

Board of Education Policy

PUBLIC USE OF SCHOOL FACILITIES SIGN OFF SHEET
REGULATIONS AND CONDUCT CODE
AND
EMERGENCY EVACUATION PLAN

PART I – TO BE COMPLETED BY FACILITIES USE APPLICANT IF HE/SHE WILL BE ON-SITE DURING ACTIVITY.

A. I have read and understood the attached the “Public Use of School Facilities” requirements and conduct code and have agreed to its provision. I understand that violation of this code by any member of the organization could result in the immediate revocation of the building use permit.

Signature _____

B. I have read and understood the attached Evacuation Plan. I accept responsibility for implementing the plan in case of emergency.

Signature _____

PART 2 – TO BE COMPLETED BY FACILITIES USE APPLICANT IF HE/SHE HAS DESIGNEES WHO BE ON-SITE DURING ACTIVITY.

I will not be on-site during all of period of the use of the facility(ies) and have designated the person(s) named on the attached sheet as my representatives. I have forwarded a copy of the Regulations/Conduct Code and Evacuation Plan to each designee, who has read each, has agreed to implement the plans and has indicated this by having signed the attached sheet.

Signature of Applicant _____

