

**CUMBERLAND REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION – REGULAR BOARD MEETING  
JANUARY 23, 2020**

**CALL TO ORDER**

A regular meeting of the Cumberland Regional School District Board of Education was held on January 23, 2020. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the following newly elected board members:

- Theresa Christian-Hunsberger
- Lisa Trexler

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mrs. Wojcik.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

**APPROVAL OF MINUTES**

Motion (Rucker, Jackson) that the Board of Education approves the minutes of the December 19, 2019, regular meeting. The motion was carried unanimously.

Motion (Rucker, Jackson) that the Board of Education approves the minutes of the January 7, 2020, Board reorganization meeting. The motion was carried with Mrs. Hunsberger abstaining.

**FINANCIAL REPORTS**

**A. Board Secretary's Report**

In accordance with 18A:17-9 for the month of December 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Board Secretary

1/23/20  
\_\_\_\_\_  
Date

**B. Reconciliation Report**

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of December 2019.

C. Board Certification

Motion to approve and accept the December 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of December 31, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of December 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through January 23, 2020.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through January 23, 2020.

Motion (Rucker, Campbell) to approve items A-F above.

Roll Call Vote:                   Ayes (8)                   Mr. Rucker, Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger,  
  Noes (0)                   Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.  
  Abstain (0)

The motion was carried unanimously.

**STAFF/STUDENT RECOGNITION**

- The Board recognized the Colt of the Month for December as Joseph McGowan, Grade 9.
- The Board recognized the Staff of the Month for December as Ms. Jessica Strobe, Language Arts Teacher.
- The Board recognized Terence Johnson as the 2019 Visionary Assistant Principal of the Year at the Secondary Level (NJPSA) & 2019 State Assistant Principal of the Year (NASSP).

**PRESENTATION – Student Safety Data System (SSDS) 2019-2020 Mid-Year Report**

Principal Ralph Aiello presented the 2019-2020 Mid-Year Student Safety Data System (SSDS) Report.

**AUDIENCE PARTICIPATION ON AGENDA ITEMS**

Nothing at this time.

**SUPERINTENDENT'S REPORT**

Mr. Price reported the following:

- ECHS Gateway program was held.
- Steam Tank STEM presentation was given.
- All non-tenured staff have been observed and we are on to round three.
- Mr. Sawyer is doing an excellent job with the math class in the Cumberland Day Program.
- CRHS is hosting several workshops that are available to constituent districts over the next couple of months. There will be workshops in most curricular areas. A data specialist will also be available to help work with constituents to get access to student data going back as far as third grade.
- New Professional Resources Coordinator started work on January 13.
- QSAC is completed.
- Citizens Advisory Committee will meet next Monday, January 27.

▪ Activities to Boast About:

- Thanks to Bruce Harbinson, Bonnie Powers, Ralph Aiello, Joe Spoltore, Connie Landwher and Jackie Jackson for their work on QSAC
- Role Model Day
- ECHS Gateway
- The Girls Basketball team for a couple of big wins.

Motion (Rucker, Wilchensky) to accept the Superintendent’s Report as presented. The motion was carried unanimously.

**OLD BUSINESS ITEMS**

Nothing at this time.

**NEW BUSINESS ITEMS**

Nothing at this time.

**COMMITTEE REPORTS & RECOMMENDATIONS**

**Personnel**

*The following personnel appointments are based upon the recommendation of the Superintendent:*

**NO ROLL CALL GROUP – Resignations & Leaves**

1. Motion to approve an intermittent leave of absence for Employee ID #1368 for dates to be determined along with a continuous leave beginning on December 19, 2019, and returning on January 6, 2020, pursuant to FMLA.
2. Motion to approve a leave of absence for Employee ID #1591 beginning on February 18, 2020, and returning on or about February 28, 2020, pursuant to NJFLA, utilizing without pay days, subject to change.
3. Motion to approve a leave of absence for Employee ID #2137 beginning on March 10, 2020, and returning on or about April 6, 2020, utilizing without pay days, subject to change.
4. Motion to rescind the appointment of Employee ID #2089 as Head Cheer Coach – Winter.

