

**CUMBERLAND REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION – SPECIAL BOARD MEETING  
BOARD OFFICE BUILDING, LOVE LANE, SEABROOK, NJ  
JULY 17, 2019 – 6:00 PM**

**CALL TO ORDER**

A special meeting of the Cumberland Regional School District Board of Education was held on July 17, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office Building, 65 Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office.

A roll call showed the following members present: Mrs. Wojcik, Mrs. Hunsberger, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker.

Others present: Mr. Price, Superintendent; and Mr. Bruce D. Harbinson, School Business Administrator/Board Secretary.

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS**

Nothing at this time.

**NEW BUSINESS**

Nothing at this time.

**EXECUTIVE SESSION**

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:05 PM to conduct a Board retreat and discuss district goals and possible litigation, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 30 minutes at which time action will not be taken.

Motion (Hunsberger, Jackson) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:40 PM

**ADJOURNMENT**

Motion (Hall, Wojcik) was made to adjourn. The motion was carried and the meeting ended at 7:40 PM.

Respectfully submitted,

Bruce D. Harbinson  
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION – REGULAR BOARD MEETING  
JULY 25, 2019**

**CALL TO ORDER**

A regular meeting of the Cumberland Regional School District Board of Education was held on July 25, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the newly-appointed Board Member, Lisa Trexler.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mr. Jackson.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

**APPROVAL OF MINUTES**

Motion (Hall, Campbell) that the Board of Education approves the minutes and executive minutes of the June 27, 2019 regular meeting and the minutes and executive minutes of the July 17, 2019 special meeting. The motion was carried unanimously.

**STAFF/STUDENT RECOGNITION**

Nothing at this time.

**FINANCIAL REPORTS**

Nothing at this time.

**AUDIENCE PARTICIPATION ON AGENDA ITEMS**

Nothing at this time.

**SUPERINTENDENT'S REPORT**

Mr. Price reported the following:

- The decision has been made to replace a special education position.
- A "Host Agreement" is in the works with CRHS to house the county Ag program.
- Renaissance Learning has been selected as the Math remediation program.
- Preparations are being made for an Administrative Retreat in August.
- The Professional development plan has been completed and sent to the DOE. We will be completing our three-year curriculum mapping project.
- A new Administrative Evaluation system has been selected.
- Met with the superintendent from CCTEC many times.
- Continued work with the Cumberland Development Corporation.
- Multiple conversations with the County Freeholder Director.
- The All-Sports Boosters Club has disbanded.

- Activities to Boast About:
  - Mr. Johnson
  - Board of Education Retreat
  - Building branding

Motion (Hunsberger, Hall) to accept the Superintendent’s Report as presented. The motion was carried unanimously.

**OLD BUSINESS ITEMS**

Nothing at this time.

**NEW BUSINESS ITEMS**

Nothing at this time.

**COMMITTEE REPORTS & RECOMMENDATIONS**

**Personnel**

*The following personnel appointments are based upon the recommendation of the Superintendent:*

**NO ROLL CALL GROUP – Resignations & Leaves**

1. Motion to accept the resignation of the following staff members:

EMPLOYEE ID	POSTION	EFFECTIVE
# 0131	Custodian	10/01/2019*
# 2079	Sub. Security Guard	6/30/2019
# 2085	Sub. Security Guard	6/30/2019

*\*For the purpose of retirement. Last work day 9/30/19*

2. Motion to approve a leave of absence for Employee ID #1700 beginning on or about September 16, 2019, and returning on or about February 24, 2020, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.
3. Motion to approve a leave of absence for Employee ID #1749 beginning on or about September 25, 2019, and returning on or about December 16, 2019, using a combination of paid days and without pay days, pursuant to FMLA and NJFLA, subject to change.

**Motion (Hunsberger, Hall) to approve items 1-3 above. The motion was carried unanimously.**

**ROLL CALL GROUP – Appointments & Salary Amendments**

4. Motion to approve LDTC contract for Jaime MacEwen for the 2019-2020 school year at a stipend of \$20,000, plus up to five (5) days in July and August at the per diem rate.
5. Motion to approve a \$2,250 Event Security stipend for Employee ID #1693, to be paid monthly, September through June, for additional hours needed for the 2019-2020 school year.
6. Motion to approve a \$14,100 stipend for Employee ID #1693, to be paid monthly, September through June, for armed security for the 2019-2020 school year.
7. Motion to appoint Mike Hancock as the Custodial/Groundskeeper Supervisor for the 2017-2018 school year at a Step 1 stipend of \$1,300, and for the 2018-2019 school year at a Step 2 stipend of \$1,500.
8. Motion to appoint Justin Seenarine as Indoor Ensemble Assistant – Percussion Advisor for the 2019-2020 school year, at a Step 2 Stipend of \$2,900.
9. Motion to approve the following Discipline Monitors (\$27.50/half block - 42 min. and \$55/Full Block- avg. of 84 min.) for the 2019-2020 school year:

NAME	NAME
Laurie Athey	Dwayne Hendricks
Katelyn Bagley	Lindsay Moore
Brian Dean	Nicole Reaves-Marshina

John Earnest	Alicia Rojas
Daniel Fougeray	Eugene Thomas

- Motion to approve the revised list of employees/rates for the 2019 Summer Recreation Program, as attached. Budget remains the same at \$10,000.
- Motion to appoint the following Athletic Coaches for the 2019-2020 school year pending completion of required paperwork and criminal history review:

POSITION	NAME	STEP/STIPEND
Football Assistant Coach	Robert Williams	Step 2 / \$4,300
Football Assistant Coach	Steven Contento (Adjunct)	Step 1 / \$4,200
Boys Basketball Assistant Coach	Kevin Schaffer	Step 4 / \$3,800
Boys Basketball Assistant Coach	Dan Fougeray	Step 5 / \$3,900
Girls Basketball Assistant Coach	Steven Contento (Adjunct)	Step 1 / \$3,500
Wrestling Head Coach	Robert Williams	Step 2 / \$5,700
Girls Winter Track Head Coach	Michelle Hoxworth	Step 5 / \$3,200

- Motion to approve the following substitutes for the 2019-2020 school year:

POSITION	NAME	AMOUNT
Sub. Administrator	Jesse Smith	\$240.00/day
Sub. Administrator	Robert Vannella	\$240.00/day
Sub. Nurse	Karen Amaranto	\$136.00/day
Sub. Athletic Trainer	Jonathan Berridge	\$50.00/hour
Sub. Athletic Trainer	Katherine Fucetola	\$50.00/hour
Sub. Athletic Trainer	Leah Benson	\$50.00/hour
Sub. Security Guard	*Abigail DiPrimio	\$13.90/hour

*\*Pending Criminal history review approval and completion of new hire paperwork.*

- Motion to approve Dave Checchio as an Extended School Year Teacher from 7/08/19 through 8/08/19, Monday through Thursday, at an hourly rate of \$35.00, for 5 hours per day for 20 days.
- Motion to approve Josette Carter as an Extended School Year Exceptional Special Education Aide from 7/08/19 through 8/08/19, Monday through Thursday at an hourly rate of \$16.13, for 5 hours per day for 20 days.
- Motion to approve Susan Houbary as an Extended School Year Substitute Aide on an as needed basis at an hourly rate of \$16.13, from 7/08/19 through 8/08/19.

**Motion (Hunsberger, Hall) to approve items 4-15 above.**

Roll Call Vote:               Ayes (6)               Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

Noes (0)

Abstain (0)

**The motion was carried unanimously.**

**NO ROLL CALL GROUP – Employee Travel**

- Motion to approve Raymond Jillard to attend the Learning Focused Training in Wilmington, DE from August 5 through August 9, 2019. All expenses paid for out of Title IIA Grant.
- Motion to approve Justin Martin, Bonnie Powers and Valerie Sheppard to attend the Rubicon Atlas Regional Workshop at Cyprus Hall in Charleston, SC from September 17 through September 20, 2019. All expenses paid for out of Title IIA Grant.

