



**2023-2024**

**326 Joliet St.  
West Chicago, IL 60185**

# YEAR AT A GLANCE

## 2023 Description

August 14	1ST DAY OF CLASSES 2023-24 SCHOOL YEAR
September 4	Labor Day
September 25-29	Homecoming Week
September 29	Early Dismissal
September 30	Homecoming Dance
October 2	<b>NOT a Late Start — 7:55 AM</b>
October 9	Columbus Day
October 26	Parent/Teacher Conference 5:00-8:00 p.m.
October 27	Parent/Teacher Conference - No Student Attendance 8:00-11:00 a.m.
November 3	Non-Attendance Day — Staff Development
November 22-24	Thanksgiving Holiday — No School
November 27	<b>NOT a Late Start — 7:55 AM</b>
December 21	End of 1st Semester
December 22 - January 5	Winter Break

## 2024 Description

January 8	Institute Day — No Student Attendance
January 9	1st Day of Classes in 2024
January 15	Martin Luther King's Birthday — No School President's Day — No Classes
February 19	Day — No Classes
March 1	County-Wide Institute Day — No Student Attendance
March 21	Parent/Teacher Conference 5:00-8:00 p.m.
March 21	Parent/Teacher Conference - No Student Attendance 8:00-11:00 a.m.
Mar 25 - 29	Spring Break
April 1	Non-Attendance Day — Staff Development
May 3	Prom — Student Dismissal at 12:00 PM
May 6	<b>NOT a Late Start — 7:55 AM</b>
May 13	Senior Honors Night
May 15	Commencement
May 20	<b>NOT a Late Start-7:55 AM</b>
May 22	Last Day of 2023-24 School Year



2023-2024 Comprehensive  
Attendance/Discipline

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**ACKNOWLEDGMENT**

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Student Name (Please Print)

ID#

Grade:

*I acknowledge that I have read the  
district 94 Comprehensive Attendance/Discipline.*

*My Signature verifies my receipt of this document.*

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*STUDENT SIGNATURE*

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*DATE*

Den Teacher: \_\_\_\_\_

Room #: \_\_\_\_\_



# Bullying is Wrong.

**HOWEVER, WHEREVER & WHENEVER**

verbal  
physical  
electronic  
written  
at any school event  
in Commons  
before school  
in the hallways  
in the washroom

on the bus  
in a note  
after school  
online  
in the stadium  
over the phone  
in the locker room  
in text messages

# YOU AND ALL OF YOUR PEERS HAVE THE RIGHT TO FEEL SAFE AND WELCOME IN OUR SCHOOL.

A bully does things to make another person feel uncomfortable, afraid, unworthy, or unwelcome. Bullying can be verbal, physical, electronic, or written. Some bullying incidents happen only once, but often a bully harasses the same person or people over and over.

Bullying can happen anywhere. Sometimes it is obvious, but sometimes it is subtle and covert. Because of this, if you see or experience bullying, don't assume someone else will see or recognize what is happening— even if it is happening right in front of them. Please speak up and ask for help.

## **BULLYING CAN BE ADDRESSED AND STOPPED.**

If you are being bullied or harassed any of these people will help you with the problem:

- a teacher..... • a program assistant
- your counselor ..... • your dean
- your social worker ..... • your case manager
- the school nurse ..... • a school psychologist
- a coach..... • a school administrator

**If you know somebody who is being bullied or harassed**, you can go to any of these people to seek help with the situation.

**If a school staff member observes you being bullied or harassed**, that person will speak to you privately about the problem and will help you with the situation.

**If a school staff member observes you bullying or harassing someone**, that person will ask you to stop what you are doing, speak to you about the problem, and refer you for further action as necessary.

The adults in our school are committed to helping all students feel safe and welcome here. We invite you to share and help to uphold this commitment.

## **NOTICE OF NON-DISCRIMINATION**

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board Policy 8:20, Community Use of School Facilities. Any student may file a discrimination grievance by using Board policy 2:260, Uniform Grievance Procedure.

The following persons have been designated to handle inquiries regarding the non-discrimination policies: .

### **NON-DISCRIMINATION COORDINATOR**

Julie Swartzloff  
Director of Human Resources  
326 Joliet Street  
West Chicago, IL 60185  
630-876-6216  
jswartzloff@d94.org

### **COMPLAINT MANAGERS**

Julie Swartzloff  
Director of Human Resources  
326 Joliet Street  
West Chicago, IL 60185  
630-876-6216  
jswartzloff@d94.org

Len Egan  
Director of Student Services  
326 Joliet Street  
West Chicago, IL 60185  
630-876-6307  
legan@d94.org



Dear Students,

Welcome to West Chicago High School and the 2023-2024 school year.

This planner was designed specifically with you in mind. It contains a listing of school rules, procedures, special dates and other important information. Please take the time to read through it and become familiar with it. As citizens of West Chicago Community High School, it is your responsibility to know and adhere to the guidelines outlined in this planner.

West Chicago Community High School has a proud tradition of offering academic and extracurricular programs that help challenge you to reach your potential. Each of our professional staff is committed to getting to know you and helping you have a successful experience as well as prepare you to pursue post-high school endeavors. Many opportunities lie ahead in your time at West Chicago Community High School and we hope that you will take full advantage of them and commit your best in effort and attitude towards them. Again, welcome to West Chicago Community High School. Go Wildcats!

**Will Dwyer**

Will Dwyer  
Principal

# general information

Attendance ..... \* Norma Silva ..... 630-876-6336  
Counseling Department ..... \* Jacqueline Reese ..... 630-876-6305  
Registrar ..... Denyse Christensen ..... 630-876-6240

**SCHOOL COLORS.....Navy Blue and White**

**TEAM NAME.....Wildcats**

**CONFERENCE AFFILIATION.....Upstate 8**

**SCHOOL YEARBOOK.....Challenge**

**SCHOOL NEWSPAPER.....Wildcat Chronicle**

## **SCHOOL SONG:**

We're West Chicago brave and bold  
We make up the fight our line to hold  
We're West Chicago don't you see  
So fight, fight, fight for victory!  
Now here's to the teams who have won the right  
To carry our colors on the field in the fight,  
Here's to the team, fight for me and you,  
For old West Chicago, white and blue.

\*Habla Español



# I. WEST CHICAGO COMMUNITY HIGH SCHOOL

## A. HISTORY:

From 1904-1926, the old junior high school (since torn down and now the present location of the West Chicago Fire Department) and various buildings in the city of West Chicago were used as high school class-rooms. On December 28, 1924, the citizens voted to construct a new high school at the present site.

The opening date of the new high school was September 23, 1926. The 21st annual commencement (the first at the new high school) was held on June 11, 1927. The graduating class consisted of 27 students (20 girls and 7 boys).

In 1954, *Community High School* experienced its first addition to the building. That addition is the area that now includes the cafeteria, small gym, and some classroom facilities. In 1964 another major addition was approved by the Board of Education. This area includes the Bishop Gymnasium and all of the new classroom facilities in the northern part of the building. In 1978 additions were added to the north and south ends of the building providing a swimming pool, fieldhouse, greenhouses, library, commons, and administrative offices.

In the summer of 1998 ground was broken for the addition of twenty-eight classrooms, a fitness center and dance studio, and the construction of a new sports stadium. The new classrooms, fitness center and dance studio are located on the west side of the building. In addition to new construction, the building referendum passed in 1997 included monies for the installation of new heating, ventilation, plumbing, and air conditioning systems for the remaining parts of the building. In 2016 the community approved a referendum for additional improvements. In the summer of 2020 a second floor was added to the 1998 addition which included a new library, 15 new classrooms and new music rooms. The referendum also revamped the pool, the 'old' library and numerous other areas throughout the campus.

## B. MISSION STATEMENT

*West Chicago Community High School  
strives to promote and provide  
growth experiences in Learning,  
Leadership, and Living.*

## C. ADMINISTRATIVE STAFF

Principal .....	Will Dwyer.....	630-876-6300
Assistant Principal/Adm. Services .....	Pete Martino .....	630-876-6331
Assistant Principal/Teaching & Learning .....	Mary Howard.....	630-876-6205
Dean of Students .....	Antonio DelReal .....	630-876-6324
Dean of Students .....	Janet Hurtado .....	630-876-6323
Director of Activities .....	Marc Wolfe.....	630-876-6340
Director of Athletics .....	Dave Pater.....	630-876-6290
Director of Bilingual Services/Deans Office .....	Veronica Winton .....	630-876-6380
Director of Business Services/CSBO .....	Daniel Oberg .....	630-876-6220
Director of Human Resources .....	Julie Swartzloff.....	630-876-6216
Director of Specialized Services .....	Kelly Brittan.....	630-876-6262
Director of Student Services .....	Len Egan .....	630-876-6307

## D. DIVISION HEADS

Counseling .....	Keely Hanley Anshel.....	630-876-6306
Humanities .....	Lisa Willuweit .....	630-876-6450
Music, Social Studies		
Information & Technology .....	Marc Wolfe.....	630-876-6340
Business, Family & Consumer Science, Technology Education		
Language Arts.....	Lauren Stewart .....	630-876-6363
English		
Math .....	Steve Balhan .....	630-876-6410
Physical Development .....	Nicholas Parry .....	630-876-6481
Aquatics, Drivers' Education, Health		
Science .....	Scott Albright.....	630-876-6255
World Languages/ Art .....	Jenna Windt .....	630-876-6379
Foreign Language		

**E. HAVE A PROBLEM?**

If assistance is needed in any of the following areas, please see the designated staff member, or call 630-876-6200:

- Academic Problems in Class: ..... Teacher, Counselor, Division Head
- Address Changes:..... Administrative Assistant of Student Services
- Athletics: ..... Athletic Director
- Pupil Progress: ..... Teacher, Counselor
- College Information: ..... Counselor
- Concerns with a specific teacher: ..... Teacher; Division Head
- Curriculum:..... Division Head;
- Discipline problem:..... Teacher, Counselor, Dean
- Busing problem:..... Dean’s Office
- Question(s) regarding Special Education Resources:..... Director of Special Education
- School Social Workers:..... Student Services
- Student Attendance problem:..... Attendance Clerk; Dean
- Extracurricular activities:..... Activities and Athletics Director
- Questions regarding academic program: ..... Division Head
- Questions regarding prearranged absences: ..... Deans’ Office
- Student records/transcripts/work permits:..... Registrar
- Health Problems: ..... School Nurse
- Para informacion en español favor de llamar.....Recepcion

**Complaint manage and Title IX coordinator:**

- If you feel your problem has not been resolved, you may contact the District Complaint Manager/Title IX Coordinator, Julie Swartzloff, at jswartzloff@d94.org or 630-876-6216

## II. COMPREHENSIVE ATTENDANCE

It is the expectation of Administration and staff of Community High School that every student will be punctual and present each class period of each day. Students with irregular attendance patterns, whether excused or unexcused, may find it difficult to be successful in specific classes and may be subject to a loss of graduation credits. As a result, it is extremely important that the parent(s)/guardian(s) assure(s) the student's academic growth and success by emphasizing the need for the student to be punctual and in attendance each day.

