

Westlake Middle School

Mt. Pleasant Central School District

825 Westlake Drive
Thornwood, NY 10594
Telephone: (914) 769-8540
Fax: (914) 769-8550

Mr. Anthony Mungoli
Principal
amungoli@mtplcsd.org

Ms. Terri Outhouse
Assistant Principal
touthouse@mtplcsd.org

August 29, 2023

Dear Westlake Middle School Families,

We look forward to seeing you back at Westlake Middle School on September 5th! In order to ensure a safe and efficient drop-off in the morning, please review the arrival and dismissal procedures.

ARRIVAL:

- Student car drop-off is at the **back circle** starting at 7:15 a.m. Stay to the right at the fork at the district office for car drop-off. To keep traffic flowing students should be prepared to exit the car upon arrival.
- Students can exit the car once stopped anywhere along the curb/sidewalk. It is not necessary to pull all the way up to the end of the curb/sidewalk. For safety, students must exit on the passenger side.
- Cars arriving after 7:35 a.m. will be directed by campus security to drop off students at the front of the Middle School and use the Middle School path to the main entrance of the Middle School.
- Students taking the bus will be dropped off at the front of the Middle School and use the Middle School path to the main entrance of the Middle School.
- All students arriving before 7:30 a.m. will be directed to go to the gymnasium or cafeteria and wait for the 7:30 a.m. bell. On September 5th, students will go directly to their 1st-Period A-Day Class at 7:30 a.m.
- Below is a copy of the bell schedule.

DISMISSAL:

- Students being picked up by car will be dismissed through the **rear entrance/back circle**.
- Students taking the bus must exit through the front of the Middle School and use the Middle School path to the bus pick-up. Please note this is different from the previous year.

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Below is additional information about the first few days of school.

- Students who lost their lock can purchase a new one for \$5 from the main office.
- Students who did not receive their supply boxes, ordered through the PTA, will be called to the main office to get their supplies.

In order to set students up for success, teachers will be focusing on setting behavioral, organizational, and academic expectations. Teachers will review the code of conduct and discuss examples of positive behavior. As noted in our Paw Print Newsletter, please have conversations about how we can all contribute to a positive school culture. Whether it is being kind and avoiding name-calling, being inclusive and open to making new friends and trying new things, or making a commitment to being independent, focusing on growth, and asking for help, please take a moment to reinforce the things that are important to you and our school culture.

Sincerely,
Anthony Mungioli
Principal

Terri Outhouse
Assistant Principal

Period	Time
1	7:35 - 8:25
2	8:29 - 9:10
3	9:14 - 9:54
4	9:58 - 10:38
5 (Grade 8 Lunch)	10:42 - 11:22
6 (Grade 6 Lunch)	11:26 - 12:06
7 (Grade 7 Lunch)	12:10 - 12:50
8	12:54 - 1:34
9	1:38 - 2:18