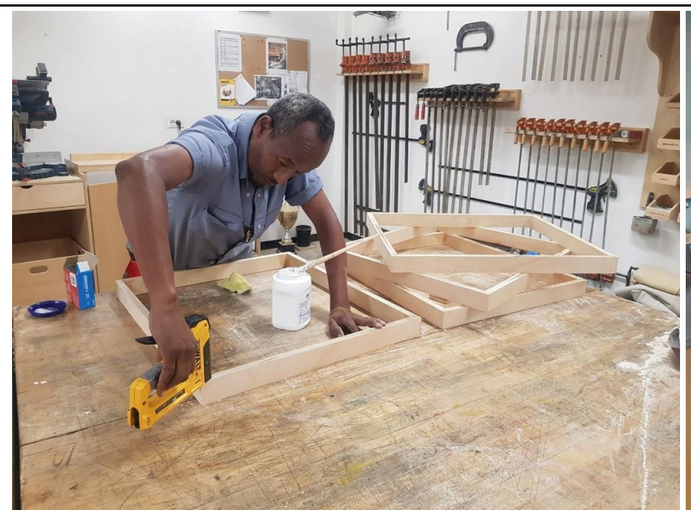
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

20.	Service the school main standby generator	
21.	Make preparation to move the generator by making a concrete platform for its stand and pulling new cable route	     
22.	Install two fire-rated and emergency doors at the Fitness Center	   

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

23.	Build a Golf practice cage at the upper field	
24.	Construct and install drain grill reinforcement bars and move the door for the automatic bollard at Gate 6	
25.	Check and repair the roof of EY3 for leakage	

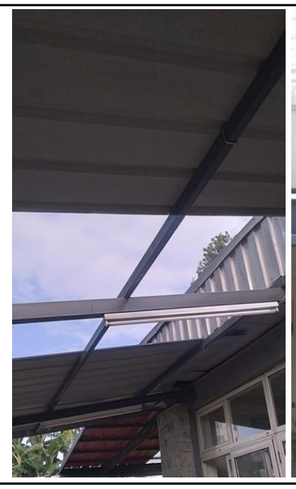
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

26.	Repair window leakage/HS non-fiction section Library	 
27.	Construct EY-3 area drainage grill covers	     
28.	Put tiles over the four sinks in M-002	
29.	Creating a cover for the stovetops out of wood. Need to increase the working surface area of the tables and protect the students from the stovetops (or stove tops from the children). High school has had something similar made. Could be used with recycled or local wood in M-103	  

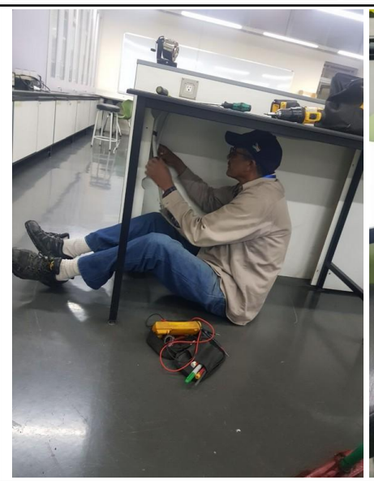
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

30.	Specialist room - please change the corrugated roof - the leak has been happening for 2 years now (EY4)	
31.	Inspect, repair, or replace the blinds - they are very old and difficult to use in S-119	
32.	Lay concrete support for the drainage surrounding the green area is broken in the circular area by ES Hub	
33.	Create some kind of barrier for the ES rooftop	
34.	Add metal cover Amphitheater area	
35.	Disconnect the other pipelines from the old fire hydrant system and connect to the gravity supply line and test the old hydrant systems which are connected to the new fire hydrant pump pipeline system.	  
36.	Repair the Mekdela road excavated for septic drain work	

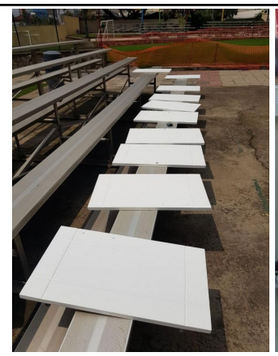
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