**Motion (Hunsberger, Hall) to approve items 16-17 above. The motion was carried unanimously.**

**Finance**

**NO ROLL CALL GROUP – Funding**

1. Motion to accept the following donations to the Future Farmers of America (FFA) student activity fund:
  - \$200 from Farm Credit East, Bridgeton, NJ, to be used for the FFA Banquet.
  - \$1,000 from TBI Unlimited, LLC, Bridgeton, NJ, to be used for new FFA officer team jackets and other needs.
2. Motion to approve the advertisement and sale of Solar Renewable Energy Certificates (SRECs) through Marex Spectron, LLC by the School Business Administrator in the 2019-2020 School Year.

**Motion (Campbell, Hunsberger) to approve items 1-2 above. The motion was carried unanimously.**

**NO ROLL CALL GROUP – Transfers & Exceptions**

3. Motion to approve the increase of 2019-2020 anticipated Fund 30 and Fund 31 interest revenue and the increase of line appropriation 30-000-520-930-000 for earned Fund 30 interest and the transfer of same to Fund 40 Debt Service.
4. Motion to approve contracts that exceed quote and bid thresholds in the 2019-2020 school year for the purchase and installation of software and hardware per 18A:18A-5a: Exceptions to Requirement for Advertising, (19) Proprietary hardware and software:

Genesis Educational Services	Student Recording and Reporting Software
Computer Solutions, Inc. (CSI)	Budget/Personnel/Payroll Software
Educere, LLC	Virtual Education (Alternative Day)

**Motion (Campbell, Wojcik) to approve items 3-4 above. The motion was carried unanimously.**

5. Motion (Campbell, Wojcik) to void the following checks:

SAF Account

<u>Check No.</u>	<u>Date</u>	<u>Amount</u>
11896	02/21/2018	\$9.00
12099	05/14/2018	\$400.00
12153	05/30/2018	\$50.00
12194	06/12/2018	\$25.00

The motion was carried unanimously.

**Curriculum/Student Life**

1. Motion (Hall, Hunsberger) to approve a Course Articulation Agreement with Rowan College of South Jersey for Academic Dual Credit Courses for the Early College High School (ECHS) Program at CRHS offered during the four-year span of 2018-2022. The motion was carried unanimously.
2. Motion (Hall, Hunsberger) to approve the proposed five credit science elective course, Biomedical Innovations, for grades 11-12, to be implemented in the 2019-2020 school year.

Roll Call Vote:      *Ayes (6)*      Ms. Trexler, Mrs. Wojcik, Mrs. Hunsberger, Mr. Campbell, Mrs. Hall and Mr. Davis.

*Noes (0)*

*Abstain (0)*

The motion was carried unanimously.

3. Motion (Hall, Hunsberger) to approve the first reading of the following Regulations:

Alert #	Pol/Reg	Name	*	Action
CR1807	R 8420	Emergency & Non-Fire Evacuation Plan	R	Revised
CR1807	R 8420.1	Fire & Fire Drills	R	Revised

CR1807	R 8420.10	Active Shooter	R	Revised
CR1807	R 8420.2	Bomb Threats	R	Revised
CR1807	R 8420.3	Natural Disasters & Man-Made Catastrophes	R	Revised
CR1807	R 8420.7	Lockdown Procedures	R	Revised
CR1807	R 8468	Crisis Response	R	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

**Facilities/Transportation**

1. Motion (Wojcik, Campbell) to approve the engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the chiller replacement project in the amount of \$3,500. The motion was carried unanimously.
2. Motion (Wojcik, Campbell) to direct the School Business Administrator to bid the chiller replacement project with funding from the Maintenance Reserve account. The motion was carried unanimously.
3. Motion (Wojcik, Campbell) to approve contracts that exceed quote and bid thresholds in the 2019-20 school year for the purchase and installation of software and hardware per 18A:18A-5a: Exceptions to Requirement for Advertising, (19) Proprietary hardware and software:

Peterson Service Company	HVAC controls
DNS Solutions	Security hardware and fire alarm system maintenance
Protection1/ADT	Security camera maintenance
Avaya	Communications maintenance and service

The motion was carried unanimously.

**NO ROLL CALL GROUP – Transportation**

4. Motion to award 2019-2020 school year student transportation services for the John F. Scarpa Technical Education Center of Cumberland County, 5 routes (Tec1, Tec2, Tec3, Tec4 and Tec5), contract (#19-20-CCTEC) to B.R. Williams in the amount of \$199,764 based on the bid 1920-001 results listed below:

<u>Name</u>	<u>Per Diem Bid</u>	<u>Discount</u>	<u>Annual Net Bid</u>
BR Williams	\$248	10.5%	\$199,764
Sheppard Bus Services	\$288	7.0%	\$241,056

5. Motion to direct the School Business Administrator to bid 2019-2020 school year Athletic transportation.

**Motion (Wojcik, Campbell) to approve items 4-5 above. The motion was carried unanimously.**

**Negotiations**

Nothing at this time.

**OTHER REPORTS**

Board Secretary: Mr. Harbinson reported the following:

- The 2018-2019 budget closeout is underway in preparation for the August annual fiscal audit. He also shared information about some of the instructional and replacement purchases that took place including:
  - New cafeteria furniture for C & D commons
  - 750 new classroom desks and chairs
  - 30 Epsom BrightLink Interactive – 3LCD projector – ultra short-throw projectors
  - New Science Lab cabinetry for B210 and D410
  - New Food Science Room (Ag Program) including cabinetry, appliances and flooring
  - 7 classrooms outfitted with 21<sup>st</sup> Century furniture designs

SG-300 Contour Cutting printer  
A 26” ride-on scrubber and a 27” ride-on burnisher

- Love Lane Partners Solar Project – Submittals are being processed after a two-month delay by Pepco Holdings utilities of Atlantic City Electric, Delmarva Power and Pepco, owned by Exelon Corporation. Mr. Harbinson reached out to State politicians who made calls and got the project back on track. Both parties began exchanging application correspondence as of Friday, July 19, 2019.

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS**

Darlene Barber, Freeholder Deputy Director, will supply Mr. Harbinson a contact at Atlantic City Electric to keep the Love Lane Solar Project moving forward.

**COMMUNICATIONS**

Cumberland Development Corporation sent the Board of Education a letter expressing appreciation to everyone who helped establish the Agriculture CTE Satellite Program of Cumberland County Technical Education Center at Cumberland Regional High School.

**FUTURE MEETINGS**

August	14	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
August	22	Regular Board Meeting	6:00 PM

**EXECUTIVE SESSION**

Board President Tom Davis read the following executive session resolution as it complies with the Open Public Meetings Act:

WHEREAS, in order to protect personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed, now therefore be it

RESOLVED, that consistent with the provision of N.J.S.A 10:4-12.b, the Cumberland Regional Board of Education will now adjourn to executive session at 6:41 PM to discuss matters related to personnel matters, conducting interviews for the vacant Upper Deerfield Township Board seat and discussing agreements regarding CCTEC Athletic students and CTE programs at CRHS, it is

FURTHER RESOLVED, that the regular meeting is anticipated to reconvene in approximately 60 minutes at which time action may be taken.

Motion (Hunsberger, Wojcik) to approve the above resolution. The motion was carried unanimously.

The Board returned from Executive Session at 7:35 PM.

**ACTION AS A RESULT OF EXECUTIVE SESSION**

**ROLL CALL GROUP – CCTEC/Athletic Program**

Motion (Hall, Wojcik) to approve the following county vocational education and athletic resolutions and MOA’s that are made permanent to these minutes:

1. The establishment, with the Cumberland County Board of Vocational Education, of inter-district Career and Technical Education (CTE) programming in the area of Agriculture at Cumberland Regional High School beginning with the Freshman Class of 2024, with classes beginning in the fall of 2020.
2. Memorandum of Agreement between the Cumberland County Board of Vocational Education and the Cumberland Regional High School District relating to the participation of CCTEC students residing in the home district of Cumberland Regional High School in the sport programs of Cumberland Regional High School.