**Motion (Hunsberger, Hall) to approve items 1-4 above. The motion was carried unanimously.**

**ROLL CALL GROUP – Appointments & Salary Amendments**

5. Motion to appoint Alphonso Gonzalez as Indoor Ensemble Assistant - Percussion, at a Step 1 Stipend of \$2,800 for the 2019-2020 school year.
6. Motion to appoint Danine Guarrera (Adjunct) as Assistant Softball Coach at a Step 4 stipend of \$3,400 for the 2019-2020 school year, pending completion of required paperwork and criminal history review.
7. Motion to approve the following Paraprofessional Athletic Aides for the 2019-2020 school year, pending completion of required paperwork and criminal history review:

Position	Name
Baseball	Jason Coombs
	Zac Merritt (Adjunct)
	Adam Muffley (Adjunct)
	Kyle Daddario (Adjunct)
Swimming	Paul Ritter
	Lauren Vanlier
Boys Tennis	Ashley Evans
Boys Basketball	Adam Carpenter
	John Ciavirella (Adjunct)

**Motion (Hunsberger, Jackson) to approve items 5-7 above.**

Roll Call Vote:            *Ayes (8)*            Mr. Rucker, Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger,  
  *Noes (0)*                Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.  
  *Abstain (0)*

**The motion was carried unanimously.**

**Finance**

**NO ROLL CALL GROUP - Funding**

1. Motion to reimburse the Athletic supply budget for expenses incurred by full time Vocational students participating in our programs with monies provided by Cumberland County Technical Education Center for this purpose.
2. Motion to approve the application submission and acknowledge receipt of Career Pathways Year 5 Grant funds as of March 1, 2020, as authorized by the NJ Department of Education in the amount of \$100,000.

**Motion (Campbell, Rucker) to approve items 1-2 above. The motion was carried unanimously.**

3. Motion (Campbell, Jackson) to approve the cancellation of the following checks:

General Checking

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
40620	1/24/2019	125.00
40789	3/6/2019	85.50
40831	3/28/2019	110.00
40849	3/28/2019	164.96
41011	4/25/2019	236.50
41525	6/28/2019	59.58

Food Service

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
1304	11/26/2018	20.80
1305	11/26/2018	19.60
1314	11/26/2018	10.70
1336	12/12/2019	13.45
1337	12/12/2019	15.60

Student Activity

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
12250	9/5/2018	84.00
12377	10/4/2018	729.00
12692	2/12/2019	375.00
12861	4/18/2019	79.00
12882	4/29/2019	150.00
12914	5/6/2019	100.00
12915	5/6/2019	100.00
12990	6/3/2019	100.00

The motion was carried unanimously.

4. Motion (Campbell, Rucker) to direct the School Business Administrator to create request for proposals for district banking and Board solicitor with a July 1, 2020, starting contract date. The motion was carried unanimously.

5. Motion (Campbell, Jackson) to approve the 1<sup>st</sup> reading of the following Policy:

Alert #	Pol/Reg	Name	*	Action
CR2001	8550	Unpaid Meal Charges/Outstanding Food Service Charges	M	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

**Curriculum/Student Life**

- Motion (Hall, Hunsberger) to approve payment to Interactive Kids for Behavioral Services for Student ID #606561 for the 2019-2020 school year, at a yearly total of \$15,500:
  - Up to 6 hours per month for BCBA Consultation at \$75.00/hour
  - 20 hours per month for Behaviorist Therapy at \$55 per hour

The motion was carried unanimously.

**NO ROLL CALL GROUP - Overnight Travel**

- Motion to approve an overnight field trip for FBLA students and two advisors to attend the FBLA State Leadership Conference at Harrah’s Waterfront Conference Center in Atlantic City, NJ, March 18-20, 2020. NOTE: All school policies will be in effect.
- Motion to approve an overnight field trip for the Cumberland Regional Boys Baseball team and three coach chaperones to participate in spring training in Virginia Beach, VA, April 9-11, 2020. NOTE: All school policies will be in effect.