37.	Make a balcony to prevent rain in MPR	  
38.	Construct a new flood line for gate 15	
39.	Raise the perimeter wall at the back of HS building	
40.	Check and service AC units	
41.	Change window opening direction for storage room to stop rain entering when opened in Eagles observatory.	
42.	Repair leakage outside the EY3 classroom (check the gutter/roof drainage)	  

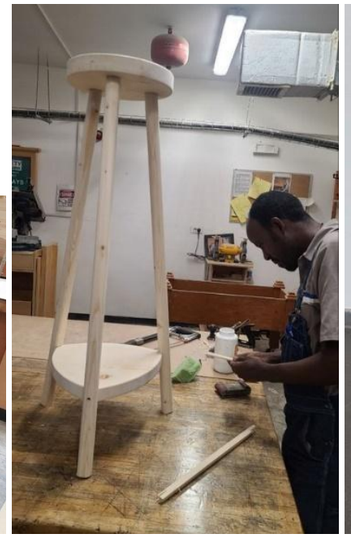
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

43.	Add a seal on the door that separates the chemical storage room from the rest of the student working space in M-304 lab.	
44.	Make a floating bookshelf for C-021	
45.	Modify shelf for traditional materials if stores provided for C-021	   
46.	Move One Student lab bench (S-105)	  

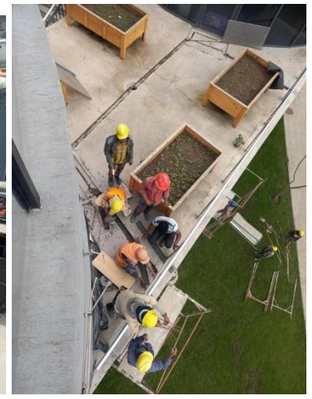
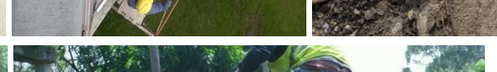
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

47.	Repaint all white cabinets and wood countertops of Health Office	   
48.	Work with the contractor to demolish the PE old office and remove fixtures, roof truss, walls and other material that can be reused	  
49.	Staff Canteen Modification work	
50.	Build hand wash for store	  

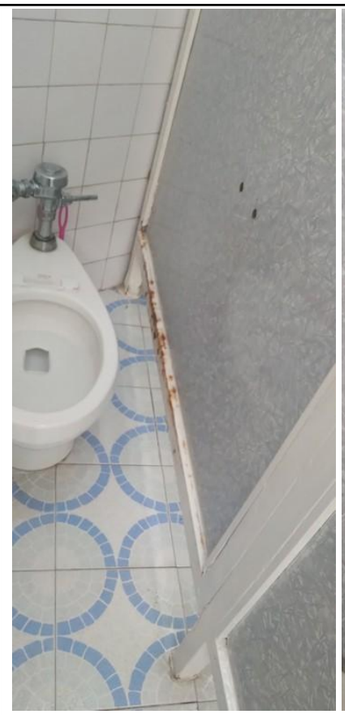
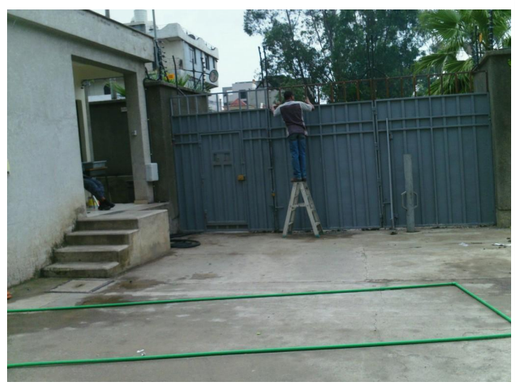
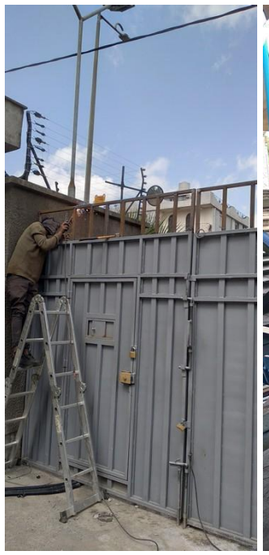
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

