

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – SPECIAL BOARD MEETING
BOARD OFFICE BUILDING, LOVE LANE, SEABROOK, NJ
JULY 17, 2019 – 6:00 PM**

CALL TO ORDER

A special meeting of the Cumberland Regional School District Board of Education was held on July 17, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office Building, 65 Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office.

A roll call showed the following members present: Mrs. Wojcik, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker.

Others present: Mr. Price, Superintendent; and Mr. Bruce D. Harbinson, School Business Administrator/Board Secretary.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

NEW BUSINESS

Nothing at this time.

EXECUTIVE SESSION

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:05 PM to conduct a Board retreat and discuss district goals and possible litigation, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 30 minutes at which time action will not be taken.

Motion (Hunsberger, Jackson) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:40 PM

ADJOURNMENT

Motion (Hall, Wojcik) was made to adjourn. The motion was carried and the meeting ended at 7:40 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
JULY 25, 2019**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on July 25, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the newly-appointed Board Member, Lisa Trexler.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mr. Jackson.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Hall, Campbell) that the Board of Education approves the minutes and executive minutes of the June 27, 2019 regular meeting and the minutes and executive minutes of the July 17, 2019 special meeting. The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

Nothing at this time.

FINANCIAL REPORTS

Nothing at this time.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- The decision has been made to replace a special education position.
- A "Host Agreement" is in the works with CRHS to house the county Ag program.
- Renaissance Learning has been selected as the Math remediation program.
- Preparations are being made for an Administrative Retreat in August.
- The Professional development plan has been completed and sent to the DOE. We will be completing our three-year curriculum mapping project.
- A new Administrative Evaluation system has been selected.
- Met with the superintendent from CCTEC many times.
- Continued work with the Cumberland Development Corporation.
- Multiple conversations with the County Freeholder Director.
- The All-Sports Boosters Club has disbanded.

- Activities to Boast About:
 - Mr. Johnson
 - Board of Education Retreat
 - Building branding

Motion (Hunsberger, Hall) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to accept the resignation of the following staff members:

EMPLOYEE ID	POSTION	EFFECTIVE
# 0131	Custodian	10/01/2019*
# 2079	Sub. Security Guard	6/30/2019
# 2085	Sub. Security Guard	6/30/2019

**For the purpose of retirement. Last work day 9/30/19*

2. Motion to approve a leave of absence for Employee ID #1700 beginning on or about September 16, 2019, and returning on or about February 24, 2020, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.
3. Motion to approve a leave of absence for Employee ID #1749 beginning on or about September 25, 2019, and returning on or about December 16, 2019, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.

Motion (Hunsberger, Hall) to approve items 1-3 above. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

4. Motion to approve LDTC contract for Jaime MacEwen for the 2019-2020 school year at a stipend of \$20,000, plus up to five (5) days in July and August at the per diem rate.
5. Motion to approve a \$2,250 Event Security stipend for Employee ID #1693, to be paid monthly, September through June, for additional hours needed for the 2019-2020 school year.
6. Motion to approve a \$14,100 stipend for Employee ID #1693, to be paid monthly, September through June, for armed security for the 2019-2020 school year.
7. Motion to appoint Mike Hancock as the Custodial/Groundskeeper Supervisor for the 2017-2018 school year at a Step 1 stipend of \$1,300, and for the 2018-2019 school year at a Step 2 stipend of \$1,500.
8. Motion to appoint Justin Seenarine as Indoor Ensemble Assistant – Percussion Advisor for the 2019-2020 school year, at a Step 2 Stipend of \$2,900.
9. Motion to approve the following Discipline Monitors (\$27.50/half block - 42 min. and \$55/Full Block- avg. of 84 min.) for the 2019-2020 school year:

NAME	NAME
Laurie Athey	Dwayne Hendricks
Katelyn Bagley	Lindsay Moore
Brian Dean	Nicole Reaves-Marshina

Finance**NO ROLL CALL GROUP – Funding**

1. Motion to accept the following donations to the Future Farmers of America (FFA) student activity fund:
 - \$200 from Farm Credit East, Bridgeton, NJ, to be used for the FFA Banquet.
 - \$1,000 from TBI Unlimited, LLC, Bridgeton, NJ, to be used for new FFA officer team jackets and other needs.
2. Motion to approve the advertisement and sale of Solar Renewable Energy Certificates (SRECs) through Marex Spectron, LLC by the School Business Administrator in the 2019-2020 School Year.

Motion (Campbell, Hunsberger) to approve items 1-2 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Transfers & Exceptions

3. Motion to approve the increase of 2019-2020 anticipated Fund 30 and Fund 31 interest revenue and the increase of line appropriation 30-000-520-930-000 for earned Fund 30 interest and the transfer of same to Fund 40 Debt Service.
4. Motion to approve contracts that exceed quote and bid thresholds in the 2019-2020 school year for the purchase and installation of software and hardware per 18A:18A-5a: Exceptions to Requirement for Advertising, (19) Proprietary hardware and software:

Genesis Educational Services	Student Recording and Reporting Software
Computer Solutions, Inc. (CSI)	Budget/Personnel/Payroll Software
Educere, LLC	Virtual Education (Alternative Day)

Motion (Campbell, Wojcik) to approve items 3-4 above. The motion was carried unanimously.

5. Motion (Campbell, Wojcik) to void the following checks:

SAF Account

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
11896	02/21/2018	\$9.00
12099	05/14/2018	\$400.00
12153	05/30/2018	\$50.00
12194	06/12/2018	\$25.00

The motion was carried unanimously.

Curriculum/Student Life

1. Motion (Hall, Hunsberger) to approve a Course Articulation Agreement with Rowan College of South Jersey for Academic Dual Credit Courses for the Early College High School (ECHS) Program at CRHS offered during the four-year span of 2018-2022. The motion was carried unanimously.
2. Motion (Hall, Hunsberger) to approve the proposed five credit science elective course, Biomedical Innovations, for grades 11-12, to be implemented in the 2019-2020 school year.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

3. Motion (Hall, Hunsberger) to approve the first reading of the following Regulations:

Alert #	Pol/Reg	Name	*	Action
CR1807	R 8420	Emergency & Non-Fire Evacuation Plan	R	Revised
CR1807	R 8420.1	Fire & Fire Drills	R	Revised

CR1807	R 8420.10	Active Shooter	R	Revised
CR1807	R 8420.2	Bomb Threats	R	Revised
CR1807	R 8420.3	Natural Disasters & Man-Made Catastrophes	R	Revised
CR1807	R 8420.7	Lockdown Procedures	R	Revised
CR1807	R 8468	Crisis Response	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Facilities/Transportation

1. Motion (Wojcik, Campbell) to approve the engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the chiller replacement project in the amount of \$3,500. The motion was carried unanimously.
2. Motion (Wojcik, Campbell) to direct the School Business Administrator to bid the chiller replacement project with funding from the Maintenance Reserve account. The motion was carried unanimously.
3. Motion (Wojcik, Campbell) to approve contracts that exceed quote and bid thresholds in the 2019-20 school year for the purchase and installation of software and hardware per 18A:18A-5a: Exceptions to Requirement for Advertising, (19) Proprietary hardware and software:

Peterson Service Company	HVAC controls
DNS Solutions	Security hardware and fire alarm system maintenance
Protection1/ADT	Security camera maintenance
Avaya	Communications maintenance and service

The motion was carried unanimously.

NO ROLL CALL GROUP – Transportation

4. Motion to award 2019-2020 school year student transportation services for the John F. Scarpa Technical Education Center of Cumberland County, 5 routes (Tec1, Tec2, Tec3, Tec4 and Tec5), contract (#19-20-CCTEC) to B.R. Williams in the amount of \$199,764 based on the bid 1920-001 results listed below:

<u>Name</u>	<u>Per Diem Bid</u>	<u>Discount</u>	<u>Annual Net Bid</u>
BR Williams	\$248	10.5%	\$199,764
Sheppard Bus Services	\$288	7.0%	\$241,056

5. Motion to direct the School Business Administrator to bid 2019-2020 school year Athletic transportation.

Motion (Wojcik, Campbell) to approve items 4-5 above. The motion was carried unanimously.

Negotiations

Nothing at this time.

OTHER REPORTS

Board Secretary: Mr. Harbinson reported the following:

- The 2018-2019 budget closeout is underway in preparation for the August annual fiscal audit. He also shared information about some of the instructional and replacement purchases that took place including:
 - New cafeteria furniture for C & D commons
 - 750 new classroom desks and chairs
 - 30 Epsom BrightLink Interactive – 3LCD projector – ultra short-throw projectors
 - New Science Lab cabinetry for B210 and D410
 - New Food Science Room (Ag Program) including cabinetry, appliances and flooring
 - 7 classrooms outfitted with 21st Century furniture designs

SG-300 Contour Cutting printer

A 26” ride-on scrubber and a 27” ride-on burnisher

- Love Lane Partners Solar Project – Submittals are being processed after a two-month delay by Pepco Holdings utilities of Atlantic City Electric, Delmarva Power and Pepco, owned by Exelon Corporation. Mr. Harbinson reached out to State politicians who made calls and got the project back on track. Both parties began exchanging application correspondence as of Friday, July 19, 2019.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Darlene Barber, Freeholder Deputy Director, will supply Mr. Harbinson a contact at Atlantic City Electric to keep the Love Lane Solar Project moving forward.

COMMUNICATIONS

Cumberland Development Corporation sent the Board of Education a letter expressing appreciation to everyone who helped establish the Agriculture CTE Satellite Program of Cumberland County Technical Education Center at Cumberland Regional High School.

FUTURE MEETINGS

August	14	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
August	22	Regular Board Meeting	6:00 PM

EXECUTIVE SESSION

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:41 PM to discuss matters related to personnel matters, conducting interviews for the vacant Upper Deerfield Township Board seat and discussing agreements regarding CCTEC Athletic students and CTE programs at CRHS, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 60 minutes at which time action may be taken.

Motion (Hunsberger, Wojcik) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:35 PM.

ACTION AS A RESULT OF EXECUTIVE SESSION

ROLL CALL GROUP – CCTEC/Athletic Program

Motion (Hall, Wojcik) to approve the following county vocational education and athletic resolutions and MOA's that are made permanent to these minutes:

1. The establishment, with the Cumberland County Board of Vocational Education, of inter-district Career and Technical Education (CTE) programming in the area of Agriculture at Cumberland Regional High School beginning with the Freshman Class of 2024, with classes beginning in the fall of 2020.
2. Memorandum of Agreement between the Cumberland County Board of Vocational Education and the Cumberland Regional High School District relating to the participation of CCTEC students residing in the home district of Cumberland Regional High School in the sport programs of Cumberland Regional High School.

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
AUGUST 22, 2019**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on August 22, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the newly-appointed Upper Deerfield Township Board Member, Barbara Wilchensky.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mrs. Hunsberger.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Hall, Campbell) that the Board of Education approves the minutes and executive minutes of the July 25, 2019 regular meeting. The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

Nothing at this time.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the months of June 2019 and July 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

8/22/19
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the months of June 2019 and July 2019.

C. Board Certification

Motion to approve and accept the June 2019 and July 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of June 30, 2019, and July 31, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the months of June 2019 and July 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through August 22, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through August 22, 2019.

Motion (Jackson, Campbell) to approve items A-F above.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried unanimously.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- Meetings have been held with CCTEC about CTE programs.
- Teaching assignments have been completed.
- The academic schedule has been completed.
- Early College High School (ECHS) held a successful summer class/workshop.
- The first county-wide emergency and response drill will be held on Friday, August 23, 2019, at Lakeside Middle School.
- Final interviews were held for a special education position.
- The annual Administrative retreat was held.
- The QSAC process has begun.
- A new Administration Evaluation tool was selected.
- Attended a Cumberland County Mayors/Freeholders meeting.
- Administration is working on ideas to engage the community.
- Sports activities have started.
- Activities to Boast About:
 - Administrative Retreat.
 - Social Emotional Learning (SEL) Training.
 - Senior Mentoring Training.
 - 50 ECHS students.

Motion (Wojcik, Hall) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

1. Motion (Wojcik, Jackson) to accept the Cumberland Regional Board of Education District Goals FY 2019-2020 as presented. The motion was carried unanimously.
2. Motion (Wojcik, Jackson) to rescind the July 25, 2019 approved engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the (water) chiller replacement project in the amount of \$3,500. The motion was carried unanimously.

3. Motion (Wojcik, Jackson) to rescind the June 27, 2019 approved 2019-2020 engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the High School Domestic Hot Water System Upgrade in the amount \$8,000 utilizing maintenance reserve funding in required maintenance in the 2019-2020 SY. The motion was carried unanimously.
4. Motion (Wojcik, Jackson) to approve the engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the air-cooled chiller and tower replacement project and Domestic Hot Water Projects in the amount of \$22,000 utilizing maintenance reserve funding in the 2019-2020 SY. The motion was carried unanimously.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

1. Motion (Davis, Campbell) to accept the resignation of the following employees, effective 8/31/2019:
 - Employee ID #1981
 - Employee ID #2076

The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

2. Motion to approve transfer of Employee ID #2033 from Part-Time Instructional Paraprofessional to Full-Time Instructional Paraprofessional at a salary of \$19,927, effective 9/01/2019. Replaces Employee ID #1981.
3. Motion to approve the following as Part-Time Instructional Paraprofessionals FY 2019-2020 at a rate of \$16.13 per hour, not to exceed 29 ¾ hours per week, with a start date pending completion of required paperwork and criminal history review:
 - Kyle Parker Replaces Employee ID #2028
 - Michelle Way Replaces Employee ID #1986
4. Motion to appoint Gregory J. Mitchell as a Teacher of Students with Disabilities at a salary of \$67,923 (BA+15/Step 11), with a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #0037.
5. Motion to appoint the following Home Instructors FY 2019-2020 at a rate of \$32.00/hour:
 - Eleanor Houghton
 - Ron Moore
6. Motion to appoint Jason Coombs as part-time Security Guard FY 2019-2020 at a rate of \$15.98 per hour, not to exceed 20 hours per week, with a start date pending criminal background check and completion of new hire paperwork. Replaces Employee ID # 2049.
7. Motion to appoint Roswitha Bare-Roberts as a Substitute Security Guard FY 2019-2020 at a rate of \$13.90 per hour, not to exceed 20 hours per week, pending completion of required paperwork and criminal history review.
8. Motion to appoint the following Athletic Coaches for the 2019-2020 school year pending completion of required paperwork and criminal history review:

POSITION	NAME	STEP/STIPEND
Field Hockey Assistant Coach	Michelle Way	Step 1 / \$3,150
Girls Tennis Assistant Coach	Richard Falk (Adjunct)	Pending

9. Motion to approve the following Paraprofessional Athletic Aides for Football for the 2019 fall season:
 - Robert Elia
 - Jordan Pierce

10. Motion to approve Laura Carmichael as a Marching Band Volunteer FY 2019-2020.
11. Motion to approve the revised ECHS Advisor job description as presented.
12. Motion to approve Jeffrey Dilks as a 2019-2020 school year consultant, to assist in aligning Media Center curriculum standards and instructional practices at an amount not to exceed \$2,000.
13. Motion to renew the CRHS Law Enforcement Unit and the following members FY 2019-2020:

Steven Price	Bonnie Powers	Paul Kuntz Jr.
Bruce Harbinson	Connie Landwher	Arsenio Gonzalez
Ralph Aiello	Kelly Mauro	William Farquhar
Terence Johnson	Beverly Marguglio	Marlene Johnson
Dana Meyers	Cathy Bullock	Lisa Bare-Sweet
Joseph Spoltore	Chris Samuels	Abigail DiPrimio
Justin Martin	Tony Ricciuti	Vanna Baxter
Amy Draggoo	Ashley Schilling	

The list contains staff who may at some time have access to or look at camera footage or certain records in Genesis.

Motion (Davis, Jackson) to approve items 2-13 above.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

14. Motion to approve change of Administrative Evaluation instrument to NJPEPL.
15. Motion to approve Seton Hall University graduate Arielle Bruno to complete a Counseling Internship with Erety Smith as cooperating counselor for the first semester of the 2019-2020 school year.
16. Motion to approve Steve Price, Bruce Harbinson, and Tom Smith to attend the 2019 New Jersey School Boards Association Workshop in Atlantic City, NJ, October 21-24, 2019.

Motion (Davis, Hall) to approve items 14-16 above. The motion was carried unanimously.

17. Motion (Davis, Hall) to approve a Sidebar Agreement by and between the Cumberland Regional School District BOE and the Cumberland Regional Education Association regarding Early College High School (ECHS) Advisor Extra Service position with compensation based on 0.3 ratio of the Base Ratio salary for the 2018-2021 negotiated Agreement. Teacher to student ratio not to exceed 1:15-20. The motion was carried unanimously.

Finance

1. Motion (Campbell, Wojcik) to accept the following 2018-2019 school year State revenues as specified by the NJ Office of School Finance:

Extraordinary Spec Ed Aid	(10-3131-000)	\$7,208
Nonpublic School Transportation	(10-3197-000)	\$11,600
Homeless - Out of State Tuition	(10-3190-000)	\$43,421

The motion was carried unanimously.

2. Motion (Campbell, Wojcik) to approve Colonial Life as an approved vendor for their Educator Disability Income Insurance plan effective July 1, 2019, replacing AIG. NOTE: AIG no longer offers a disability plan. The motion was carried unanimously.

- Motion (Campbell, Jackson) to approve payment of \$7,717.50 to Holly City Family Center of Millville for swimming practice in the 2019-2020 School Year. The motion was carried unanimously.

Curriculum/Student Life

NO ROLL CALL GROUP – OOD Tuitions/Services & Rates

- Motion to approve the Extended School Year tuition and School Year tuition payments for students attending out of district placements FY 2019-2020, as per attached list. Stated amounts are based on rates provided by the educational facilities and are subject to final payment calculation.
- Motion to approve the contract with Invo for speech services at \$82.00 per hour and OT services for \$85.00 per hour FY 2019-2020. Speech services will be approximately 14 hours per week and OT services 6 hours per month.
- Motion to approve the contract with ARK for home instruction services at \$30.00 per hour on an as needed basis FY 2019-2020.
- Motion to approve the contract with Commission for the Blind and Visually Disabled FY 2019-2020 for Level 1 Services at \$1,900 per student, for Student ID #606567 and Student ID #606566.

Motion (Hall, Campbell) to approve items 1-4 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Handbooks/Manuals

- Motion to approve the CRSD Code of Conduct FY 2019-2020.
- Motion to approve the CRSD Student Handbook FY 2019-2020.

Motion (Hall, Wojcik) to approve items 5-6 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

- Motion to approve the fall athletic schedules FY 2019-2020, subject to change.
- Motion to approve the 2019-2020 Pre-Employment Program partnership with Pathstone Corporation for In-School Youth Program HYRE ME (Helping Youth Motivate and Empower 2) through a grant provided by the Cumberland County Workforce Development Board.

Motion (Hall, Jackson) to approve items 7-8 above. The motion was carried unanimously.

- Motion (Hall, Jackson) to approve Host Site Agriculture CTE Program Agreement.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

- Motion (Hall, Wojcik) to approve the second reading and adoption of the following Regulations:

Alert #	Pol/Reg	Name	*	Action
CR1807	R 8420	Emergency & Non-Fire Evacuation Plan	R	Revised
CR1807	R 8420.1	Fire & Fire Drills	R	Revised
CR1807	R 8420.10	Active Shooter	R	Revised
CR1807	R 8420.2	Bomb Threats	R	Revised
CR1807	R 8420.3	Natural Disasters & Man-Made Catastrophes	R	Revised
CR1807	R 8420.7	Lockdown Procedures	R	Revised
CR1807	R 8468	Crisis Response	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

11. Motion (Hall, Wojcik) to approve the second reading and adoption of the following Policy:

Alert #	Pol/Reg	Name	*	Action
217	P 5756	Transgender Students (<i>1st reading approved 3/28/19</i>)	M	Revised

*M=Mandated, R=Recommended, S=Suggested

Roll Call Vote: Ayes (0)
 Noes (4) Mrs. Wojcik, Mr. Jackson, Mrs. Hall and Mr. Davis.
 Abstain (3) Ms. Trexler, Mrs. Wilchensky and Mr. Campbell.