### A. EXCUSED ABSENCES

According to Section 26-2a. of the *Illinois School Code*, the only legal reasons why a student may be absent from school are as follows:

- Illness
- Mental Health
- Death in the immediate family
- Observation of a religious holiday
- Family emergency
- Circumstances that cause reasonable concern to the parent(s)/guardian(s) for the safety or health of the student
- Other situations beyond the control of the student as approved by the principal

***Determination of whether or not an absence is excused is ultimately the right of the school.***

### B. REPORTING STUDENT ABSENCES – REPORTANDO AUSENCIAS

In order for a full-day absence to be considered excused, the student's parent/guardian is required to make a telephone call to the Attendance Office before 10:00 a.m. on the day of the absence. **The number to call is 630-876-6336.** You may leave a message in English or Spanish. The parent/guardian will be asked to provide the following information:

- Student Name
- Student ID Number
- Date of Absence
- Reason for Absence

***Absences should be reported before 10:00 a.m. or they will be marked unexcused until the parent rectifies it.***

Para considerar un día completo de ausencias sea justificado, padres/ tutores están requeridos en llamar a la Oficina **de Asistencia** antes de las 10:00 a.m. el día de la ausencia. El numero para llamar es **630-876-6336**. Puede dejar mensaje de voz en español. El padre/ tutor debe proporcionar la siguiente información:

- Nombre del Estudiante
- Numero de Identificación de la escuela
- Fecha de ausencia
- Razón de la ausencia

Ausencias deben ser reportadas antes de las 10:00 a.m. o serán marcados como injustificadas hasta que el padre/tutor lo rectifique

### C. LATE ARRIVAL AND EARLY DISMISSAL

The parent/guardian must call the attendance line at 630-876-6336 to report late arrivals, early dismissals, and appointments that will require the student to miss a portion of the day. When leaving a message you will be asked to provide the following information:

<b>Late Arrival</b>	<b>Early Dismissal</b>	<b>Appointment</b>
Name	Name	Name
ID Number	ID Number	ID Number
Reason for Late Arrival	Reason for Early Dismissal	Reason for leaving
Time student will Arrive	Time student will depart	Time student will leave and return

### D. SCHOOLWORK MISSED DUE TO ABSENCE

Regular school attendance is essential for academic success. The most common cause of academic failure is excessive absence. There is no substitute for attending class. To the extent possible, all schoolwork missed by a student due to absence with valid cause must be made up by the student. It is the responsibility of the student to email his/her teacher(s) directly to make up work missed. On the first day a student returns to class after an absence s/he speak directly with his/her teacher(s) with respect to arrangements for making up work, and all assignments must be turned in within five school (5) days of returning to school. The Principal may extend the five school day deadline at his/her discretion. A student shall be afforded the opportunity to earn full credit for make-up work successfully completed within this timeframe. Any work not completed and turned in by this time may not receive credit according to division practice. Excessive absences (whether excused or unexcused) may result in additional interventions. Please see the section below for more details.

### E. EXCESSIVE ABSENCES

Consistent school attendance is one of the most significant predictors of student success. In an effort to support students who may struggle with regular attendance, for any reason, District 94 will intervene in a variety of ways to support students and families who are consistently absent from school. The following interventions may be used across a wide range of school personnel to support regular attendance. The school may customize the use of interventions based on the individual circumstances surrounding an excessively absent student.

<b>Total days absent per quarter</b>	<b>Who will intervene</b>	<b>Possible Interventions</b>
5-8 unexcused absences	Student Services (either social worker or counselor)	-Meeting with student -Parent contact -Meeting with parent -Automated call home -Letter home to parent -Grade and attendance check -Other intervention
9 absences (excused or unexcused)	Student Services and Dean	-Home visit -Team meeting with parent and student -Letter home -Other interventions
10+ absences (excused or unexcused)	Dean and Dean's Specialist	-DuPage Regional Office of Education referral -Student at risk for losing full credit for school work (according to each division's practice) -Other interventions

**Absences which count against the attendance cap and may result in violating the Excessive Absence Procedures are:**

- Illness not verified by doctor's excuse
- Truancies/Unexcused absences
- Pre-Arranged absences (Vacation)
- Early Dismissals /Late Arrivals not excused by doctor's excuse or court verification

**Absences which will not count against the attendance cap are:**

- Field Trips
- Academic Competitions
- Athletic Early Dismissals
- All Suspensions
- Religious Holidays
- Absences due to chronic/ and or serious illness verified by doctor's note
- Death in the family(with verification)
- Student with Counselor/Nurse/Dean
- Medical Appointments with verification
- Court proceedings with verification

***Any absence of ten (10) consecutive days or more that is confirmed by medical certification is eligible for homebound services and will not count against the attendance cap.***

***In all other cases it is the student's responsibility to provide all necessary documentation within three days of an absence or the absence will count against the attendance cap regardless of excuse***

**F. UNEXCUSED ABSENCES**

Unexcused absences are those absences which include, but are not limited to:

- Illnesses not called into the Attendance Office
- Oversleeping
- Missing the bus
- Vehicle failure
- Work
- Any absence after six (6) days per quarter not excused by doctor's note
- Pre-Arranged absences of greater than five (5) days (Only that portion greater than five (5) days)

***Students may not receive credit according to division practice***

***Students identified as truant or unexcused will not be allowed into class the day following the absence in question without a pass from the Deans' Office verifying they have seen the Dean or Deans' Specialist.***

**G. TRUANCIES**

According to section 26-2a.of the Illinois School Code a truant is defined as "a child who is absent without valid cause for a school day or any portion thereof."

Students who are truant will receive no credit (a zero) on all work missed.

***Any all-day truancy may result in a Suspension***

**H. CHRONIC TRUANCIES**

Any student who is truant (absent without valid cause) for 5% or more of the previous 180 days of regular attendance shall be deemed a chronic truant. Any student who is truant 10% or more of the previous 180 days may be Referred to the Dupage Reginal Office of Education as Chronically Truant. Chronic Truant students may be assigned to an alternative school or other supportive services.

**I. TARDINESS**

Promptness to class is expected. Students are to be in the classroom prior to the start of the period. Car problems, over- sleeping, etc. are not acceptable reasons for being tardy or absent. A phone call or written note will not excuse a student in these circumstances. Tardiness will be considered on a semester basis.

**Teachers will not allow students into class without a pass from the tardy supervisor.**

TARDY	DISCIPLINARY	SUPPORT
1-4	Warning	Conference with Specialist
5	Tuesday/Wednesday School	Letter Home
6-7	Warning	Conference with Specialist
8	Tuesday/Wednesday School	Letter Home
9-10	Warning	Conference with Specialist
11	Tuesday/Wednesday School	Letter Home
12-13	Warning	Conference with Specialist
14	Suspension	Parent Conference
15	Loss of Extra-Curricular Attendance	Student/Specialist Conference
16+	Specialist/Dean Discretion	Varies

**J. REQUEST FOR HOMEWORK:**

Students who are absent from school should contact the main office switchboard (630) 876-6200 and request their homework assignments.

**K. HOMEBOUND INSTRUCTION:**

Students who are absent from school for more than ten (10) consecutive days because of illness or hospital stay are eligible for homebound instruction. There is no charge for this service. For information on homebound instruction, parents should contact the School Nurse at 876-6310 or the student’s counselor. Students involved in a hospital program that includes an educational component must contact the student’s guidance counselor to coordinate class work.

**L. ILLNESS IN SCHOOL:**

Students who become ill during the school day must obtain a pass to the Nurse from a teacher. If the school Nurse determines that the student's illness warrants being sent home, she will contact the home and make arrangements for the student to go home.

**STUDENTS WHO BECOME ILL DURING THE SCHOOL DAY ARE NOT PERMITTED TO LEAVE THE CAMPUS WITHOUT THE PERMISSION OF THE SCHOOL NURSE.**

Students who leave campus without permission will be considered truant.

Students who are injured during the school day should report to the school Nurse. The school Nurse will administer first-aid, notify parents, and arrange for additional medical assistance needed.