**CUMBERLAND REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION – REGULAR BOARD MEETING  
AUGUST 22, 2019**

**CALL TO ORDER**

A regular meeting of the Cumberland Regional School District Board of Education was held on August 22, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

School Business Administrator/Board Secretary Harbinson administered the Oath of Office to the newly-appointed Upper Deerfield Township Board Member, Barbara Wilchensky.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mrs. Hunsberger.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

**APPROVAL OF MINUTES**

Motion (Hall, Campbell) that the Board of Education approves the minutes and executive minutes of the July 25, 2019 regular meeting. The motion was carried unanimously.

**STAFF/STUDENT RECOGNITION**

Nothing at this time.

**FINANCIAL REPORTS**

**A. Board Secretary's Report**

In accordance with 18A:17-9 for the months of June 2019 and July 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Board Secretary

8/22/19  
\_\_\_\_\_  
Date

**B. Reconciliation Report**

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the months of June 2019 and July 2019.

**C. Board Certification**

Motion to approve and accept the June 2019 and July 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of June 30, 2019, and July 31, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Line Item Transfers

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the months of June 2019 and July 2019 as per Board Policy.

E. Approval of Requisitions

Motion to approve the requisitions through August 22, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through August 22, 2019.

Motion (Jackson, Campbell) to approve items A-F above.

Roll Call Vote:                    *Ayes (7)*                    Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

*Noes (0)*

*Abstain (0)*

The motion was carried unanimously.

**AUDIENCE PARTICIPATION ON AGENDA ITEMS**

Nothing at this time.

**SUPERINTENDENT'S REPORT**

Mr. Price reported the following:

- Meetings have been held with CCTEC about CTE programs.
- Teaching assignments have been completed.
- The academic schedule has been completed.
- Early College High School (ECHS) held a successful summer class/workshop.
- The first county-wide emergency and response drill will be held on Friday, August 23, 2019, at Lakeside Middle School.
- Final interviews were held for a special education position.
- The annual Administrative retreat was held.
- The QSAC process has begun.
- A new Administration Evaluation tool was selected.
- Attended a Cumberland County Mayors/Freeholders meeting.
- Administration is working on ideas to engage the community.
- Sports activities have started.
- Activities to Boast About:
  - Administrative Retreat.
  - Social Emotional Learning (SEL) Training.
  - Senior Mentoring Training.
  - 50 ECHS students.

Motion (Wojcik, Hall) to accept the Superintendent's Report as presented. The motion was carried unanimously.

**OLD BUSINESS ITEMS**

Nothing at this time.

**NEW BUSINESS ITEMS**

1. Motion (Wojcik, Jackson) to accept the Cumberland Regional Board of Education District Goals FY 2019-2020 as presented. The motion was carried unanimously.
2. Motion (Wojcik, Jackson) to rescind the July 25, 2019 approved engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the (water) chiller replacement project in the amount of \$3,500. The motion was carried unanimously.

3. Motion (Wojcik, Jackson) to rescind the June 27, 2019 approved 2019-2020 engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the High School Domestic Hot Water System Upgrade in the amount \$8,000 utilizing maintenance reserve funding in required maintenance in the 2019-2020 SY. The motion was carried unanimously.
4. Motion (Wojcik, Jackson) to approve the engineering design/development of construction documents and construction administration by The DaVinci Group, LLC for the air-cooled chiller and tower replacement project and Domestic Hot Water Projects in the amount of \$22,000 utilizing maintenance reserve funding in the 2019-2020 SY. The motion was carried unanimously.

**COMMITTEE REPORTS & RECOMMENDATIONS**

**Personnel**

*The following personnel appointments are based upon the recommendation of the Superintendent:*

1. Motion (Davis, Campbell) to accept the resignation of the following employees, effective 8/31/2019:
  - Employee ID #1981
  - Employee ID #2076

The motion was carried unanimously.

**ROLL CALL GROUP – Appointments & Salary Amendments**

2. Motion to approve transfer of Employee ID #2033 from Part-Time Instructional Paraprofessional to Full-Time Instructional Paraprofessional at a salary of \$19,927, effective 9/01/2019. Replaces Employee ID #1981.
3. Motion to approve the following as Part-Time Instructional Paraprofessionals FY 2019-2020 at a rate of \$16.13 per hour, not to exceed 29 ¼ hours per week, with a start date pending completion of required paperwork and criminal history review:
  - Kyle Parker Replaces Employee ID #2028
  - Michelle Way Replaces Employee ID #1986
4. Motion to appoint Gregory J. Mitchell as a Teacher of Students with Disabilities at a salary of \$67,923 (BA+15/Step 11), with a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #0037.
5. Motion to appoint the following Home Instructors FY 2019-2020 at a rate of \$32.00/hour:
  - Eleanor Houghton
  - Ron Moore
6. Motion to appoint Jason Coombs as part-time Security Guard FY 2019-2020 at a rate of \$15.98 per hour, not to exceed 20 hours per week, with a start date pending criminal background check and completion of new hire paperwork. Replaces Employee ID # 2049.
7. Motion to appoint Roswitha Bare-Roberts as a Substitute Security Guard FY 2019-2020 at a rate of \$13.90 per hour, not to exceed 20 hours per week, pending completion of required paperwork and criminal history review.
8. Motion to appoint the following Athletic Coaches for the 2019-2020 school year pending completion of required paperwork and criminal history review:

POSITION	NAME	STEP/STIPEND
Field Hockey Assistant Coach	Michelle Way	Step 1 / \$3,150
Girls Tennis Assistant Coach	Richard Falk (Adjunct)	Pending

9. Motion to approve the following Paraprofessional Athletic Aides for Football for the 2019 fall season:
  - Robert Elia
  - Jordan Pierce

10. Motion to approve Laura Carmichael as a Marching Band Volunteer FY 2019-2020.
11. Motion to approve the revised ECHS Advisor job description as presented.
12. Motion to approve Jeffrey Dilks as a 2019-2020 school year consultant, to assist in aligning Media Center curriculum standards and instructional practices at an amount not to exceed \$2,000.
13. Motion to renew the CRHS Law Enforcement Unit and the following members FY 2019-2020:

Steven Price	Bonnie Powers	Paul Kuntz Jr.
Bruce Harbinson	Connie Landwher	Arsenio Gonzalez
Ralph Aiello	Kelly Mauro	William Farquhar
Terence Johnson	Beverly Marguglio	Marlene Johnson
Dana Meyers	Cathy Bullock	Lisa Bare-Sweet
Joseph Spoltore	Chris Samuels	Abigail DiPrimio
Justin Martin	Tony Ricciuti	Vanna Baxter
Amy Draggoo	Ashley Schilling	

*The list contains staff who may at some time have access to or look at camera footage or certain records in Genesis.*

**Motion (Davis, Jackson) to approve items 2-13 above.**

Roll Call Vote:               Ayes (7)               Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.  
                                       Noes (0)  
                                       Abstain (0)

**The motion was carried unanimously.**

**NO ROLL CALL GROUP – Miscellaneous**

14. Motion to approve change of Administrative Evaluation instrument to NJPEPL.
15. Motion to approve Seton Hall University graduate Arielle Bruno to complete a Counseling Internship with Erety Smith as cooperating counselor for the first semester of the 2019-2020 school year.
16. Motion to approve Steve Price, Bruce Harbinson, and Tom Smith to attend the 2019 New Jersey School Boards Association Workshop in Atlantic City, NJ, October 21-24, 2019.

**Motion (Davis, Hall) to approve items 14-16 above. The motion was carried unanimously.**

17. Motion (Davis, Hall) to approve a Sidebar Agreement by and between the Cumberland Regional School District BOE and the Cumberland Regional Education Association regarding Early College High School (ECHS) Advisor Extra Service position with compensation based on 0.3 ratio of the Base Ratio salary for the 2018-2021 negotiated Agreement. Teacher to student ratio not to exceed 1:15-20. The motion was carried unanimously.

**Finance**

1. Motion (Campbell, Wojcik) to accept the following 2018-2019 school year State revenues as specified by the NJ Office of School Finance:

Extraordinary Spec Ed Aid	(10-3131-000)	\$7,208
Nonpublic School Transportation	(10-3197-000)	\$11,600
Homeless - Out of State Tuition	(10-3190-000)	\$43,421

The motion was carried unanimously.