**Motion (Hall, Hunsberger) to approve items 2-3 above. The motion was carried unanimously.**

**Facilities/Transportation**

- Motion (Rucker, Jackson) to approve the following Resolution:

Name	Bid
LGB Mechanical Inc.	\$545,000
Falasca Mechanical	\$486,900
Driscoll Mechanical LLC	\$748,000
Gaudelli Brothers Inc.	\$954,000

**WHEREAS**, on January 17, 2020, sealed bids were received by the Cumberland Regional Board of Education regarding construction of a Project known as the Air-Cooled Chiller and Tower replacement and Domestic Hot Water projects, and

**WHEREAS**, upon review of the bids received and opened on January 17, 2020, the lowest responsible bid presented the mandatory required information and did not exceed or substantially exceed the cost estimates for the Project; and

**WHEREAS**, the Board of Education has reviewed the recommendations made by the Administration and the Engineer; and

**WHEREAS**, the Board of Education has determined that the Project should be awarded at this time;

**NOW, THEREFORE, BE IT RESOLVED** that the Cumberland Regional Board of Education hereby accepts the lowest responsible bid on the aforesaid Project under the provisions of N.J.S.A. 18A:18A-36, and further

**RESOLVES** to award the Air-Cooled Chiller and Tower replacement and Domestic Hot Water projects at Cumberland Regional High School to Falasca Mechanical with a bid of \$486,900.

The motion was carried unanimously.

2. Motion (Rucker, Wilchensky) to consider the naming of the Tennis Court facility, as proposed by the Facilities Naming Committee per Policy 7550, to the James T. Breech Memorial Tennis Courts and begin the 30 day public comment period before formal Board action can take place. The motion was carried unanimously.
3. Motion (Rucker, Hunsberger) to approve the following volunteers to drive the district vehicles and pull the equipment trailer for 2019-2020 school related activities pending a valid NJDMV background check:
  - Richard Sharkey, Band Booster
  - Ryan Goldsborough, Band Booster

The motion was carried unanimously.

**Negotiations**

CRAA negotiations will take place following this meeting.

**OTHER REPORTS**

President:

Mr. Davis reported the following:

- Legislation allowing districts to go above the 2% tax levy cap was not signed by the Governor.
- NJSEC Personal Financial Disclosure forms are available to all Board members for completion. Authentication emails have been sent to your CRBOE email.
- Constituent district Boards of Education to meet once a year and coordinate curriculum and school calendars.

Student Representatives:

Junior Representative, Finola Werley, spoke about the “Northern Lights” dance to be held this Saturday, January 25<sup>th</sup>, the Winter Pep Rally that will take place on Friday, February 7<sup>th</sup> and final exams next Tuesday and Wednesday.

Principal:

Mr. Aiello reported the following:

- Counselors have begun scheduling for the 2020-2021 school year.
- Teachers have begun to review for final exams.
- Role Model Day was held on January 17<sup>th</sup>. Thank you to Ms. MacEwen, Mr. Evans and Mr. Johnson for arranging the day.

**PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET**

Mr. Davis opened the meeting for public input. There was no input.

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS**

Nothing at this time.

**COMMUNICATIONS**

Nothing at this time.

**FUTURE MEETINGS**

February	19	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
February	27	Regular Board Meeting	6:00 PM
* March	18	Special Meeting – Tentative Budget	6:00 PM
* April	30	Regular Board Meeting – New Date	6:00 PM

**IMPORTANT DATES**

January	27	Citizens Advisory Committee Meeting (Board Office)	6:00 PM
January	28-29	Early Dismissal – Exams	
January	30-31	School Closed – Semester Break/Teacher Transition Days	
February	7	Early Dismissal – Staff Development	
February	8	Miss Cumberland County Pageant (PAC)	7:00 PM
February	14-17	School Closed – Presidents Weekend	

**EXECUTIVE SESSION**

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:40 PM to discuss matters related to personnel matters, a CREA grievance regarding a coaching contract, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 30 minutes at which time action may be taken.

Motion (Hall, Hunsberger) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:26 PM.

**ACTION AS A RESULT OF EXECUTIVE SESSION**

Nothing at this time.

**ADJOURNMENT**

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:27 PM.

Respectfully submitted,

Bruce D. Harbinson  
Board Secretary