**M. SCHOOL CLOSING ANNOUNCEMENTS:**

Announcements regarding school closings because of severe weather, power failure, or other emergency conditions may be heard on the radio/TV stations listed below. If these stations do not report a closing, you may presume school is in session. WMAQ-670 WGN-720 WBBM-780 CBS-2 NBC-5 ABC-7 WGN-9 FOX-32 CLTV cable

**N. TELEPHONE MESSAGES TO STUDENTS:**

Telephone messages from parents or guardians will be delivered to students in their classes  
**FOR EMERGENCIES ONLY.**



# III. STUDENT BEHAVIOR

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure

## A. WHEN AND WHERE CONDUCT RULES APPLY

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school
3. Traveling to or from school or a school activity, function, or event
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

## B. PROHIBITED STUDENT CONDUCT

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, selling, or offering for sale:
  - a. Any illegal drug or controlled substance, or cannabis (including medical cannabis, marijuana, and hashish).
  - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
  - c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
  - d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited.
  - e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

- f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form
  - g. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
  - h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances  
 Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession
4. Using, possessing, controlling, or transferring a "weapon" as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.
  5. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction
  6. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search
  7. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores
  8. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct
  9. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive: (a) expression of gender or sexual orientation or preference, or (b) display of affection during non-instructional time
  10. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property
  11. Entering school property or a school facility without proper authorization
  12. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity

13. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants
14. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member
15. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia
16. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing
17. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school
18. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee
19. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident

The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior

### C. **DISCIPLINARY MEASURES**

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
  2. Disciplinary conference.
  3. Withholding of privileges.
  4. Temporary removal from the classroom
  5. Return of property or restitution for lost, stolen, or damaged property
  6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised
  7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
  8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice
  9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules
  10. Suspension of bus riding privileges in accordance with Board policy.
  11. Out-of-school suspension from school and all school activities in accordance with Board policy. A student who has been suspended may also be restricted from being on school grounds and at school activities
  12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years in accordance with Board policy. A student who has been expelled may also be restricted from being on school grounds and at school activities.
  13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law.
  14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies
- The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

#### **D. WEAPONS**

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than 2 calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 2004 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including “look alikes” of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent’s determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm

This policy’s prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area

#### **E. RE-ENGAGEMENT OF RETURNING STUDENTS**

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student’s ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

#### **F. REQUIRED NOTICES**

A school staff member shall immediately notify the office of the Building Principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member.

Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, State Police, and any involved student’s parent/guardian.

“School grounds” includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself.

## **G. DELEGATION OF AUTHORITY**

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Assistant Building Principal, or Dean of Students is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons

## **H. PRINCIPLES ON WHICH THE DISTRICT 94 STUDENT BEHAVIOR PROGRAM IS BASED**

1. One of the best ways to help students succeed in school is to encourage and expect regular attendance.
2. All members of the school community should treat each other with consideration and respect.
3. It is the responsibility of each student to attend school regularly, arrive at classes on time and prepared and behave in a manner conducive to learning.
4. Parents should be kept informed of their students' attendance or behavior problems, and every effort should be made to enlist their cooperation in resolving such problems.
5. Rules are necessary, but their number should be kept as low as possible and they should be reasonable and enforceable.
6. Rules should not overly restrict the freedom of all students in order to curb the undesirable behavior of a few students.
7. Students and their parents should be made aware of rules and regulations regarding behavior and of the consequences of improper behavior.
8. Whenever possible, behavior problems should be resolved by communication between the student and staff member directly involved.
9. Whenever possible, the punishment for improper behavior should be a logical consequence of the improper behavior.
10. The purpose of the punishment should be to effect a change of behavior.
11. Students who demonstrate responsible behavior should be gradually allowed to assume more responsibility for the use of their time as they progress toward graduation.
12. Students' rights, as determined by law and by court decisions, should be freely accorded them.
13. Corporal punishment or other forms of physical coercion are not acceptable means of changing behavior.

## **I. COMPLAINTS & GRIEVANCES**

The Board of Education recognizes that from time to time, a student may have a complaint or grievance regarding some aspect of the operation of the school district and that the student has the right to voice his or her complaint or grievance. When a student has a complaint or grievance, he or she should discuss the matter with the staff member directly involved (teacher, coach, dean, etc.). In the event that a student is not satisfied with the response of the staff member to his or her complaint or grievance, the student may present the complaint or grievance to the Principal. At any point, if the student is not satisfied with the response, he or she may file a formal complaint through the Uniform Grievance Procedure, which is defined in Board Policy 2:260 found on the District website. The student may also contact the District Complaint Manager/Title IX Coordinator, Julie Swartzloff, at jswartzloff@d94.org or 630-876-6216.

## **J. DEFINITIONS OF DISCIPLINARY ACTIONS**

### **Teacher-Student Conference**

A conference at which the teacher makes the student aware of his or her breach of proper behavior, explains the consequences of a repetition of such behavior, and clarifies the behavior expected.

### **Administrator-Student Conference**

A conference at which a dean explains to the student his or her violation of school rules, clarifies the behavior expected in the future, and explains the consequences of future violations.

### **Detention**

Required attendance before or after school hours for a reasonable period of time, or required attendance in a designated area during non-class time during the regular school day.

### **Behavior Contract**

A written agreement between a dean and a student providing that disciplinary action for a rule violation will be temporarily suspended, with the imposition, reduction, or dismissal of the disciplinary action dependent upon the student's behavior during a trial period.

### **Administrator-Parent Conference**

A conference at which parents are made aware of their student's inappropriate behavior and are asked to cooperate with school personnel to bring about a positive change in the student's behavior.

For students who are eighteen or more years old or are emancipated minors, an administrator-student conference may replace an administrator-parent conference

### **Loss of Privileges**

Suspension of the right to attend school activities or loss of unscheduled time, off-campus, locker, or parking privileges.

### **Tuesday/Wednesday School:**

3:15-4:15 Tuesdays/Wednesdays

Students will be expected to bring school related materials or reading materials. Students will be supervised and are expected to use this time productively. Failure to do so will result in removal from Tuesday/Wednesday School and suspension.

## **Suspension**

***In-school (Student Support Center):*** The temporary exclusion of a student from a class or classes for a period of time not to exceed ten (10) school days. The student will remain in school and will be assigned to an isolated, supervised room. This will afford the student the opportunity to make up missed classwork and earn full credit. The student will also be allowed to participate in extra-curricular activities.

***Out-of-school:*** The temporary exclusion of a student from school and all school activities or from riding the school bus for a period of time not to exceed ten (10) school days. A student may be suspended from riding the school bus in excess of ten (10) school days for safety reasons.

## **Expulsion**

The removal of a student from school and all school-sponsored activities, events and activities which bear a reasonable relationship to school for a definite time period not to exceed two (2) calendar years, provided that the District's procedures for expulsion are followed. In the case of a student who has brought a weapon (as defined in the School Code) to school, the period of expulsion shall be not less than one (1) calendar year, unless modified by the Board of Education.

## **K. DUE PROCESS PROCEDURES**

1. The Administrator responsible for implementing disciplinary action shall confer with a student who is under consideration of suspension, advising the student of the reasons for the proposed suspension and the evidence in support of those reasons and providing the student an opportunity to respond and to present evidence regarding the reasons for the proposed suspension.
2. When a student is suspended, written notice shall be given to the parents. Such notice shall include the reasons for the suspension, the duration of the suspension and notice of the right to appeal the suspension.
3. When the Superintendent recommends to the Board of Education that a student be expelled, the student's parents shall be notified of the recommendation, the reasons for it, and the date on which a hearing will be conducted.
4. Parents have the right to request a review of the suspension or expulsion by the Board of Education's appointed hearing officer and to be represented by an attorney or other representative, present evidence, and cross-examine witnesses at a suspension review hearing.
5. The Board of Education shall review the report of the hearing officer regarding the appeal of a suspension or expulsion and may affirm or overrule that decision.

(A copy of the Board of Education's detailed procedures regarding suspension and expulsion hearings is available from the School District's Administrative Office - telephone: 630-876-6200).

## **L. STUDENT DRESS**

The Board of Education believes that student dress is primarily the responsibility of individual students and his/her parents. However, some guidelines with respect to appropriate school attire and appearance are necessary. These guidelines shall be the basis for decisions by administrators in determining whether this policy has been violated.

- Dress and grooming will be clean and in keeping with health, sanitary, and safety requirements and codes.



- Dress and grooming will not be such as to disrupt the teaching/learning process.
- Dress that may be hazardous will not be permitted in such areas as shops, laboratories, physical education, arts, etc.
- Articles of clothing that may be dangerous or that may cause physical damage such as cleated boots, shoes that scratch floors and clothing with metal rivets that scratch furniture are unacceptable.
- Examples of dress disruptive to the learning process include, but are not limited to, the following:
  - Students cannot wear anything that includes speech, language or images that create a hostile or intimidating environment for others including any sheltered class or marginalized group.
  - Clothing containing provocative or obscene writing or graphics or gang representation.
  - Clothing or jewelry imprinted with slogans or graphics that refer to alcohol, drugs, weapons or sex is considered inappropriate.
  - Bare midriffs, see-through garments, bare backs, halter tops, low cut blouses and pants, and tank tops are prohibited.
  - Shoes must be worn
  - Chains, dog collars, choke chains or any other inappropriate or dangerous apparel will be prohibited.
  - Jackets, coats, hats and hoods are not permitted in classrooms or hallways during school hours to preclude hiding injurious materials or representing gangs and unapproved student clubs.

The decision as to whether a student's clothing is unacceptable is made by the applicable building administrator, upon the administrator's own initiative or the request of a classroom teacher. If a student's clothing is determined to be unacceptable, the student will be required to change the clothing. If the student is unable or unwilling to change the clothing, further disciplinary measures may occur.

Adopted: September 17, 2002..... Replaces: JCDB - Dress Code  
 Revised: August 6, 2013..... Reference: 105.ILC5 5/10-22.25b

## **M. STUDENT USE OF PERSONAL ELECTRONIC DEVICES**

Students are permitted to possess electronic devices capable of receiving or sending telephonic communications, any form of data, or any form of message while on school property, on a school bus, or during school-sponsored activities or functions in accordance with the following standards:

- Students are permitted to use personal electronic devices during a student's ***lunch period or during passing periods provided that this use is not disruptive***
- Except as otherwise provided in this policy, students are not permitted to use personal electronic devices during ***classroom or instructional time or in any instructional area designated by the school administration*** (i.e. ***LRC***).
- Use of personal electronic devices must not violate any other District policy, procedure, or rule, including but not limited to those regarding student privacy, copyright, cheating, plagiarism, civility, student code of conduct, electronic technologies acceptable use, harassment, or bullying.
- Students shall not ***use any electronic device that in any way disrupts or detracts from the educational process or causes disruption on school grounds, buses or school-sponsored activities***. This includes, but is not limited to, the ringing of a telephone, playing music, or any other audible alerts emitted from the device.

