

Finance & Facilities Subcommittee
Meeting Minutes
SHS Media Center
August 24, 2023

Present: Melissa Finnigan, James Mol (via phone), Glenn Gazdik, Maureen Sattan, Terry Antrum, Director of Facilities Larry Plano (left meeting at 6:15pm), Business Manager Bill Hoff, New Business Manager Eric Remington, Dr. Laura LaFlamme

Finance and Facilities Subcommittee Chair Melissa Finnigan called the meeting to order at 5:33 p.m.

Made motion to swap Item 2 (Review of Hiring and Budget Status-Turnover Factor) and Item 3 (Agricultural Science and Technology Education (ASTE) Update and Facility Tour) on the Agenda. Motion approved 4-0, James Mol did not vote.

Agricultural Science and Technology Education (ASTE) Update and Facility Tour

Dr. LaFlamme attended the meeting to discuss the ASTE grant and how we were utilizing the money. This is funds that can only be used towards our Agriscience Program. The amount we receive is based on students enrolled in the program.

The Large Animal Facility (LAF) Storage Unit is almost completed. Fencing and gate installation will occur after the start of school.

Will look into additional projects to utilize the ASTE balance as well as the \$141,000 that was slated for the Large Animal Facility when it was built by the Board of Finance (BOF). A priority list and discussion will occur on the best use of these funds for the program.

Group left the Media Center to visit the LAF and the new construction until 6:15pm.

Review of Hiring and Budget Status-Turnover Factor

Mr. Hoff reviewed our current hiring and open positions in the district and reported that our Turnover Factor is currently at \$264,000. This amount includes an open Special Education position that needs to be filled. In regards to open positions we are still hiring for several non-certified positions including Paraprofessionals, Academic Supports, Duty Clerks and Food Service. This will be ongoing throughout the beginning of the school year. In regards to the budget he wanted to note that we did need to increase the Facilities amount that was budgeted for this year and we need to ensure that the amount is adequate for the work that needs to be done in the district. Mr. Hoff also recommended that we increase the Substitute amount based on a current projection of being under budgeted around \$50-\$60K for the upcoming school year. For our current grant balances we are showing an increase of \$10,600. We will need to look at the items being funded by the ARP ESSER grant for our next year's operating budget since that money will no longer be available at the end of this school year.

Adjournment - Meeting was adjourned at 6:45 p.m.