FLEETWOOD AREA SCHOOL DISTRICT

Board Meeting Minutes

July 18, 2023 - Tuesday, 7:00 PM

The monthly meeting of the Fleetwood Area Board of School Directors was called to order by President Mr. Manmiller at 7:00 PM. Those in attendance were:

Board Members: Matthew Davenport, Robert K. Gore, Kevin L. Manmiller, Michael D. Noll, Gary A. Reinert, Jason E. Valick, James M. Younker

Absent: Lisa J. Bogacki, Victoria B. Solberg

Administrators: Gwynn E. Bollinger, Thomas DeAngelo, Matthew Q. Diehl, Kevin M. Handerhan, Stephen A. Herman, Brian J. Hostettler, Michelle D. Jackson, Michael P. Kelly, Greg M. Miller, Casey M. Moser, Heidi A. Orth

Absent: Jeffrey W. Doelp, Natalie E. Lytle, Jennifer Neiman, Christopher S. Redding, Nathan Shefter, Kerry R. Strickler

Solicitor: James Mancuso, Esq. Secretary: Michael D. Noll Recording Secretary: Heidi A. Orth

Presentation: None

Visitor Recognition: None

A motion was made by Mr. Davenport, seconded by Mr. Reinert, to approve the minutes of the June 20, 2023 meeting. Minutes Approved

Question, Voice Vote-Unanimous, Motion Carried
Absent: Bogacki, Solberg

A motion was made by Mr. Younker, seconded by Mr. Gore, to approve the treasurer's report. Treasurer's Report

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Valick, seconded by Mr. Davenport, to pay the bills for the month. Bills Approved

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve the following personnel actions: Personnel

Assignments

Support Staff

- John Utsey, Middle School Security Guard, effective 8/22/2023 at an hourly rate of $21.25 pending completion of paperwork

Co-Curricular

- Rebecca Peters, Middle School Student Council Co-advisor, effective 6/26/2023 at an annual rate of $1,727.66
- Karen Schutter, Middle School Student Council Co-advisor, effective 6/26/2023 at an annual rate of $1,727.66

Transfers

- Christian Fegely, Andrew Maier Elementary Half-time Health and Physical Education Teacher to Elementary-wide Health and Physical Education Teacher, effective 8/22/2023
- Barbara Miller, Willow Creek Elementary 1st Grade Teacher to Willow Creek Elementary Kindergarten Teacher, effective 8/22/2023
- Shane Rooney, Willow Creek Elementary Custodian to High School Custodian, effective 8/14/2023
- Chelsea Wessner, Willow Creek Elementary Paraprofessional to Willow Creek Elementary Clerical Aide, effective 8/22/2023 at an hourly rate of $15.45

Resignation

- Vanessa Baker, High School Long-term Substitute Math Teacher, effective 7/13/2023

Leave Requests

- Emily Riddle, Willow Creek Elementary Teacher, FMLA qualifying leave effective 8/22/2023 through 11/21/2023
- Lisa Zook, Andrew Maier Elementary Teacher, FMLA leave extension through the end of the 2023-24 school year

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mr. Gore, to approve the following board policies:

Board Policies 2nd reading
103,105.1,106,107, 108,109,130,204,805.1,916

- 103 - Discrimination/Title IX Sexual Harassment Affecting Students (new title) Nondiscrimination in School and Classroom Practices (old title)
- 105.1 - Curriculum Review by Parents/Guardians with Students (no changes)
- 106 - Guides for Planned Instruction (no changes)
- 107 - Adoption of Planned Instruction (no changes)
- 108 - Adoption of Textbooks (no changes)
- 109 - Resource Materials (no changes)
- 130 - Homework (no changes)
- 204 - Attendance
- 805.1 - Relations with Law Enforcement Agencies
- 916 - Volunteers

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Reinert, seconded by Mr. Valick, to approve the following individuals as authorized signers for designated financial activities:

Business and Finance
Authorized Signers

a. Facsimile signatures to be filed with the Secretary of the Commonwealth as per the Uniform Facsimile Signatures of Public Officials Act of PA:
   1. Board President
   2. Board Secretary
   3. Board Treasurer

b. Authorized signatures and wire transfers for the following district accounts and investors: BB&T, Fleetwood Bank, PSDLAF, Univest
   1. Superintendent
   2. Board Secretary
   3. Business Manager

c. Three (3) signatures are required for each of the following fund expenditures:
   Payroll Fund
   Truist

General Fund	Fleetwood Bank
Food Service Fund	Fleetwood Bank
Activity Fund	Fleetwood Bank
Construction Fund	PSDLAF

1. Board President
2. Board Secretary
3. Board Treasurer

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Reinert, to approve the participation in the Berks County Joint Purchasing Consortium for the following bids:

Business and Finance
Berks County Joint Purchasing

Classroom & Office	Medical	NOI Food Products
Art	Fuel	Grocery Bid
Custodial Products	Technology	Food Service Paper
	Copy Paper	Physical Education

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Valick, seconded by Mr. Davenport, to approve a proposal from GovConnection for environmental sensors, audio sensors, security cameras, and relevant software licenses for installation at the high school in the amount of $16,104.36.

Business and Finance
GovConnection

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve a proposal from SmartPass Inc. for the implementation of a student hall pass system for middle school and high school at a cost not to exceed $5,385.00 for the 2023-2024 school year.

Business and Finance
SmartPass Inc.

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Davenport, seconded by Mr. Reinert, to approve a lease agreement with Apple Financial Services for 11 Macbook Air laptops and related software licenses and support agreements. The lease carries a four (4) year term with annual payments not to exceed $5,657.88. Below is the lease payment schedule:

Business and Finance
Apple Financial Services

- Year 1 = $5,657.88
- Year 2 = $4,658.86
- Year 3 = $4,970.49
- Year 4 = $5,302.97

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Younker, to approve the Memorandums of Understanding between Fleetwood Area School District and both Fleetwood Police and Northern Berks Police Departments for a two (2) year period from May 2023 through May 2025. Miscellaneous Police MOUs

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Gore, seconded by Mr. Noll, to approve the Educator Induction Plan. Miscellaneous Educator Induction Plan

Question, Roll Call Vote
Ayes: Davenport, Gore, Manmiller, Noll, Reinert, Valick, Younker
Absent: Bogacki, Solberg
Nays: None Motion Carried

A motion was made by Mr. Younker, seconded by Mr. Gore, to adjourn the meeting. Adjournment

Question, Voice Vote-Unanimous, Motion Carried
Absent: Bogacki, Solberg

The regular monthly meeting of the Fleetwood Area Board of School Directors was adjourned by the president at 7:31 PM.

Respectfully submitted,

Michael D. Noll
School Board Secretary

Executive Session: Legal and Personnel