2. Motion (Campbell, Wojcik) to approve Colonial Life as an approved vendor for their Educator Disability Income Insurance plan effective July 1, 2019, replacing AIG. NOTE: AIG no longer offers a disability plan. The motion was carried unanimously.

- Motion (Campbell, Jackson) to approve payment of \$7,717.50 to Holly City Family Center of Millville for swimming practice in the 2019-2020 School Year. The motion was carried unanimously.

**Curriculum/Student Life**

**NO ROLL CALL GROUP – OOD Tuitions/Services & Rates**

- Motion to approve the Extended School Year tuition and School Year tuition payments for students attending out of district placements FY 2019-2020, as per attached list. Stated amounts are based on rates provided by the educational facilities and are subject to final payment calculation.
- Motion to approve the contract with Invo for speech services at \$82.00 per hour and OT services for \$85.00 per hour FY 2019-2020. Speech services will be approximately 14 hours per week and OT services 6 hours per month.
- Motion to approve the contract with ARK for home instruction services at \$30.00 per hour on an as needed basis FY 2019-2020.
- Motion to approve the contract with Commission for the Blind and Visually Disabled FY 2019-2020 for Level 1 Services at \$1,900 per student, for Student ID #606567 and Student ID #606566.

**Motion (Hall, Campbell) to approve items 1-4 above. The motion was carried unanimously.**

**NO ROLL CALL GROUP – Handbooks/Manuals**

- Motion to approve the CRSD Code of Conduct FY 2019-2020.
- Motion to approve the CRSD Student Handbook FY 2019-2020.

**Motion (Hall, Wojcik) to approve items 5-6 above. The motion was carried unanimously.**

**NO ROLL CALL GROUP – Miscellaneous**

- Motion to approve the fall athletic schedules FY 2019-2020, subject to change.
- Motion to approve the 2019-2020 Pre-Employment Program partnership with Pathstone Corporation for In-School Youth Program HYRE ME (Helping Youth Motivate and Empower 2) through a grant provided by the Cumberland County Workforce Development Board.

**Motion (Hall, Jackson) to approve items 7-8 above. The motion was carried unanimously.**

- Motion (Hall, Jackson) to approve Host Site Agriculture CTE Program Agreement.  
 Roll Call Vote:       Ayes (7)               Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.  
                               Noes (0)  
                               Abstain (0)

The motion was carried unanimously.

- Motion (Hall, Wojcik) to approve the second reading and adoption of the following Regulations:

Alert #	Pol/Reg	Name	*	Action
CR1807	R 8420	Emergency & Non-Fire Evacuation Plan	R	Revised
CR1807	R 8420.1	Fire & Fire Drills	R	Revised
CR1807	R 8420.10	Active Shooter	R	Revised
CR1807	R 8420.2	Bomb Threats	R	Revised
CR1807	R 8420.3	Natural Disasters & Man-Made Catastrophes	R	Revised
CR1807	R 8420.7	Lockdown Procedures	R	Revised
CR1807	R 8468	Crisis Response	R	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

11. Motion (Hall, Wojcik) to approve the second reading and adoption of the following Policy:

Alert #	Pol/Reg	Name	*	Action
217	P 5756	Transgender Students (1 <sup>st</sup> reading approved 3/28/19)	M	Revised

\*M=Mandated, R=Recommended, S=Suggested

Roll Call Vote:       Ayes (0)  
                           Noes (4)       Mrs. Wojcik, Mr. Jackson, Mrs. Hall and Mr. Davis.  
                           Abstain (3)    Ms. Trexler, Mrs. Wilchensky and Mr. Campbell.

The motion was not carried and will revert to Committee.

**Facilities/Transportation**

- Motion (Wojcik, Jackson) to award 2019-2020 school year student athletics transportation services, contract #19-20-SPORTS, to Sheppard Bus Services, beginning on or about August 20, 2019 through June 30, 2020, in the amount of \$156,000 based on the bid 1920-002 results listed below:

Per Trip Name	Per Add'l 1 <sup>st</sup> 4 Hours	Hour	Bulk Bid	Net Discount	Bid
Sheppard Bus	\$900	\$140	\$312,000*	50%	\$156,000

\*Estimate based on 300 trips lasting an average of 5 hours each, pending athletic schedule approvals.

The motion was carried unanimously.

**Negotiations**

CRAA has requested the Board provide possible meeting dates and times to being the process of negotiations.

**OTHER REPORTS**

Student Representatives:

Mr. Davis stated that student representatives will be at next month’s Board meeting. Also, he recently read both Summer Reading books, *Under Rose-Tainted Skies* and *Calvin*, and highly recommends others to do so.

Board Secretary:

Mr. Harbinson reminded Board members of required training programs that need to be completed as soon as possible.

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS**

Tom DeCou, Stow Creek, Vice-President of the James T. Breech Dedication and Scholarship Committee, asked the Board of Education to consider naming the CRHS tennis courts the James T. Breech Memorial Tennis Courts after Jim Breech, a long-time teacher and tennis coach at CRHS that recently passed away.

**COMMUNICATIONS**

Nothing at this time.

**FUTURE MEETINGS**

September	18	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
September	26	Regular Board Meeting	6:00 PM

**IMPORTANT DATES**

August	28	Freshman Orientation – Students Only (PAC)	8:30 AM – 1:30 PM
September	3	First Day for Teachers	
September	4	Freshman Orientation – Students & Parents (PAC)	6:00 PM
September	5-6	First Day for Students – Early Dismissal	
September	19	Meet the Teachers Night	6:00 PM

**EXECUTIVE SESSION**

Nothing at this time.

**ADJOURNMENT**

Motion (Hall, Jackson) was made to adjourn. The motion was carried and the meeting ended at 6:53 PM.

Respectfully submitted,

Bruce D. Harbinson  
Board Secretary



**CUMBERLAND REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION – REGULAR BOARD MEETING  
SEPTEMBER 26, 2019**

**CALL TO ORDER**

A regular meeting of the Cumberland Regional School District Board of Education was held on September 26, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Campbell.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

**APPROVAL OF MINUTES**

Motion (Hall, Jackson) that the Board of Education approves the minutes of the August 22, 2019 regular meeting. The motion was carried with Mrs. Hunsberger abstaining.

**FINANCIAL REPORTS**

**A. Board Secretary's Report**

In accordance with 18A:17-9 for the month of August 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Board Secretary

9/26/19  
\_\_\_\_\_  
Date

**B. Reconciliation Report**

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of August 2019.

**C. Board Certification**

Motion to approve and accept the August 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of August 31, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**D. Line Item Transfers**

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of August 2019 as per Board Policy.



E. Approval of Requisitions

Motion to approve the requisitions through September 26, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through September 26, 2019.

Motion (Rucker, Jackson) to approve items A-F above.

Roll Call Vote:                    *Ayes (8)*                    Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.  
   *Noes (0)*  
   *Abstain (0)*

The motion was carried unanimously.

**STAFF/STUDENT RECOGNITION**

Nothing at this time.

**HIB TRAINING**

Mr. Ralph Aiello provided Harassment, Intimidation, and Bullying Training to the Board of Education and community members. Mr. Aiello explained relevant definitions, processes/procedures, and actions taken by the district to prevent and mitigate HIB issues.

**AUDIENCE PARTICIPATION ON AGENDA ITEMS**

Nothing at this time.

**SUPERINTENDENT’S REPORT**

Mr. Price reported the following:

- Renaissance is being introduced into the Foundations of Math and Algebra I courses.
- Achieve 3000 still being utilized for reading level remediation.
- New teachers adjusting well.
- Early College High School and dual enrollment work with Rowan College of South Jersey is continuing but may be changing slightly.
- Joint professional development options will be offered to constituent districts on the October 11<sup>th</sup> professional development. A joint professional development day is in the works for the March professional development day as well.
- Thursday workshops continue to be a source of professional development for staff.
- The first building evacuation and fire drill took place this month.
- Policy and regulation review underway.
- Final interviews were held for the Board Office Clerk position.
- Held annual Meet the Teachers night.
- Attended the first CCTEC Information Session as a participant.
- CRHS has been invited, and attended, most Constituent Districts’ Back to School Nights.
- Activities to Boast About:
  - Meet the Teachers night.
  - Ralph and Bonnie attending Back to School Nights.
  - Girls Tennis team is off to a great start.
  - Ms. Meyers and the Morale Committee for the building/branding work.

