

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING**
Lampeter, Pennsylvania 17537

Safety Committee Meeting Minutes

November 30, 2022
Administration Building

Meeting called to order at 3:08 pm

Safety Committee Members Present-

Tammy Graybill, Elizabeth Henry, Glenn Davis, Tim Wilson, Adrian Baker, Melanie Henry, Tim Wilson, Larry Royer and guest Amy Beard

Minutes Approval: Motion to approval the October meeting minutes

Motion to approve: Adrian Baker

Second to approve: Elizabeth Henry

Vote-Motion Carries

Review of the Workmen's Compensation Claims

- a. HS employee was cleaning their last room when they saw a piece of paper sticking out from under a shelf. She tried to pick up the shelf and felt pain in her right hip and waist. This is an open medical claim.
- b. MM employee was walking down the hallway and mis-stepped and twisted their left ankle and was experiencing pain when walking. This was a medical claim only.
- c. HH employee was walking into the library and tripped over a stool. She fell on her left side and upper arm. This is an open medical claim.

Review monthly building inspections

- a. **High School –**
 1. Several stained ceiling tiles from roof leaks
 2. No Reno notifications currently.
 3. Fire alarm was conducted on 11/7
- b. **Administration building**
 1. Stained ceiling tiles.
 2. Front sidewalk is lifted.
 3. Roof drains will get replaced over the holiday break.
- c. **Martin Meylin –**
 1. Stained ceiling tiles are getting replaced.
 2. Fire drill was on 11/7.
- d. **Strasburg Elementary –**
 1. Nothing to report this month.

e. Lampeter Elementary –

1. Training videos need sent to Tim.

f. Hans Herr –

1. Needs more traffic cones.
2. Is changing stained ceiling tiles.

g. Maintenance building –

1. Nothing to report this month.

h. Grounds –

1. Storm inlet in front HS parking lot needs sinkhole repaired.
2. Several holes were filled in with topsoil.
3. Pot hole on Rosier Way needs fixed by old farmhouse.

I. Field houses –

1. Nothing to report this month.

J. Playground inspections -

1. Raked mulch.
2. Tightened hardware.

K. Safety Bucks issued-

1. Prioritizing safety meeting. (Brian Fisher)
2. Made PA announcements for Alice Drill. (Sheila Raymond)

Items from the Committee

1. Safety Minutes need uploaded on website.
2. Construction gates were left open and unlocked.
3. Old signposts sleeves need removed in sidewalks by HH and the Track.

Next Meeting – December 21, 2022 at 2pm in the Admin Board room

Motion to adjournment

Motion- Eva Strawser

Second- Elizabeth Henry

Vote- Motion Carries