

## Minutes

### STEMCivics Board of Trustees

June 22, 2023

1. Pledge of Allegiance
2. Open Public Meetings Act acknowledgement
3. Roll Call -- Present: Robin Lipman, Kevin Demmo, Amanda Byard, Adrian Zappala; Absent: Mike Mazzone
4. Executive Session
5. Approval of May 11, 2023 minutes  
Motion: Robin Second: Kevin Vote: 4-0
6. Head of School report
  - a. Enrollment: 591
  - b. Class of '23 numbers
  - c. Update on Plan
  - d. HIB: 0
  - e. Suspensions: 28
7. Public Comment: none

#### Personnel

8. Accept the resignations of the following staff members, effective June 30, 2023
  - a. Sherri Richardson, director of operations
  - b. Kevin Cordova, teacher of science
  - c. Angelica Chakraborty, teacher of English
  - d. Martin Granda, teacher of music
  - e. Latosha Pinkston, counselor (June 16, 2023)
  - f. Danielle Alpizar, counselor (June 16, 2023)
  - g. Cindy Scaro, counselor (June 16, 2023)
9. Approve Brita Theadford as director of STEM, July 1, 2023-June 30, 2024, at an annual rate of \$120,000, pending completion of criminal history review.
10. Approve Jason Barrett as a teacher of English, July 1, 2023-June 30, 2024, at an annual rate of \$55,000, pending completion of criminal history review.
11. Approve Emma Canny as a teacher of English, September 1, 2023-June 30, 2024, at an annual rate of \$55,000, pending completion of criminal history review.
12. Adjust salary of Gabriely Ayala for \$58,000 to \$60,000.
13. Approve head of school evaluation for 2022-23.
14. Approve Agreement with Leigh Byron as head of school, July 1, 2023-June 30, 2028.
15. Approve teacher evaluation system for 2022-23
16. Approve administrator evaluation systems for 2022-23.
17. Approve teacher and administrator evaluation systems for 2023-24.
18. Approve Leigh Byron as affirmative action officer, July 1, 2023-June 30, 2024
19. Re-assign Maryory Cambara to human resource coordinator at an annual salary of \$75,000, July 1, 2023-June 30, 2024.

#### Governance

20. Approve first reading of the following policies
  - a. 3327 – Relationship with Vendors
  - b. 4117.41 – Nonrenewal
  - c. 5141.22 – Medical Marijuana
  - d. 5145.5 – Photographs of Students
21. Appoint Adrian Zappala to two-year term on the board, 7/1/23-6/30/25
22. Appoint Robin Lipman to chair of the board, 7/1/23-6/30/24
23. Appoint Kevin Demmo to vice chair of the board, 7/1/23-6/30/24

Finance

24. Approve the Board Secretary Reports for May 2023.
25. Approve the Treasurer's Report for May 2023.
26. Approve the Board of Trustee's Certification of No Over Expenditure of Funds for May 2023
27. Approve the Budget Transfers for May 2023
28. Approve the Bill List for May 2023
29. Approve the Medical Inspector Agreement with A+ Athlete Sports Medicine, LLC for the 2023-24 school year.
30. Approve the Planned Service Agreement for the Fire Alarm with Johnson Controls for period of December 1, 2023 to November 30, 2026
31. Approve the Agreement for Legal Services with Comegno Law Group, P.C. for the 2023-24 school year
32. Approve the 2023-24 School Calendar
33. Approve the contract for the Summer Food Service Program with Karson Foods.
34. Approve the 2023-24 ESEA Application in the amount of \$427,658.
35. Approve the agreement with ADP for Payroll Services for the 2023-24 school year.  
Motions 8-23, except 13-15: Motion: Adrian Second: Amanda Vote: 4-0  
Motions 13-15: Motion: Robin Second: Amanda Vote: 3-0 Abstain: Kevin
36. Public Comment: none
37. Adjourn