



Montpelier Athletic Booster Club

Funds Request Form

- All request must go through the Booster Club on this form which should be filled out COMPLETELY. Incomplete forms will be denied prior to club vote.
- Request forms can be submitted by email to ath-boosters@montpelier-k12.org, placed in the mailbox of Joe Brigle at the school, or turned in at a Booster Club meeting. Requests of \$2,500 or higher must be accompanied by a minimum of 3 quotes OR a valid reason 3 quotes are not possible.
- The request form and other documents submitted will be reviewed by the Booster Club Board, if approved, will be presented at the next meeting for a member vote. Your ability to receive funds is not guaranteed and will be based on several factors such as Booster funds availability, your account balance, parent portion, and other projects taking precedence at the Board's discretion.

Team Name:	Date of Request:
Head Coach:	Phone #:
Coach's Email:	
Amount Requested: \$	Date Needed:
Description of request (<i>be specific including amounts of items</i>):	
Other Sources of Funding:	
School Account Balance as of Date of Request:	
Parent Funding:	
Describe coaches, athletes, and parents' contributions or intended contributions to Booster Club activities either over the past year or moving forward:	

Signature of Coach: _____ Date: _____

Signature of Athletic Director: _____ Date: _____

This portion is to be filled out after the Booster Club meeting vote.

Approved for the amount of \$ _____

Not approved for the following reason(s): _____

Signature of Booster Board Member: _____ Date: _____