Motion (Hunsberger, Rucker) to accept the Superintendent’s Report as presented. The motion was carried unanimously.

**OLD BUSINESS ITEMS**

Nothing at this time.

**NEW BUSINESS ITEMS**

Nothing at this time.

**COMMITTEE REPORTS & RECOMMENDATIONS**

**Personnel**

*The following personnel appointments are based upon the recommendation of the Superintendent:*

**NO ROLL CALL GROUP – Resignations & Leaves**

1. Motion to accept the following resignations:
  - Employee ID #1389, Effective 9/19/19
  - Employee ID #1834, Effective 10/15/19
  - Employee ID #1174, Effective 2/01/20
2. Motion to approve a leave of absence extension for Employee ID #1203 beginning on September 3, 2019, and returning on or about September 25, 2019, using sick days, pursuant to FMLA, subject to change.

**Motion (Hunsberger, Hall) to approve items 1-2 above. The motion was carried unanimously**

**ROLL CALL GROUP – Appointments & Salary Amendments**

3. Motion to upgrade the salary of the following staff members FY 2019-2020, due to attainment of required credits, effective September 1, 2019:

EMPLOYEE ID	CURRENT GUIDE/SALARY	UPGRADED TO
Employee ID #1669	BA+15/Step 16, \$83,328	MA+30, Step 16, \$87,628
Employee ID #1675	BA/Step 9, \$61,473	BA+15/Step 9, \$63,273
Employee ID #1647	MA/Step 6, \$62,323	MA+30/Step 6, \$64,223

4. Motion to appoint Beth Thumlert as a Part-Time Instructional Paraprofessional FY 2019-2020 at a rate of \$16.13 per hour, not to exceed 29 ¾ hours per week, retroactive to 9/03/2019. Replacing Employee ID #1969.
5. Motion to appoint Adam Carpenter as a Teacher of Students with Disabilities at a salary of \$56,373, BA/Step 2, retroactive to 9/03/2019. Replacing Employee ID #0261.
6. Motion to approve Jesica Serfass as a Long-Term Math Replacement Teacher at a salary of \$56,023, BA /Step 1, prorated from September 27, 2019, through December 16, 2019. NOTE: To cover LOA for Employee ID #1749.
7. Motion to appoint Chiara Church as a F/T Board Office Clerk at a salary of \$42,720 + \$500 confidential stipend, prorated to start date of September 16, 2019. Replacing Employee ID #1834.
8. Motion to amend the ratio of the following Extra Service positions from 0.20 to 0.30, effective September 1, 2019:
  - HOSA Advisor
  - TSA Advisor
9. Motion to appoint the following as HOSA Co-Advisors FY 2019-2020 with compensation based on 0.30 ratio of the Base Ratio salary:
  - Samantha LaRosa Step 3, \$2,300 (1/2 = \$1,150)
  - Allison Ninfa Step 1, \$2,100 (1/2 = \$1,050)
10. Motion to appoint the following as Early College High School Advisors FY 2019-2020 with compensation based on 0.30 ratio of the Base Ratio salary:
  - Amy Benfer Step 1, \$2,100
  - William Hocker Step 1, \$2,100
  - Scott Reichardt Step 1, \$2,100

11. Motion to approve Jarred Ferguson as a Paraprofessional Athletic Aide for Football FY 2019-2020.
12. Motion to approve the transfer of Employee ID #2129 from Substitute Security Guard to Part-Time Security Guard at a rate of \$15.98 per hour, not to exceed 20 hours per week, effective September 3, 2019. Replacing Employee ID #2093.
13. Motion to approve Jeffrey Dilks as a Media Center Consultant FY 2019-2020, at a rate of \$300 per day, with a 26-day maximum, not to exceed 26 hours a week.

**Motion (Hunsberger, Rucker) to approve items 3-13 above.**

Roll Call Vote:                   Ayes (8)                   Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.  
   Noes (0)  
   Abstain (0)

**The motion was carried unanimously.**

**NO ROLL CALL GROUP – Miscellaneous**

14. Motion to approve Elisabeth Campbell to attend the Educational Theatre Association Conference in New York City September 19-22, 2019.
15. Motion to approve an agreement with FUR ever As Friends SMILE (Silent Mentors in Literacy Education) and emotional certified handlers and certified support animals for the 2019-2020 school year:

<b>CERTIFIED ANIMAL</b>	
Cole Weist (dog)	
<b>CERTIFIED HANDLERS</b>	
Kathleen Weist	Bonnie Powers
Aryn Asher	Erety Smith
Connie Bonham	Amanda Rivera
Justin Martin	Beth Waddington
Jaime MacEwen	Denise Walls

**Motion (Hunsberger, Hall) to approve items 14-15 above. The motion was carried unanimously.**

**Finance**

1. Motion (Jackson, Rucker) to approve the 2019-2020 Fund 20 Special Revenue Federal salary allocations as listed below:

<b>NCLB Title I</b>	<b>Program</b>	<b>Annual Salary</b>	<b>Grant Salary</b>	<b>Grant Salary %</b>
<b>Brogen, Dena</b>	Foundations of Algebra	75,573.00	37,786.50	50.00%
<b>Hendrickson, Daniel</b>	Foundations of Algebra	84,130.00	47,533.45	56.50%
<b>Krementz, Brandon</b>	College Math	57,314.00	18,913.62	33.00%
<b>Levandowski, Ashley</b>	College Math	57,057.00	18,828.81	33.00%
<b>MacEwen, Jamie</b>	Freshman Seminar	71,122.00	35,561.00	50.00%
<b>Total</b>			<b>158,623.38</b>	

  

<b>NCLB Title IIA</b>	<b>Program</b>	<b>Annual Salary</b>	<b>Grant Salary</b>	<b>Grant Salary %</b>
<b>Dean, Brian</b>	Science	56,285.00	9,568.45	17.00%

IDEIA - BASIC	Program	Annual Salary	Grant Salary	Grant Salary %
<b>Carter, Josette</b>	Aide	20,426.00	20,426.00	100.00%

The motion was carried unanimously.

- Motion (Jackson, Hall) to accept a \$1,000 donation to the Future Farmers of America (FFA) Chapter from the Kenneth C. Hildreth Jr. Memorial Fund. The motion was carried unanimously.
- Motion (Jackson, Hall) to approve the application submission for the 2019 Strengthening Teaching, Leading and Learning Using CAR and DOE Instructional Units Pilot Program at no cost to the district. The motion was carried unanimously.

### Curriculum/Student Life

- Motion (Hall, Rucker) to grant non-resident senior privilege to the following students FY 2019-2020, "contingent upon the student's maintenance of good standards of citizenship and discipline" as per Board Policy 5111, Eligibility of Resident/Nonresident Students. Students will be responsible for transportation:
  - ID #607065
  - ID #607156

The motion was carried unanimously.

### NO ROLL CALL GROUP – Miscellaneous

- Motion to approve the Bilingual/ESL Three-Year Program Plan for the 2018-2021 school years.
- Motion to approve an overnight field trip for FFA students and 3 advisors to attend the 92<sup>nd</sup> National FFA Convention & Exposition in Indianapolis, Indiana, October 29 – November 1, 2019.

### Motion (Hall, Wojcik) to approve items 2-3 above. The motion was carried unanimously.

- Motion (Hall, Wojcik) to approve the following Curriculum:
  - SAT/ACT Prep Math CP, Units 1-4
  - Computer Science Essentials (CSE)

Roll Call Vote:        *Ayes (8)*        Mr. Rucker, Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mrs. Hunsberger, Mr. Jackson, Mrs. Hall and Mr. Davis.  
    *Noes (0)*  
    *Abstain (0)*

The motion was carried unanimously.