51.	- Making Abacus for EY and ES - Repair foosball tables - Make stool for HS office - Replacing the damaged hand wash countertop for staff and student bathrooms. (M-building)	       

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

52.	- Drainage work around the compound - Septic tank cleaning	   
53.	- Waterproofing work at ES-Hub - Maintaining popped up ceramic flooring - Removing Tree branches in parking area - Waterproofing work at MS building	       

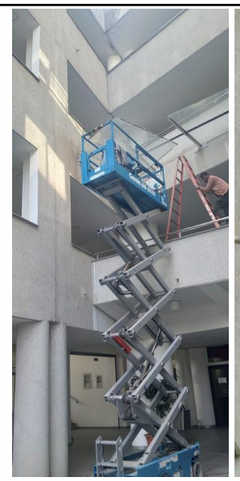
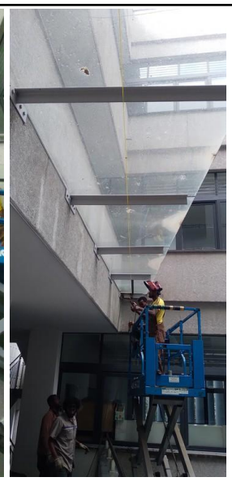
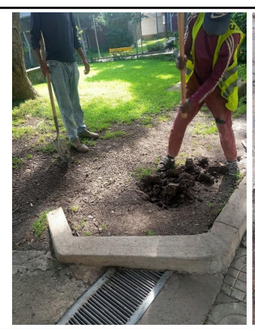
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

54.	- Replace rusted frame partitions of the toilet next to Zemen bank. - Modify Admin Conference room table to fit the new space. - Modify gates for new electric fence	     
55.	Add a flexible tap for the two sinks in M-103	

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

56.	Fix blinds facing the hub in M-107, they are stuck at only up or down - if they are up we can't see the screen because it’s too bright, if they are down it's a safeguarding issue because no one can look in.	
57.	Take off the whiteboard in M-102	
58.	Add 3 shelves to the right wall in M-102	 
59.	Fix the blind next to the door that falls by itself in M-402	
60.	Repair the Bain Marie heater and infrared lamps of Student Cafeteria	
61.	Work with IT to identify and fix the UPS issue that makes network switches go down in EY2, C-block and Admin BLDG	
62.	Fix crack in the glass door side ICS Auditorium stage area	

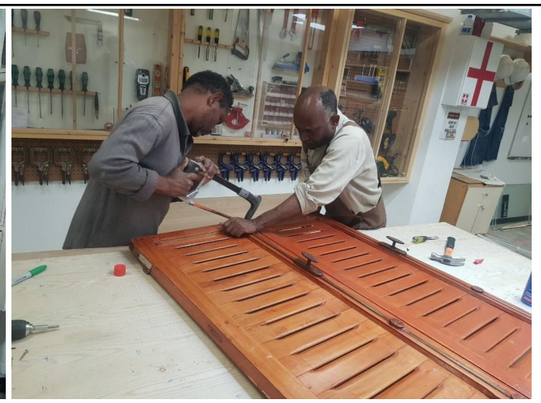
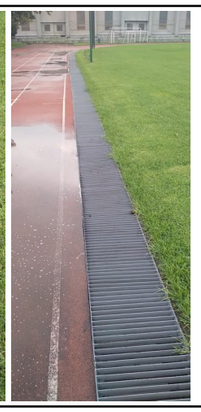
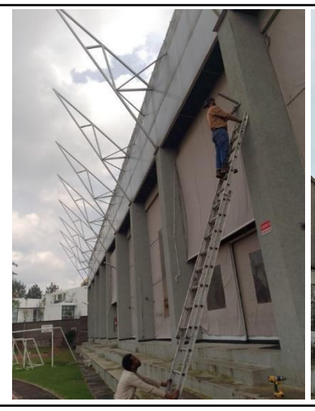
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

63.	Replace cracked glass that is on the M-building 2nd floor and reinforce the frame to support it safely	  
64.	Replace Downpipe to & change the gutter holder at the Health office area.	  
65.	Make a cover for the hood motor by ES building to protection rainwater	
66.	fix the fire hydrant leak around Tukul walkway.	  