- Students shall not use any electronic device for inappropriate, unethical, or illegal purposes, including but not limited to, transmission or viewing of inappropriate or pornographic material, violations of others' privacy rights, cheating, harassing or bullying behavior.
- Parents are advised that electronic devices are not subject to the District's internet filters and responsibility for ensuring appropriate access to the internet rests solely with the individual student and family.
- Students may use personal electronic devices if there is an emergency situation within the school which requires communication to obtain emergency services.
- The District provides technology devices for learning when appropriate. ***Teachers may also permit, but not require, students to use personal electronic devices*** in support of learning, at the discretion of the teacher or other authorized school staff. Electronic study aids may be used during the school day if such use is provided in a student's IEP or similar plan.
- Personal electronic devices ***shall remain silent and be kept out of sight during instructional time, unless specifically allowed by the teacher or other authorized school staff.***
- Students ***shall not record, photograph or otherwise make a video, digital or other electronic image of other students or school employees*** on school property, on a school bus or at school-sponsored activities without their knowledge and consent, except for activities considered to be public (e.g. sporting events, public meetings). School social events, activities sponsored by student clubs, team building retreats, and activities that take place during the school day are not considered to be public.
- Students shall not e-mail, text, post to the internet or social media, or otherwise electronically transmit images or videos of other individuals taken at school without the other individuals' express consent.
- Recording, photographing, or making video or digital images of others is strictly ***prohibited in locker rooms, dressing rooms, health offices and restrooms, and other areas where individuals have a reasonable expectation of privacy.***
- Staff members shall have the right to question whether the student may be cheating on tests or academic work or violating the District's copyright policy by using an electronic device.
- Students who bring a personal electronic device to school, on a school bus, or to a school-sponsored activity ***assume all responsibility and risks relating to the possession and use of said device, including but not limited to internet access and data transmission. District employees will not be responsible for storing, safeguarding or troubleshooting any student's personal electronic devices. Neither the District nor its employees will be responsible or liable for the theft, loss, data loss, damage, destruction, misuse, or vandalism of any student's personal electronic device.***

Students who violate this policy may have their electronic device confiscated and returned to the parent. Students who violate this policy may also be subject to discipline, including but not limited to the withholding of privileges, detention, and/or suspension or expulsion from school. The Administration will determine appropriate discipline on a case-by-case basis and may take into account the conduct of the student, the purpose of the use of the device, the nature of the disruption, whether the student's use of the electronic device violates any other District policy, procedure, or rule, any prior violations of this policy and any other relevant considerations.

## **N. CORPORAL PUNISHMENT**

The Board of Education believes that corporal punishment is an unacceptable disciplinary action; therefore, the corporal punishment of students is expressly prohibited. An employee may use physical force, if necessary, against a student for self-defense or for protecting another person or school property.

\*\*All disciplinary infractions involving battery, firearms, and drug related incidents will be recorded in the Student Incident Reporting System (SIRS) per ILCS 5/10-21.7, 7A & 7B.

## **O. STUDENT SEARCH AND SEIZURE**

### **Students and Their Personal Effects**

School authorities may search a student and/or the student's personal effects in his/her possession, including, but not limited to, purses, wallets, backpacks, knapsacks, lunch bags, lunch boxes, containers of any kind, books, notebooks, and outer clothing and hat, when there are reasonable grounds for suspecting the search will turn up evidence that a student has violated or is violating a state law or school rule, is reasonably related to the objectives of the search and is not excessively intrusive considering the age and sex of the student and the nature of the infraction.

### **Student Search and Seizure**

For the safety and supervision of students in the absence of parent(s)/guardian(s), to maintain discipline and order in school, and to provide for the health, safety and welfare of students and staff, school authorities are authorized to inspect and conduct searches of students and their personal effects, as well as District property. Such authority to conduct searches shall extend to all certificated personnel, school administrators, and school liaison police officer (school authorities). Such searches may take place at school, school premises, at any school-sponsored activity or event which bears a reasonable relationship to school, whether on or off district 94 premises.

When feasible, the search should be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness;
- When the search is of a person, it will be conducted by a school authority of the same sex
- Immediately following the search of a student, a written report shall be made by the school authority who conducted the search. The written report shall be submitted to the Building Principal, where appropriate, and forwarded to the Superintendent. The parents/ guardians of a student searched in accordance with this policy shall be notified of the search as soon as possible.

### **School Property**

School property, including, but not limited to, lockers, desks, parking lots and other school property and equipment owned or controlled by the District, as well as personal effects (as described in this Policy) left by students or others in those places and areas may be searched by school authorities at any time without notice to or consent of the student, and without a search warrant. Students and others have no reasonable expectation of privacy in these places and areas or in their personal effects left in these places and areas. School authorities are authorized to conduct area-wide, general administrative inspections of school property (e.g., searches of all student lockers) without notice to or consent of the student, and with a search warrant.

### **Parking Lots and Grounds**

The foregoing authority to inspect and search without notice to or consent of the student, and without a search warrant, extends to vehicles on school property and personal effects left in those vehicles regardless of who owns them/it. A student has no reasonable expectation of privacy in a vehicle owned or driven by the student onto school property. As a condition of being allowed to park on school property, high school students shall consent in writing to school searches of their vehicles, and personal effects contained in their vehicles, without notice or consent and without a search warrant. Students wishing to utilize District-owned parking areas must register their vehicle(s) in the high school office prior to or on the date of first use.

A vehicle parking on school property will not be allowed to leave the school premises when school authorities have reason to believe that illegal drugs, weapons, or other illegal, dangerous, or prohibited substances or materials are within the vehicle.

### **Assistance from Outside Authorities**

School authorities may request the assistance of law enforcement officials for the purpose of conducting inspections and searches of lockers, desks, parking lots, vehicles parked on school property and other school property and equipment owned or controlled by the District for illegal drugs, weapons, or other illegal, dangerous, or prohibited substances or materials, including searches conducted through the use of specially trained dogs.

### **Seizure of Property/Penalties**

If a search conducted pursuant to this policy produces evidence that the student has violated or is violating either the law, local ordinance, or the District's policies or rules, school authorities may seize the evidence and take appropriate disciplinary action, which may include suspension from school and school-related activities for up to ten (10) days, and expulsion from school and school-related activities for up to two (2) calendar years. School authorities may also turn over evidence to local law enforcement authorities.

Any student or others who violates this Policy or refuses to cooperate in the conduct of a search by school authorities will be subject to a possible police referral, loss of parking privileges for up to one (1) year, suspension from school and school related activities for up to ten (10) days, and expulsion from school and school-related activities for up to two (2) calendar years, whichever is applicable.

## **P. PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT**

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals. Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

*Bullying* includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

*Cyber-bullying* means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, and (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school guidance counselors, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

### **Bullying Prevention and Response Plan**

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below;

1. The District uses the definition of bullying as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.
4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parent(s)/guardian(s) of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and add reports of bullying, by, among other things:
  - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
  - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
  - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.

- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying. The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.
6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social/emotional skill building, counseling, school psychological services, and community based services.
7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.
11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
  - a. The frequency of victimization;
  - b. Student, staff, and family observations of safety at a school;
  - c. Identification of areas of a school where bullying occurs;
  - d. The types of bullying utilized; and
  - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
- a. Uniform Grievance Procedure. A student may use this policy to complain about bullying, harassment, or any other alleged violation of his or her rights.
  - b. Social and Emotional Development. Student social and emotional development is incorporated into the District's educational program as required by State law.
  - c. Internet Guidelines, Terms, Conditions. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
  - d. Teen Dating Violence Prohibited. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
  - e. Student Discipline. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
  - f. School Sponsored Media and Non-School Sponsored Media. This policy prohibits students from and provides consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members. If a student observes any acts of teen dating violence, are aware of teen dating violence or are victims of teen dating violence they can turn to any school staff member for help. This includes but are not limited to:

\* a teacher

\*your counselor

\*your social worker

\*the school nurse

\*a coach

\*a program assistant

\*your dean

\*your case manager

\*a school psychologist

\*a school administrator

If a problem has not been resolved you may contact a District Complaint Manager/Title IX Coordinator: Julie Swartzloff, at jswartzloff@d94.org or 630-876-6216, or Len Egan, at legan@d94.org or 630-876-6307. For more information, see Board Policy 7:185 Teen Dating Violence Prohibited at [https://boardpolicyonline.com/?b=community\\_hsd\\_94&s=621321](https://boardpolicyonline.com/?b=community_hsd_94&s=621321).

12. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:
- a. Communicating the District's expectation and State law requirement that teachers and other certificated or licensed employees maintain discipline.
  - b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
  - c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
  - d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.



# IV. ADDITIONAL PROCEDURES

## A. ADMISSION REQUIREMENTS:

To be admitted to *West Chicago Community High School* as either a freshman or transfer student, you must:

1. Reside with a parent or guardian within the boundaries of the school district and have satisfactorily completed the prescribed course of study in a recognized elementary or junior high school; and
2. Have undergone a physical examination within six (6) months of your first day of admission to school; and
3. Present a record of immunization against measles, rubella, diphtheria, tetanus, polio and mumps.
4. Present a copy of original birth certificate.
5. A student must be a resident of West Chicago Community High School District 94 in order to enroll and attend school in the District on a tuition-free basis. A student's residence is considered to be the same as the residence of the person who has legal custody of the student. If the person who has legal custody of the student is not his or her natural or adopted parent, then the person with legal custody will be required to provide additional information regarding his or her custody of the student, and the District will request a statement regarding the legal custodian from the natural or adopted parent (if the parent's address is available). If a student moves out of the District after the school year begins, the student may continue to attend school in the District for the remainder of that school year on a tuition-free basis. Special residency provisions apply under State law and Board policy if a student (1) enrolls in or moves out of the District as a result of the military obligations of their legal custodian; or (2) is eligible for special education services.