- Motion (Hall, Wojcik) to accept the NJSIAA membership and annual dues for the 2019-2020 school year. DUES: NJSIAA - \$2,150. NOTE: \$1,450 TCC dues for 2019-2020 were approved on 11/15/18. The motion was carried unanimously.

### Facilities/Transportation

- Motion (Wojcik, Wilchensky) to approve a 2019-2020 Parental Transportation contract (#19-20 PO1) to Denise Warner for providing student transportation to Cumberland Regional High School from September 1, 2019 to June 30, 2020 in the amount of \$100.00 per day as provided under NJDOE Student Transportation regulations. The motion was carried unanimously.

### Negotiations

The Negotiations Committee will provide the CRAA with dates to begin negotiations.

### OTHER REPORTS

President: Mr. Davis reported he and Mrs. Kimberly Hall attended a CCSBA meeting on Monday, September 16th, where they reviewed various school district consolidation plans.

Student Representatives: Senior Rep. Nicole Rios reported the following:

- CRHS's second appearance on Fox 29's The ClassH-Room.
- Javier Sanchez's presentation – motivational speaker who uses comedy and poetry to reach students and promote positive self-image, kindness and respect.
- Upcoming Powder Puff game.
- Clubs are starting up again.

Junior Rep. Finola Werley reported the following:

- Freshman elections.
- Media Center revamp.
- School store opening soon.
- Spirit week.

Principal:

Mr. Aiello reported the following:

- We had a great opening to the school year!
- Parents, students and staff expressed how much they like the new decals throughout the building. Thank you to Ms. Meyers for handling and overseeing the creation, ordering and installation of the logos.
- Class assemblies were held the first two days of school to welcome students back and review some basic rules and regulations. Thank you to Mr. Price, Mr. Martin and the Assistant Principals for helping.
- We continued with our guest speaker assemblies this year bringing in Javier Sanchez to talk about character and positive actions.
- Meet The Teachers Night was very well attended with 20 more students being represented this year than last. Thank you to student council, class of 2022 officers and everyone else who came out to help. We gave out over 100 Colt Pride yard signs to families.
- The Committee looking at the creation of a new mission and vision statement met for the first time. They will continue to meet in the next few weeks.
- Myron L. Powell, Upper Deerfield and Fairfield Back to School Nights were attended by me. Stow Creek Back to School Night is being attended by Mrs. Powers tonight.
- Choice Applications have been opened for the 2020-2021 school year. We will have 29 open seats for next year.
- Mr. Price and I met with Student Council for lunch last week. We discussed student involvement in activities, the dress code and possible activities for the Seniors this summer.
- ScIP Committee held its first meeting of the year to go over last year's observation data and to look at upcoming professional development.

Board Secretary:

Mr. Harbinson reported the following:

- New Jersey Clean Energy would like to feature CRHS as a success story and a stand out participant in the Energy Efficiency Rebate Program. Besides reduced energy consumption and costs over a 15-year project payback period, the District will receive over \$265,000 in committed incentives.
- The 2020-2021 Budget cycle has begun. Department templates will be forwarded to district staff in the next couple of weeks. Preliminary revenues and expenditures are being determined.

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS**

- Scott Sheppard, Millville, discussed naming the tennis courts after Jim Breech, purchasing a sign and establishing a scholarship with the \$15,000 they have raised from several different sources. If approved, he has hopes of having the sign installed by April.
- Joe Deluca, Hopewell, President of The All Sports Museum in Bridgeton, stated that Jim Breech will be inducted into the museum on Saturday, September 28, at 11 AM.

- Gary Peacock, Bridgeton, congratulated the student representatives for being part of civil matters such as this. Mr. Peacock also expressed his support on naming the CRHS tennis courts in honor of Jim Breech, giving many examples of the lives Jim touched during his career.
- Joe Johnson, Jacksonville, FL, a former CRHS student, spoke about the positive impact Jim Breech had on him and other students at CRHS.
- Mr. Davis read the following statement:

First, thank you for coming tonight. I appreciate your passion for this project. It is, in itself, a testament to the affect that Mr. Breech had on you, on our district and our community.

We are working on the process to be able to address this request. Boards of Education are designed to make decisions based either on statute, which doesn't apply here, based on precedent, which does apply, or based on policy.

Precedent set by previous Boards is that only one thing in this district has ever been named after a person in nearly 46 years, the Joseph R. Mosley chapter of the National Honor Society. If we were going to rely on precedent, there would have been a vote this evening to reject this proposal. You may note that that did not happen.

So that takes us to policy. There is a spot in the policy guide (7550) but it is not mandatory, hence, we have no policy in place currently to guide us in this decision.

After our Board meeting in August, I asked Mr. Price to begin to gather information from other districts on what their process was when dealing with a request like this. This information was brought back to our Curriculum/Student Life committee last week, where it was discussed extensively. Those processes ranged widely from the Board can name anything at anytime with a simple majority vote. It could also re-name anything at anytime with a simple majority vote. Other options included a minimum donation of \$1 million. The discussion will be continued at the Facilities committee next month. My personal expectation is that we will be bringing a policy before the full Board at our October meeting for first reading, with a second reading, and hopefully adoption, in November.

Please understand that your request does not exist in a vacuum. There will be other requests after this one. We need to have a process in place to deal with all of them honestly, fairly, objectively and transparently. We are working on that. Adopting policy takes time. I think the fact that this Board is considering a facilities naming policy speaks volumes as it is something no previous CRBOE has done. Please be respectful of the process. This is how sausage gets made.

- Karen Hanzawa, Upper Deerfield, asked about the Robinson sign, a sculpted rock, and if this is precedent. Mr. Price researched and found that it was a non-approved Board action. Mr. Davis asked that the Board be allowed to develop and approve a policy so an approval process can be put in place.
- Viola Li-Renzo-Adams, Cape May, asked if the naming and policy will be agenda items. Mr. Davis answered that they would be.
- Tanya Warren, Upper Deerfield Township, has concerns with her son's IEP program, student grouping, curriculum and the location of the classroom. She claims that her son is getting bullied.

**COMMUNICATIONS**

Nothing at this time.

**FUTURE MEETINGS**

October	16	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
October	24	Regular Board Meeting	6:00 PM

**IMPORTANT DATES**

October	2	Freshman/Sophomore Parent Night (MC)	6:00 PM
October	11	Early Dismissal/Staff Development	
October	14	School Closed – Columbus Day	
October	16	PSATs/Early Dismissal/Staff Development	
October	22	Fall Open House (PAC)	6:00 PM
October	25	Early Dismissal/Staff Development	
October	25	Homecoming Game	6:00 PM
October	26	Homecoming Dance	7:00 PM

**EXECUTIVE SESSION**

Nothing at this time.

**ADJOURNMENT**

Motion (Rucker, Jackson) was made to adjourn. The motion was carried and the meeting ended at 7:07 PM.

Respectfully submitted,

Bruce D. Harbinson  
Board Secretary

**CUMBERLAND REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION – REGULAR BOARD MEETING  
OCTOBER 24, 2019**

**CALL TO ORDER**

A regular meeting of the Cumberland Regional School District Board of Education was held on October 24, 2019. President Tom Davis called the meeting to order at 6:00 PM in the Board Office, Love Lane, Seabrook, New Jersey.

Mr. Davis led the flag salute.

Mr. Davis read a statement that notice had been sent to the official newspapers and to the clerks of the constituent districts stating the time, date and place of this meeting, and notice has been posted on the bulletin board of the Board Office. Mr. Davis also read a statement inviting public participation, informing them that the Board does not endorse audience comments nor will it be held liable for comments made about a staff member that the staff member may consider defamatory and/or libelous, as the staff member retains all rights to pursue any legal remedies.

A roll call showed the following members present: Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.

Member(s) absent: Mr. Rucker and Mrs. Hunsberger.

Others present: Superintendent Steven W. Price, Board Secretary Bruce D. Harbinson and other members of the staff and general public.

**APPROVAL OF MINUTES**

Motion (Hall, Jackson) that the Board of Education approves the minutes of the September 26, 2019 regular meeting. The motion was carried with Mr. Campbell abstaining.