The motion was not carried and will revert to Committee.

Facilities/Transportation

1. Motion (Wojcik, Jackson) to award 2019-2020 school year student athletics transportation services, contract #19-20-SPORTS, to Sheppard Bus Services, beginning on or about August 20, 2019 through June 30, 2020, in the amount of \$156,000 based on the bid 1920-002 results listed below:

Per Trip Name	Per Add'l 1 st 4 Hours	Hour	Bulk Bid	Net Discount	Bid
Sheppard Bus	\$900	\$140	\$312,000*	50%	\$156,000

*Estimate based on 300 trips lasting an average of 5 hours each, pending athletic schedule approvals.

The motion was carried unanimously.

Negotiations

CRAA has requested the Board provide possible meeting dates and times to being the process of negotiations.

OTHER REPORTS**Student Representatives:**

Mr. Davis stated that student representatives will be at next month's Board meeting. Also, he recently read both Summer Reading books, *Under Rose-Tainted Skies* and *Calvin*, and highly recommends others to do so.

Board Secretary:

Mr. Harbinson reminded Board members of required training programs that need to be completed as soon as possible.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Tom DeCou, Stow Creek, Vice-President of the James T. Breech Dedication and Scholarship Committee, asked the Board of Education to consider naming the CRHS tennis courts the James T. Breech Memorial Tennis Courts after Jim Breech, a long-time teacher and tennis coach at CRHS that recently passed away.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

September	18	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
September	26	Regular Board Meeting	6:00 PM

IMPORTANT DATES

August	28	Freshman Orientation – Students Only (PAC)	8:30 AM – 1:30 PM
September	3	First Day for Teachers	
September	4	Freshman Orientation – Students & Parents (PAC)	6:00 PM
September	5-6	First Day for Students – Early Dismissal	
September	19	Meet the Teachers Night	6:00 PM

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 6:53 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
SEPTEMBER 26, 2019**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on September 26, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Campbell.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Hall, Jackson) that the Board of Education approves the minutes of the August 22, 2019 regular meeting. The motion was carried with Mrs. Hunsberger abstaining.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of August 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

9/26/19
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of August 2019.

C. Board Certification

Motion to approve and accept the August 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of August 31, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of August 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through September 26, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through September 26, 2019.

Motion (Rucker, Jackson) to approve items A-F above.

Roll Call Vote: *Ayes (8)* Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.
 Noes (0)
 Abstain (0)

The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

Nothing at this time.

HIB TRAINING

Mr. Ralph Aiello provided Harassment, Intimidation, and Bullying Training to the Board of Education and community members. Mr. Aiello explained relevant definitions, processes/procedures, and actions taken by the district to prevent and mitigate HIB issues.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- Renaissance is being introduced into the Foundations of Math and Algebra I courses.
- Achieve 3000 still being utilized for reading level remediation.
- New teachers adjusting well.
- Early College High School and dual enrollment work with Rowan College of South Jersey is continuing but may be changing slightly.
- Joint professional development options will be offered to constituent districts on the October 11th professional development. A joint professional development day is in the works for the March professional development day as well.
- Thursday workshops continue to be a source of professional development for staff.
- The first building evacuation and fire drill took place this month.
- Policy and regulation review underway.
- Final interviews were held for the Board Office Clerk position.
- Held annual Meet the Teachers night.
- Attended the first CCTEC Information Session as a participant.
- CRHS has been invited, and attended, most Constituent Districts' Back to School Nights.
- Activities to Boast About:
 - Meet the Teachers night.
 - Ralph and Bonnie attending Back to School Nights.
 - Girls Tennis team is off to a great start.
 - Ms. Meyers and the Morale Committee for the building/branding work.

Motion (Hunsberger, Rucker) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS**Personnel**

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to accept the following resignations:
 - Employee ID #1389, Effective 9/19/19
 - Employee ID #1834, Effective 10/15/19
 - Employee ID #1174, Effective 2/01/20
2. Motion to approve a leave of absence extension for Employee ID #1203 beginning on September 3, 2019, and returning on or about September 25, 2019, using sick days, pursuant to FMLA, subject to change.

Motion (Hunsberger, Hall) to approve items 1-2 above. The motion was carried unanimously

ROLL CALL GROUP – Appointments & Salary Amendments

3. Motion to upgrade the salary of the following staff members FY 2019-2020, due to attainment of required credits, effective September 1, 2019:

EMPLOYEE ID	CURRENT GUIDE/SALARY	UPGRADED TO
Employee ID #1669	BA+15/Step 16, \$83,328	MA+30, Step 16, \$87,628
Employee ID #1675	BA/Step 9, \$61,473	BA+15/Step 9, \$63,273
Employee ID #1647	MA/Step 6, \$62,323	MA+30/Step 6, \$64,223

4. Motion to appoint Beth Thumlert as a Part-Time Instructional Paraprofessional FY 2019-2020 at a rate of \$16.13 per hour, not to exceed 29 ¾ hours per week, retroactive to 9/03/2019. Replacing Employee ID #1969.
5. Motion to appoint Adam Carpenter as a Teacher of Students with Disabilities at a salary of \$56,373, BA/Step 2, retroactive to 9/03/2019. Replacing Employee ID #0261.
6. Motion to approve Jesica Serfass as a Long-Term Math Replacement Teacher at a salary of \$56,023, BA /Step 1, prorated from September 27, 2019, through December 16, 2019. NOTE: To cover LOA for Employee ID #1749.
7. Motion to appoint Chiara Church as a F/T Board Office Clerk at a salary of \$42,720 + \$500 confidential stipend, prorated to start date of September 16, 2019. Replacing Employee ID #1834.
8. Motion to amend the ratio of the following Extra Service positions from 0.20 to 0.30, effective September 1, 2019:
 - HOSA Advisor
 - TSA Advisor
9. Motion to appoint the following as HOSA Co-Advisors FY 2019-2020 with compensation based on 0.30 ratio of the Base Ratio salary:
 - Samantha LaRosa Step 3, \$2,300 (1/2 = \$1,150)
 - Allison Ninfa Step 1, \$2,100 (1/2 = \$1,050)
10. Motion to appoint the following as Early College High School Advisors FY 2019-2020 with compensation based on 0.30 ratio of the Base Ratio salary:
 - Amy Benfer Step 1, \$2,100
 - William Hocker Step 1, \$2,100
 - Scott Reichardt Step 1, \$2,100

11. Motion to approve Jarred Ferguson as a Paraprofessional Athletic Aide for Football FY 2019-2020.
12. Motion to approve the transfer of Employee ID #2129 from Substitute Security Guard to Part-Time Security Guard at a rate of \$15.98 per hour, not to exceed 20 hours per week, effective September 3, 2019. Replacing Employee ID #2093.
13. Motion to approve Jeffrey Dilks as a Media Center Consultant FY 2019-2020, at a rate of \$300 per day, with a 26-day maximum, not to exceed 26 hours a week.

Motion (Hunsberger, Rucker) to approve items 3-13 above.

Roll Call Vote: Ayes (8) Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

14. Motion to approve Elisabeth Campbell to attend the Educational Theatre Association Conference in New York City September 19-22, 2019.
15. Motion to approve an agreement with FUR ever As Friends SMILE (Silent Mentors in Literacy Education) and emotional certified handlers and certified support animals for the 2019-2020 school year:

CERTIFIED ANIMAL	
Cole Weist (dog)	
CERTIFIED HANDLERS	
Kathleen Weist	Bonnie Powers
Aryn Asher	Erety Smith
Connie Bonham	Amanda Rivera
Justin Martin	Beth Waddington
Jaime MacEwen	Denise Walls

Motion (Hunsberger, Hall) to approve items 14-15 above. The motion was carried unanimously.

Finance

1. Motion (Jackson, Rucker) to approve the 2019-2020 Fund 20 Special Revenue Federal salary allocations as listed below:

NCLB Title I	Program	Annual Salary	Grant Salary	Grant Salary %
Brogen, Dena	Foundations of Algebra	75,573.00	37,786.50	50.00%
Hendrickson, Daniel	Foundations of Algebra	84,130.00	47,533.45	56.50%
Krementz, Brandon	College Math	57,314.00	18,913.62	33.00%
Levandowski, Ashley	College Math	57,057.00	18,828.81	33.00%
MacEwen, Jamie	Freshman Seminar	71,122.00	35,561.00	50.00%
		Total	158,623.38	
NCLB Title IIA	Program	Annual Salary	Grant Salary	Grant Salary %
Dean, Brian	Science	56,285.00	9,568.45	17.00%

IDEIA - BASIC	Program	Annual Salary	Grant Salary	Grant Salary %
Carter, Josette	Aide	20,426.00	20,426.00	100.00%

The motion was carried unanimously.

- Motion (Jackson, Hall) to accept a \$1,000 donation to the Future Farmers of America (FFA) Chapter from the Kenneth C. Hildreth Jr. Memorial Fund. The motion was carried unanimously.
- Motion (Jackson, Hall) to approve the application submission for the 2019 Strengthening Teaching, Leading and Learning Using CAR and DOE Instructional Units Pilot Program at no cost to the district. The motion was carried unanimously.

Curriculum/Student Life

- Motion (Hall, Rucker) to grant non-resident senior privilege to the following students FY 2019-2020, "contingent upon the student's maintenance of good standards of citizenship and discipline" as per Board Policy 5111, Eligibility of Resident/Nonresident Students. Students will be responsible for transportation:
 - ID #607065
 - ID #607156

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

- Motion to approve the Bilingual/ESL Three-Year Program Plan for the 2018-2021 school years.
- Motion to approve an overnight field trip for FFA students and 3 advisors to attend the 92nd National FFA Convention & Exposition in Indianapolis, Indiana, October 29 – November 1, 2019.

Motion (Hall, Wojcik) to approve items 2-3 above. The motion was carried unanimously.

- Motion (Hall, Wojcik) to approve the following Curriculum:
 - SAT/ACT Prep Math CP, Units 1-4
 - Computer Science Essentials (CSE)

Roll Call Vote: Ayes (8) Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried unanimously.

- Motion (Hall, Wojcik) to accept the NJSIAA membership and annual dues for the 2019-2020 school year. DUES: NJSIAA - \$2,150. NOTE: \$1,450 TCC dues for 2019-2020 were approved on 11/15/18. The motion was carried unanimously.

Facilities/Transportation

- Motion (Wojcik, Wilchensky) to approve a 2019-2020 Parental Transportation contract (#19-20 PO1) to Denise Warner for providing student transportation to Cumberland Regional High School from September 1, 2019 to June 30, 2020 in the amount of \$100.00 per day as provided under NJDOE Student Transportation regulations. The motion was carried unanimously.

Negotiations

The Negotiations Committee will provide the CRAA with dates to begin negotiations.

OTHER REPORTS

President: Mr. Davis reported he and Mrs. Kimberly Hall attended a CCSBA meeting on Monday, September 16th, where they reviewed various school district consolidation plans.

Student Representatives: Senior Rep. Nicole Rios reported the following:

- CRHS's second appearance on Fox 29's The ClassH-Room.
- Javier Sanchez's presentation – motivational speaker who uses comedy and poetry to reach students and promote positive self-image, kindness and respect.
- Upcoming Powder Puff game.
- Clubs are starting up again.

Junior Rep. Finola Werley reported the following:

- Freshman elections.
- Media Center revamp.
- School store opening soon.
- Spirit week.

Principal:

Mr. Aiello reported the following:

- We had a great opening to the school year!
- Parents, students and staff expressed how much they like the new decals throughout the building. Thank you to Ms. Meyers for handling and overseeing the creation, ordering and installation of the logos.
- Class assemblies were held the first two days of school to welcome students back and review some basic rules and regulations. Thank you to Mr. Price, Mr. Martin and the Assistant Principals for helping.
- We continued with our guest speaker assemblies this year bringing in Javier Sanchez to talk about character and positive actions.
- Meet The Teachers Night was very well attended with 20 more students being represented this year than last. Thank you to student council, class of 2022 officers and everyone else who came out to help. We gave out over 100 Colt Pride yard signs to families.
- The Committee looking at the creation of a new mission and vision statement met for the first time. They will continue to meet in the next few weeks.
- Myron L. Powell, Upper Deerfield and Fairfield Back to School Nights were attended by me. Stow Creek Back to School Night is being attended by Mrs. Powers tonight.
- Choice Applications have been opened for the 2020-2021 school year. We will have 29 open seats for next year.
- Mr. Price and I met with Student Council for lunch last week. We discussed student involvement in activities, the dress code and possible activities for the Seniors this summer.
- ScIP Committee held its first meeting of the year to go over last year's observation data and to look at upcoming professional development.

Board Secretary:

Mr. Harbinson reported the following:

- New Jersey Clean Energy would like to feature CRHS as a success story and a stand out participant in the Energy Efficiency Rebate Program. Besides reduced energy consumption and costs over a 15-year project payback period, the District will receive over \$265,000 in committed incentives.
- The 2020-2021 Budget cycle has begun. Department templates will be forwarded to district staff in the next couple of weeks. Preliminary revenues and expenditures are being determined.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

- Scott Sheppard, Millville, discussed naming the tennis courts after Jim Breech, purchasing a sign and establishing a scholarship with the \$15,000 they have raised from several different sources. If approved, he has hopes of having the sign installed by April.
- Joe Deluca, Hopewell, President of The All Sports Museum in Bridgeton, stated that Jim Breech will be inducted into the museum on Saturday, September 28, at 11 AM.

- Gary Peacock, Bridgeton, congratulated the student representatives for being part of civil matters such as this. Mr. Peacock also expressed his support on naming the CRHS tennis courts in honor of Jim Breech, giving many examples of the lives Jim touched during his career.
- Joe Johnson, Jacksonville, FL, a former CRHS student, spoke about the positive impact Jim Breech had on him and other students at CRHS.
- Mr. Davis read the following statement:

First, thank you for coming tonight. I appreciate your passion for this project. It is, in itself, a testament to the affect that Mr. Breech had on you, on our district and our community.

We are working on the process to be able to address this request. Boards of Education are designed to make decisions based either on statute, which doesn't apply here, based on precedent, which does apply, or based on policy.

Precedent set by previous Boards is that only one thing in this district has ever been named after a person in nearly 46 years, the Joseph R. Mosley chapter of the National Honor Society. If we were going to rely on precedent, there would have been a vote this evening to reject this proposal. You may note that that did not happen.

So that takes us to policy. There is a spot in the policy guide (7550) but it is not mandatory, hence, we have no policy in place currently to guide us in this decision.

After our Board meeting in August, I asked Mr. Price to begin to gather information from other districts on what their process was when dealing with a request like this. This information was brought back to our Curriculum/Student Life committee last week, where it was discussed extensively. Those processes ranged widely from the Board can name anything at anytime with a simple majority vote. It could also re-name anything at anytime with a simple majority vote. Other options included a minimum donation of \$1 million. The discussion will be continued at the Facilities committee next month. My personal expectation is that we will be bringing a policy before the full Board at our October meeting for first reading, with a second reading, and hopefully adoption, in November.

Please understand that your request does not exist in a vacuum. There will be other requests after this one. We need to have a process in place to deal with all of them honestly, fairly, objectively and transparently. We are working on that. Adopting policy takes time. I think the fact that this Board is considering a facilities naming policy speaks volumes as it is something no previous CRBOE has done. Please be respectful of the process. This is how sausage gets made.

- Karen Hanzawa, Upper Deerfield, asked about the Robinson sign, a sculpted rock, and if this is precedent. Mr. Price researched and found that it was a non-approved Board action. Mr. Davis asked that the Board be allowed to develop and approve a policy so an approval process can be put in place.
- Viola Li-Renzo-Adams, Cape May, asked if the naming and policy will be agenda items. Mr. Davis answered that they would be.
- Tanya Warren, Upper Deerfield Township, has concerns with her son's IEP program, student grouping, curriculum and the location of the classroom. She claims that her son is getting bullied.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

October	16	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
October	24	Regular Board Meeting	6:00 PM

IMPORTANT DATES

October	2	Freshman/Sophomore Parent Night (MC)	6:00 PM
October	11	Early Dismissal/Staff Development	
October	14	School Closed – Columbus Day	
October	16	PSATs/Early Dismissal/Staff Development	
October	22	Fall Open House (PAC)	6:00 PM
October	25	Early Dismissal/Staff Development	
October	25	Homecoming Game	6:00 PM
October	26	Homecoming Dance	7:00 PM

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Rucker, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:07 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
OCTOBER 24, 2019**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on October 24, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mrs. Hunsberger.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Hall, Jackson) that the Board of Education approves the minutes of the September 26, 2019 regular meeting. The motion was carried with Mr. Campbell abstaining.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of September 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

10/24/19
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of September 2019.

C. Board Certification

Motion to approve and accept the September 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of September 30, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of September 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through October 24, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through October 24, 2019.

Motion (Jackson, Wojcik) to approve items A-F above.

Roll Call Vote: *Ayes (7)* Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.
 Noes (0)
 Abstain (0)

The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

- The Board recognized the Colts of the Month for September as Araihs Battle and Alana Knipe, both Grade 10.
- The Board recognized the Staff of the Month for September as Ms. Amy Benfer, Art Teacher.

PRESENTATION – Student Safety Data System (SSDS) 2018-2019 Period 2 Report

Principal Ralph Aiello presented the 2018-2019 Period 2 Student Safety Data Systems Report. The Board accepted the 2018-2019 Period 2 Student Safety Data Systems Report as presented.

PRESENTATION – NJSLA Performance Report SY 2018-2019

Director of Curriculum, Bonnie Powers, presented the New Jersey Student Learning Assessment report for the 2018-2019 school year.

PRESENTATION – ESL and ELL Data Report

Director of Curriculum, Bonnie Powers, presented English as a Second Language (ESL) and English Language Learners (ELL) data reports.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- CRHS received one of ten NJDOE/NJPSA/FEA Strengthening Teaching, Leading and Learning grants.
- Attended the NJ State STEAM Tank Finals in Atlantic City.
- Mission and Vision Statements will be presented and discussed at the November 13th Committee meeting.
- Attended the NJSBA convention this week.
- Attended a QSAC meeting.
- Citizens Advisory Committee meeting start next week.
- This week was Spirit Week, with Homecoming tomorrow.
- Fall Academy showcase was held.
- CRHS participated in many back-to-school nights and CCTEC information sessions.
- Activities to Boast About:
 - Spirit Week
 - Field Hockey, Boys Soccer and Tennis in the Playoffs
 - Boys Cross Country are the Cumberland County Champions
 - Bonnie Powers and Lauren Taniguchi for receiving the Strengthening Teaching (Match Focused) grant
 - Two Steam Tank Finalist groups

Motion (Hall, Campbell) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to accept the following resignations:
 - Employee ID #0876, Effective 1/01/2020, for the purpose of retirement
 - Employee ID #2131, P/T Instructional Paraprofessional & Field Hockey Coach, Effective 9/28/2019
2. Motion to approve a leave of absence for Employee ID #0433 beginning on September 23, 2019, and returning on or about October 18, 2019, pursuant to FMLA, subject to change.
3. Motion to approve a leave of absence for Employee ID #1250 beginning on approximately October 15, 2019, and returning on or about January 2, 2020, using a combination of paid days and without pay days, subject to change.