**NOTE: The State of Illinois requires that a student present a physical examination card and record of immunization before he or she can be admitted to school.**

6. West Chicago Community High School does not refuse to enroll a student because of a student's failure to present his/her student permanent or temporary records from a school attended previously.
7. If a pupil's change of residence is due to the military service obligation of the person with legal custody of a student, he/she may, with a written request from legal custodian, maintain his/her residency as determined prior to the military obligation.
8. The district allows a dependent of United States military personnel who is housed in temporary housing located outside of the district to enroll if the dependent will be living within the district within 6 months after the time of initial enrollment and the military personnel seeking to enroll the dependent under this exception provides proof that the dependent will be living within the boundaries of the district within 6 months.

**B. FEES:**

All students at *West Chicago Community High School* **must** pay the following basic student fees at the time of registration:

\$ 307.00 .....Freshman (9)

\$ 289.00 .....Sophomore (10), Junior (11) and Senior (12) Late fee \$25.00

\$ 20.00.....Senior Fee

\$ 300.00 .....Driver Education Fee (for all students enrolled in Behind-the Wheel training). Fee must be paid at time of registration.

\* 100.00 .....Participation Fee per student, per sport. (Non-refundable if student participates in first game/meet.) (\$ 300.00 cap)

\*100.00 .....Activity Fee per student. Chess, Speech, Cheer, Poms, IHSA Drama and Scholastic Bowl  
45.00.....Yearbook (cost at registration, after registration \$55.00, after delivery \$65.00)

**\*The district does not withhold a student's grades, transcripts, or diploma because of an unpaid balance on the student's school account.**

**C. CLASS LOAD REQUIREMENTS:**

All students are required to be scheduled for a course, activity or study hall for at least seven (7) class periods per regular school day. Students must earn a minimum of 2.5 credits per semester to be eligible for **Honor Roll** and to **participate in school athletics**.

The staff of *West Chicago Community High School* encourages students to sample courses from a variety of disciplines during their high school years.

Grade level advancement is based on earned credits, *not years in school*. To advance to the next grade level a student must earn the following number of credits: 5 credits to become a Sophomore; 10 credits to become a Junior; 15 credits to become a Senior.

#### **D. SCHEDULE CHANGES:**

Each year the staff of *West Chicago Community High School* completely reconstructs the master schedule in order to accommodate the course requests of students. Faculty members are employed, textbooks are purchased, and rooms are assigned on the basis of those requests. Thus, students will be expected to complete the courses they have requested. The following circumstances will be considered a valid reason for a schedule change: 1) A level change is needed because the student is not capable of achieving the objectives of the course; 2) The student lacks a prerequisite for a course; 3) A different course is needed to meet a graduation requirement; 4) An office error was made. Students may drop courses up to two weeks after the course begins without penalty. After **two weeks**, a student who drops a course will receive a W grade; after **four weeks** a student will receive a WF grade. After **sixty-days**, a student who drops a class will receive an F grade for the course.

#### **E. WITHDRAWAL PROCEDURES:**

If a student wishes to withdraw from *West Chicago Community High School*, the following procedures **must** be followed:

1. Obtain the form from the Division Head of Student Services that states the reasons for leaving.
2. The Registrar will forward transcript to the student's next school. This transcript will include all grades earned and date of withdrawal. Final official transcripts will not be released if there are any outstanding student financial obligations. **A Release of Records Form must be signed by a parent before records can be forwarded.**

#### **F. IDENTIFICATION CARD:**

Each student will receive a permanent I.D. card in the mail if online registration has been completed. This card must be presented to security personnel at designated entrances to the building and the student must be in possession of the I.D. at all times. **Students must surrender their I.D. when requested to do so by any member of the school staff. Refusal by students to identify themselves to a staff member will result in disciplinary action.** In the event that the I.D. is misplaced or lost, a temporary I.D. card must be obtained immediately. A fee of \$4.00 will be charged for a new I.D. card. Students will be required to present an I.D. card for the following purposes:

1. To gain admission to school functions.
2. To gain admission to school functions at student prices.
3. To check out material from the Learning Resource Center or to check out school equipment.
4. To serve detentions.
5. To ride the bus.
6. To use the Commons.
7. To enter the cafeteria during lunch periods.

#### **G. FINES:**

If textbooks, locks or other school property are lost or damaged, a fine will be assessed. A graduating senior who has outstanding fines will not have their final official transcript released to any college, school or scholarship. Parents will be billed for any amounts owed monthly.

## H. HALL LOCKERS AND LOCKS:

*West Chicago Community High School* loans each student a locker at the beginning of the school year. Students are responsible for the condition of that locker throughout the school year. Damage to lockers should be reported immediately to the Tardy Supervisor located at Entrance B. A \$35.00 fine will be assessed for unreported damage to a locker, or for lockers that require excessive clean-up.

Each student must use the lock provided by the school. If you have problems with a lock or locker, *immediately* notify the Tardy Supervisor at Entrance B. Students are reminded that the lockers they are assigned remain the property of the school and school officials retain the right of access to those lockers.

**STUDENTS ARE NOT ALLOWED TO SHARE LOCKERS.**

## I. DECORATING LOCKERS:

Decorating lockers is a positive way to promote school spirit. This tradition, however, must be accomplished in a responsible manner. The following guidelines should be followed when decorating a locker:

1. Masking tape should be used on the locker. **Scotch tape is not allowed.**
2. No tape should be placed on the walls or floors.
3. Decorations such as crepe paper and balloons should not be left on the floor around the decorated locker.

## J. PHYSICAL EDUCATION LOCKERS AND LOCKS:

*West Chicago Community High School* has attempted to provide the greatest possible security for a student's personal belongings in the Physical Education locker room areas. The possibility of loss can be further reduced by adhering to the following guidelines:

1. Be certain that the assigned locker is functioning properly. Check it periodically.
2. Locker combinations should not be given to any other student under any circumstances.
3. **Lockers should be locked at all times** (e.g., when students are showering after P.E.).
4. Do not leave large amounts of money in the locker.
5. Check any valuables with a gym teacher at the beginning of the hour.
6. Immediately report any evidence of theft to a teacher and to the Dean of Students.
7. The District is not responsible for the loss or theft of any personal property.

**K. TELEPHONES, IPODS, ELECTRONIC DEVICES, PERSONAL PROPERTY:** Students who bring any type of personal property, cellular/wireless phone, pager, hand-held game, CD/MP3/video player, camera, recording device, PDA, laptop or similar device to school on school property or to a school-related activity, do so at their sole risk. **THE SCHOOL DISTRICT IS NOT RESPONSIBLE FOR THE LOSS OR THEFT OF ANY PERSONAL PROPERTY OR DEVICE REGARDLESS OF WHETHER USE OF THE PROPERTY OR DEVICE HAS BEEN AUTHORIZED.**

**L. FIRE AND DISASTER DRILLS:**

Fire and disaster drills are important safety precautions in avoiding serious injury if a real disaster strikes. OBEY ALL ORDERS AND REGULATIONS promptly during a disaster warning.

**In fire drills:**

- Follow directions posted near each room exit.
- Students and staff must move well away from the building and exit areas.
- Students must remain silent and follow all directions from school personnel.

**In disaster drills:**

- Follow directions posted near each room exit.
- Students must remain silent and follow all directions from school personnel.

**M. VISITORS TO THE HIGH SCHOOL:**

*West Chicago Community High School* does not permit students from other schools or former students to visit the high school without proper authorization during the school day. Walk-in visitation is not permitted. Parents are welcome to visit the school anytime. Parents who visit the school, should obtain a visitor's pass from the Deans' Office.

**N. SOLICITATION OF STUDENTS:**

The Board of Education believes that the commercial solicitation of students while they are at school or are engaged in school activities is not consistent with the purpose of a public school system. Therefore, students are not permitted to engage in the solicitation of other students for either commercial or charitable non-profit organizations while they are on the school premises.

**O. SUMMER SCHOOL:**

Summer school offerings will be determined by student interest. For further information contact the Director Student Services.

**P. ACTIVITY PASSES:**

A Family Activity Pass may be purchased for \$50.00 by any student or family enrolled at *West Chicago Community High School*. This pass is good for all home interscholastic athletic contests (boys and girls) that are sponsored by *West Chicago Community High School*. It is not good for Illinois High School Association sponsored events such as tournaments, playoffs, regionals, districts, sectionals, etc., or for Upstate 8 Conference Tournaments or meets. All students may attend athletic contests by simply showing a current I.D.

**Q. ADMISSION TO EXTRACURRICULAR ACTIVITIES:**

Athletic event admission is Free to CHS Students with ID; \$5.00 for Adults, \$3.00 for children. Musicals/ Plays admission is \$5.00 for students with ID; \$8.00 for adults. Musicals - Plays Season Subscription - 5 productions - \$9.00 for students and \$15.00 for adults.

## **R. STUDENT INSURANCE:**

Student accident insurance is now provided for all students. This insurance provides coverage for injuries due to accidents only, and only during school hours, and during school-sponsored and school-supervised activities, including athletics, on or off school premises. Coverage includes travel to and from school-sponsored activities when transportation is provided or arranged by the school. Information regarding this coverage and how to make a claim is available in the Director of Student Services office. Students who are injured and have school insurance must complete the following procedures within nine (9) days of the accident in order to collect from the insurance company:

1. Have the teacher supervising the activity or the nurse fill out an accident report. The accident report must be turned in to the Principal.
2. Obtain insurance claim forms from the Director of Student Services. Student must complete the forms and return them to the insurance provider.