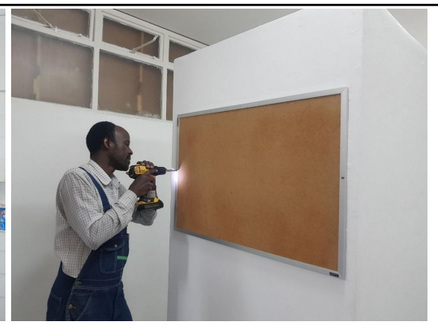
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

67.	Fix the manhole clogging problem to make a better drainage line by correcting the masonry and plumbing work around Tukul walkway.	
68.	Construct concrete bedding for washing machine tasting work and plaster the hollow block wall Next to plumbing and Electrical workshop	
69.	Construct access for aerator machine for the ES soccer pitch beside the library	   
70.	Repair cafeteria hood motor	
71.	Fix crack on wall in G-121	
72.	Install a second whiteboard at the front of the classroom under the windows. It will be next to the one white board, but not right next to it in LES music.	
73.	Cover the window with stickers in OOL conference room	  

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

74.	Fix the wooden windows and its handles in OOL.	  
75.	Repair mesh wires by the lower field	
76.	Repair basketball green wooden fence of Hard Court	
77.	Adjust some of the metal bars rack drainage in the upper field	 
78.	Fix part of the track edge in the upper field	
79.	Replace a lamp by entrance of the pavilion	  
80.	Checked and grease all basketball bolts (Gym and Pavilion)	
81.	Repair wheels and mesh wire covers on ball storages in PE store	
82.	Inspect and repair bleachers wheels	

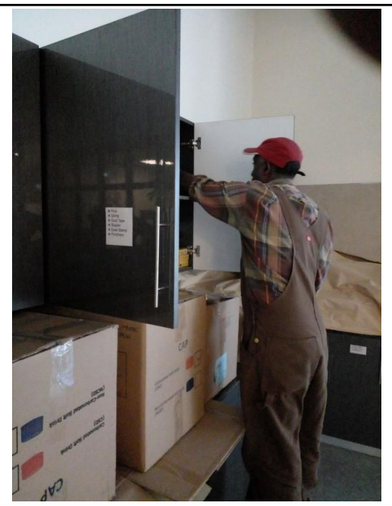
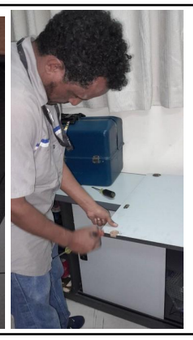
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

83.	Replace burnet changing room lights of the Gym.	
84.	Replace bulletin boards in the Gym.	 
85.	Put back the EXIT signs by the exit of the Gym	
86.	Adjust Gym basketball board hand crank and grease the mechanical parts	 
87.	Repair rowing machine in the fitness center	
88.	Checked, repair, and repaint rusted soccer goals	
89.	Get back fire extinguisher and install it 30cm higher that the current position in C-025	

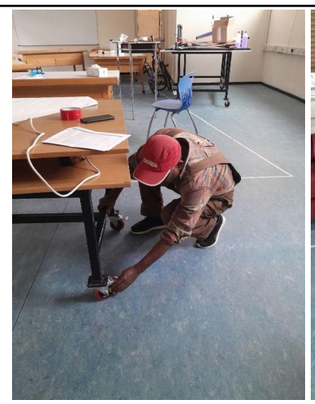
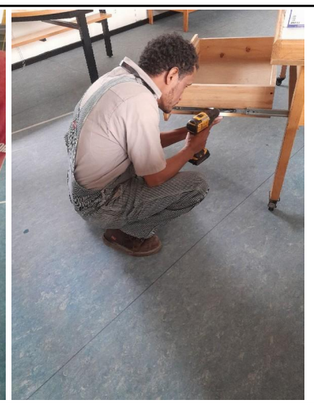
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