**FINANCIAL REPORTS**

**A. Board Secretary's Report**

In accordance with 18A:17-9 for the month of September 2019, the School Business Administrator/Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c), that there are no changes in anticipated revenue amounts or revenue sources in accordance with N.J.A.C. 6A:23A-16.10(c), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Board Secretary

10/24/19  
\_\_\_\_\_  
Date

**B. Reconciliation Report**

In accordance with 18A:17-9, the Reconciliation report and Board Secretary's report are in agreement for the month of September 2019.

**C. Board Certification**

Motion to approve and accept the September 2019 School Business Administrator/Board Secretary and Reconciliation reports and pursuant to N.J.A.C. 6A:23A-16.10(c), we certify that as of September 30, 2019, after review of the School Business Administrator/Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**D. Line Item Transfers**

Motion to approve the line item transfers and new accounts previously approved by the Superintendent and School Business Administrator/Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) for the month of September 2019 as per Board Policy.



E. Approval of Requisitions

Motion to approve the requisitions through October 24, 2019.

F. Payment of Bills

Motion that the Board of Education approves the payment of all authorized regular bills through October 24, 2019.

Motion (Jackson, Wojcik) to approve items A-F above.

Roll Call Vote:           Ayes (7)           Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.  
                              Noes (0)  
                              Abstain (0)

The motion was carried unanimously.

**STAFF/STUDENT RECOGNITION**

- The Board recognized the Colts of the Month for September as Araihs Battle and Alana Knipe, both Grade 10.
- The Board recognized the Staff of the Month for September as Ms. Amy Benfer, Art Teacher.

**PRESENTATION – Student Safety Data System (SSDS) 2018-2019 Period 2 Report**

Principal Ralph Aiello presented the 2018-2019 Period 2 Student Safety Data Systems Report. The Board accepted the 2018-2019 Period 2 Student Safety Data Systems Report as presented.

**PRESENTATION – NJSLA Performance Report SY 2018-2019**

Director of Curriculum, Bonnie Powers, presented the New Jersey Student Learning Assessment report for the 2018-2019 school year.

**PRESENTATION – ESL and ELL Data Report**

Director of Curriculum, Bonnie Powers, presented English as a Second Language (ESL) and English Language Learners (ELL) data reports.

**AUDIENCE PARTICIPATION ON AGENDA ITEMS**

Nothing at this time.

**SUPERINTENDENT’S REPORT**

Mr. Price reported the following:

- CRHS received one of ten NJDOE/NJPSA/FEA Strengthening Teaching, Leading and Learning grants.
- Attended the NJ State STEAM Tank Finals in Atlantic City.
- Mission and Vision Statements will be presented and discussed at the November 13<sup>th</sup> Committee meeting.
- Attended the NJSBA convention this week.
- Attended a QSAC meeting.
- Citizens Advisory Committee meeting start next week.
- This week was Spirit Week, with Homecoming tomorrow.
- Fall Academy showcase was held.
- CRHS participated in many back-to-school nights and CCTEC information sessions.
- Activities to Boast About:
  - Spirit Week
  - Field Hockey, Boys Soccer and Tennis in the Playoffs
  - Boys Cross Country are the Cumberland County Champions
  - Bonnie Powers and Lauren Taniguchi for receiving the Strengthening Teaching (Match Focused) grant
  - Two Steam Tank Finalist groups

Motion (Hall, Campbell) to accept the Superintendent’s Report as presented. The motion was carried unanimously.

**OLD BUSINESS ITEMS**

Nothing at this time.

**NEW BUSINESS ITEMS**

Nothing at this time.

**COMMITTEE REPORTS & RECOMMENDATIONS**

**Personnel**

*The following personnel appointments are based upon the recommendation of the Superintendent:*

**NO ROLL CALL GROUP – Resignations & Leaves**

1. Motion to accept the following resignations:
  - Employee ID #0876, Effective 1/01/2020, for the purpose of retirement
  - Employee ID #2131, P/T Instructional Paraprofessional & Field Hockey Coach, Effective 9/28/2019
2. Motion to approve a leave of absence for Employee ID #0433 beginning on September 23, 2019, and returning on or about October 18, 2019, pursuant to FMLA, subject to change.
3. Motion to approve a leave of absence for Employee ID #1250 beginning on approximately October 15, 2019, and returning on or about January 2, 2020, using a combination of paid days and without pay days, subject to change.

**Motion (Wilchensky, Hall) to approve items 1-3 above. The motion was carried unanimously.**

**ROLL CALL GROUP – Appointments & Salary Amendments**

4. Motion to appoint John Flanagan as a Custodian at a salary of \$30,393 (Custodian guide/Step A), prorated, with a start date effective November 1, 2019. Replacing Employee ID #0131.
5. Motion to appoint Janette Corley as a Part-Time Instructional Paraprofessional FY 2019-2020 at a rate of \$16.13 per hour, not to exceed 29 <sup>3</sup>/<sub>4</sub> hours per week, with a start date pending completion of required paperwork and criminal history review. Replacing Employee ID #2077.
6. Motion to appoint Nicole Reaves-Marshina as a Home Instructor for the 2019-2020 school year at a rate of \$32.00/hour.
7. Motion to amend the appointment of Ashley Evans, Freshmen Class Advisor (Class of 2023) as follows:

Advisor	9/01/19 – 9/30/19	Step 1 stipend of \$2,450, prorated
Co-Advisor	Effective 10/01/19	½ of Step 1 stipend of \$1,225, prorated
8. Motion to appoint Jessica Strobe as Freshman Class Co-Advisor (Class of 2023), at a ½ of Step 1 stipend of \$1,225, prorated to start date of 10/01/2019.
9. Motion to amend the appointment of Samantha Sullivan from Co-Advisor of CAST to interim full advisor retroactive to October 22 thru December 16, 2019. NOTE: Will return to Co-Advisor December 16, 2019 through the end of the school year.
10. Motion to amend the appointment of Justin Seenarine from Indoor Ensemble Assistant – Percussion (Step 2, \$2,900), to PEP Band Assistant Advisor (Step 2, \$1,500) for the 2019-2020 school year.
11. Motion to appoint Alicia Mariano as Teacher of Accelerated English 101 (Dual Credit Course) for the 2019-2020 school year. NOTE: Instructor will be paid by Rowan College of South Jersey – Cumberland at the adjunct professor rate.

12. Motion to appoint the following Athletic Coaches for the 2019-2020 school year:

Position	Name	Ratio	Step	Stipend
Boys Swimming	Richard Husted, Head Coach	.60	5	\$4,600
	Noah Athey, Assistant Coach	.40	1	\$2,800
Cheerleading (winter)	Essence Henry, Head Coach (Adjunct)	.40	2	\$2,900
	Autumn Tukes, Assistant Coach (Adjunct)	.30	2	\$2,200

13. Motion to approve Paul Kuntz as a Volunteer for the Audio-Visual Club for the 2019-2020 school year.

**Motion (Davis, Hall) to approve items 4-13 above.**

Roll Call Vote:                *Ayes (7)*                Ms. Trexler, Mrs. Wojcik, Mrs. Wilchensky, Mr. Jackson, Mr. Campbell, Mrs. Hall and Mr. Davis.  
    *Noes (0)*  
    *Abstain (0)*

**The motion was carried unanimously.**

14. Motion (Davis, Jackson) to approve the following revised job descriptions:

- Technology Systems Manager                (D-11)
- Network Administrator                                (D-12)

The motion was carried unanimously.

15. Motion (Davis, Jackson) to approve Bruce Harbinson, School Business Administrator, to attend the Association of School Business Officials International 2020 Executive Leadership Forum in New Orleans, LA, February 13-15, 2020. The motion was carried unanimously.