## **S. GUEST PROCEDURES AT DANCES:**

All dances at *West Chicago Community High School* are closed to students who do not attend the school. Students who do not attend *West Chicago Community High School* may attend the Homecoming Dance and Prom if they comply with the following procedures:

1. For a guest pass, apply to the Dean 10 days prior to the dance.
2. Provide the Dean with guest name, address, age and phone number.
3. Present the guest pass and a valid I.D. card at the dance.

**NO STUDENT OR GUEST WILL BE ADMITTED TO A DANCE WITHOUT A VALID ID OR A GUEST PASS.**

## **T. REGULATIONS FOR TCD STUDENTS:**

The Technology Center of DuPage provides a variety of career training programs for *West Chicago Community High School*. High school credit is awarded for the successful completion of a TCD program. Students who want to enroll in a TCD program must meet the following requirements:

1. Course prerequisites (see your Counselor for the specific pre-requisites for programs that you are considering).
2. A record of behavior and attendance that would indicate successful completion of the program.
3. A completed application

## **U. RIGHT TO KNOW:**

In accordance with ESEA section 1111(h)(6) PARENTS RIGHT-TO-KNOW, community High School District 94 is notifying every parent of a student at *West Chicago Community High School* That you have the right to request information regarding the professional qualifications of your student's classroom teacher since WCCHS receives Title I Funds. Professional qualifications of your student's classroom teacher include, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction. (Please note that all WCCHS teachers have met said qualifications and are certified and endorsed in their content area.)
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived. (Please note that no WCCHS teacher is teaching under an emergency or provisional certificate.)
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.

If you have any questions regarding this, please feel free to contact:  
Dr. Will Dwyer, Principal  
West Chicago Community High School  
326 Joliet Street  
West Chicago, IL 60185

## V. PLAGIARISM:

*West Chicago Community High School* strives to promote and provide growth experiences in Learning, Leadership and Living for its students. Academic honesty is an integral part in this mission statement. As the mission statement explains, *West Chicago Community High School* students should accept and value responsibility for their own learning, take full responsibility for their conduct, practice good citizenship, and choose to hold themselves accountable for their own lives, actions, and decisions as maturing members of a democratic society. (*West Chicago Community High School Mission Statement, 2003*).

**Definition:** *Plagiarism is the willful and intentional copying of a homework assignment, paper, project, or idea from another source without giving credit to the creator of that assignment, paper, project, or idea. Plagiarism may include, but is not limited to, any of the following:*

1. Using another's words or ideas in your own work without including quotation marks and giving credit to (citing) the author.
2. Paraphrasing another person's words without giving proper credit.
3. Direct copying of assignments from a classmate.
4. Cutting and pasting information from the Internet without indicating the sources and using quotation marks.
5. Using the complete written work of another and claiming it as your own.

**Honest vs. Dishonest Collaboration:** *Many teachers use discussion, dialogue, and collaboration as a common classroom strategy. However, students involved in collaborative activities must be reminded that the work each individual turns in must be uniquely their own unless their teacher expressed instructions otherwise.*

### **Procedure for Plagiarism Incidents**

1. If plagiarism is suspected, the teacher will conference with the student to discuss possible plagiarism.
2. The teacher presents his/her concern and gives the student an opportunity to respond.
3. If there is sufficient evidence of plagiarism, the teacher informs the student, contacts the parents/guardians regarding the incident (via telephone or personal conference), and will subsequently inform the Deans' office (with plagiarized material attached). All students involved in an incident receive a zero for the assignment, regardless if they are the student who copied the assignment or the one who knowingly provided the work.

Students engaging in plagiarism will be subject to one or more of the disciplinary actions set forth in the Student Discipline Policy. Repeated violations may result in consequences up to, and including, suspension.

All freshman and new students, as well as their Parent(s)/Guardian(s), will be required to sign a statement indicating that they have received and read the District's plagiarism policy, understand it, and agree to abide by the contents thereof throughout the duration of the student's tenure at *West Chicago Community High School*.

# V. GRADING AND GRADUATION

## A. REQUIREMENTS FOR GRADUATION:

To qualify for graduation from *West Chicago Community High School District 94*, a student shall:

1. Have earned total credit of 22.0 units.
2. Have earned credit in specific subjects as follows:

Subject Area:	Units of Credit:
English	4.0
Social Studies	3.0
Mathematics	3.0 (algebra, geometry)
Science	2.0
Consumer Education	0.5
Physical Education, Driver's Education and Health	4.0
Any combination of Music, Art, Foreign Language, or Vocational Education	1.0

3. Have earned credit in a course in American Government which meets the requirements of Section 27-3 of the School Code of Illinois.
4. Have completed the classroom phase of Drivers' Education.
5. Have completed the semester of Health included in the Physical Education curriculum.

## B. GRADE POINT AVERAGE (GPA)

The grading system is both weighted and un-weighted. Weighted grades will be utilized for all courses that have been designated as an Honors or Advanced Placement (AP) course where a student earns an A, B or C.

Un-weighted grade		Weighted grade Honors and Advanced Placement	
A	5.0	A	6.0
B	4.0	B	5.0
C	3.0	C	4.0
D	2.0	D	2.0
F	0.0	F	0.0

GPA's are calculated not solely on grades received but through a formulation of grades, points and credits earned. Courses that are pass/fail or taken as an audit are not included in the GPA. PE, Health and Safety Education classes are calculated into the GPA. Grade Point Average is calculated at the end of each semester and is cumulative over four years.

GPA's are considered for such things as:

1. eligibility for honor roll and graduation with distinction.
2. eligibility for admission into the National Honor Society and National Foreign Language Honor Society.
3. eligibility for discounted car insurance.
4. one component colleges use to determine acceptance.



## C. PE PROCEDURES

The Illinois State Board of Education requires all students participate in daily Physical Education. District 94 is a leader in PE program development in addressing each of the ISBE State Standards for Physical Development and it is our intention that all students strive to achieve those state goals.

### 1. PE Release

The PE staff revised our curriculum to institute the District 94 Freshmen and Sophomore Academies to provide all students with course content addressing the seven state goals. Within the Academies we have two 4.5-week units of Fitness Education-1 (freshman year) and Fitness Education-2 (sophomore year). With the PE Academies and our Health Education classes, we feel we have the foundation to be a model program where we believe all students can meet or exceed state goals. **No freshman or sophomore shall be PE Released so they may successfully complete the Freshmen and Sophomore Academies.**

Juniors and seniors who are involved in varsity or junior varsity sports may **be PE Released** for the duration of their sport season and then return to their PE class so that they may meet state standards. To be eligible, students must have six academic classes in addition to their PE. Through the duration of the PE Release period, the athlete must maintain outstanding attendance and participation with his/her sport.

### 2. Elite Athlete PE Release Procedure

We recognize that on occasion we may encounter a student who achieves national-level recognition in athletics and practice conflicts may arise, consideration for a release from PE may be possible.

Criteria for consideration for PE Release for an Elite Athlete:

- This release is applicable to only juniors and seniors.
- The student's schedule must be modified to accommodate practice needs.
- The student must be recognized as a national-level athlete by the USA governing organization for that sport (i.e. USA-Soccer, USA-Swimming, USA-Softball, USA-Gymnastics, etc.)

Applications for an Elite Athlete PE Release can be obtained from the PE Division Head or the District 94 Registrar. A committee consisting of the Principal, Director of Support Services and Division Head of Physical Development will review each application to render a decision.

Please contact the Division Head of Physical Development if you have any questions.

## D. MEDICAL EXCUSES FROM P.E./SPECIAL MEDICAL MODIFICATIONS:

Students who are excused from P.E. participation due to medical reasons by the nurse or their parents are required to dress in activity clothes and attend class. All parent and nurse excuses must be made up to receive full credit.

Students who are medically excused by a physician are not required to dress for class. Students who are medically excused will be required to do a modified activity if possible. If students cannot complete a modified activity, a written assignment may be used for students to earn credit. Students who choose to not complete a modified activity or written work will be required to follow department policy for make-up procedures.

If a student must be excused from a particular activity due to medical reasons, he/she should give the physician's note to the Health Office who will communicate with the P.E. teacher or Division Head for Physical Development to arrange an alternate activity.

When a student needs an activity modified for medical reasons, he/she should give the physician's note to the Health Office who will communicate with the P.E. teacher or Division Head for Physical Development.

## **E. REQUIREMENTS FOR ADMISSION INTO A DIVISION I OR DIVISION II COLLEGE OR UNIVERSITY FOR STUDENT ATHLETES:**

Students who plan on attending a Division I or Division II college or university and participate in an inter-collegiate athletic program should see the Counseling Department for the appropriate forms and information on NCAA admission requirements. Consult the course description handbook for information about required courses. The student/parent are responsible for ensuring all requirements for NCAA eligibility have been met.

## **F. GRADE REPORTS: STUDENT GRADE REPORTS:**

Student's grade progress is always available via PowerSchool. Student grades reports are mailed home at the semester mid-point (approximately 9 weeks). These grades become a part of the student's permanent record. Semester Grade Reports show final grades in all courses taken during the school year, credit earned for each course, previous credits and current credits and grade point average, cumulative grade credits and grade point average, rank in class and absences accumulated during the school year.

## **G. ACADEMIC HONOR ROLL:**

West Chicago Community High School honors the outstanding academic achievement by publishing an Honor Roll and a High Honor Roll at the end of each semester. Honor Roll is calculated for the current semester only and includes Physical Education courses in the GPA. To qualify students must meet the criteria listed below:

**HIGH HONOR ROLL CRITERIA: Minimum GPA 5.000 or higher on a weighted scale (All classes included). Must have attempted credits of 2.0 or more for the current semester and be scheduled for a minimum of 3 classes.**

**HONOR ROLL CRITERIA: Minimum GPA 4.000 or higher on a weighted scale (All classes included). Must have attempted credits of 2.0 or more for the current semester and be scheduled for a minimum of 3 classes. No grade lower than a C.**

## **H. DIRECTORY INFORMATION**

As required by law, School Districts may release Directory Information & Student Photographs/Images to the general public upon request. The school must provide this information unless the parents request in writing that it not be disclosed. Students may occasionally appear in photographs and videos taken by school or district staff members, other students, or other authorized officials. The school/district may use these images in various publications, including the school newspaper, district newsletter/website or any other district publications. Parents who do not wish to have information or photographs related to academic honors, awards, athletics or activities should sign an **Information Non-Release Form**. This form is available in the Registrar's Office and must be signed and returned to the registrar no later than September 10th of each school year.

