



**Interdistrict School for Arts and Communication
School Building Committee Meeting**

August 30, 2023, at 8:30 am

New London, CT

Minutes

- 8:30 am **1. WELCOME/CALL TO ORDER** *Chairman Richard Muckle*
- 8:31 am **2. Executive Director Comments** *Dr. Nicholas J. Spera*
- Still having issues with the HVAC unit for new building. Unit requires frequent reset, multiple service calls. Considering installation of remote monitoring unit but this does not solve the underlying issue of what is wrong with the HVAC unit.
 - Store front door date of receiving was misrepresented, item still not shipped.
 - Numerous concerns regarding turf, most significantly the turf was not pulled tight at time of installation. Site to be redone.
 - Main office ceiling needs to be finished with drywall where it was cut to bring electricity to new building.
 - Punch list will be reviewed and updated, with clear completion dates.
- 8:32 am **3. Walk through with JCJ & G. Donovan Associates**
- HVAC: JCJ to set up call with IES (HVAC design agent) to discuss issues, to include Scott Donovan and Nick. IES will have ability to push HVAC manufacturer for resolution.
 - G. Donovan will call door company, Kawneer, to see what is going on with our store front door.
 - G. Donovan will reach out to turf manufacturer and Nick will provide contact information for reliable installation contractor.
 - Plaque expected by early October. Flagpole to be received next week.
 - Walkthrough included punch list items to be addressed.
- 9:00 am **4. ADJOURNMENT** *Chairman Richard Muckle*