90.	check and secure all lamps and lamp holders, clean bulbs and remove a trunk under the whiteboard in C-025	
91.	Fix a hole in the wall on the rights of the whiteboard in C-025	
92.	Fix some windows that present difficulties to be locked in C-025	
93.	Repair the door lock, it has been changed and is hard to close and locked in C025	
94.	Align the panels in room C-025	 
95.	Add extension to the classroom entrance steps (C-021)	  
96.	Change the fluorescent light to a warm color in C-021	
97.	Check and repair all door handles in G1 Hub	
98.	Fix Door 36 which is difficult to close in G1 Hub	
99.	Clean the mold that grows above door 35 in G1 Hub	

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

100.	Fix Cabinets above the sinks in G1 Hub	
101.	Find and place more hooks in the hallway outside the hub (between and next to doors 15 and 16) in G1 Hub	
102.	Couch to have new cushions and new wipeable fabric placed in the Health office.	 
103.	Fix door on small gray cabinet in health Office store	 
104.	Fix the top right door of the small white cabinet by the main sink in the health office.	
105.	Replace the molding/baseboard that Fell off when our hub flooded in EY-5	

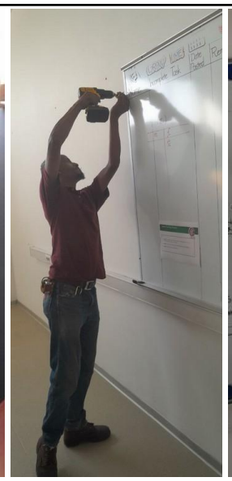
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

106.	Replace ceiling tile in breakout room between Gr. 1 and EY5 hub	
107.	Fix the door on the art room side; it will not open fully in S-021.	
108.	Replace/fix caster wheels for robotics and conference tables in S-021.	  
109.	Replace whiteboard on the wall adjacent to the art room in S-021	 
110.	Fix a broken window in the library.	
111.	Fix the inside door which is not lockable in M-103.	
112.	Move bulletin board next to whiteboard to the back of classroom, next to whiteboard in M-107	
113.	Reduce water flow in taps In the hub (water sprays the floor and bodies) Grade 3 Hub	
114.	Remove wall mounted shelves in Grade 3 Hub.	
115.	Replace the tables in S018.	
116.	Fill in holes in walls all over the G2 hub	
117.	Check for moldy ceiling panels in G2 Hub.	

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

118.	Tighten all door handles in MS-office.	
119.	Paint all white tables (repaint) in MS office	 
120.	Install Soap dispenser in MS office kitchen	
121.	Fill holes in EY 4 ceilings	
122.	Install power socket for different IT switches.	
123.	Replace the hose for a swing chain playground beside the lower field area.	 

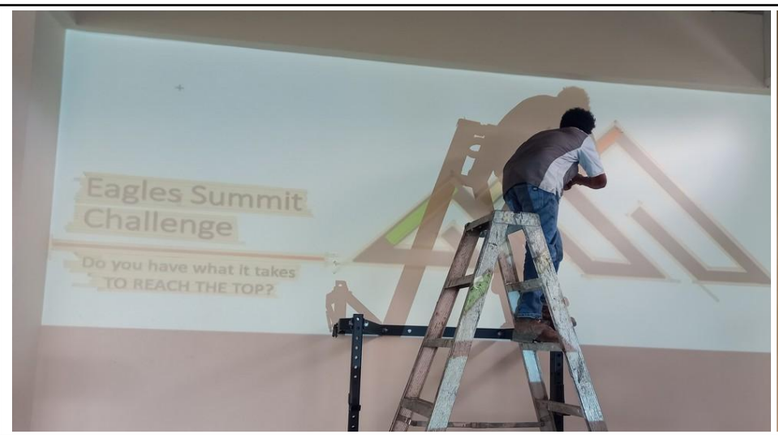
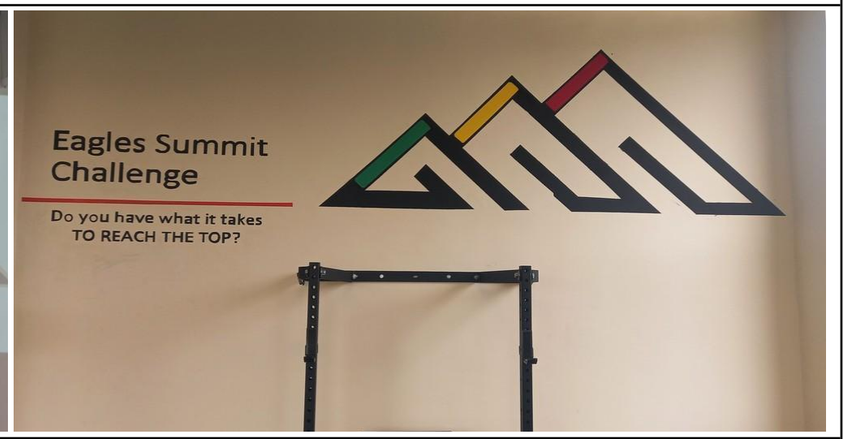
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