## **I. EARLY GRADUATION:**

Students who plan to graduate early should contact their counselor. Counselors will provide students with the necessary information and forms for early graduation.

# VI. TRANSPORTATION

## A. BUS CONDUCT

The Board of Education recognizes its responsibility to ensure that all transportation provided for students by the school District is provided in a safe manner.

Therefore, a set of procedures for student school bus riders that is designed to facilitate their safe transportation shall be developed and shall be made known to all students. The Superintendent and the Principal are authorized to suspend a student for gross disobedience or misconduct on a school bus. All such suspensions shall conform to the provisions of Section 10-22.6 of the *Illinois School Code*.

## B. BUS CONDUCT PROCEDURES

The following Procedures shall be applicable to all students who ride a school bus operated by or for West Chicago Community High School District 94.

1. Students who must cross a roadway to board a school bus shall wait to cross the roadway until the bus driver beckons them to cross the roadway when it is safe to do so.
2. Students shall stay off the roadway while waiting for a school bus and shall not move.
3. A student shall not be permitted to get off a school bus at any place other than the student's designated discharge point unless permission is granted by the Principal or his/her designee.
4. All passengers shall be seated when a school bus is in motion.
5. School bus windows shall not be lowered below the stop line painted on the body pillar.
6. All parts of the body must be kept inside the school bus while the bus is in motion.
7. Any form of horseplay that interferes directly or indirectly with the driver's ability to operate a school bus in a safe manner is prohibited.
8. School bus aisles shall be kept free of obstructions; e.g., books, packages, coats, etc.
9. All passengers shall be quiet when a school bus is approaching a railroad crossing.
10. Animals shall not be permitted on a school bus, unless authorized by the Principal or his/her designee.
11. No weapon or explosive of any kind shall be permitted on a school bus.
12. Smoking, chewing tobacco, or the use of an illegal drug or controlled substances on a school bus is not permitted.
13. Eating is not permitted on a school bus.
14. No object of any kind shall be thrown out of a school bus window or door.
15. No litter of any kind shall be left on a school bus.
16. Defacing or vandalizing a school bus is prohibited.
17. In the event of an emergency during the course of a school bus trip, students shall follow the instructions given by the school bus driver.
18. A student may be permitted to ride the school bus on a route other than his/her regular route providing written permission from the Principal or his/her designee is presented to the bus driver. Students who are not bus eligible may not ride the bus.
19. Infants may not be transported on a school bus.

*Adopted: September 17, 2002*

**C. TRANSPORTATION TO TECHNOLOGY CENTER OF DUPAGE:**

School bus transportation is provided for all TCD students. Board of Education regulations require all students to ride the school bus. Exceptions must be approved in writing by the Assistant Principal. Students who miss the TCD bus on any given day are to report to the Attendance Office -**STUDENTS MAY NOT DRIVE TO TCD.** Students who drive to TCD without permission will be subject to disciplinary action, including dismissal from the program.

**D. SMOKING AT TCD:**

Use of tobacco at the TCD center is prohibited for high school age students at all times.

**E. PARKING LOTS:**

*West Chicago Community High School* provides bus transportation to all students who live 1.5 miles or more from the school. Students are discouraged from driving private cars to school. However, in the interest of safety and in order to make the best use of the limited parking. **VIOLATION OF ANY OF THESE RULES MAY RESULT IN THE LOSS OF PARKING PRIVILEGES AT THE SCHOOL. MAY PROMPT DISCIPLINARY SANCTIONS.**

1. Obey all rules of safe driving.
2. No smoking in your car while it is on school property, (i.e., parking lots, driveways).
3. Attend ALL classes, everyday, unless excused. Truancy will result in losing your parking privilege.
4. Do not leave the school grounds until your scheduled dismissal time.
5. Do not transport other students off school grounds during the school day, (i.e., lunch hours).
6. Students are to park in their ASSIGNED LOT ONLY.
7. If the lot is full, notify the Deans' Office at once. Do not park in a different lot.
8. Any vehicle parked on school premises is subject to search by school/police personnel.
9. The district does not provide supervision of student parking lots. District 94 accepts no liability for damages to or theft from student vehicles. Do not leave valuables in vehicles parked in school lots.



Parking is available at Kerr-McGee parking lot off West Stimmel Street or Geneva Parking Lot off West Geneva Street

Students are to park in the designated student parking lots (Kerr-McGee and Geneva) ONLY.

**STUDENTS WHO PARK IN UNAUTHORIZED PARKING WILL BE TICKETED AND/OR TOWED. USE OF CELL PHONE IN DESIGNATED SCHOOL ZONE IS UNLAWFUL.**

# VII. STUDENT SERVICES

## A. STEPS FOR SOLVING A PROBLEM IN SCHOOL

### 1. Academic Problems:

- a. Students should talk with the teacher.
- b. If the teacher is not able to help a student, the student should talk with his or her Counselor.
- c. Problems that are not resolved by a Counselor should be discussed with the Division Head.

### 2. Extra-curricular Activities:

- a. Students should see the advisor for the extra-curricular activity.
- b. If the activity is in the area of athletics, students should see the Athletic Director. If it is in some other area of extra-curricular activity, see the Activity Director.

### 3. Discipline Problems:

- a. If a student has a discipline problem or has a disagreement with another student, see the teacher who would be most directly involved with this problem.
- b. If a student is unable to get help from the teacher, they should see their Counselor.
- c. If the Counselor is unable to solve a discipline problem, see the Dean.

### 4. Personal Problems:

- a. Counselors are trained to help students with personal problems; contact your Counselor as soon as possible.
- b. Many teachers give of their time to help students who have difficulties. Seek that teacher out.
- c. A school Social Worker is also available to help.

### 5. Other School Problems:

- a. Problems associated with school regulations should be discussed with the Dean of Students.
- b. Problems associated with teacher-student relations should be discussed with their Counselor.

### 6. Conflict Resolution:

- a. Students who experience a disagreement with another student should see the Dean or Counselor for information on the school's conflict mediation program.
- b. The conflict mediation program is designed to redefine conflicts in such a way that no one has to lose.

## B. COUNSELORS:

Generally, students have the benefit of the same Counselor during their four years at *West Chicago Community High School*. Counselors will act as a facilitator in the decision making process: explaining curriculum; describing course content; interpreting achievement and aptitude test scores; advising students of requirements for various colleges and careers; helping them assess their needs and interests; and assisting them in developing an educational plan that will help them achieve their goals. It is not the counselor's job to make decisions for students, but rather to help students consider the information available to make their own decisions. Counselors are also available to help students solve problems they might be having with a friend, at home or in the community. Services include individual and group counseling, crisis intervention and advocacy. Your problem will be dealt with in the strictest of confidence.

Any time that students would like to meet with their Counselor, they should come to the Counseling Office before or after school, or during a free period to arrange an appointment.

**C. COUNSELING CAREER AND COLLEGE PROGRAMS:**

One of the services provided by the Counseling Department is a computerized program for college and career searches. These programs provide students with instantaneous access to current information on two- and four-year colleges, career information and financial assistance.

**D. VISITATIONS BY COLLEGE REPRESENTATIVES:**

Representatives of many colleges, technical and vocational schools are scheduled to visit *West Chicago Community High School* throughout the school year. The student announcements give the time and date of these visitations well in advance of the actual visit. Students should make an appointment with a Counseling Secretary to meet with a college representative at least two days prior to the visitation.

**E. SCHOOL SOCIAL WORKERS:**

Social Workers are on hand to help students solve problems they might be having in school, with friends, at home, or in the community. Services include individual and group counseling; referral to outside agencies; crisis intervention and advocacy. The goal of the school Social Worker is to teach the student strategies that will enable him/her to get back to class. School Social Workers do not provide therapy.

**F. SCHOOL RESOURCE OFFICERS:**

The School Resource Officers will assist the Deans' Office in maintaining a safe and orderly school environment. The School Resource Officers are located in the Deans' complex.

**G. THE SCHOOL HEALTH SERVICE:**

A nurse is available from 6:45 a.m. to 3:15 p.m. You should see the nurse if you become ill in school, if you are injured at school, or to obtain a medical excuse from Physical Education.

**NOTE: If you are unable to participate in Physical Education activities because of a medical condition, you must submit a doctor's statement to that effect to the school nurse.**

**H. GUIDELINES FOR ADMINISTERING MEDICATION IN WEST CHICAGO COMMUNITY HIGH SCHOOL:**

The American Medical Association has pointed out that, generally, the administration of medication in schools should be discouraged. Under the conditions outlined below, and with the approval of school administration, medication which is essential to maintain a student in school may be held by the school nurse who will supervise the administration of the medicine. We recommend that parents consult with their doctor to see if mid-day medication could be adjusted and given at another time.

1. Students may not carry prescribed or over-the-counter medications on their person.
2. Medication may only be administered in the health office by a nurse or authorized administrator.
3. The nurse may administer medication at school. A *West Chicago Community High School* permission form shall be completed by the parents and physician authorizing the school to administer the medication. This form should be obtained from the nurse. Permission forms shall be renewed annually.
4. Short-term antibiotics can be administered at school if a physician's order is on file in the Health Office.