Motion (Wilchensky, Hall) to approve items 1-3 above. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

4. Motion to appoint John Flanagan as a Custodian at a salary of \$30,393 (Custodian guide/Step A), prorated, with a start date effective November 1, 2019. Replacing Employee ID #0131.
5. Motion to appoint Janette Corley as a Part-Time Instructional Paraprofessional FY 2019-2020 at a rate of \$16.13 per hour, not to exceed 29 $\frac{3}{4}$ hours per week, with a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #2077.
6. Motion to appoint Nicole Reaves-Marshina as a Home Instructor for the 2019-2020 school year at a rate of \$32.00/hour.
7. Motion to amend the appointment of Ashley Evans, Freshmen Class Advisor (Class of 2023) as follows:

Advisor	9/01/19 – 9/30/19	Step 1 stipend of \$2,450, prorated
Co-Advisor	Effective 10/01/19	$\frac{1}{2}$ of Step 1 stipend of \$1,225, prorated
8. Motion to appoint Jessica Strobe as Freshman Class Co-Advisor (Class of 2023), at a $\frac{1}{2}$ of Step 1 stipend of \$1,225, prorated to start date of 10/01/2019.
9. Motion to amend the appointment of Samantha Sullivan from Co-Advisor of CAST to interim full advisor retroactive to October 22 thru December 16, 2019. NOTE: Will return to Co-Advisor December 16, 2019 through the end of the school year.
10. Motion to amend the appointment of Justin Seenarine from Indoor Ensemble Assistant – Percussion (Step 2, \$2,900), to PEP Band Assistant Advisor (Step 2, \$1,500) for the 2019-2020 school year.
11. Motion to appoint Alicia Mariano as Teacher of Accelerated English 101 (Dual Credit Course) for the 2019-2020 school year. NOTE: Instructor will be paid by Rowan College of South Jersey – Cumberland at the adjunct professor rate.

12. Motion to appoint the following Athletic Coaches for the 2019-2020 school year:

Position	Name	Ratio	Step	Stipend
Boys Swimming	Richard Husted, Head Coach	.60	5	\$4,600
	Noah Athey, Assistant Coach	.40	1	\$2,800
Cheerleading (winter)	Essence Henry, Head Coach (Adjunct)	.40	2	\$2,900
	Autumn Tukes, Assistant Coach (Adjunct)	.30	2	\$2,200

13. Motion to approve Paul Kuntz as a Volunteer for the Audio-Visual Club for the 2019-2020 school year.

Motion (Davis, Hall) to approve items 4-13 above.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

14. Motion (Davis, Jackson) to approve the following revised job descriptions:

- Technology Systems Manager (D-11)
- Network Administrator (D-12)

The motion was carried unanimously.

15. Motion (Davis, Jackson) to approve Bruce Harbinson, School Business Administrator, to attend the Association of School Business Officials International 2020 Executive Leadership Forum in New Orleans, LA, February 13-15, 2020. The motion was carried unanimously.

16. Motion (Davis, Hall) to approve the first reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
218	P 1642	Earned Sick Leave	R	New
218	R 1642	Earned Sick Leave	R	New
218	P 3159	Teaching Staff Member/School District Reporting Responsibilities	M	Revised
218	P 3218	Use, Possession, or Distribution of Substances	M	Revised
218	R 3218	Use, Possession, or Distribution of Substances	M	Revised
218	P 4218	Use, Possession, or Distribution of Substances	M	Revised
218	R 4218	Use, Possession, or Distribution of Substances	M	Revised
218	P 7440	School District Security	M	Revised
218	R 7440	School District Security	M	Revised
218	P 9400	Media Relations	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Finance

1. Motion (Campbell, Jackson) to approve the application and accept a grant from the Dollar General Literacy Foundation, in support of Tech-Connected ESL at CRHS, in the amount of \$2,000. The motion was carried unanimously.
2. Motion (Campbell, Hall) to approve transfers from the Student Account Savings Fund for the purpose of offsetting Senior Trip expenses on a per student basis as determined and authorized annually by the Superintendent of Schools until funding has been depleted. The motion was carried unanimously.

3. Motion (Campbell, Jackson) to approve the 1st reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
218	P 6112	Reimbursement of Federal and Other Grant Expenditures	M	Revised
218	R 6112	Reimbursement of Federal and Other Grant Expenditures	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Curriculum/Student Life

NO ROLL CALL GROUP – OOD Tuitions/Services & Rates

1. Motion to approve Gloucester County Vocational-Technical School Tuition rates of \$2,448 (Full-time out of county) per student for the 2019-2020 school year, along with other mandated expenses including non-resident fee of \$5,445 per student. Total enrollment to be determined.
2. Motion to approve payment of \$3,500.00 to Salem County Special Services for Student #608183 for a 1:1 aide from 7/19 through 8/19 during ESY.
3. Motion to approve payment of \$3,500.00 to Salem County Special Services for Student #606568 for a 1:1 aide from 7/19 through 8/19 during ESY.
4. Motion to approve payment of \$4,800.00 to Salem County Special Services for Student #607826 for ESY tuition from 7/19 through 8/19.

Motion (Hall, Campbell) to approve items 1-4 above. The motion was carried unanimously

NO ROLL CALL GROUP – Miscellaneous

5. Motion to approve an overnight field trip for FFA students and 3 advisors to attend the annual 91st State FFA Convention at Monmouth University, West Long Branch, NJ, May 20 - May 22, 2020.
6. Motion to approve the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights, District and School Grade Report for the period of July 1, 2018 – June 30, 2019, as submitted to the New Jersey Department of Education and to authorize the Superintendent to submit the Statement of Assurances.
7. Motion to approve the Dual Credit Program Agreement between Cumberland Regional High School and Rowan College of South Jersey-Cumberland FY 2019-2020.
8. Motion to approve Cumberland Regional High School to participate in an Accelerated English Program with Rowan College of South Jersey – Cumberland for the 2019-2020 school year.
9. Motion to approve the 2019-2020 Curriculum & Course Guides.

Motion (Hall, Campbell) to approve items 5-9 above. The motion was carried unanimously.

10. Motion (Hall, Jackson) to approve the first reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
CR 1904	P 2412	Home Instruction Due to Health Condition	R	Revised
CR 1904	R 2412	Home Instruction Due to Health Condition	R	Revised
218	P 9210	Parent Organizations	R	Revised
217	P 5756	Transgender Students	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Facilities/Transportation

1. Motion (Wojcik, Jackson) to approve the 2019-20 Maximum Capital Reserve Statement, Comprehensive Maintenance Plan and Form M-1 and their submission to the NJDOE County office. The motion was carried unanimously.

2. Motion (Wojcik, Jackson) to acknowledge the School Bus Emergency Evacuation Drill report that took place on September 23, 2019 at 7:00 AM in front of the Cumberland Regional High School. This drill included routes CR-1 to CR-33 and CRC1, CRC2 and CRC3 and was supervised by Chrissy Perkins, Transportation Coordinator. The motion was carried unanimously.
3. Motion (Wojcik, Wilchensky) to approve the 1st reading of the following policy (Facilities):

Alert #	Pol/Reg	Name	*	Action
CR1910	P 7550	Naming of School Facilities	S	New

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

4. Motion (Wojcik, Jackson) to approve the 1st reading of the following policies/regulations (Transportation):

Alert #	Pol/Reg	Name	*	Action
218	P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	M	Revised
218	P 8600	Student Transportation	M	Revised
218	R 8600	Student Transportation	R	Revised
218	P 8630	Bus Driver/Bus Aide Responsibility	M	Revised
218	R 8630	Emergency School Bus Procedures	M	Revised
218	P 8670	Transportation of Special Needs Students	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Negotiations

Date has been finalized for the first CRAA meeting.

OTHER REPORTS

Student Representatives:

Senior Representative Nicole Rios and Junior Representative Finola Werley reported on the following:

- Spirit Week this week
- School store open and selling sweatshirts, bumper stickers, wallets, popsockets and more
- Homecoming turnout
- Pep Rally
- Academy Showcase
- Trunk-or-Treat
- Halloween Blood Drive
- Powder Puff
- Senior Trip

Principal:

Mr. Aiello reported the following:

- Attended the CCTEC Open House to advertise the Agriculture Academy.
- The Mission and Vision Statement Committee met and gave notes to Mr. Price for comments.
- Media Center Committee met to begin discussion on short- and long-term plans. Mr. Dilks went over how books are weeded from a media center.
- Mrs. Rosado and Mr. Aiello hosted a nighttime program to help parents whose first language is not English to access Genesis. There were 12 families in attendance.
- Mr. Johnson was officially recognized as NJPSA/NASSP New Jersey Assistant Principal of the Year at the NJPSA/ASCD Conference. Mr. Johnson's wife and father were in attendance, along with Mr. Aiello and Mr. Price, who drove up for the event in Long Branch.
- Spirit Week is well underway. Students and staff have been participating. The Homecoming Dance is Saturday night.

- Field Hockey won their first-round playoff game against Cedar Creek.
- Girls Soccer beat Bridgeton on their Senior Night in the stadium.

Board Secretary:

Mr. Harbinson reported the following:

- Following the Facilities Committee review of all the Long Range Facility Plan projects and considering administrative priorities, they are suggesting the following three projects be funded and completed in the 2020-2021 school year:
 - New one-story green house
 - Track and Pole Vault area reconstruction
 - New access road from the student parking lot to Love Lane at the Board Office

PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET

Mr. Davis opened the meeting for public input. There was no input.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Scott Sheppard, Millville, discussed naming the tennis courts after Jim Breech, a former teacher and coach at Cumberland Regional who recently passed away. Mr. Sheppard stated that over \$20,000 has been raised from several different sources for this purpose.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

November	13	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
November	21	Regular Board Meeting	6:00 PM

IMPORTANT DATES

October	25	Early Dismissal/Staff Development	
October	25	Homecoming Game	6:00 PM
October	26	Homecoming Dance	7:00 PM
October	28	Citizens Advisory Committee Meeting (Board Office)	6:00 PM
November	5	Election Day – Early Dismissal	
November	7-8	NJEA Convention – School Closed	
November	11	Veterans Day – School Closed	

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Wojcik) was made to adjourn. The motion was carried and the meeting ended at 7:04 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
NOVEMBER 21, 2019**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on November 21, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell (arrived 6:10 PM), Mrs. Hall and Mr. Davis.

Member(s) absent:

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Jackson, Hall) that the Board of Education approves the minutes of the October 24, 2019 regular meeting. The motion was carried with Mrs. Hunsberger abstaining.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of October 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

11/21/19
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of October 2019.

C. Board Certification

Motion to approve and accept the October 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of October 31, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of October 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through November 21, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through November 21, 2019.

Motion (Rucker, Jackson) to approve items A-F above.

Roll Call Vote: *Ayes (8)* Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.
 Noes (0)
 Abstain (0)

The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

- The Board recognized the Colt of the Month for October as Justin Moore, Grade 10.
- The Board recognized the Staff of the Month for October as Christine Fuller, Teacher of Technology.

PRESENTATION – 2018-2019 Audit Results and Correction Action Plan

Mike Garcia and Joe Barret of Ford-Scott & Associates, L.L.C, Certified Public Accountants, presented the district's 2018-2019 Comprehensive Annual Financial Report (CAFR).

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- New flexible seating furniture has been installed in several classrooms.
- Thursday Workshops have been offered with topics such as, "Critical Reading," and "Dealing with Socio-Economically Disadvantaged Students."
- The first Agriculture Sciences meeting was held with CCTEC. These meetings will be held quarterly.
- The next Professional Development day is scheduled for December 6th, the focus will be on the Curriculum Mapping project. Thursday Workshops continue to be a source of Professional Development for staff.
- Multiple rounds of interviews were held for Technology Systems Manager.
- Facilitated the first South Jersey Regional and Vocational Superintendents' Roundtable.
- Attended the Veterans Day celebration.
- Attended more CCTEC Information Sessions.
- Activities to Boast About:
 - Ms. Rosado's World Language Fair.
 - All QSAC DPR Area Coordinators.
 - The Veterans Day Committee and Congressman Van Drew.
 - The new commons and classroom furniture.

Motion (Hunsberger, Campbell) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS**Personnel**

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to accept the following resignation:
 - Employee ID #2142, Effective 11/01/2019
2. Motion to approve a leave of absence for Employee ID #0974 beginning on November 15, 2019, and returning on or about December 16, 2019, using Sick Days, pursuant to FMLA, subject to change.

Motion (Hunsberger, Hall) to approve items 1-2 above. The motion was carried unanimously.

3. Motion (Hunsberger, Jackson) to appoint Adam Carpenter as an additional fall Weight Trainer for the 2019-2020 school year, at a Step 1 stipend of \$2,450, prorated to \$1,078, effective 10/18/2019.

Roll Call Vote: Ayes (9) Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

4. Motion to amend the appointment of Ashley Evans from Head Girls Tennis Coach, to Co-Head Girls Tennis Coach at 99% of the Step 2 stipend of \$4,650.
5. Motion to amend the appointment of Richard Falk from Assistant Girls Tennis Coach, to Co-Head Girls Tennis Coach at 1% of the Step 5 stipend of \$4,950.
6. Motion to appoint Paul F. Kuntz Sr. as Technology Systems Manager at a salary of \$81,500, prorated to a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #0876. (Handout)
7. Motion to appoint Jesica Serfass as a Teacher of Mathematics at a salary of \$72,223 (MA+30/Step 11), prorated to a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #1389. (Handout)
8. Motion to approve the transfer of Employee ID #2098 from Part-Time Security Guard to Substitute Security Guard at an hourly rate of \$13.90, not to exceed 20 hours per week, effective 11/06/19.
9. Motion to appoint Rego Rathgeb as a Substitute Custodian, at an hourly rate of \$13.90, not to exceed 29 $\frac{3}{4}$ hours per week, with a start date pending receipt of all necessary paperwork.
10. Motion to appoint the following Athletic Coaches for the 2019-2020 school year:

Position	Name	Step	Stipend
Weight Trainer (winter)	Brian Dean	1	\$2,450
Wrestling - Co -Asst. Coach	Christopher Johnson (Adjunct)	$\frac{1}{2}$ of Step 2	\$1,800 (Half of \$3,600)
Wrestling - Co -Asst. Coach	Seth Frost (Adjunct)	$\frac{1}{2}$ of Step 1	\$1,750 (Half of \$3,500)
Girls Winter Track - Assistant Coach	William (Alex) Farquhar	1	\$2,100
Boys Winter Track – Head Coach	Dwayne Hendricks	1	\$2,800
Boys Winter Track – Assistant Coach	James Bagley (Adjunct)	3	\$2,300
Baseball Head Coach	Zachary Grigioni	4	\$5,200
Baseball – Assistant Coach	Brandon Krementz	5	\$3,550

Baseball – Assistant Coach	Robert Williams	2	\$3,250
Softball – Head Coach	Scarlett Weist (<i>Adjunct</i>)	3	\$5,100

Motion (Hunsberger, Hall) to approve items 4-10 above.

Roll Call Vote: *Ayes (9)* Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

11. Motion (Hunsberger, Jackson) to approve Seton Hall University graduate Arielle Bruno to complete Counseling Internship 2 with Erety Smith as cooperating counselor, for the second semester of the 2019-2020 school year. The motion was carried unanimously.
12. Motion (Hunsberger, Jackson) to approve revisions for job description F-09, Professional Resources Manager and a change in title to Professional Resource Coordinator. The motion was carried unanimously.
13. Motion (Hunsberger, Hall) to approve the 2nd reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
218	P 1642	Earned Sick Leave	R	New
218	R 1642	Earned Sick Leave	R	New
218	P 3159	Teaching Staff Member/School District Reporting Responsibilities	M	Revised
218	P 3218	Use, Possession, or Distribution of Substances	M	Revised
218	R 3218	Use, Possession, or Distribution of Substances	M	Revised
218	P 4218	Use, Possession, or Distribution of Substances	M	Revised
218	R 4218	Use, Possession, or Distribution of Substances	M	Revised
218	P 7440	School District Security	M	Revised
218	R 7440	School District Security	M	Revised
218	P 9400	Media Relations	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Finance

1. Motion (Campbell, Wilchensky) to approve participation in a national cooperative agreement under the authority of N.J.S.A. 52:34-6.2(b)(3) and intend to participate in the Prince William County Public Schools, VA (an OMNIA Partner) Amazon contract for On-line Marketplace for the Purchases of Products and Services, Contract # R-TC-17006 to purchase On-line Marketplace for the Purchases of Products and Services. The motion was carried unanimously.
2. Motion (Campbell, Rucker) to approve the 2nd reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
218	P 6112	Reimbursement of Federal and Other Grant Expenditures	M	Revised
218	R 6112	Reimbursement of Federal and Other Grant Expenditures	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Curriculum/Student Life

1. Motion (Hall, Jackson) to approve the following resolution:
WHEREAS, the Board of Education is required to adopt a Resolution affirming the information contained in the district's Statement of Assurance (SOA) for the New Jersey Quality Single Accountability Continuum (NJQSAC), and

WHEREAS, the Board of Education has reviewed the Statement of Assurance and hereby approves this document,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education does hereby authorize the Superintendent of Schools and Board President to sign and submit the attached Statement of Assurance to the Executive County Superintendent's office in compliance with the provisions of N.J.A.C. 6A:30-3.1(e)1.

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

2. Motion to accept the articulation agreement with SUNY Cobleskill for the 2019-2020 school year.
3. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for the 2019-2020 school year, with no change from prior year.
4. Motion to approve the School Safety and Security Plan in accordance with N.J.A.C. 6A:16-5.1 and submit the Statement of Assurance to the County Office of Education for the 2019-2020 school year.
5. Motion to approve The Southwest Council, Inc. to run a Youth Tobacco Action Group (YTAG) Chapter at Cumberland Regional High School in partnership with Erety Smith and the guidance office, for the purpose of promoting prevention and cessation of tobacco use among students.
6. Motion to approve the 2019-2020 winter athletic schedule. Schedule is subject to change.
7. Motion to approve an overnight field trip for the Cumberland Regional Boys' Basketball team and three coach chaperones to attend the Boardwalk Basketball Classic Tournament at the Wildwood Convention Center in Wildwood, NJ, December 29-30, 2019. NOTE: All school policies will be in effect.

Motion (Hall, Hunsberger) to approve items 2-7 above. The motion was carried unanimously

8. Motion (Hall, Jackson) to approve the first reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
CR 1904	P 2412	Home Instruction Due to Health Condition	R	Revised
CR 1904	R 2412	Home Instruction Due to Health Condition	R	Revised
218	P 9210	Parent Organizations	R	Revised
217	P 5756	Transgender Students	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Facilities/Transportation

1. Motion (Wojcik, Wilchensky) to approve participation in the Pittsgrove Township School District Natural Gas Jointure beginning November 1, 2019 and ending October 31, 2021. Participation will guarantee a fixed rate of \$0.431725/therm, inclusive of sales and use tax, for the term of 24 months with Direct Energy. The motion was carried unanimously.
2. Motion (Wojcik, Jackson) to approve Cumberland Regional Board of Education as the LEA (Local Educational Agency) and host district for the 2019-2020 Choice Transportation Jointure consisting of Bridgeton Board of Education, Commercial Township Board of Education, Downe Township Board of Education, Lawrence Township Board of Education, Maurice River Township Board of Education and Pittsgrove Township Board of Education with the purpose of providing to and from regular choice pupil transportation in the most cost effective and efficient manner. The motion was carried unanimously.
3. Motion (Wojcik, Campbell) to approve the 2019-2020 Cumberland Regional Board of Education Choice Transportation Jointure agreements, bus route costs, and their submittal to the New Jersey Department of Education in the amount of \$141,000 with final invoicing based on annual enrollments:

Bridgeton	\$30,000
Commercial Township	\$11,000
Downe Township	\$28,000
Lawrence Township	\$69,000
Maurice River Township	\$1,000
Pittsgrove Township	\$2,000

The motion was carried unanimously.

