



**WARREN COUNTY SCHOOLS OCCUPATIONAL TAX
303 LOVERS LANE, BOWLING GREEN, KY 42103**

Phone: (270) 842-7168 • Fax: (270) 842-3411 • www.warrencountyschools.org • taxoffice@warren.kyschools.us

QUARTERLY OCCUPATIONAL TAX RETURN

ACCOUNT NUMBER	QUARTER ENDING	DUE DATE
		FEDERAL ID OR SSN

REMIT TO: **WARREN COUNTY PUBLIC SCHOOLS
QUARTERLY TAX RETURNS
PO BOX 51530
BOWLING GREEN, KY 42102-5830**

- 1.) Total Number of Paid Employees..... _____
- 2.) Total **GROSS** Wages, Tips, Other Compensation (see instructions on website)..... _____
- 3.) Less **GROSS** Non-Resident Wages and/or Services Outside Warren County, KY _____
- 4.) Taxable Compensation (Subtract Line 3 from Line 2) _____
- 5.) Total Tax Due (Line 4 X .005) _____
- 6.) Credit/Adjustment (see instructions on website) _____
- 7.) Penalty @ 5% per month (not to exceed 25%, **MINIMUM** \$25.00) _____
- 8.) Interest @ 1% per month on Unpaid Balance after the Original Due Date..... _____
- 9.) **TOTAL AMOUNT DUE** _____

RETURN MUST BE SIGNED AND RETURNED WITH PAYMENT

I hereby certify, under penalty of perjury, that the statements made herein are true, correct and complete to the best of my knowledge.

Signature _____ Date _____ Title _____

Printed Name _____ Email Address _____ Phone # _____

If mailing address has changed, please indicate by making corrections above

Final Return NO YES If Final: Date Closed _____ Date Sold _____

If business was sold, please provide the name/address of new ownership:

NOTICE:

The Warren County Schools Occupational Tax should be filed separately from the City of Bowling Green and Warren County Govt.

*****W-2's on ALL Employees are due by February 28th*****

The "Annual Reconciliation of License Fee/Tax Withheld" Form, to be returned with W-2's, can be found on our website
4th QUARTER RETURNS ARE DUE BY JANUARY 31st.

CREDIT CARD PAYMENT FORM (LOCATED ON BACK).

Form MUST be filed even if you had no employees or paid no wages during this period.

ALL INFORMATION MUST BE COMPLETE AND PAYMENT MUST BE ENCLOSED OR THE QUARTERLY WILL BE RETURNED AND CONSIDERED DELINQUENT.