124.	Inspect classrooms and offices whiteboard, bulletin boards, shelves, cubbies; and do necessary corrective and preventive actions	  
125.	Inspect classrooms and offices blinds and curtains and do necessary corrective and preventive actions	
126.	Inspect classrooms and offices doors and picnic tables and do corrective and preventive actions	
127.	Inspect students' lockers, music instrument lockers; and do the necessary corrective and preventive measures	
128.	Check and replace any burned lights in all classrooms and the school compound	
129.	Test and repair the PA system to ensure they are properly working; and address any found issues	
130.	Check and service UV purifiers	
131.	Inspect fire alarm system	
132.	Service all elevators	
133.	check and inspect the powerhouse	
134.	Inspect and service/ repair all sound system	

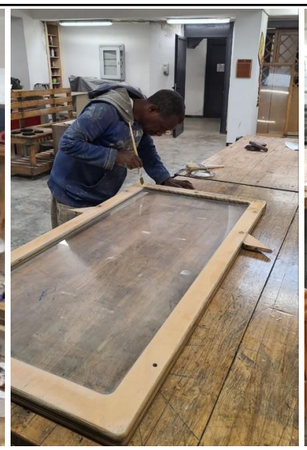
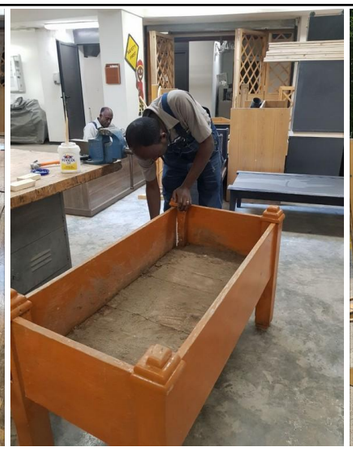
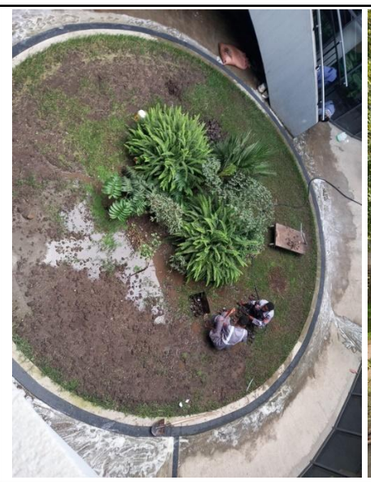
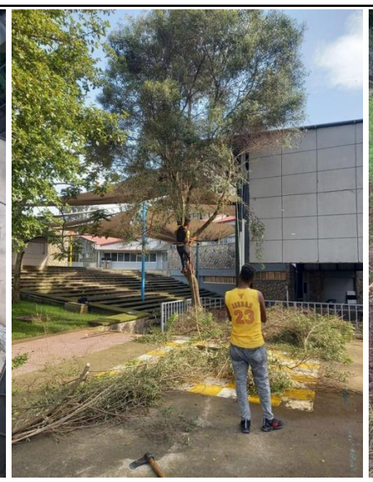
2023 Summer Break Work of Facilities and Maintenance Department at School Campus

135.	Perform a general pest control work in the school compound	
136.	Maintain all gutters	
137.	Inspect all the school playground equipment do corrective and preventive actions; and add wood chips wherever necessary	
138.	Clean cafeteria drainage line and manholes which could be affected by grease trap	
139.	Check all M-building handrails and tighten or reinforce loose or wobbly ones	
140.	Inspect all bleachers, chair racks, acoustic panels and risers and do necessary corrective and preventive actions	
141.	Inspect the M building sunscreen	
142.	Inspect and execute preventive maintenance to all sanitary appliances and sewer/drainage lines including urinals, toilets seats, hand-wash basins, water heaters, pumps, pressure control switches	 
143.	Check the fire hydrant system, generator, pillar hose ...	