4. Motion (Wojcik, Rucker) to approve the 2nd reading of the following policy (Facilities):

Alert #	Pol/Reg	Name	*	Action
CR1910	P 7550	Naming of School Facilities	S	New

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

5. Motion (Wojcik, Wilchensky) to approve the 2nd reading of the following policies/regulations (Transportation):

Alert #	Pol/Reg	Name	*	Action
218	P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing	M	Revised
218	P 8600	Student Transportation	M	Revised
218	R 8600	Student Transportation	R	Revised
218	P 8630	Bus Driver/Bus Aide Responsibility	M	Revised
218	R 8630	Emergency School Bus Procedures	M	Revised
218	P 8670	Transportation of Special Needs Students	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Negotiations

The CRAA presented their proposal at the first negotiations meeting. A second meeting is scheduled for December 11th.

OTHER REPORTS

President:

Mr. Davis will be attending an NJSBA meeting on Monday, November 25, 2019, at Eastlyn Golf Course. Amy Hassa, a Mental Health First Aid (MHFA) instructor and a school board member in Atlantic County, will be presenting on the importance of addressing mental health in our schools.

Student Representatives:

Senior Representative Nicole Rios and Junior Representative Finola Werley reported on the following:

- The school store is now selling sweatshirts, stickers, bumper stickers, drawstring bags and water bottles.
- Student Council has their first field trip, partnered with Colt Connection, on Monday, November 25th. Students will go to ShopRite to purchase items for Thanksgiving baskets.
- The Winter Formal is now a more casual dance. It will be a "Blacklight Dance" held on January 25th, 2020.
- The opening night of the Fall Play is tonight.
- Tryouts for Winter sports will be held soon.
- Senior Night Football game will be held next week.
- New decals around the school.

Board Secretary:

Mr. Harbinson reminded the Board of Education that Committee meetings on December 11th will be held in the Media Center of the high school.

PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET

Mr. Davis opened the meeting for public input. There was no input.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Scott Sheppard, Millville, reported that approximately 600 signatures have been collected on the petition to name the tennis courts in honor of Jim Breech. Mr. Sheppard also provided informational packets for the Facilities Naming Committee with information on Mr. Breech's history.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

December	11	Finance Committee	5:00 PM
<i>(High School Media Ctr)</i>		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
December	19	Regular Board Meeting	6:00 PM

IMPORTANT DATES

November	21-23	Fall Play "Under the Big Top" (PAC)	7:00 PM
November	25	Citizens Advisory Committee Meeting (Board Office)	6:00 PM
November	27	Early Dismissal	
November	28-29	School Closed- Thanksgiving Break	
December	5	National Honor Society Induction (PAC)	6:00 PM
December	20-31	School Closed (Winter Break)	
January	1	School Closed (New Year's Day)	

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 6:45 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
DECEMBER 19, 2019**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on December 19, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Jackson.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Hall, Campbell) that the Board of Education approves the minutes of the November 21, 2019, regular meeting. The motion was carried unanimously.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of November 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

12/19/19
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of November 2019.

C. Board Certification

Motion to approve and accept the November 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of November 30, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of November 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through December 19, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through December 19, 2019.

Motion (Rucker, Wojcik) to approve items A-F above.

Roll Call Vote: *Ayes (8)* Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

- The Board recognized the Colt of the Month for November as Heather Marshall, Grade 12.
- The Board recognized the Staff of the Month for November as Alysse Mitchell, Instructional Paraprofessional.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- Academy programs have taken multiple field trips.
- STEM and IT students ran a Z Space demonstration for Board members.
- Participated in Mr. Husted's AP Government class.
- CRHS is working on a multi-tiered Response to Intervention (RTI) program.
- Academy Advisory Council meetings were held.
- Mid-Year Budget Review was held with the County Office.
- Met with Constituent Superintendents.
- Attended, and presented at, the Economic Development and Agricultural Council joint meeting.
- Met with CCTEC.
- Attended CCTEC Parent Information Session.
- Annual Alumni Luncheon was held today.
- Activities to Boast About:
 - Thanks to Bruce Harbinson and Bonnie Powers for their work on the Mid-Year Budget Review.
 - Student hosts for the Z Space visit.
 - Melissa Lowry for signing with University of Connecticut.
 - Congratulations to the over 30 students who were inducted into our National Honor Society chapter.
 - Bonnie Powers and Justin Martin presentation to the Curriculum Articulation Consortium.

Motion (Wojcik, Campbell) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to accept the following resignations:
 - Employee ID #2126, effective January 14, 2020, or as soon as a replacement can be found
 - Employee ID #1937, effective October 19, 2019
2. Motion to approve a leave of absence extension for Employee ID #0433 beginning on October 19, 2019, and returning on or about January 22, 2020, pursuant to FMLA, subject to change.
3. Motion to rescind the November 21, 2019, appointment of Rego Rathgeb as a Substitute Custodian.

Motion (Hunsberger, Hall) to approve items 1-3 above. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

4. Motion to add Paul Kuntz Sr. as a member of the CRHS Law Enforcement Unit at Cumberland Regional High School as per the Memorandum of Agreement with the State Police section 2.2, for the 2019-2020 school year.
5. Motion to appoint Christina Miller as Part-Time Instructional Paraprofessional, at a rate of \$16.13 per hour, not to exceed 29 $\frac{3}{4}$ hours per week, with a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #2076.
6. Motion to appoint Jennifer Todd as a Teacher of Students with Disabilities at a salary of \$78,923 (BA+15/Step 15), with a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #2126.

Motion (Hunsberger, Trexler) to approve items 4-6 above.

Roll Call Vote:	Ayes (8)	Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.
	Noes (0)	
	Abstain (0)	

The motion was carried unanimously.

NO ROLL CALL GROUP – Employee Travel

7. Motion to approve Todd Jorgenson to attend the Annual Director of Athletics Association of New Jersey (DAANJ) State Conference in Atlantic City, March 17-20, 2020. This is a required meeting throughout the State of New Jersey for DAANJ Members.
8. Motion to approve Amy Draggoo to attend the WIBA Conference on Behavioral Supports for Students with Autism, in Nashville, TN, March 18-21, 2020, as per the CRAA/CRBOE Agreement (3.2.2).
9. Motion to approve Tom Smith, Supervisor of Buildings and Grounds, to attend the NJSBGA EXPO 2020 Conference in Atlantic City, March 23-25, 2020, with no cost to the district for registration and travel-related expenses.
10. Motion to approve Paul Kuntz Sr., Technology Systems Manager, to attend the NJASA Techspo 2020 Conference in Atlantic City for one day, January 30 or 31, 2020.

Motion (Hunsberger, Hall) to approve items 7-10 above. The motion was carried unanimously.

11. Motion (Hunsberger, Wilchensky) to approve the revised (B-15) Academy Leader job description. The motion was carried unanimously.

Finance

NO ROLL CALL GROUP – Audit Items

1. Motion to accept the publicly presented 2018-2019 Comprehensive Annual Financial Report (CAFR); Synopsis of Audit and Auditors Management Report on Administrative Findings, Compliance and Performance prepared in cooperation with Ford, Scott & Associates as a result of the fiscal school year audit ending June 30, 2019.
2. Motion to adopt and acknowledge that the Corrective Action Plan has been read and discussed and is based on the findings and recommendations of the 2018-2019 fiscal year audit submitted by Steven Price, Superintendent, and Bruce D. Harbinson, School Business Administrator, as attached and made permanent to these minutes.

Motion (Campbell, Wojcik) to approve items 1-2 above. The motion was carried unanimously.

3. Motion (Campbell, Wojcik) to approve a 2019-2020 Information Technology agreement between the Cumberland Regional Board of Education and Stow Creek Township and Greenwich Township Board's of Education pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) beginning December 9, 2019, and ending June 30, 2020, in the annual amount of \$17,500 to be prorated. The motion was carried unanimously.
4. Motion (Campbell, Wojcik) to approve Bruce D. Harbinson, School Business Administrator/Board Secretary as the district's Public Agency Compliance Official (PACO) from January 1, 2020, to December 31, 2020. The motion was carried unanimously.

Curriculum/Student Life

1. Motion (Hall, Hunsberger) to approve a tuition payment of \$40,710 to Creative Achievement for student ID# 608651 from November 11, 2019, through June 30, 2020. The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

2. Motion to approve the High School Partnership Program Agreement between Cumberland Regional High School and Stockton University for the 2019-2020 school year.
3. Motion to approve the submittal of the Community Health Care, Inc. Public Donor Agreement (Colt Connection) from January 1, 2020, to December 31, 2020.
4. Motion to approve CompleteCare Health Network's January 1, 2020, donation to Cumberland Regional High School District of five (5) Lenovo Laptop Computers, two (2) Lenovo Desktop Computers and three (3) Dell Desktop Computers in exchange for agreed upon "in-kind" contribution of technology and associated support services as outlined in the Donor Agreement for FY2020, contract number 20DZFP, to support the "Colt Connection" School-Based Youth Service Program.

Motion (Hall, Hunsberger) to approve items 2-4 above. The motion was carried unanimously.

Facilities/Transportation

1. Motion (Wojcik, Campbell) to approve participation in a national cooperative agreement under the authority of N.J.S.A. 52:34-6.2(b)(3) in the Region 4 ESC, National IPA (an OMNIA Partner) Contract #R150505 with a term of 10/1/15 through 9/30/20 to purchase HVAC Equipment and Parts and award to Daikin Applied Americas, Inc. dba Daikin Applied pursuant to the proposal submitted in the response to the Region 4 ESC, National IPA request for proposal. The motion was carried unanimously.
2. Motion (Wojcik, Campbell) to approve Square K Energy Solutions, Inc. to prepare and submit an application and related documents to the New Jersey Clean Energy SmartStart Buildings Program on behalf of the Cumberland Regional Board of Education for the Air Chiller & Domestic Hot Water Replacement projects for \$340,000 in estimated rebates. The motion was carried unanimously.

3. Motion (Wojcik, Wilchensky) to approve the purchase and installation of a 60" x 68" x 17.2" Synthetic Stucco two sided "Deliveries/Facility Parking" sign from Print, Signs and Designs, Bridgeton, NJ, in the amount of \$4,786 and the removal of the current cube sign. The motion was carried unanimously.

Negotiations

- Mrs. Hunsberger stated the Board of Education has met with the CRAA twice; both meetings went well and were productive. The next meeting is scheduled for 1/23/20.
- The Board President, Superintendent and School Business Administrator met with the CREA President and Vice President to have an open dialogue and discuss a few concerns.

OTHER REPORTS

President:

Mr. Davis informed the Board of a new proposed law that will allow schools to go above the 2% tax levy if they lost State Aid and are under adequacy.

Student Representatives:

Senior Representative, Nicole Rios, reported the following:

- Winter sports have started and are off to a great start.
- Mock trial competition is underway, students are studying a fake case and will be presenting information on the case to judges at C Courthouse.
- Interact and Leo are taking a trip to Philadelphia tomorrow. Students will watch "A Christmas Carol" the play and partake in other activities in the city.
- Auditions for the spring musical "The Little Mermaid" have started. Children in grades 4-8 are invited to try out for this play, so spread the word.

Junior Representative, Finola Werley, reported the following:

- Student Council held a Chick-fil-a fundraiser earlier this month. Approximately 1,200 people attended, earning just over \$100 for the Student Council.
- Planning for Mr. CRHS is ongoing. The event will be held on February 21st at CRHS.

Principal:

Mr. Aiello reported the following:

- The Alumni Luncheon was held today. Returning students were asked to give feedback by filling out a survey.
- A National Honor Society induction was held at CRHS on Thursday, December 5th, over 30 new members were inducted.
- Advisory Council Meetings were held for all academies. Students from each academy gave presentations.

Board Secretary:

- Mr. Harbinson reported that the district has formulated a Preliminary 2020-2021 budget. Revenues were decreased over \$200,000 in anticipation of reduced State Aid due to declining enrollment. Expenditures were adjusted to accommodate the lost revenue and increases in salaries and other contractual obligations.
- Mr. Harbinson stated that all Board Member training has been completed for the 2019 calendar year, and he then wished the Board, Administration and all those present a Happy and Joyous Holiday.

Other:

- Mr. Price presented Board members with Christmas ornaments made by students in the STEM program. Center piece floral displays, made by Agriculture students, were given to the Board members as a gift from Mr. Price and Mr. Harbinson.
- Mr. Davis asked Board members if they wish to change committee assignments. No members requested a change.

PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET

Mr. Davis opened the meeting for public input. There was no input.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

January	7	Board Reorganization Meeting	6:00 PM
January	15	Anticipated Finance Committee	5:00 PM
		Anticipated Facilities/Transportation Committee	5:30 PM
		Anticipated Curriculum/Student Life Committee	6:00 PM
		Anticipated Personnel Committee	6:30 PM
January	23	Anticipated Regular Board Meeting	6:00 PM

IMPORTANT DATES

December	23-31	School Closed – Winter Break	
January	1	School Closed (New Year's Day)	
January	20	School Closed – Dr. Martin Luther King Day	
January	27	Citizens Advisory Committee Meeting (Board Office)	6:00 PM

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Rucker) was made to adjourn. The motion was carried and the meeting ended at 6:50 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – BOARD REORGANIZATION MEETING
JANUARY 7, 2020**

CALL TO ORDER

The Reorganization meeting of the Cumberland Regional School District Board of Education was held on January 7, 2020. School Business Administrator Bruce D. Harbinson called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Harbinson led the flag salute.

Mr. Harbinson read a statement that notice had been sent to two newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office.

ELECTION RESULTS

School Business Administrator/Board Secretary Harbinson reported the results of the election:

Three – Full 3-year Terms

▪ Theresa Christian-Hunsberger	Hopewell	811 votes
▪ Ron Campbell	Shiloh	108 votes
▪ Thomas Davis	Stow Creek	366 votes

One – 1-year Unexpired Term

▪ Lisa Trexler	Deerfield	400 votes
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One – 2-year Unexpired Term

▪ Barbara Wilchensky	Upper Deerfield	1,135 votes
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OATH OF OFFICE FOR NEWLY-ELECTED BOARD MEMBERS

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the following newly-elected board members:

- Ron Campbell
- Thomas Davis
- Barbara Wilchensky

The following members will be administered the Oath of Office at a future date:

- Theresa Christian-Hunsberger
- Lisa Trexler

ROLL CALL AND 2020 BOARD MEMBER INFORMATION

A roll call showed the following members with their member information:

<u>Board Member Name</u>	<u>District</u>	<u>Expiration of Term</u>
Kimberly Hall	Fairfield	2021
Claude Rucker	Fairfield	2020
Valerie Wojcik	Greenwich	2020
Ron Campbell	Shiloh	2022
Thomas Davis	Stow Creek	2022
Kenneth Jackson	Upper Deerfield	2021
Barbara Wilchensky	Upper Deerfield	2021

NOT PRESENT

Lisa Trexler	Deerfield	2020
Theresa Christian-Hunsberger	Hopewell	2022

Others present: Superintendent Steven W. Price and general public.

ELECTION OF OFFICERS

President

Motion (Wojcik, Jackson) to open the floor to nominations for the office of President of the Cumberland Regional School District Board of Education for the ensuing year. The motion was carried unanimously.

Mrs. Wojcik nominated Mr. Davis and Mr. Rucker seconded the motion.

There being no further nominations, motion (Hall, Jackson) to close nominations. The motion was carried unanimously.

A vote was taken to elect Mr. Davis as President of the Cumberland Regional Board of Education until the next Board Reorganization meeting by roll call vote:

Roll Call Vote: *Ayes (6)* Mr. Rucker, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell and Mrs. Hall.

Noes (0)

Abstain (1) Mr. Davis

The motion was carried unanimously.

Mr. Davis was duly elected as Board President. Mr. Harbinson congratulated Mr. Davis and Mr. Davis took his seat at the Board table. Mr. Harbinson then yielded the meeting to the President.

Vice President

Motion (Wojcik, Jackson) to open nominations for the Office of Vice President of the Cumberland Regional School District Board of Education for the ensuing year. The motion was carried unanimously.

Mr. Jackson nominated Mrs. Hunsberger and Mrs. Wojcik seconded the motion.

There being no further nominations, motion (Hall, Rucker) to close nominations. The motion was carried unanimously.

A vote was taken to elect Mrs. Hunsberger as Vice President of the Cumberland Regional Board of Education until the next Board Reorganization meeting by roll call vote:

Roll Call Vote: *Ayes (7)* Mr. Rucker, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

Mrs. Hunsberger was duly elected as Board Vice President.

REORGANIZATION OF THE BOARD OF EDUCATION

A. Appointment of Committees and Delegates by Board President

1. Cumberland Regional Board of Education Committees

The following were appointed to Cumberland Regional Board of Education Committees:

CURRICULUM/STUDENT LIFE

Kimberly Hall*

Lisa Trexler

Barbara Wilchensky

PERSONNEL

Theresa Christian-Hunsberger*

Lisa Trexler

Barbara Wilchensky

FACILITIES/TRANSPORTATION

Valerie Wojcik*

Kenneth Jackson

Claude Rucker

NEGOTIATIONS

Theresa Christian-Hunsberger*

Ronald Campbell, Sr.

Claude Rucker

FINANCE

Ronald Campbell, Sr.*

Kenneth Jackson

Claude Rucker

**Indicates current Chairperson*

2. NJSBA Legislative Delegate and Alternate

The Board President appointed the following as the NJSBA Delegate:

Thomas Davis, Delegate

3. CCSBA Representative and Alternate to Executive Committee

The Board President appointed the following as the CCSBA Representative to Executive Committee and Alternate:

Thomas Davis, Representative

Theresa Hunsberger, Alternate

4. Jointure for Pupil Transportation Delegate and Alternate

The Board President appointed Valerie Wojcik, Transportation Chairman, as the district's Jointure for Pupil Transportation voting representation. The district's Superintendent is designated as Jointure for Pupil Transportation ex-officio voting member in the absence of the annually appointed Board Representative (UDTBOE JPT Adopted By-Laws, Article V, Section 4).

B. Code of Ethics

The Cumberland Regional Board of Education discussed and accepted the School Ethics Act and Code of Ethics for School Board members pursuant to NJSA 18A:12-21 et seq. Each Board member also acknowledged, signed and returned the Acknowledgement of Receipt to Board Secretary as required under code.

C. Meeting Night

Motion (Rucker, Hall) to approve the following resolution:

RESOLUTION: Be it resolved that the regular meeting of the Cumberland Regional School District Board of Education be held on the 4th Thursday of each month at 6:00 PM unless otherwise indicated according to the following schedule:

January 23, 2020	August 27, 2020
February 27, 2020	September 24, 2020
March 26, 2020	October 22, 2020
April 23, 2020	November 19, 2020 (3 rd Thursday)
May 28, 2020	December 17, 2020 (3 rd Thursday)
June 25, 2020	January 7, 2021 - Board Reorg. (1 st Tuesday)
July 23, 2020	

Roll Call Vote: Ayes (7)

Mr. Rucker, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

OTHER REPORTS

Bruce Harbinson, Board Secretary, discussed Board Member Training and distributed related materials.

Regular Session Agenda

AUDIENCE PARTICIPATION ON AGENDA AND NON-AGENDA ITEMS

Nothing at this time.