16. Motion (Davis, Hall) to approve the first reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
218	P 1642	Earned Sick Leave	R	New
218	R 1642	Earned Sick Leave	R	New
218	P 3159	Teaching Staff Member/School District Reporting Responsibilities	M	Revised
218	P 3218	Use, Possession, or Distribution of Substances	M	Revised
218	R 3218	Use, Possession, or Distribution of Substances	M	Revised
218	P 4218	Use, Possession, or Distribution of Substances	M	Revised
218	R 4218	Use, Possession, or Distribution of Substances	M	Revised
218	P 7440	School District Security	M	Revised
218	R 7440	School District Security	M	Revised
218	P 9400	Media Relations	R	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

**Finance**

1. Motion (Campbell, Jackson) to approve the application and accept a grant from the Dollar General Literacy Foundation, in support of Tech-Connected ESL at CRHS, in the amount of \$2,000. The motion was carried unanimously.
2. Motion (Campbell, Hall) to approve transfers from the Student Account Savings Fund for the purpose of offsetting Senior Trip expenses on a per student basis as determined and authorized annually by the Superintendent of Schools until funding has been depleted. The motion was carried unanimously.

3. Motion (Campbell, Jackson) to approve the 1<sup>st</sup> reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
218	P 6112	Reimbursement of Federal and Other Grant Expenditures	M	Revised
218	R 6112	Reimbursement of Federal and Other Grant Expenditures	M	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

### Curriculum/Student Life

#### NO ROLL CALL GROUP – OOD Tuitions/Services & Rates

1. Motion to approve Gloucester County Vocational-Technical School Tuition rates of \$2,448 (Full-time out of county) per student for the 2019-2020 school year, along with other mandated expenses including non-resident fee of \$5,445 per student. Total enrollment to be determined.
2. Motion to approve payment of \$3,500.00 to Salem County Special Services for Student #608183 for a 1:1 aide from 7/19 through 8/19 during ESY.
3. Motion to approve payment of \$3,500.00 to Salem County Special Services for Student #606568 for a 1:1 aide from 7/19 through 8/19 during ESY.
4. Motion to approve payment of \$4,800.00 to Salem County Special Services for Student #607826 for ESY tuition from 7/19 through 8/19.

**Motion (Hall, Campbell) to approve items 1-4 above. The motion was carried unanimously**

#### NO ROLL CALL GROUP – Miscellaneous

5. Motion to approve an overnight field trip for FFA students and 3 advisors to attend the annual 91<sup>st</sup> State FFA Convention at Monmouth University, West Long Branch, NJ, May 20 - May 22, 2020.
6. Motion to approve the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights, District and School Grade Report for the period of July 1, 2018 – June 30, 2019, as submitted to the New Jersey Department of Education and to authorize the Superintendent to submit the Statement of Assurances.
7. Motion to approve the Dual Credit Program Agreement between Cumberland Regional High School and Rowan College of South Jersey-Cumberland FY 2019-2020.
8. Motion to approve Cumberland Regional High School to participate in an Accelerated English Program with Rowan College of South Jersey – Cumberland for the 2019-2020 school year.
9. Motion to approve the 2019-2020 Curriculum & Course Guides.

**Motion (Hall, Campbell) to approve items 5-9 above. The motion was carried unanimously.**

10. Motion (Hall, Jackson) to approve the first reading of the following policies/regulations:

Alert #	Pol/Reg	Name	*	Action
CR 1904	P 2412	Home Instruction Due to Health Condition	R	Revised
CR 1904	R 2412	Home Instruction Due to Health Condition	R	Revised
218	P 9210	Parent Organizations	R	Revised
217	P 5756	Transgender Students	M	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

### Facilities/Transportation

1. Motion (Wojcik, Jackson) to approve the 2019-20 Maximum Capital Reserve Statement, Comprehensive Maintenance Plan and Form M-1 and their submission to the NJDOE County office. The motion was carried unanimously.

2. Motion (Wojcik, Jackson) to acknowledge the School Bus Emergency Evacuation Drill report that took place on September 23, 2019 at 7:00 AM in front of the Cumberland Regional High School. This drill included routes CR-1 to CR-33 and CRC1, CRC2 and CRC3 and was supervised by Chrissy Perkins, Transportation Coordinator. The motion was carried unanimously.
3. Motion (Wojcik, Wilchensky) to approve the 1<sup>st</sup> reading of the following policy (Facilities):

Alert #	Pol/Reg	Name	*	Action
CR1910	P 7550	Naming of School Facilities	S	New

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

4. Motion (Wojcik, Jackson) to approve the 1<sup>st</sup> reading of the following policies/regulations (Transportation):

Alert #	Pol/Reg	Name	*	Action
218	P 4219	Commercial Driver’s License Controlled Substance and Alcohol Use Testing	M	Revised
218	P 8600	Student Transportation	M	Revised
218	R 8600	Student Transportation	R	Revised
218	P 8630	Bus Driver/Bus Aide Responsibility	M	Revised
218	R 8630	Emergency School Bus Procedures	M	Revised
218	P 8670	Transportation of Special Needs Students	M	Revised

\*M=Mandated, R=Recommended, S=Suggested

The motion was carried unanimously.

## Negotiations

Date has been finalized for the first CRAA meeting.

## OTHER REPORTS

### Student Representatives:

Senior Representative Nicole Rios and Junior Representative Finola Werley reported on the following:

- Spirit Week this week
- School store open and selling sweatshirts, bumper stickers, wallets, popsockets and more
- Homecoming turnout
- Pep Rally
- Academy Showcase
- Trunk-or-Treat
- Halloween Blood Drive
- Powder Puff
- Senior Trip

### Principal:

Mr. Aiello reported the following:

- Attended the CCTEC Open House to advertise the Agriculture Academy.
- The Mission and Vision Statement Committee met and gave notes to Mr. Price for comments.
- Media Center Committee met to begin discussion on short- and long-term plans. Mr. Dilks went over how books are weeded from a media center.
- Mrs. Rosado and Mr. Aiello hosted a nighttime program to help parents whose first language is not English to access Genesis. There were 12 families in attendance.
- Mr. Johnson was officially recognized as NJPSA/NASSP New Jersey Assistant Principal of the Year at the NJPSA/ASCD Conference. Mr. Johnson’s wife and father were in attendance, along with Mr. Aiello and Mr. Price, who drove up for the event in Long Branch.
- Spirit Week is well underway. Students and staff have been participating. The Homecoming Dance is Saturday night.

- Field Hockey won their first-round playoff game against Cedar Creek.
- Girls Soccer beat Bridgeton on their Senior Night in the stadium.

**Board Secretary:**

Mr. Harbinson reported the following:

- Following the Facilities Committee review of all the Long Range Facility Plan projects and considering administrative priorities, they are suggesting the following three projects be funded and completed in the 2020-2021 school year:
  - New one-story green house
  - Track and Pole Vault area reconstruction
  - New access road from the student parking lot to Love Lane at the Board Office

**PUBLIC INPUT ON 2020-2021 CUMBERLAND REGIONAL HIGH SCHOOL BUDGET**

Mr. Davis opened the meeting for public input. There was no input.

**AUDIENCE PARTICIPATION ON NON-AGENDA ITEMS**

Scott Sheppard, Millville, discussed naming the tennis courts after Jim Breech, a former teacher and coach at Cumberland Regional who recently passed away. Mr. Sheppard stated that over \$20,000 has been raised from several different sources for this purpose.

**COMMUNICATIONS**

Nothing at this time.

**FUTURE MEETINGS**

November	13	Finance Committee	5:00 PM
		Facilities/Transportation Committee	5:30 PM
		Curriculum/Student Life Committee	6:00 PM
		Personnel Committee	6:30 PM
November	21	Regular Board Meeting	6:00 PM

**IMPORTANT DATES**

October	25	Early Dismissal/Staff Development	
October	25	Homecoming Game	6:00 PM
October	26	Homecoming Dance	7:00 PM
October	28	Citizens Advisory Committee Meeting (Board Office)	6:00 PM
November	5	Election Day – Early Dismissal	
November	7-8	NJEA Convention – School Closed	
November	11	Veterans Day – School Closed	

**EXECUTIVE SESSION**

Nothing at this time.

**ADJOURNMENT**

Motion (Hall, Wojcik) was made to adjourn. The motion was carried and the meeting ended at 7:04 PM.

Respectfully submitted,

Bruce D. Harbinson  
Board Secretary