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

144.	Varnish toilet doors of Gym	
145.	Repaint fitness center wall and paint sign at the fitness Center	
146.	Repaint mud kitchen furniture (white) in EY3	

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

147.	Varnish cubbies, tree stumps & window easels in EY3	     
148.	Gardening team taking care of ground maintenance and tree trimming	  

2023 Summer Break Work of Facilities and Maintenance Department at School Campus

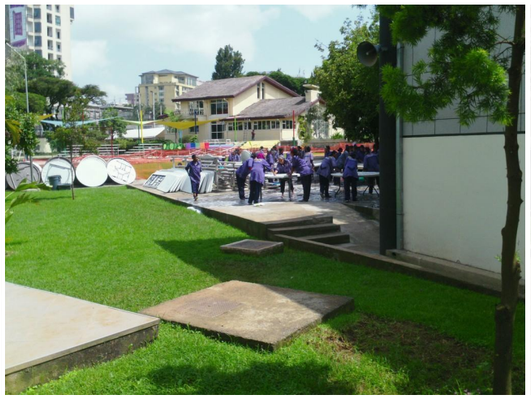
149.	Deep clean boys and girls change rooms floors
150.	Clean some glasses are slightly stained or scratched in C-025
151.	Clean laptop bags (IT)
152.	Clean windows facing the field of tape residue in M-107
153.	Wash MS office Carpet
154.	Clean all classrooms and spaces where construction and renovation happen
155.	Clean all water dispensers and jars
156.	Deep clean classroom furniture, wash plastic chairs & undust other items
157.	Wash and clean toilet appliance sink, toilet seat, urinal, and floor
158.	Deep clean snack bar area, and student dining tables faculty and upper commons after the construction is completed
159.	Wash all setup floor mats, carpets and tent tarps
160.	Deep clean HS building, M-building, ES- HUB, Cafeteria & other building floor tiles
161.	Clean the inside ditch in the Main parking lot after the construction is completed
162.	Perform machine clean of SP floor
163.	Clean the garbage area in Staff Canteen (including the garbage bin) where they temporarily store garbage and remove unneeded items
164.	Perform deep cleaning of office and classroom carpet and rugs
165.	Clean office and classroom windows and blinds
166.	Clean all aluminum frame of doors & windows, elevators, and partitions with aluminum cleaning detergent
167.	Keep office cleaning, trash disposal, undust furniture, compound walkways and picnic benches cleaning and other routine cleaning jobs