NEW BUSINESS

The following personnel appointments are based upon the recommendation of the Superintendent:

ROLL CALL GROUP – Appointments & Salary Amendments

- A. Motion to appoint Robert Hudgon as a part-time Security Guard at a rate of \$15.98 per hour, not to exceed 20 hours per week, with a start date pending criminal background check and completion of new hire paperwork. Replaces Employee ID #2098.
- B. Motion to appoint Jy'Isha Nieves as Professional Resources Coordinator at a salary of \$46,000, prorated, with a start date pending completion of required paperwork and criminal history review.

Motion (Rucker, Campbell) to approve items A-B above.

Roll Call Vote: Ayes (7) Mr. Rucker, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

- C. Motion (Hall, Rucker) to approve Gloucester County Special Services School District to administer a Migrant Education (after school) Tutoring Program at Cumberland Regional High School, January through May 2020, and to waive the facility usage and custodial fees. The motion was carried unanimously.

FUTURE MEETINGS

January	15	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
January	23	Regular Board Meeting	6:00 PM

IMPORTANT DATES

January	20	School Closed-Dr. Martin Luther King Day	
January	25	Blacklight Dance – “Northern Lights” (Gym)	7:00 PM
January	27	Citizen’s Advisory Committee Meeting (Board Office)	6:00 PM

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 6:21 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
JANUARY 23, 2020**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on January 23, 2020. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the following newly elected board members:

- Theresa Christian-Hunsberger
- Lisa Trexler

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mrs. Wojcik.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Rucker, Jackson) that the Board of Education approves the minutes of the December 19, 2019, regular meeting. The motion was carried unanimously.

Motion (Rucker, Jackson) that the Board of Education approves the minutes of the January 7, 2020, Board reorganization meeting. The motion was carried with Mrs. Hunsberger abstaining.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of December 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

1/23/20

Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of December 2019.

▪ Activities to Boast About:

- Thanks to Bruce Harbinson, Bonnie Powers, Ralph Aiello, Joe Spoltore, Connie Landwher and Jackie Jackson for their work on QSAC
- Role Model Day
- ECHS Gateway
- The Girls Basketball team for a couple of big wins.

Motion (Rucker, Wilchensky) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to approve an intermittent leave of absence for Employee ID #1368 for dates to be determined along with a continuous leave beginning on December 19, 2019, and returning on January 6, 2020, pursuant to FMLA.
2. Motion to approve a leave of absence for Employee ID #1591 beginning on February 18, 2020, and returning on or about February 28, 2020, pursuant to NJFLA, utilizing without pay days, subject to change.
3. Motion to approve a leave of absence for Employee ID #2137 beginning on March 10, 2020, and returning on or about April 6, 2020, utilizing without pay days, subject to change.
4. Motion to rescind the appointment of Employee ID #2089 as Head Cheer Coach – Winter.

Motion (Hunsberger, Hall) to approve items 1-4 above. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

5. Motion to appoint Alphonso Gonzalez as Indoor Ensemble Assistant - Percussion, at a Step 1 Stipend of \$2,800 for the 2019-2020 school year.
6. Motion to appoint Danine Guarrera (Adjunct) as Assistant Softball Coach at a Step 4 stipend of \$3,400 for the 2019-2020 school year, pending completion of required paperwork and criminal history review.
7. Motion to approve the following Paraprofessional Athletic Aides for the 2019-2020 school year, pending completion of required paperwork and criminal history review:

Position	Name
Baseball	Jason Coombs
	Zac Merritt (Adjunct)
	Adam Muffley (Adjunct)
	Kyle Daddario (Adjunct)
Swimming	Paul Ritter
	Lauren Vanlier
Boys Tennis	Ashley Evans
Boys Basketball	Adam Carpenter
	John Ciavarella (Adjunct)

Motion (Hunsberger, Jackson) to approve items 5-7 above.

Roll Call Vote: *Ayes (8)* Mr. Rucker, Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger,
Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.
Noes (0)
Abstain (0)

The motion was carried unanimously.

Finance

NO ROLL CALL GROUP - Funding

1. Motion to reimburse the Athletic supply budget for expenses incurred by full time Vocational students participating in our programs with monies provided by Cumberland County Technical Education Center for this purpose.
2. Motion to approve the application submission and acknowledge receipt of Career Pathways Year 5 Grant funds as of March 1, 2020, as authorized by the NJ Department of Education in the amount of \$100,000.

Motion (Campbell, Rucker) to approve items 1-2 above. The motion was carried unanimously.

3. Motion (Campbell, Jackson) to approve the cancellation of the following checks:

General Checking

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
40620	1/24/2019	125.00
40789	3/6/2019	85.50
40831	3/28/2019	110.00
40849	3/28/2019	164.96
41011	4/25/2019	236.50
41525	6/28/2019	59.58

Food Service

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
1304	11/26/2018	20.80
1305	11/26/2018	19.60
1314	11/26/2018	10.70
1336	12/12/2019	13.45
1337	12/12/2019	15.60

Student Activity

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
12250	9/5/2018	84.00
12377	10/4/2018	729.00
12692	2/12/2019	375.00
12861	4/18/2019	79.00
12882	4/29/2019	150.00
12914	5/6/2019	100.00
12915	5/6/2019	100.00
12990	6/3/2019	100.00

The motion was carried unanimously.

4. Motion (Campbell, Rucker) to direct the School Business Administrator to create request for proposals for district banking and Board solicitor with a July 1, 2020, starting contract date. The motion was carried unanimously.

5. Motion (Campbell, Jackson) to approve the 1st reading of the following Policy:

Alert #	Pol/Reg	Name	*	Action
CR2001	8550	Unpaid Meal Charges/Outstanding Food Service Charges	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Curriculum/Student Life

- Motion (Hall, Hunsberger) to approve payment to Interactive Kids for Behavioral Services for Student ID #606561 for the 2019-2020 school year, at a yearly total of \$15,500:
 - Up to 6 hours per month for BCBA Consultation at \$75.00/hour
 - 20 hours per month for Behaviorist Therapy at \$55 per hour

The motion was carried unanimously.

NO ROLL CALL GROUP – Overnight Travel

- Motion to approve an overnight field trip for FBLA students and two advisors to attend the FBLA State Leadership Conference at Harrah's Waterfront Conference Center in Atlantic City, NJ, March 18-20, 2020. NOTE: All school policies will be in effect.
- Motion to approve an overnight field trip for the Cumberland Regional Boys Baseball team and three coach chaperones to participate in spring training in Virginia Beach, VA, April 9-11, 2020. NOTE: All school policies will be in effect.

Motion (Hall, Hunsberger) to approve items 2-3 above. The motion was carried unanimously.

Facilities/Transportation

- Motion (Rucker, Jackson) to approve the following Resolution:

Name	Bid
LGB Mechanical Inc.	\$545,000
Falasca Mechanical	\$486,900
Driscoll Mechanical LLC	\$748,000
Gaudelli Brothers Inc.	\$954,000

WHEREAS, on January 17, 2020, sealed bids were received by the Cumberland Regional Board of Education regarding construction of a Project known as the Air-Cooled Chiller and Tower replacement and Domestic Hot Water projects, and

WHEREAS, upon review of the bids received and opened on January 17, 2020, the lowest responsible bid presented the mandatory required information and did not exceed or substantially exceed the cost estimates for the Project; and

WHEREAS, the Board of Education has reviewed the recommendations made by the Administration and the Engineer; and

WHEREAS, the Board of Education has determined that the Project should be awarded at this time;

NOW, THEREFORE, BE IT RESOLVED that the Cumberland Regional Board of Education hereby accepts the lowest responsible bid on the aforesaid Project under the provisions of N.J.S.A. 18A:18A-36, and further

RESOLVES to award the Air-Cooled Chiller and Tower replacement and Domestic Hot Water projects at Cumberland Regional High School to Falasca Mechanical with a bid of \$486,900.

The motion was carried unanimously.

2. Motion (Rucker, Wilchensky) to consider the naming of the Tennis Court facility, as proposed by the Facilities Naming Committee per Policy 7550, to the James T. Breech Memorial Tennis Courts and begin the 30 day public comment period before formal Board action can take place. The motion was carried unanimously.
3. Motion (Rucker, Hunsberger) to approve the following volunteers to drive the district vehicles and pull the equipment trailer for 2019-2020 school related activities pending a valid NJDMV background check:
 - Richard Sharkey, Band Booster
 - Ryan Goldsborough, Band Booster

The motion was carried unanimously.

Negotiations

CRAA negotiations will take place following this meeting.

OTHER REPORTS

President:

Mr. Davis reported the following:

- Legislation allowing districts to go above the 2% tax levy cap was not signed by the Governor.
- NJSEC Personal Financial Disclosure forms are available to all Board members for completion. Authentication emails have been sent to your CRBOE email.
- Constituent district Boards of Education to meet once a year and coordinate curriculum and school calendars.

Student Representatives:

Junior Representative, Finola Werley, spoke about the “Northern Lights” dance to be held this Saturday, January 25th, the Winter Pep Rally that will take place on Friday, February 7th and final exams next Tuesday and Wednesday.

Principal:

Mr. Aiello reported the following:

- Counselors have begun scheduling for the 2020-2021 school year.
- Teachers have begun to review for final exams.
- Role Model Day was held on January 17th. Thank you to Ms. MacEwen, Mr. Evans and Mr. Johnson for arranging the day.

PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET

Mr. Davis opened the meeting for public input. There was no input.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

February	19	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
February	27	Regular Board Meeting	6:00 PM
* March	18	Special Meeting – Tentative Budget	6:00 PM
* April	30	Regular Board Meeting – New Date	6:00 PM

IMPORTANT DATES

January	27	Citizens Advisory Committee Meeting (Board Office)	6:00 PM
January	28-29	Early Dismissal – Exams	
January	30-31	School Closed – Semester Break/Teacher Transition Days	
February	7	Early Dismissal – Staff Development	
February	8	Miss Cumberland County Pageant (PAC)	7:00 PM
February	14-17	School Closed – Presidents Weekend	

EXECUTIVE SESSION

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:40 PM to discuss matters related to personnel matters, a CREA grievance regarding a coaching contract, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 30 minutes at which time action may be taken.

Motion (Hall, Hunsberger) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:26 PM.

ACTION AS A RESULT OF EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:27 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
FEBRUARY 27, 2020**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on February 27, 2020. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik (arrived at 6:29 PM) Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mrs. Wilchensky.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Hall, Jackson) that the Board of Education approves the minutes and executive minutes of the January 23, 2020, regular meeting. The motion was carried unanimously.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of January 2020, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

2/27/20
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of January 2020.

C. Board Certification

Motion to approve and accept the January 2020 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of January 31, 2020, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. Motion (Hunsberger, Hall) to approve the 1st reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
CR2002	P 3431	Uncompensated Leave	R	New
CR2002	P 4431	Uncompensated Leave	R	New
CR2002	R 3432	Sick Leave	R	Revised
CR2002	R 4432	Sick Leave	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Finance

NO ROLL CALL GROUP – Funding

1. Motion to approve the application submission and acknowledge receipt of the FY 2020 NJ Agriculture CASE grant funds as authorized by the NJ Department of Education with a duration period of March 1, 2020, to June 30, 2020, in the amount of \$7,000.
2. Motion to approve an additional 2019-2020 Fund 20 Special Revenue Federal salary allocation listed below:

NCLB Title I	Program	Annual Salary	Grant Salary	Grant Salary %
Jy'Isha Nieves	Resource Coordinator	\$26,215	\$26,215	100%

3. Motion to approve the submission of the SEMI Alternative Revenue Projection Calculation for the 2020-2021 school year in the amount of \$18,587.80.

Motion (Campbell, Jackson) to approve items 1-3 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

4. Motion to approve the use of Running Deer Golf Club for the spring 2020 CRHSD golf teams at a cost of \$2,000. NOTE: No increase since 2015.
5. Motion to approve the maximum travel expenditure for the 2020-2021 school year for all staff and board members in the amount of \$50,000.00 in accordance with N.J.A.C. 6A:23A-7.3. The Cumberland Regional Board of Education also approves that an annual school year threshold of \$1,500.00 per staff member be established for regular business travel where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in the school year.

Motion (Campbell, Jackson) to approve items 4-5 above. The motion was carried unanimously

6. Motion (Campbell, Hall) to approve the 2nd reading and adoption of the following Policy:

Alert #	Pol/Reg	Name	*	Action
CR2001	8550	Unpaid Meal Charges/Outstanding Food Service Charges	M	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Curriculum/Student Life

1. Motion (Hall, Trexler) to approve the following proposed 5 credit Business/Technology Electives for grades 9-10, to begin in the 2020-2021 school year:
 - Business & Computers I: Leadership & Wealth Management
 - Business & Computers II: Principles of Business & Economics

Note: CRHS has been approved to offer High School of Business courses, which will allow us to have a business course for all 4 years that students are enrolled at CRHS.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

2. Motion to accept the Articulation Agreement with State University of New York (SUNY) College of Agriculture and Technology at Cobleskill for the CASE Animal Science program, January 2020 – January 2021.
3. Motion to approve the 2020-2021 Cumberland Regional School District Calendar as presented.
4. Motion to approve the spring 2020 athletic schedules, subject to change.
5. Motion to approve overnight travel for the Cumberland Regional Class of 2021 Senior Class Trip to Orlando, Florida, March 4 – 8, 2021.
6. Motion to approve payment of \$418.95 to LearnWell for home instruction services for Student ID #608545 from January 23 – 29, 2020.

Motion (Hall, Trexler) to approve items 2-6 above. The motion was carried unanimously.

Facilities/Transportation

1. Motion (Jackson, Hall) to name the Cumberland Regional High School Tennis Court facility the James T. Breech Memorial Tennis Courts as proposed by the Facilities Naming Committee per Policy 7550. The motion was carried unanimously.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried unanimously.

Negotiations

Mrs. Hunsberger informed the Board that the 2020-2023 CRAA contract is being finalized. She also stated the process went very smoothly.

OTHER REPORTS

President:

Mr. Davis reported that Board members have been registered for their NJSBA mandated, online webinar training by the School Business Administrator. Each Board member should have received a notification in their CRHS email account.

Student Representatives:

Senior Representative, Nicole Rios, and Junior Representative, Finola Werley, spoke about the following:

- STEM outreach was held on Wednesday and Thursday. Students in 7th grade from Hopewell participated in instant challenges, an activity involving catapults and toured Zspace classrooms.
- Mr. CRHS was last Friday. Miguel Flores won. The fan favorite was Matt Curry.
- Preparations for Prom are underway. The date is May 8th, 2020, and it will be held at Masso's in Glassboro. The theme this year is Around the World.
- Meet the Teachers Night for the second semester was very successful.
- The Class of 2020 Senior Trip is next week.
- The Spring Musical, "The Little Mermaid," will be presented in March.
- Structured Learning Experiences (SLE's) presentations are scheduled for April 17th and April 23rd. Students who did internships for their academy will be able to present what they've learned.
- Spring sports will be starting shortly.

Board Secretary:

Mr. Harbinson reported the following:

- State Aid amounts were distributed this morning, and our district received a \$59,196 funding increase -- less than 0.3 percent of our budget. The additional funding will be directed to help offset the amount to be paid by the district as outlined in the recent CRHS students in State Facilities notice, which increased \$61,944 from last year. The district also is expecting a loss of \$70,000 in extraordinary aid next year and has incorporated that reduction in the current budget. Additional unanticipated revenues will be utilized to fund instructional supplies and services, capital outlay equipment reductions, required maintenance reductions, and anticipated JPT transportation bid increases not offset by the elimination of two bus routes, as well as other appropriations that were held flat or reduced to balance the current budget.
- Senate Bill 4200 was signed into law by Governor Murphy, taking effect on July 1, 2020. The Bill will extend free breakfast and lunch meals to students that qualify for reduced status. Previously, reduced status students paid \$0.30 and \$0.40 respectively.
- The Air-Cooled Chiller and Tower Replacement and Domestic Hot Water projects are on schedule following a meeting at 3:00 PM this afternoon with Engineer Gary McCloskey of The DaVinci Group, Aldo Falasca of Falasca Mechanical and Tom Smith, CRHS Buildings and Grounds Supervisor.
- The Track and Pole Vault Replacement project will be presented to the Facilities Committee for consideration in March.
- The Greenhouse Replacement project has been reviewed and received input from local growers, the Rutgers Agricultural Research and Extension Center and a Farm Credit East associate regarding scale, location, specifications, cost and greenhouse vendors. To gather even more input, Bonnie Powers, Director of Curriculum, Val Sheppard, Supervisor of Instruction, Tom Smith, Buildings and Grounds Supervisor, and myself recently visited greenhouses and reviewed Agriculture programs at Delsea and Clayton high schools. The group also received a personal tour of Lucas Greenhouses, one of the largest growers in the USA, from owner George Lucas. Information gathered from the visits such as higher sidewalls, exterior coverings, spray and drip systems and greenhouse manufacturers will all be considered when finalizing the project plans. This project is part of the district's Long Range Facilities Plan (LRFP) and projected to be funded through the district's capital reserve account in the 2020-2021 budget.
- The district is anticipating a NJDOE Security Grant in the amount of \$66,994. The current application deadline for the grant is May 2020. The district is contemplating a new security access control system, additional cameras throughout the school and outside lighting. Submittals will include the installation of a panic alarm system last summer and outside lighting enhancements made over the past couple years.

PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET

Mr. Davis opened the meeting for public input. There was no input.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

March	18	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Special Meeting – Tentative 2020-2021 Budget	6:00 PM
		Curriculum/Student Life Committee	6:20 PM
		Personnel Committee	6:50 PM
March	26	Regular Board Meeting	6:00 PM
* April	30	Regular Board Meeting – New Date	6:00 PM

IMPORTANT DATES

March	5-9	Class of 2020 Senior Class Trip	
March	13	School Closed – Teacher In-Service	
March	19	Spring Musical (The Little Mermaid)	7:00 PM
March	20	Spring Musical (The Little Mermaid)	7:00 PM
March	21	Spring Musical (The Little Mermaid)	1:00 & 7:00 PM
March	23	Citizens Advisory Committee Meeting (Board Office)	6:00 PM

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Wojcik, Trexler) was made to adjourn. The motion was carried and the meeting ended at 6:30 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – SPECIAL BOARD MEETING
MARCH 18, 2020**

CALL TO ORDER

A special meeting of the Cumberland Regional School District Board of Education was held on March 18, 2020. Vice President Theresa Hunsberger called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mrs. Hunsberger led the flag salute.

Mrs. Hunsberger read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office.

A roll call showed the following members present: Mrs. Trexler, Mrs. Wojcik, Mrs., Wilchensky, Mrs. Hunsberger, Mr. Jackson and Mr. Campbell.

Member(s) absent: Mr. Rucker, Mrs. Hall and Mr. Davis.

Others present: Superintendent Steven W. Price and Board Secretary Bruce D. Harbinson.

PRESENTATION – Tentative 2020-2021 School Budget

Mr. Harbinson, School Business Administrator, presented the Tentative 2020-2021 school district budget.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at the time.

COMMITTEE REPORTS & RECOMMENDATIONS

Finance

1. Motion (Campbell, Jackson) to approve the following resolution:

RESOLVED, that the Board adopt the following resolution to approve and submit the tentative 2020-2021 annual school budget. The Board also accepts the New Jersey Department of Education notification of 2020-2021 State aid and authorizes the Administration to make minor adjustments in the budget required by the Cumberland County Executive Superintendent of Schools.

WHEREAS, N.J.S.A. 18A:7F:5 & 6 requires the submission of an itemized budget to the Executive County Superintendent of Schools by March 20, 2020;

WHEREAS, the Executive County Superintendent will review the budget documents and either approve them or recommend adjustments;

WHEREAS, the Board will have additional opportunities to modify this budget at future Board meetings, after review by the Executive County Superintendent, or at the public hearing scheduled for Thursday, April 30, 2020, at 6:00 PM in the Board Meeting Room at the Cumberland Regional School District, 65 Love Lane, Bridgeton, New Jersey;

WHEREAS, the Administration recommends that the Board approve and submit the following proposed 2020-2021 annual school budget and accept the New Jersey Department of Education notification of 2020-2021 State aid;

WHEREAS, supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations;

NOW THEREFORE BE IT RESOLVED, that the tentative budget be approved for FY 2020-2021 using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$23,703,603	\$ 9,487,390
Special Revenue Fund	\$ 645,609	\$
Debt Service Fund	\$ 998,587	\$ 747,171
Total Base Budget	\$25,347,799	\$10,234,561

And to advertise said tentative budget in the South Jersey Times in accordance with the form suggested by the New Jersey Department of Education, and

BE IT FURTHER RESOLVED that \$29,890 in 2010 Solar Project excess bond proceeds be transferred from the Capital Projects Fund to the Debt Service Fund in order to provide tax relief as required in N.J.S.A. 18A:7G-5(o) and N.J.A.C. 6A:26-4.6(c), and

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a \$600,000 withdrawal from the Capital Reserve to support the long range facility plan's Greenhouse replacement project (NJDOE State Facilities #0997-030-20-1000), and

BE IT FURTHER RESOLVED, that a public hearing be held at the Cumberland Regional School District, 65 Love Lane Bridgeton, New Jersey on April 30, 2020, at 6:00 PM for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year, and

The school district has prepared programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available in the Administration Office.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson and Mr. Campbell.

Noes (0)

Abstain (0)

The motion was carried unanimously.

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

ADJOURNMENT

Motion (Wojcik, Jackson) was made to adjourn. The motion was carried and the meeting ended at 6:13 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
MARCH 26, 2020**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on March 26, 2020. President Tom Davis called the meeting to order at 6:04 PM via teleconference.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell (arrived at 6:07 PM), Mrs. Hall and Mr. Davis.

Member(s) absent:

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Jackson, Wojcik) that the Board of Education approves the minutes of the February 27, 2020, regular meeting. The motion was carried unanimously.

Motion (Jackson, Wojcik) that the Board of Education approves the minutes of the March 18, 2020, special meeting. The motion was carried with Mrs. Hall and Mr. Davis abstaining.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of February 2020, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

3/26/20

Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of February 2020.

C. Board Certification

Motion to approve and accept the February 2020 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of February 29, 2020, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of February 2020 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through March 26, 2020.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through March 26, 2020.

Motion (Rucker, Jackson) to approve items A-F above.

Roll Call Vote: Ayes (9) Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried unanimously.

STAFF/STUDENT RECOGNITION

- The Board recognized the Colt of the Month for February as Erick Sanchez-Angel, Grade 9.
- The Board recognized the Staff of the Month for February as Mr. Brian Dean, Teacher of Biology.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- Observations are wrapping up via internet/email to prepare for recommendations.
- Teaching is being handled remotely through websites and web-based platforms.
- Instructions and help were offered during the March 13th in-service.
- Various Administrative/Supervisor meetings were held – often.
- We fortunately had a full-day PD scheduled for March 13th which allowed for closure preparations. Teachers had the opportunity to upload lessons and assignment and communicate with students the times they would be available each day to handle questions and directions.
- Multiple meetings and conference calls were held with the County, State and Governor.
- Multiple communications were held with Mr. Geppert.
- Sent multiple communications to the community regarding the school closure.
- Worked with constituent districts regarding the closure.
- Activities to Boast About:
 - Melissa Lowery won a state title and finished second in her other event
 - Our Administrative team for their work on preparing for this closure
 - Lauren Taniguchi for her help with communications
 - Mr. Harbinson and Administrators for their work on next year's budget
 - Lauren Murray and Sodexo for their help with meals
 - Our QSAC scores – reported to the Board

Motion (Hunsberger, Rucker) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

1. Motion (Rucker, Wojcik) to approve a 26 USCS § 179D Energy Efficiency Commercial (Government) Buildings Deduction for TriState HVAC Equipment LLP for the planning, organizing and purchase of the LED lighting project. The motion was carried unanimously.
2. Motion (Wojcik, Hunsberger) to approve the continuation of transportation payments during the COVID-19 school closure for five (5) Cumberland County Technical Education Center buses by B.R. Williams and three (3) Choice buses and one (1) Late Bus by Sheppard Bus Services, Inc. contingent upon certified payroll verification and other items as stated in the attached resolution. The motion was carried unanimously.

COMMITTEE REPORTS & RECOMMENDATIONS

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to accept the resignation of Employee ID #2033. Last work day March 6, 2020.
2. Motion to approve a leave of absence for Employee ID #1475 beginning on April 8, 2020, and returning on or about April 30, 2020, using sick days, pursuant to FMLA, subject to change.
3. Motion to approve a leave of absence for Employee ID #1653 beginning on or about April 6, 2020, and returning on or about May 18, 2020, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.
4. Motion to approve a leave of absence for Employee ID #1653 beginning on or about September 2, 2020, and returning on or about December 1, 2020, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.
5. Motion to approve a leave of absence for Employee ID #1674 beginning on or about June 8, 2020, and returning on or about December 1, 2020, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.
6. Motion to approve a leave of absence extension for Employee ID #0433 beginning on March 3, 2020, and returning on or about April 13, 2020, subject to change.
7. Motion to approve a leave of absence extension for Employee ID #2071 beginning on March 2, 2020, and returning on or about April 1, 2020, using without pay days, subject to change.

Motion (Hunsberger, Jackson) to approve items 1-7 above. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

8. Motion to appoint Brian Mantooth as a Substitute Custodian, at an hourly rate of \$13.90, not to exceed 29 ¾ hours per week, with a start date pending receipt of all necessary paperwork.
9. Motion to approve an annual \$15,000 stipend for Employee ID #1924, to be paid monthly, July through June, prorated to start date of April 1, 2020, for contracted work at Hopewell Township BOE for the 2019-2020 school year.
10. Motion to approve Richard Husted as a Paraprofessional Athletic Aide for the Baseball team and Boys & Girls Golf team for the 2019-2020 school year.

Motion (Hunsberger, Hall) to approve items 8-10 above.

Roll Call Vote: Ayes (9) Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

 Noes (0)
 Abstain (0)

The motion was carried unanimously.

11. Motion (Hunsberger, Hall) to approve Steven Price to attend the NJASA/NJAPSA 38th Annual Spring Leadership Conference at Caesars Atlantic City, May 13-15, 2020. The motion was carried unanimously.
12. Motion (Hunsberger, Hall) to approve the 2nd reading and adoption of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
CR2002	P 3431	Uncompensated Leave	R	New
CR2002	P 4431	Uncompensated Leave	R	New
CR2002	R 3432	Sick Leave	R	Revised
CR2002	R 4432	Sick Leave	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Finance

1. Motion (Campbell, Rucker) to approve the James T. Breech Memorial Scholarship in the amount of \$1,000.00 to be awarded annually to a graduating senior that meets the criteria as per attached request. The motion was carried unanimously.
2. Motion (Campbell, Wilchensky) to approve a 2019-2020 Information Technology agreement between the Cumberland Regional Board of Education and Hopewell Township Board of Education pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) beginning April 1, 2020, and ending June 30, 2020, in the annual amount of \$30,000 to be prorated. The motion was carried unanimously.

Curriculum/Student Life

1. Motion (Hall, Campbell) to approve Alternative High School at Salem County Special Services School District tuition rate of \$26,500 per student for the 2019-2020 school year, along with other mandated expenses. Total enrollment to be determined. The motion was carried unanimously.
2. Motion (Hall, Trexler) to approve the 1st reading of the following regulation:

Alert #	Pol/Reg	Name	*	Action
CR2001	R 5200	Attendance	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Facilities/Transportation

1. Motion (Wojcik, Hunsberger) to acknowledge and accept the February 26, 2020, approval of the district's Long-Range Facilities Plan (LRFP) Major Amendment by Susan Kutner, Director of the Office of School Facilities Planning as attached and made permanent to these minutes. The motion was carried unanimously.
2. Motion (Wojcik, Rucker) to accept the donation of a 60"x68"x17" monument sign; two 3'x4'x1/4"-thick, single-faced, polymetal plaques; and two 8' Kwanzan pink cherry trees from the James T. Breech Dedication & Scholarship Association as outlined in the attached letter. The James T. Breech Memorial Tennis Court dedication ceremony will be held on Saturday, April 25, 2020. The motion was carried unanimously.
3. Motion (Wojcik, Wilchensky) to approve the stripping and resurfacing of the running track oval, high jump, long jump and pole vault areas with a polyurethane synthetic surface by FieldTurf USA, Inc. The project will be completed utilizing Maintenance Reserve funding through the Educational Services Commission of New Jersey (ESCNJ), a New Jersey approved cooperative #65MCECCPS, bid #ESCNJ 18/19-55 Synthetic Turf Maintenance, Repair and Replacement for the sum of \$264,000. The motion was carried unanimously.

4. Motion (Wojcik, Rucker) to approve a 2019-2020 Joint Transportation Agreement with the City of Bridgeton Board of Education for providing student transportation to the Salem Alternative Program beginning February 3, 2020, through June 30, 2020, in the amount of \$6,370.00. The motion was carried unanimously.

Negotiations

Mrs. Hunsberger informed the Board that the 2020-2023 CRAA guides are being finalized.

OTHER REPORTS

President:

Mr. Davis reported the following:

- New legislation is being introduced to allow municipalities to delay their quarterly payments to schools.
- There is a new State health benefits plan for schools.

Principal:

Principal Ralph Aiello thanked all CRHS staff for their hard work during this unprecedented time. He has received a lot of great responses from parents thanking the staff for all their hard work.

Board Secretary:

Mr. Harbinson reported the following:

- The administration and entire staff are to be commended for an amazing job. They were able to initiate an online educational platform in less than a week. Mr. Price's leadership during this time of immense transition was instrumental in the district's success.
- The 2020-2021 budget was submitted for review and should be approved by the County NJDOE early next week. It is scheduled to be advertised April 23rd.
- Because Governor Murphy's Executive Order 107 permits construction projects to continue, our Air Chiller and Domestic Hot Water Replacement Projects have continued. They are currently on schedule to be completed by May 1st.
- All district administrators and five of the nine Board members have completed their Personal and Financial Disclosures. Those who have not done so, please take a moment and complete the forms this weekend. We are anticipating having our district completely approved by the Schools Ethics Commission by the end of the month.

Other:

Vice President Hunsberger referred to a recent Atlantic City Press article that listed the graduation rates of Atlantic, Cape May and Cumberland County schools. Cumberland Regional was ranked number 3 in the article just behind Atlantic County Institute of Technology and Ocean City High School. Superintendent Price commented that this is due to the great work of Mr. Aiello and guidance staff.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Scott Sheppard, Millville, thanked the Board for their support during the James T. Breech Memorial Tennis Courts naming process. Mr. Sheppard has been working in conjunction with Bruce Harbinson, Todd Jorgenson and Tom Smith regarding the placement of the trees and signs being donated for the tennis courts.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

April	15	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
April	30	Regular Board Meeting – New Date	6:00 PM

IMPORTANT DATES

March	17	COVID-19 Closure	
April	9-14	School Closed (Spring Break)	
April	15	Anticipated Reopening of School from COVID-19 Closure	
April	23	Spring Open House	6:00 PM
April	27	Citizens Advisory Committee Meeting (Board Office)	6:00 PM

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Jackson, Campbell) was made to adjourn. The motion was carried and the meeting ended at 6:44 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
APRIL 30, 2020**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on April 30, 2020. President Tom Davis called the meeting to order at 6:00 PM via teleconference.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

PUBLIC HEARING ON THE 2020-2021 SCHOOL BUDGET

Budget Presentation

Mr. Harbinson presented a summary of the 2020-2021 school budget.

Public Participation

Nothing at this time.

Motion to adopt 2020-2021 Budget

Motion (Wilchensky, Campbell) to approve the following resolution:

RESOLVED, that the Board adopt the following resolution to approve the 2020-2021 annual school budget as advertised and presented. The Board also accepts the New Jersey Department of Education notification of 2020-2021 State aid.

WHEREAS, the Board will have additional opportunities to modify this budget at the public hearing;

WHEREAS, the Administration recommends that the Board approve the Cumberland County Executive Superintendent of Schools approved 2020-2021 annual school budget and accept the New Jersey Department of Education notification of 2020-2021 State aid;

WHEREAS, supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations;

NOW THEREFORE BE IT RESOLVED, that the budget be approved for FY 2020-2021 using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for final review and approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$23,703,603	\$ 9,487,390
Special Revenue Fund	\$ 645,609	\$
Debt Service Fund	\$ 998,587	\$ 747,171
Total Base Budget	\$25,347,799	\$10,234,561

BE IT FURTHER RESOLVED that \$29,890 in 2010 Solar Project excess bond proceeds be transferred from the Capital Projects Fund to the Debt Service Fund in order to provide tax relief as required in N.J.S.A. 18A:7G-5(o) and N.J.A.C. 6A:26-4.6(c), and

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a \$600,000 withdrawal from the Capital Reserve to support the long range facility plan's Greenhouse replacement project (NJDOE State Facilities #0997-030-20-2000), and

BE IT FURTHER RESOLVED, that a public hearing will be held through electronic means that allows online or teleconferencing access on April 30, 2020, at 6:00 PM, for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year. The meeting can be accessed by phone 1 (717) 275-8940 access code 6061814 or on the web at hello.freeconference.com/conf/call/6061814 and

The school district has prepared programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available in the Administration Office.

Roll Call Vote: *Ayes (8)* Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

Motion (Jackson, Campbell) to amend the pending motion by inserting the following language:

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a withdrawal from the Capital Reserve to authorize Garrison Architects to prepare and submit an NJDOE Other Capital Projects application for the 2020 District approved Long Range Facility Plan (LRFP) Capital Projects and related work in an amount not to exceed \$6 million. Projects will include grandstands, parking areas, tennis courts, classroom and bathroom renovations, PAC seating and lighting, main gym flooring as well as others listed in the district's LRFP. The district acknowledges that it will receive no state aid for these projects (NJDOE State Facilities #0997-030-20-3000).

Roll Call Vote: *Ayes (8)* Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

Motion (Jackson, Campbell) to approve amended 2020-21 school year budget:

RESOLVED, that the Board adopt the following resolution to approve the 2020-2021 annual school budget as advertised and presented. The Board also accepts the New Jersey Department of Education notification of 2020-2021 State aid.

WHEREAS, the Board will have additional opportunities to modify this budget at the public hearing;

WHEREAS, the Administration recommends that the Board approve the Cumberland County Executive Superintendent of Schools approved 2020-2021 annual school budget and accept the New Jersey Department of Education notification of 2020-2021 State aid;

WHEREAS, supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations;

NOW THEREFORE BE IT RESOLVED, that the budget be approved for FY 2020-2021 using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for final review and approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$23,703,603	\$ 9,487,390
Special Revenue Fund	\$ 645,609	\$
Debt Service Fund	\$ 998,587	\$ 747,171
Total Base Budget	\$25,347,799	\$10,234,561

BE IT FURTHER RESOLVED that \$29,890 in 2010 Solar Project excess bond proceeds be transferred from the Capital Projects Fund to the Debt Service Fund in order to provide tax relief as required in N.J.S.A. 18A:7G-5(o) and N.J.A.C. 6A:26-4.6(c), and

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a \$600,000 withdrawal from the Capital Reserve to support the long range facility plan's Greenhouse replacement project (NJDOE State Facilities #0997-030-20-2000), and

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a withdrawal from the Capital Reserve to prepare and submit an NJDOE Other Capital Projects application based on approved projects listed in the district's School Long Range Facility Plan (LRFP) Capital Projects and related work in an amount not to exceed \$6 million. The district acknowledges that it will receive no state aid for these projects. The following items are included under NJDOE State Facilities #0997-030-20-3000:

Bus Corral with Angled Parking - Front of the School	919,860
Visitors Parking Lot - Front of the School	680,000
Student Parking Lot - Mill, Resurface, Stripe	688,630
Athletic Field - Bus, Emergency Vehicles and H/C Parking Area	177,000
Athletic Field - Paving of Dirt Roads	468,510
Tennis Court Reconstruction - All Weather Surface and Fencing	500,000
Stadium - Grandstand / Visitor Stadium Seating & Press Box	1,000,000
Stadium - Fencing and Main Entrance Structure	341,000
School Main Entrances and Interior Ramps Renovations	300,000
Common Area Cement Retaining Walls and Concrete Work	75,000
Classroom Renovations - New finishes, Casework, Equipment	200,000
Bathrooms Renovations	100,000
Main Gym Wood Floor Replacement	150,000
PAC - New Upholstered Seats and Backs	150,000
PAC - Stage and House Lighting Replacement to LED's	150,000
District Hardscaping & Landscaping - Main Entrance & School Property	<u>100,000</u>
Total Cost	6,000,000

The district acknowledges that it will receive no state aid for these projects.

BE IT FURTHER RESOLVED, that a public hearing will be held through electronic means that allows online or teleconferencing access on April 30, 2020, at 6:00 PM, for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year. The meeting can be accessed by phone 1 (717) 275-8940 access code 6061814 or on the web at hello.freeconference.com/conf/call/6061814 and

The school district has prepared programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available in the Administration Office.

Roll Call Vote: *Ayes (8)* Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

ADJOURNMENT TO REGULAR MEETING

Motion (Jackson, Campbell) to adjourn to close the Public Hearing and open the regular meeting session. The motion was carried unanimously.

REGULAR MEETING SESSION

APPROVAL OF MINUTES

Motion (Jackson, Campbell) that the Board of Education approve the minutes of the March 26, 2020, regular meeting. The motion was carried unanimously.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of March 2020, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of March 2020.

C. Board Certification

Motion to approve and accept the March 2020 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of March 31, 2020, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of March 2020 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through April 30, 2020.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through April 30, 2020.

Motion (Campbell, Jackson) to approve items A-F above.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, and Mr. Davis.

 Noes (0)

 Abstain (0)

The motion was carried with Mrs. Hunsberger and Mrs. Hall abstaining.

STAFF/STUDENT RECOGNITION

Nothing at this time.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Price reported the following:

- Renewal and Nonrenewal lists were completed.
- Meetings were held with administrators and staff to discuss instruction and grading.
- Many teleconferences were held with the state and county.
- Instruction is still coming from the NJDOE regarding observations and Summative evaluations.
- “Best Practices” are being shared on the use of technology to enhance instruction.
- We are maintaining our normal grading system with no final exams.
- Open Zoom meetings have been held to discuss ongoing instruction, work levels and grading. PowerPoints and best practices are shared to support the staff.
- Held many weekly administrative meetings via teleconference.
- Multiple meetings and conference calls were held with the county, state and Governor.
- Working with parents to address concerns regarding remote learning.
- Participated in #BetheLight.
- Sent multiple communications to our community regarding school closure.
- Met with other county Superintendents regarding practices and end-of-year events.
- Working on ideas for graduation.
- Giving out 900-1300 meals a week.
- Activities to Boast About:
 - Staff exploring options for remote learning and sharing success
 - Administrative team for their work during this crazy time
 - Lauren Taniguchi for her help with communications
 - Mr. Harbinson and Mr. Smith for utilizing this time to “get things done”

Motion (Wilchensky, Hunsberger) to accept the Superintendent's Report and monthly Harassment, Intimidation, and Bullying Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

Mrs. Wojcik and Mr. Campbell were disconnected from the meeting due to inclement weather.