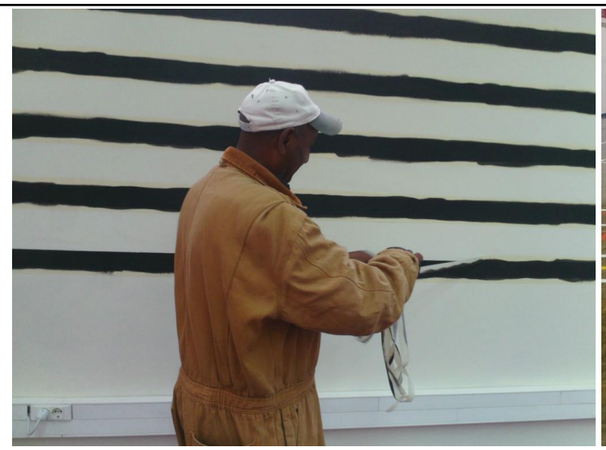




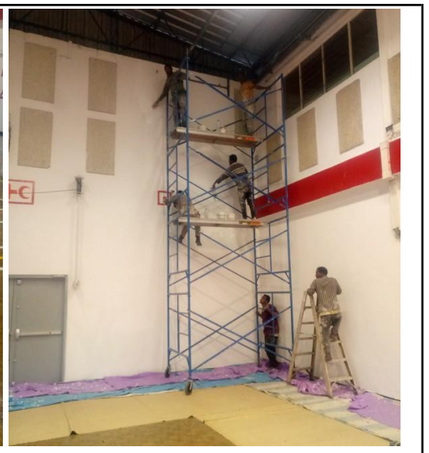


2023 Summer Break Work of Facilities and Maintenance Department at School Campus

168.	Paint classroom G-121 (broken white)
169.	Varnish cubby in hallway in G-121
170.	Paint drying racks in G-121 (leave one black, paint the others red, blue and yellow)
171.	Paint wall (paint over the map) Color - Light Blue 210 in LES music.
172.	Paint a grand staff along the front long wall of the classroom in LES music.
173.	Paint Classroom (Light Blue #210) in S-019.
174.	Repaint the Office of Learning
175.	Pavilion interior walls paint need to be refreshed with broken white
176.	Service rubber leg caps and wheels and paint all benches in the gym and pavilion
177.	Gym walls paint refresh, deep cleaning of the floor, replacement of faulty/damaged light bulbs needed
178.	Athletics and Activities Office walls maintenance and paint change
179.	Paint C-025 Wall 1 (Windows): 333, Wall2&3&4: color 117, Recess 333, and add 10 cm brown ribbon on the top corners of the wall and clean the trunkings full of stains.
180.	Paint the sink and the pigeonholes on the left of the sink brown in C-025
181.	Paint the back wall Pearl Grey (113) in S-117.
182.	Paint the back wall of Interoffice Pearl Grey (113) in S-117
183.	Paint all the Interior walls of M-304 the laboratory with colors similar to the present colors (front and back: broken white, the two sides: light blue)
184.	Paint room same color in M-306
185.	Paint room same color in M-308
186.	Paint room same color in M-309
187.	Paint room same color in C-021
188.	Paint room EY3 (Mica broken white-317) - For the wall on the opposite side of the windows (Mica Magnolia- 333)- For the window side of the hub
189.	Repaint all the picnic tables (white) in EY3
190.	Paint Security office and repair cracks in the wall

















2023 Summer Break Work of Facilities and Maintenance Department at School Campus

191.	Paint only the music classroom 113 (Grey) on the wall where the board and projector are, 210 (Blue on opposite wall where the two big doors are) 369 (Green on another - the small wall with the small pin board) 333 (Mica Magnolia on the other small wall) S-210 (HS Music classroom)
192.	Paint the music office S-210 with 113 (Gray)
193.	Repaint whole G1 hub same color it currently is
194.	Repaint the room (S-021)
195.	Repaint the interior part of the library
196.	Repaint the room (S-119)
197.	Paint the room Paint No 117 (PYPC room)
198.	Paint the room Paint No 117 (ES Lounge)
199.	Paint room Pearl Grey 113 (M-107)
200.	Paint room Mica Kerry Blue 382 (M105)
201.	Paint room Mica Pale Green 369 (M-108)
202.	Paint room Light Blue 210 (M-104)
203.	Paint room Mica Broken White 317 (M-106)
204.	Paint the right wall mica kerry blue (M-102)
205.	Paint the room (M-204) Light blue-210 Both window panel side Mica Magnolia- 333 Projector and lab storage wall
206.	Paint the Grade 3 hub & breakout rooms with Mica Magnolia 333
207.	Paint the room (M-402) the large walls to be in, 317 (broken white), and the 4 corner pillars in 113 (Pearl gray) and the 2 central Pillars in 382 (Kerry blue)
208.	Paint all the walls, broken white (117) And mica kerry blue (382) on one wall only- the wall with the whiteboard on (S-018)
209.	Re-paint Grade 2 hub same color as before
210.	Refresh Paint of the entire MS-office
211.	Paint classroom (EY4) - Mica broken white 317
212.	Paint STEP room please and Sensory room (the current paint will be wonderful).
213.	Paint the walls of Director of Technology and IT Operations Offices
214.	Paint the wall where the basketball hoop is removed from in the Communications office.
215.	Paint all the hallway and stair ways of MS & HS building
216.	Paint the cafeteria and upper commons and hallway