COMMITTEE REPORTS & RECOMMENDATIONS

Negotiations

Motion (Hunsberger, Jackson) to approve the 2020-2023 agreement ratified by the Cumberland Regional Administrators' Association (CRAA) and to authorize the Board President to sign on behalf of the Board once the final contract documents are executed by CRAA.

Roll Call Vote:	Ayes (6)	Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.
	Noes (0)	
	Abstain (0)	

The motion was carried unanimously.

Personnel

The following personnel appointments are based upon the recommendation of the Superintendent:

1. Motion (Hunsberger, Trexler) to approve a leave of absence extension for Employee ID #2137 beginning on April 6, 2020, and returning on or about May 8, 2020, utilizing without pay days, subject to change.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

2. Motion to renew non-tenured CREA staff members for the 2020-2021 school year as listed on attachment. Note: All CRAA staff have reached tenure status.
3. Motion to renew tenured CREA staff members for the 2020-2021 school year as listed on attachment.
4. Motion to renew Custodial-Maintenance staff members for the 2020-2021 school year as listed on attachment.
5. Motion to renew tenured CRAA staff members for the 2020-2021 school year as listed on attachment.
6. Motion to approve the following rates for the 2020-2021 School Year:

Home Instruction	\$32.00	Hour
Substitute Administrator	\$240.00	Day
Substitute Athletic Trainer	\$50.00	Hour
Substitute Custodian	\$13.90	Hour
Substitute Nurse	\$200.00	Day
Substitute Security Guard	\$13.90	Hour

7. Motion to appoint Robert Cormier as Head Football Coach for the 2020-2021 school year, at a Step 1 stipend of \$6,300.

Motion (Hunsberger, Trexler) to approve items 2-7 above.

Roll Call Vote: Ayes (6) Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

8. Motion (Hunsberger, Hall) to renew non-represented staff members for the 2020-2021 school year as listed on attachment.

Roll Call Vote: Ayes (5) Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (1) Mr. Jackson.

The motion was carried.

Finance

1. Motion (Jackson, Hunsberger) to approve the application submission and acceptance of funds for the 2020-2021 Safety Grant Program through the New Jersey School Insurance Group's ERIC SOUTH Subfund in the amount of \$4,389 for the purpose of additional security cameras. The motion was carried unanimously.

Mr. Campbell rejoined the meeting.

Curriculum/Student Life

NO ROLL CALL GROUP – OOD Tuitions/Services & Rates

1. Motion to approve Salem County Vocational Tuition rates of \$6,277 (Full-time) and \$3,139 (Share-time) per pupil for the 2020-2021 school year along with other mandated expenses including transportation and non-resident county fees. Total enrollment to be determined.
2. Motion to approve Gloucester County Vocational-Technical School Tuition rates of \$2,502 (Full-time) per pupil for the 2020-2021 school year along with other mandated expenses including transportation and non-resident county fees. Total enrollment to be determined.
3. Motion to approve the payment of \$405.00 to Belmont Behavioral Hospital LLC for Educational Inpatient Services for Student ID #608545 from 2/18/20 through 2/24/20.
4. Motion to approve the payment of \$1,620.00 to Hampton Academy for Educational services for Student ID #608118 from 2/10/20 through 2/29/20.
5. Motion to approve the payment of \$6,370.00 to Professional Education Services, Inc (PESI) for Home Instruction Services for Student ID #608576 from 11/1/19 through 3/13/20.

Motion (Hall, Trexler) to approve items 1-5 above. The motion was carried unanimously.

6. Motion (Hall, Jackson) to approve Cumberland County TEC rates of \$6,282 (Full-time Regular Ed.) and \$7,219 (Full-time Special Ed.) per pupil for the 2020-2021 school year along with other mandated expenses. Total enrollment to be determined. The motion was carried unanimously.
7. Motion (Hall, Hunsberger) to approve overnight travel for approximately ten FBLA students and two chaperones (Christine Fuller and Jaime MacEwen) to attend the FBLA National Leadership Conference in Salt Lake City, Utah, June 29 - July 2, 2020, at no cost to the district. The motion was carried unanimously.
8. Motion (Hall, Hunsberger) to approve a wrestling co-op with A.P. Schalick High School for the 2020-2021 school year. The motion was carried unanimously.
9. Motion (Hall, Jackson) to approve the 2nd reading and adoption of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
CR2001	R 5200	Attendance	R	Revised

*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

Facilities/Transportation

NO ROLL CALL GROUP – 2019-2020 Facilities Upgrades/Projects

1. Motion to approve United Electric Supply Company, Delaware with offices in Bridgeton, New Jersey, as a State contract vendor (State Contract Number: 85581, Index: T-0167), and to approve the purchase of 1,792 high efficiency light fixtures through United Electric Supply Company in the amount of \$99,999.99.
2. Motion to approve a charge against the Air Chiller and Domestic Hot Water project's \$25,000 project allowance for a new 6" Watts LF-957-OSY backflow preventer and related 6" galvanized pipe and Victaulic fittings in the amount of \$15,160.
3. Motion to approve the purchase of five Electro-Mech wireless scoreboards for the field hockey, soccer, baseball, softball and football fields from Howell To Sports LLC, Clarksboro, NJ, in the amount of \$25,652.

Motion (Jackson, Campbell) to approve items 1-3 above. The motion was carried unanimously.

4. Motion (Jackson, Campbell) to direct the School Business Administrator to bid the following required maintenance projects:

- Biomedical Lab
- Bus Corral – Angled Parking in Front of the School with Gates
- Visitor Parking Lot – Front of the School
- Athletic Bus, Emergency Vehicles and H/C Parking
- Student Parking Lot – Mill, Resurfacing and Stripe
- Hardscaping Renovation and Landscaping – Front of the School

The motion was carried unanimously.

OTHER REPORTS

President:

Mr. Davis reported the Superintendent's 2019-2020 evaluation has been completed. Board members are asked to access and complete their portion of the information. The Board will be completing the Superintendent's evaluation in June.

Principal:

Principal Ralph Aiello shared that students and teachers continue to work online and will do so until new instruction is received from the Governor. Staff have begun looking towards September to plan for any issues that may arise.

Board Secretary:

Mr. Harbinson reported the Air Chiller and Domestic Hot Water project is nearly complete. The systems will both be operational in the first week of May. The Business Office is beginning to close the 2019-2020 budget and will be opening the 2020-2021 budget to staff for early ordering in May.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

May	20	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
May	28	Regular Board Meeting	6:00 PM

IMPORTANT DATES

All upcoming activities canceled at this time due to COVID-19 and the Governor's Executive Orders.

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:15 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – SPECIAL BOARD MEETING
MAY 7, 2020**

CALL TO ORDER

A special meeting of the Cumberland Regional School District Board of Education was held on May 7, 2020. President Tom Davis called the meeting to order at 6:04 PM via teleconference.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Ms. Trexler, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, and Mr. Davis.

Member(s) absent: Mr. Rucker, Mrs. Wojcik, Mrs. Wilchensky and Mrs. Hall.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

PUBLIC PARTICIPATION ON 2020-2021 SCHOOL BUDGET

Nothing at this time.

2020-2021 BUDGET RESOLUTION

1. Motion (Campbell, Hunsberger) to amend the 2020-2021 budget resolution previously adopted on April 30, 2020 to now read:

RESOLVED, that the Board adopt the following resolution to approve the 2020-2021 annual school budget as advertised and presented. The Board also accepts the New Jersey Department of Education notification of 2020-2021 State aid.

WHEREAS, the Board will have additional opportunities to modify this budget at the public hearing;

WHEREAS, the Administration recommends that the Board approve the Cumberland County Executive Superintendent of Schools approved 2020-2021 annual school budget and accept the New Jersey Department of Education notification of 2020-2021 State aid;

WHEREAS, supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations;

NOW THEREFORE BE IT RESOLVED, that the budget be approved for FY 2020-2021 using the 2020-2021 state aid figures and the Secretary to the Board of Education be authorized to submit the following budget to the Executive County Superintendent of Schools for final review and approval as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$28,603,603	\$ 9,487,390
Special Revenue Fund	\$ 645,609	\$
Debt Service Fund	\$ 998,587	\$ 747,171
Total Base Budget	\$30,247,799	\$10,234,561

BE IT FURTHER RESOLVED that \$29,890 in 2010 Solar Project excess bond proceeds be transferred from the Capital Projects Fund to the Debt Service Fund in order to provide tax relief as required in N.J.S.A. 18A:7G-5(o) and N.J.A.C. 6A:26-4.6(c), and

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a \$600,000 withdrawal from the Capital Reserve to support the long range facility plan's Greenhouse replacement project (NJDOE State Facilities #0997-030-20-2000), and

BE IT FURTHER RESOLVED, as pursuant to N.J.A.C. 6A:23A-14.1 subsection (h)5(ii), included in general fund revenues and appropriations is a withdrawal from the Capital Reserve to prepare and submit an NJDOE Other Capital Projects application based on approved projects listed in the district's School Long Range Facility Plan (LRFP) Capital Projects and related work in an amount not to exceed \$4.9 million. The district acknowledges that it will receive no state aid for these projects. The following items are included under NJDOE State Facilities #0997-030-20-3000:

Bus Corral with Angled Parking - Front of the School	919,860
Visitors Parking Lot - Front of the School	680,000
Student Parking Lot - Mill, Resurface, Stripe	688,630
Athletic Field - Paving of Dirt Roads	100,000
Tennis Court Reconstruction - All Weather Surface and Fencing	420,000
Stadium - Grandstand / Visitor Stadium Seating & Press Box	852,020
Stadium - Fencing and Main Entrance Structure	249,490
School Main Entrances and Interior Ramps Renovations	255,000
Common Area Cement Retaining Walls and Concrete Work	60,000
Classroom Renovations - New finishes, Casework, Equipment	175,000
Bathrooms Renovations	100,000
Main Gym Wood Floor Replacement	150,000
PAC - Stage and House Lighting Replacement to LED's	150,000
District Hardscaping & Landscaping - Main Entrance & School Property	<u>100,000</u>
Total Cost	4,900,000

The district acknowledges that it will receive no state aid for these projects.

BE IT FURTHER RESOLVED, that a public hearing will be held through electronic means that allows online or teleconferencing access on May 7, 2020, at 6:00 PM, for the purpose of conducting a public hearing on the budget for the 2020-2021 School Year. The meeting can be accessed by phone 1 (717) 275-8940 access code 6061814 or on the web at hello.freeconference.com/conf/call/6061814 and,

The school district has prepared programs and services in addition to the Core Curriculum Content Standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available in the Administration Office

Roll Call Vote: Ayes (5) Ms. Trexler, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Catherine Muhlbaier, Bridgeton, NJ, Teacher at CRHS, had questions about Capital Reserve. Mr. Davis explained its purpose is to support the completion of the district's Long Range Facilities Plan projects. He also told her that one of the only times funds can be placed into it is for specifically approved projects at budget time.

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Jackson, Trexler) was made to adjourn. The motion was carried and the meeting ended at 6:15 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – DISTRICT REORGANIZATION/REGULAR
BOARD MEETING
MAY 28, 2020**

CALL TO ORDER

A district reorganization/regular meeting of the Cumberland Regional School District Board of Education was held on May 28, 2020. President Tom Davis called the meeting to order at 6:00 PM via teleconference.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mrs. Wojcik.

Others present: Board Secretary Bruce D. Harbinson and other members of the staff and general public.

DISTRICT REORGANIZATION

A. Appointments and Designations

NO ROLL CALL GROUP – Professional and Extraordinary Unspecified Services

WHEREAS, the local Public Contracts Law (NJSA 40AL11.1 et seq.) requires that the Resolution authorizing the award for contracts for Professional Services and Extraordinary Unspecified Services without competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED by the Cumberland Regional Board of Education, in the County of Cumberland, State of New Jersey, upon recommendation of the Superintendent, appoints the following for one-year terms from July 1, 2020 to June 30, 2021, except as noted:

1. **Board Secretary** – Bruce D. Harbinson as Board Secretary
2. **Auditor** – Ford, Scott and Associates – Board acknowledges the receipt, review, and evaluation of the external peer/quality report dated November 30, 2016 as specified in N.J.S.A. 6A:23A-16.2
3. **Brokers of Record** – Conner Strong
4. **Board Solicitor** – Scarinci Hollenbeck
5. **Labor Relations Consultant and Construction Counsel** – Scarinci Hollenbeck
6. **School Physician** – Dr. Daniel Evering Jr.
7. **Architect of Record** – Garrison Architects
8. **Engineering Services** – DaVinci Group, LLC
9. **Regulatory Services** – PARS Environmental Services
10. **Employee Benefits** – Southern Coastal Regional Employee Benefits Fund
11. **403(b) Third Party Administrator** – GWN Marketing, Inc.
12. **Section 125 Provider** – National Benefits Services, LLC (NBS)

Motion (Jackson, Hall) to approve items 1-12 above. The motion was carried unanimously.

NO ROLL CALL GROUP – Staff Appointments

1. **District Purchasing Agent** – The Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), designates Bruce D. Harbinson, School Business Administrator, Board Secretary, as the Qualified Purchasing Agent (QPA) for the Board of Education with a bid threshold of \$40,000 and a 15% quote threshold, and

Authorizes the QPA to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$40,000.00 without public advertising for bids. Furthermore, Bruce D. Harbinson is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).
2. **ADA Coordinator** – Bruce D. Harbinson, School Business Administrator/Board Secretary as the district's ADA Coordinator.
3. **Integrated Pest Management Coordinator** – Tom Smith, Supervisor of Buildings and Grounds, who will inform the public that the Cumberland Regional Board of Education's Integrated Pest Management Plan is on site and, with the completion of the district's government records request form, are available for review.
4. **District Vehicle Coordinator** – Tom Smith, Supervisor of Buildings and Grounds.
5. **Custodian of School Records** – Bruce D. Harbinson, Board Secretary, as the custodian of school district records and Steven W. Price, Superintendent of Schools, as custodian of student and personnel records, with the respective administrator as the back-up substitute in the absence of the appointed custodian, in accordance with the New Jersey Open Public Records Act (O.P.R.A), N.J.S.A. 47A:1A-1, effective July 7, 2002.
6. **Affirmative Action Officer** – Dana Landwher
7. **Right-to-Know Officer** – Joe Spoltore
8. **Homeless/McKinney-Vento Liaison** – Amy Draggoo
9. **School Safety Specialist** – Ralph Aiello
10. **Acting Board Secretary** – Barry Lloyd or Laura Mantooth to be Acting Board Secretary in the absence of the Board Secretary.

Motion (Hunsberger, Wilchensky) to approve items 1-10 above. The motion was carried unanimously.

B. Official Newspaper

RESOLUTION: Be it resolved that the South Jersey Times – Cumberland/Salem edition (NJ Advance Media) be designated as the official newspaper for advertising and receiving of notice for meetings, and that the South Jersey Times – Gloucester edition (NJ Advance Media) be designated as the second newspaper to receive notice of meetings.

Motion (Jackson, Trexler) to approve above resolution. The motion was carried unanimously.

C. Board Policies

RESOLUTION: Be it resolved that the Board of Education accept and reaffirm the previous curriculum and textbooks, policies, practices and procedures of the previous Boards of Education, including:

- District Organizational Chart
- Technology Plan
- District Professional Development Plan
- District Mentoring Plan
- Long-Range Facilities Plan
- School Health Nurses Plan
- Standard Operating Procedures Manual
- District evaluation forms for staff, support staff, administration, etc.
- Usage of the State Violence & Vandalism form

The Board may amend and supplement board policies during the year, including those policies establishing its own bylaws and operational procedures.

NOTE: Except as otherwise provided by law, regulations of the State Department of Education, or by this Board of Education, meetings of the Cumberland Regional Board of Education will be conducted in accordance with Robert's Rules of Order, Revised. *Legal Reference: N.J.S.A. 18A:11-1 General Mandatory Powers and Duties.*

Motion (Hunsberger, Campbell) to approve above resolution. The motion was carried unanimously.

D. Official Depositories and Signatories – OceanFirst Bank N.A.

Currently: OceanFirst Bank N.A.

BE IT RESOLVED that OceanFirst Bank N.A. be designated as the official depositories for monies of the Board of Education.

BE IT FURTHER RESOLVED that for the General Checking Account, either the Board President or the Vice President, the Superintendent and the Board Secretary are authorized to sign checks or withdrawals with any three signatures required.

For the Payroll, Payroll Agency, Summer Savings Account, and the Unemployment Compensation Account, Superintendent and the Board Secretary are authorized to sign with any two signatures required.

For the Food Service Account, the Superintendent, the Board Secretary and the Board President or Vice President are authorized to sign with any two signatures required.

For the Student Activity Fund, the Superintendent, the Principal's Secretary/Office Manager and the Board Secretary are authorized to sign with any two signatures required.

For electronic transfers the Board Secretary, Assistant to the Business Administrator and the Board Office Clerk are authorized for all accounts.

Motion (Campbell, Hunsberger) to approve above resolution. The motion was carried with Mr. Davis abstaining.

E. Authorization to Mandate Direct Deposit – 2020-2021 School Year

Motion (Hall, Jackson) to designate OceanFirst Bank N.A., the district's banking institution, to implement the direct deposit program as per requirements of N.J.S.A.52:14-15h. All employees shall receive their net pay via direct deposit for the 2020-2021 school year with the exception of Student employees. The motion was carried unanimously.

F. Petty Cash Fund

Motion (Campbell, Jackson) that the Board of Education approves establishing 2020-2021 school year petty cash funds as follows, and appoints Bruce D. Harbinson, School Business Administrator/Board Secretary as custodian: Business Office-\$250, High School-\$100. The motion was carried unanimously.

G. State Contracts

NO ROLL CALL GROUP – Miscellaneous

1. Motion that the Board of Education approves the use of the following state contracts for the 2020-2021 school year:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Cost Per Copy	Ricoh	64039 & 68057
Diesel, Oil & Gasoline	Major Petroleum	82766, 81393,80911
Electrical Supplies & Equip.	United Electric Supply	85581
Equipment & Maintenance	Pitney Bowes	75237
Equipment & Services	AT&T	80811
Express Courier & Delivery	UPS	82676
Metals	Joe Fazzio, Inc.	84215
Office Supplies & Equipment	W.B. Mason	88839
Park/Playground Equipment	BSN Sports	81413

Parts & Repairs for Lawn Equip.	Farm Rite	43035
Parts & Repairs for Lawn Equip.	Laurel Lawnmower Service	43029
Physical Exams & Medical Testing	INSPIRA Medical Center	86320
Supplies & Teaching Aides	Fisher Scientific	75827
Supplies & Teaching Aides	School Specialty	80986
Supplies & Teaching Aides	W.B. Mason	80975
Supplies & Teaching Aides	Ward's	81002
Telecommunication Data Services	Verizon	85943
Telecommunications Equip. & Supplies	RFP Solutions, Inc.	80801
Walk-in Building Supplies	Lowe's Home Improvement	82591
Wireless Devices & Services	Verizon Wireless	82583
WSCA Computer Contract	Dell	88796

2. Motion to be a participating member in the (Middlesex) Educational Services Commission of New Jersey (Coop #65MCESCCPS) cooperative pricing system for goods and services during the 2020-2021 school year.
3. Motion to be a participating member in the Camden County Educational Services Commission of New Jersey (Coop #66CCEPS) cooperative pricing system for goods and services during the 2020-2021 school year.
4. Motion to be a participating member (Agency Number: 5198970) in the Omnia Partner cooperative pricing system, including National IPA and US Communities Government Purchasing Alliance, for goods and services during the 2020-2021 school year as specified in N.J. P.L. 11, C.139.
5. Motion to approve participation in a national cooperative agreement under the authority of N.J.S.A. 52:34-6.2(b)(3) and intend to participate in the Prince William County Public Schools, VA (an OMNIA Partner) Amazon contract for On-line Marketplace for the Purchases of Products and Services, Contract # R-TC-17006 to purchase On-line Marketplace for the Purchases of Products and Services during the 2020-2021 school year.

Motion (Hunsberger, Campbell) to approve items 1-5 above. The motion was carried unanimously.

Regular Session Agenda

APPROVAL OF MINUTES

Motion (Campbell, Jackson) that the Board of Education approves the minutes of the April 30, 2020, regular meeting. The motion was carried unanimously.

Motion (Campbell, Jackson) that the Board of Education approves the minutes of the May 7, 2020, special meeting. The motion was carried with Mrs. Wilchensky abstaining.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of April 2020, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of April 2020.

- Roll Call Vote:
- | | |
|--|---|
| <i>Ayes</i> (7)
<i>Noes</i> (0)
<i>Abstain</i> (0) | Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson,
Mr. Campbell, Mrs. Hall and Mr. Davis. |
|--|---|

COMMITTEE REPORTS & RECOMMENDATIONS

- Employee ID #1813, at the end of the 2019-2020 school year
- Employee ID #2071, Last workday 5/13/20

ROLL CALL GROUP – Appointments & Salary Amendments

Girls Basketball Asst. Coach	Adrianna Orange	Step 3 / \$3,700
Girls Basketball Asst. Coach	Steve Contento (Adjunct)	Step 2 / \$3,600
Wrestling Head Coach	Robert Williams	Step 3 / \$5,800
Girls Winter Track Head	Michelle Hoxworth	Step 5 / \$3,200
Girls Winter Track Asst. Coach	William (Alex) Farquhar	Step 2 / \$2,200
Boys Swim Coach	Richard Husted	Step 5 / \$4,600

4. Motion to approve John Ciavarella (Adjunct) as a Paraprofessional Athletic Aide for Boys Basketball.

Motion (Hunsberger, Trexler) to approve items 2-4 above.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson,
Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

5. Motion (Hunsberger, Hall) to approve the new job description D-17, Senior Technologist. The motion was carried unanimously.

6. Motion (Hunsberger, Hall) to approve the following revised job descriptions:

- Technology Systems Manager (D-11)
- Computer Technician (D-13)

The motion was carried unanimously.

7. Motion (Hunsberger, Jackson) to eliminate the 3rd custodial shift as of July 1, 2020 and transfer all 3rd shift personnel (2) to the 2nd shift.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wilchensky, Mrs. Hunsberger, Mr.
Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

Finance

NO ROLL CALL GROUP – Funding

1. Motion to acknowledge receipt of 2021 Perkins grant funds and approve the application submission as authorized by the NJ Department of Education:

Perkins Secondary Federal	\$11,463
Perkins Secondary Reserve	<u>\$73,043</u>
Total Allocation to Budget	\$84,506

2. Motion to approve the application submission of the Career Pathways Year 5 Grant as of March 1, 2020, as authorized by the NJ Department of Education, in the amount of \$100,000.

3. Motion to acknowledge receipt of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Subgrant Fiscal Year 2021 funds and approve the application submission as authorized by the NJ Department of Education:

Title I Part A Basic	\$387,863
Title I Part A Reallocated	\$28,505
Title II Part A	\$38,742
Title IV	<u>\$29,274</u>
Total	\$484,384

4. Motion to approve the refusal of the 2021 Title III allocation in the amount of \$3,036.

5. Motion to acknowledge receipt of the 2021 IDEIA-B (Individuals with Disabilities Education Improvement Act, Part B) funds and approve the application submission as authorized by the NJ Department of Education in the amount of \$267,517.

Motion (Campbell, Wilchensky) to approve items 1-5 above. The motion was carried unanimously.

6. Motion (Campbell, Jackson) to award Education Solutions Services (ESS) of Cherry Hill, NJ as the Substitute Staff Service for a one year term from July 1, 2020 to June 30, 2021. The motion was carried unanimously.
7. Motion (Campbell, Jackson) to approve the purchase of Cisco Meraki MR53 - wireless access points, switches, licenses, and other technologies from CDW Government LLC's purchase Agreement for E-Rate Customers through New Jersey State Contract ESCNJ18/19-03 utilizing Erate Form 472 Billed Entity Applicant Reimbursement (BEAR) Method with a 60% Category 2 Erate reimbursement of \$14,671.81 based on the total purchase price of \$24,453.02 valid from April 1, 2020 through March 30, 2021. The motion was carried unanimously.
8. Motion (Campbell, Jackson) to resolve that state approved Private schools utilized by Cumberland Regional High School during the 2020-2021 school year are not required to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the NJ Department of Agriculture's Child Nutrition Program regulations as listed, but not limited to, the following institutions:

Abilities Center of Southern N.J.
 Archway Programs
 Bancroft
 Bonnie Brae School
 Brookfield Academy
 Carrier Clinic, Inc.
 Creative Achievement Academy
 Durand Academy and Community Services
 Hampton Academy
 Hollydell School
 Pineland Learning Center
 Ranch Hope, Inc.
 Y.A.L.E. School, Inc.

The motion was carried unanimously.

NO ROLL CALL GROUP – Miscellaneous

9. Motion to serve as notice that Pursuant to PL 2015, Chapter 47, the Cumberland Regional Board of Education intends to renew, award, or permit to expire contracts previously awarded by the board of education during the 2020-2021 school year. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23, and Federal Uniform Administrative Requirements 2CFR, Part 200 as attached and made permanent to these minutes.
10. Motion to approve 2020-2021 food service meal pricing based on Paid Lunch Equity (PLE) student lunch cost as prescribed by the NJ Division of Food and Nutrition and Section 205 of the Healthy, Hunger-Free Kids Act of 2010:

Student Breakfast	\$2.05 to \$2.55
Student Lunch	\$3.05
Adult Breakfast	\$3.05
Adult Lunch	\$4.00
Reduced breakfast	\$0.00
Reduced lunch	\$0.00

11. Motion, subject to N.J. Department of Agriculture approval, to renew (1st Annual Renewal) the Food Service Management Contract with Sodexo for the 2020-2021 school year, at a Fixed Rate of \$2.63 per meal for Breakfast and a Fixed Rate of \$3.61 per meal for Lunch/A-la-Cart Meal Equivalents, with a minimum annual return guarantee (surplus) of \$10,000 (same as FY20, with Sodexo again agreeing to reimburse the District for the amount by which actual surplus for the year falls below this guaranteed level). This renewal is based on receipt of responses to a Request for Proposal (RFP #1718-006), awarded to Sodexo per Board approval on June 28, 2018, that provides for up to 4 annual renewals by mutual agreement of the parties and as permitted by Statute/Code.

Motion (Campbell, Jackson) to approve items 9-11 above. The motion was carried unanimously.

Curriculum/Student Life

1. Motion (Hall, Trexler) to approve the Emergency School Closure Plan, as attached. The motion was carried unanimously.
2. Motion (Hall, Hunsberger) to approve the District Improvement Plan (DIP) based on QSAC outcome. The motion was carried unanimously.

Facilities/Transportation

1. Motion (Campbell, Hall) to approve the submittal of a Memorandum of Understanding (MOU) to apply for and receive Public Assistance and/or Hazard Mitigation program FEMA funding under the current COVID-19 emergency. The motion was carried unanimously.
2. Motion (Campbell, Hunsberger) to approve a charge against the \$25,000 project allowance: Providing and installing (2) 8" Vic Wye Strainers on

▪ Chilled Water piping	\$1,634.50
▪ Changing chiller location from field to roof	\$5,306.89
▪ Backflow Preventer insulation	(\$1,600.00)

Allowance Balance: \$4,498.61

The motion was carried unanimously.

Negotiations

Nothing at this time.

OTHER REPORTS

President: Mr. Davis stated the Superintendent evaluation process is underway and he also reminded Board members mandatory training is important to complete.

Principal: Mr. Aiello reported the following:

- We are now coming to an end of the online year.
- Procedures have been put in place to close out the year for both staff and students.
- Graduation ceremony planning has now swung into full gear now that we have an answer from the State.
- Yearbooks will hopefully be coming in around June 11th.
- All lockers and PE lockers have been emptied and students are picking up their items.
- Administration has begun to look toward September and what that may hold.

Board Secretary: Mr. Harbinson reported the following:

- Proposed 2020-2021 State Aid adjustments were made available late this afternoon. According to the new calculation, the district's loss of funding is not as substantial as first thought.
- The district's 2020-2021 budget will be opened for staff ordering the first week of June. The opening was delayed from the 2nd week of May due to fiscal uncertainty. Staff is being advised to place orders for September and October at this point. As the NJDOE, Governor and legislature provide more information concerning funding, September school opening and related unanticipated, additional expenses, the ordering process will be updated according to those possibilities and scenarios.

- The district will be utilizing funding from both FEMA and CARES, both approved by the Board tonight, to help offset COVID-19 related expenses.
- The company that was awarded our Solar Energy Supply Contract (ESC), Love Lane Partners, is still in the process of receiving approval to build their solar farm that will supply the district a large portion of its electrical needs. According to their representative, Atlantic City Electric will need another 5 months to complete their impact study. At this point, they are hoping to begin construction in 2021.
- The district was contacted by Deerfield Township school to join our shared technology services. Our team of technicians will be visiting Deerfield next week to evaluate the current state of their technology. At June's meeting, the Board will be asked to approve renewals for Hopewell, Greenwich/Stow Creek and, hopefully, Deerfield for two additional days of shared services.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

June	17	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
June	25	Regular Board Meeting	6:00 PM

IMPORTANT DATES

All upcoming in-person activities are cancelled at this time due to COVID-10 and the Governor's Executive Orders.

EXECUTIVE SESSION

Nothing at this time.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:03 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR BOARD MEETING
JUNE 25, 2020**

CALL TO ORDER

A regular meeting of the Cumberland Regional School District Board of Education was held on June 25, 2020. President Tom Davis called the meeting to order at 6:00 PM in the Cumberland Regional High School Media Center, Silver Lake Road, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Mr. Rucker (arrived at 6:15 PM), Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mrs. Wilchensky.

Others present: Board Secretary Bruce D. Harbinson and other members of the staff and general public.

APPROVAL OF MINUTES

Motion (Campbell, Jackson) that the Board of Education approves the minutes of the May 28, 2020, district reorganization/regular meeting. The motion was carried unanimously.

FINANCIAL REPORTS

A. Board Secretary's Report

In accordance with 18A:17-9 for the month of May 2020, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary

6/25/20
Date

B. Reconciliation Report

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of May 2020.

C. Board Certification

Motion to approve and accept the May 2020 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of May 31, 2020, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of May 2020 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through June 25, 2020.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through June 25, 2020.

Motion (Campbell, Jackson) to approve items A-F above.

Roll Call Vote: Ayes (7) Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

 Noes (0)
 Abstain (0)

The motion was carried unanimously.

AUDIENCE PARTICIPATION ON AGENDA ITEMS

Nothing at this time.

SUPERINTENDENT'S REPORT

Mr. Harbinson reported the following on Mr. Price's behalf:

- Interviews were held for Special Education, ELA and History positions.
- We are still looking for a Teacher of Spanish.
- The QSAC District Improvement Plan was accepted as submitted.
- Three students were accepted as County Vocational students at CRHS.
- We submitted our Professional Development Plan to the state with our Statement of Assurances. Adjustments will be made as we get instruction from the state for re-opening in September. We are also planning to train teachers on Google and Microsoft Teams in case we are still using remote instruction.
- Attended the diploma pick up event.
- Created committees to work on scenarios for re-opening.
- Notified Department of Health (DOH) and Office of Emergency Management (OEM) of our graduation plans.
- Met with Constituents to offer graduation "space" for ceremonies.
- Arranged for all our programs to be aired on Quinn Broadcasting.
- Activities to Boast About:
 - Diploma pick up
 - Visit to Valedictorian and Salutatorian's homes
 - Mr. Aiello and Marissa Rizzo for their work on senior events
 - Bonnie Powers' work on applications for grants and aid

Motion (Hunsberger, Campbell) to accept the Superintendent's Report as presented. The motion was carried unanimously.

OLD BUSINESS ITEMS

Nothing at this time.

NEW BUSINESS ITEMS

Nothing at this time.

COMMITTEE REPORTS & RECOMMENDATIONS**Personnel**

The following personnel appointments are based upon the recommendation of the Superintendent:

NO ROLL CALL GROUP – Resignations & Leaves

1. Motion to approve a leave of absence for Employee ID #1492 beginning on September 21, 2020, and returning on or about December 14, 2020, pursuant to FMLA and NJFLA, utilizing a combination of paid and without pay days, subject to change.
2. Motion to approve a leave of absence for Employee ID #1675 beginning on September 14, 2020, and returning on or about November 2, 2020, pursuant to FMLA and NJFLA, utilizing without pay days, subject to change.
3. Motion to approve a leave of absence for Employee ID #1553 beginning on September 2, 2020, and returning on or about December 4, 2020, pursuant to FMLA and NJFLA, utilizing a combination of paid and without pay days, subject to change.

Motion (Hunsberger, Jackson) to approve items 1-3 above. The motion was carried unanimously.

ROLL CALL GROUP – Appointments & Salary Amendments

4. Motion to approve an annual \$15,000 stipend for Employee ID #1924 to be paid monthly, July through June, for contracted work at Hopewell Township BOE for the 2020-2021 school year.
5. Motion to approve an annual \$7,500 stipend for Employee ID #2116 to be paid monthly, July through June, for contracted work at Greenwich Township BOE for the 2020-2021 school year.
6. Motion to approve the 2020-2021 School Business Administrator contract for Bruce Harbinson as approved by the Cumberland County Interim Executive Superintendent.
7. Motion to appoint 2020-2021 Advisors/Extra Service Advisors as attached, *contingent upon funding, the resumption of in person instruction and the actual performance of the duties related to the position.*
8. Motion to approve Nicole Smith and Patricia Thorne to work in the summer on tasks related to the agriculture program, at the contracted rate per hour, not to exceed \$4,500 total *contingent upon funding, the resumption of in person instruction and the actual performance of the duties related to the position.*
9. Motion to appoint the following new hires for the 2020-2021 school year, pending completion of required paperwork and criminal history review:

POSITION	NAME	STEP/ ANNUAL SALARY	REPLACING	START DATE
Teacher of Lang. Arts / ELA	Eryn Swineford	BA/Step 1, \$56,416	Employee ID #0029	9/01/20
Teacher of Students with Disabilities	Joseph Lippincott	MA/Step 6, \$64,366	Employee ID #0261	9/01/20
Teacher of Social Studies	Cody Hand	BA/Step 4, \$57,891	Employee ID #1813	9/01/20

10. Motion to appoint the following Academy Leaders at a contracted rate for the 2020-2021 school year:

PROGRAM	NAME
Justice Studies	Eugene Thomas
Agriculture	Nicole Smith, Patty Thorne (Co-Leads)
Information Technology	Edward Sayre
STEM	Edward Sayre, Kathleen Weist (Co-Leads)
Biomedical-Life Sciences	John VandeZilver, Allison Ninfa (Co-Leads)
Dramatic Arts	Elisabeth Campbell
Business	Dwayne Hendricks

11. Motion to appoint the following Athletic Coach for the 2020-2021 school year *contingent upon funding, the resumption of in person instruction and the actual performance of the duties related to the position*:

POSITION	NAME	STEP/STIPEND
Summer Weight Room Trainer	Dwayne Hendricks	Step 5 / \$2,850

12. Motion to approve a Memorandum of Understanding between the CRBOE and the CREA, regarding payment to a staff member for teaching a fourth instructional block, retroactive to March 9, 2020 through June 17, 2020.
13. Motion to approve a Memorandum of Understanding between the CRBOE and the CREA, regarding payment to a staff member for tuition reimbursement due to COVID-19 pandemic.

Motion (Hunsberger, Trexler) to approve items 4-13 above.

Roll Call Vote: Ayes (8) Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

The motion was carried unanimously.

14. Motion (Hunsberger, Hall) to approve the following revised job descriptions:

- District Supervisor (A-09)
- Assistant Principal (B-02)

The motion was carried unanimously.

Finance

NO ROLL CALL GROUP – Shared Service Agreements

1. Motion to approve 2020-2021 Information Technology agreements between the Cumberland Regional Board of Education and the following districts pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) beginning July 1, 2020 and ending June 30, 2021:

<u>District</u>	<u>Days per Week</u>	<u>Amount</u>
Greenwich/Stow Creek	1	\$18,025
Hopewell	2	\$30,900

2. Motion to approve a 2020-2021 Information Technology agreement between the Cumberland Regional Board of Education and Deerfield Township Board of Education pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) beginning on or about October 1, 2020, and ending June 30, 2021, for 2 days a week in the amount of \$2,575 per month.
3. Motion to approve Addendum to Agreement for NJ State Police Services for the 2020-2021 school year on an as-needed basis at \$105.53 per hour per member assigned:

Motion (Campbell, Jackson) to approve items 1-3 above. The motion was carried unanimously.

4. Motion (Campbell, Rucker) to approve the following resolution:

WHEREAS, Bruce D. Harbinson, School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$40,000 to \$44,000, effective July 1, 2020;

NOW, THEREFORE BE IT RESOLVED that the Cumberland Regional Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$44,000 for the Board of Education, and further authorizes Bruce D. Harbinson, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

The motion was carried unanimously.

Curriculum/Student Life

Nothing at this time.

Facilities/Transportation

1. Motion (Wojcik, Rucker) to direct the School Business Administrator to bid the New Greenhouse project as approved in the 2020-2021 budget at the May 7, 2020, Special Board meeting. The motion was carried unanimously.
2. Motion (Wojcik, Rucker) to approve the removal of the following equipment from district inventory because the item(s) is/are no longer needed by the district or are obsolete and in poor condition and are therefore declared to be surplus or excess property and sold through a closed bid, disposed of locally or posted on the GovDeals website:

<u>Item Description</u>	<u>Model/Serial Number</u>	<u>Reason</u>
1976 Ford Air Tank	Serial #30T/397103Model #71T2-10D-3d	Replaced

The motion was carried unanimously.

3. Motion (Wojcik, Hunsberger) to approve the following resolution:

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Cumberland Regional Board of Education wishes to deposit anticipated current year surplus into the Emergency Reserve account at year end, and

WHEREAS, the Cumberland Regional Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Cumberland Regional Board of Education that it hereby authorizes the district's School Business Administrator to make the transfer consistent with all applicable laws and regulations.

The motion was carried unanimously.

Negotiations

Nothing at this time.

OTHER REPORTS**Board Secretary:**

Mr. Harbinson reported the district was approved for \$318,703 in funding through the CARES Act. Additional funding is also being sought through FEMA. That application process is underway.

AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS

Nothing at this time.

COMMUNICATIONS

Nothing at this time.

FUTURE MEETINGS

July	15	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Special Meeting – Tentative 2020-2021 Budget	6:00 PM
		Curriculum/Student Life Committee	6:20 PM
		Personnel Committee	6:50 PM
July	23	Regular Board Meeting	6:00 PM

IMPORTANT DATES

July	8	Anticipated In-Person Graduation Ceremony*	5:00 PM & 6:30 PM
July	9	Rain Date for In-Person Graduation Ceremony*	5:00 PM & 6:30 PM
		*Pending State Approval	

EXECUTIVE SESSION

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:22 PM to discuss matters related to personnel matters (a CREA employee dismissal grievance) and Superintendent's Evaluation, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 30 minutes at which time action will not be taken.

Motion (Hall, Rucker) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:33 PM.

ADJOURNMENT

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:35 PM.

Respectfully submitted,

Bruce D. Harbinson
Board Secretary