5. Medication shall be brought in a pharmaceutical container clearly marked with the pharmaceutical instructions, the student's name, and the name of the medication. Over-the-counter medications shall be brought in with the manufacturer's original label. Medication will be kept in a locked place, and unused medicine will be discarded. Unused medications will be discarded if not picked up by the parent at the end of the school year.
6. The parent must report immediately any change in prescription or dosage, and new permission forms must be completed for such changes.
7. Parental Authorization for Administration of Medication forms are available in the Health Office.
8. A student's parent or guardian may come to school to administer medication/s to his/her own child in the health office.
9. Self-administration of EpiPens or rescue inhaler by the student is allowed if a physician's order states that the student can self administer and is on file in the Health Office.

#### I. **RICHARD M. KAMM LIBRARY AND RESOURCE CENTER:**

The Richard M. Kamm Library and Resource Center is located on the second floor at the west end of the building above Entrance B. The area includes the Study Hall Room, the Media Production Laboratory and the Professional Library.

A variety of audio-visual equipment is housed in the Media Production Room that also has facilities to produce audio or video of school plays and concerts.

The library maintains a relaxed atmosphere but one that is dedicated to education. Although total silence is not required, consideration for the educational needs of others is expected. Students who wish food, drink, or recreational time should make use of the Commons area.

The school's regulations regarding tardiness to classes also apply to the library.

Circulation Procedures:

1. Students must have their own ID in hand in order to check out any materials.
2. Most books circulate for a two-week period.
3. Reference books and books on reserve may be checked out overnight at the end of the day.
4. Fines will be charged for overdue materials and students must return overdue materials before checking out other materials. Overdue notices will be sent to a student's class.

#### J. **THE CAFETERIA:**

##### **Breakfast and Hot Lunch Offerings:**

Breakfast and hot lunch are available each day in the cafeteria. In addition to a hot lunch, there are a la carte offerings of milk, chips, fries, salads, soup, sandwiches, hot dogs and hamburgers.

##### **Illinois Free Lunch Program:**

*West Chicago Community High School* participates in the Illinois Free Lunch Program. Students may be eligible for this program based upon family income. During Registration, applications for free lunch will be available. If parents or guardians believe that students are eligible for this program, the application should be completed and returned to the office of the Director of Student Services. Applications are available online and within registration materials.

**K. CHANGE OF ADDRESS:**

Address and telephone number changes should be reported to Administrative Assistant to Student Services.

**L. INTERNET USE:**

The Internet is a vast electronic network of thousands of computers and millions of users all over the world. The Internet provides staff and students access to many university library catalogs, hundreds of museums, and the Library of Congress. In addition to access to legitimate sources of information for academic purposes, the Internet makes available materials that **may not be educational**. For this reason, students who like to use the Internet **are required** to follow the guidelines listed below. Students who violate any of the Internet Guidelines **will immediately lose their computer privileges**.

INTERNET GUIDELINES, TERMS AND CONDITIONS.

1. The use of your Internet access must at all times be in support of education and research consistent with the educational objectives of *West Chicago Community High School*.
2. Transmission to others or downloading to any school computer of any material in violation of any U.S. or state regulation or school policy is prohibited. This includes, but is not limited to copyrighted material, threatening, obscene or pornographic material, home or address of a student or teacher.
3. The use of school Internet accounts to make purchases or place an order of any kind is prohibited.
4. Internet access is provided as a privilege by the District and may be revoked at any time the school deems appropriate. Inappropriate use will result in loss of these privileges and may result in school suspension or expulsion.
5. Any vandalism or attempted vandalism (physical or electronic) to school computers, the school networks, files or others or to the Internet in any way disciplinary action and possible legal action.
6. All students must have an Internet Agreement signed by parents or guardian on file before they will be allowed to use the internet. Forms may be obtained from our web page or in the Administration Office.
7. The district may not request or require a student to provide a password or other related account information in order to gain access to the student's account or profile on a social networking website if the district has reasonable cause to believe that the student's account on a social networking website contains evidence that the student has violated a disciplinary rule or policy.

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## **VIII. STUDENT PRIVILEGES**

1. Richard M. Kamm Library and Resource Center: The purpose of the LRC is to provide a wide variety of learning materials (books, filmstrips, magazines, recordings, etc.).
2. Conferences: A conference with a teacher or counselor may be scheduled during free periods. Appointments for such conferences should be made in advance.
3. Open Labs: Access to lab facilities can be obtained with prior arrangements with teachers.



# IX. STUDENT RIGHTS

Students attending *West Chicago Community High School* are accorded those legal rights guaranteed by State and Federal legislation and applicable court decisions interpreting the Constitutions of the State of Illinois and the United States of America.

In recent years the courts have ruled in a number of areas that might be included under the general heading of Student Rights. Several of these areas are explained on the following pages. Students who have additional questions relative to student rights may see the Principal or obtain additional written information from his office.

## A. DUE PROCESS IN SUSPENSION:

Prior to a suspension, students are entitled to a conference with an Administrator. During this conference they will be told of the specific complaint against them and will have an opportunity to present their side of the story.

If a student is suspended, his or her parents have the right to appeal that decision to an impartial hearing officer appointed by the Board of Education.

## B. STUDENT RECORDS:

Both the United States Congress and the Legislature of the State of Illinois have enacted laws pertaining to student records. Copies of these Acts are available for inspection at the office of the Registrar. In general, they provide that:

### 1. Maintenance of School Records:

According to Federal and State laws, student records are classified into two categories

1.) permanent, and 2.) temporary.

Permanent records, as the name suggests, are kept in perpetuity and include such items as grades, class rank, graduation date, scores on college entrance examinations, attendance, and health records.

The temporary records include any disciplinary records, failure notices, commendation letters, honors and awards received, participation in school-sponsored activities, and all other information not included in the permanent records. A student's temporary record will be destroyed five (5) year after that student's graduation.

The temporary record of a non-graduate or any special education student will be destroyed five (5) years after the termination of that student's high school education.

Parents are entitled to request a copy of either the permanent or temporary record of their student until the student reaches the age of eighteen (18), at which time the right of request is transferred to the student.

2. Students eighteen (18) years of age or older and students enrolled in a post-secondary school have a complete right to examine their school records.

3. All official school records, whatever their nature, may be examined.

4. All student school records are subject to court order or subpoena provided the parent and student are notified in advance of the school's compliance with the order.

5. Information from school records may be transmitted to school officials and teachers in the local educational agency who have legitimate educational interests without the consent of the parent.

6. When a student transfers to another school system, the parent or student (if a student is eighteen (18)

years of age or older), is given a Records Release form to complete. After this form is completed, it is given to the Registrar; and a copy of the student's permanent record is transmitted to the new school.

7. If the student's personal record information is transmitted to a third party, it cannot be re-transmitted by that third party to anyone else without the consent of the parent or student eighteen (18) years of age or older.
8. Parents of students under the age of eighteen (18) years and students eighteen (18) years of age or older may challenge the contents of the student's school record.
9. Requests to the school to forward student school records of any type to a third party must be accompanied by a consent form signed by the parent or student eighteen (18) years of age or older.
10. As required by law, School Districts may release Directory Information & Student Photographs/Images to the general public upon request. The school must provide this information unless the parents request in writing that it not be disclosed. Students may occasionally appear in photographs and videos taken by school or district staff members, other students, or other authorized officials. The school/district may use these images in various publications, including the school newspaper, district newsletter/website or any other district publications.

Parents who do not wish to have information or photographs related to academic honors, awards, athletics or activities should sign an **Information Non-Release Form**. This form is available in the Registrar's Office and must be signed and returned to the registrar no later than September 10th of each school year.

Directory Information includes:

- A. Student Name, Address, Gender, Grade level, Birth date and place, Parents names and addresses.
  - B. Digital images of a student participating in school and or school sponsored activities or events
11. Federal public law 107-110, section 9528 of the ESEA, No Child Left Behind Act requires school districts to release student names, addresses, and phone numbers to military recruiters upon their request. The law requires the school district to notify you of your right to Opt-Out from this by requesting that the district not release your information to military recruiters. Forms are available in the Registrar's Office and must be completed and returned each school year. Directory information to be withheld includes: Name, Address, Gender, Grade level, Birth date and place, Parents' names, addresses and phone numbers.
  12. Schools of the district do not refuse to enroll a student because of a student's failure to present his/her student permanent or temporary records from a school attended previously.

### **C. STUDENT DRESS:**

The Board of Education believes that it is important that students be dressed appropriately when they are attending school or school activities, but the Board recognizes that a wide range of styles and types of clothing may be within the bounds of good taste.

Therefore, the Board believes that the primary responsibility for appropriate dress and cleanliness rests with the student and his or her parents or guardians.

However, in the interest of maintaining school atmosphere conducive to learning, the Principal or his or her designee may ban dress that is inappropriate because of considerations of safety, cleanliness, or good taste.

The district does not prohibit hairstyles historically associated with race, ethnicity or hair texture, including but not limited to protective hairstyles such as braids, locks and twists.

### **D. GUIDELINES FOR THE DISTRIBUTION BY STUDENTS OF NEWSPAPERS AND LEAFLETS:**

1. **Places to distribute materials:** In the Cafeteria and Cafeteria lobby.
2. **Time:** 7:30 a.m. to 4:00 p.m.

3. **Approval:** Materials to be distributed, other than those prepared under teacher supervision, should be shown approved by the Director of Activities in advance of distribution in order to be certain the materials are acceptable items.

4. **Unacceptable Items:**

- a. So-called hate literature which attacks ethnic, religious and racial groups; irresponsible publications aimed at creating violence; pornography and obscenity.
- b. Materials defaming or libeling specific individuals.
- c. Materials designed for commercial purposes — to advertise a product or service on a commercial basis (personal want ads are acceptable).
- d. Materials which are designed to solicit funds, unless approved by the Dean.
- e. Literature which in any manner and in any part thereof promotes, favors, or opposes the candidacy of any candidate for election at any School Board election, or the adoption of any bond issue, proposal, or any public question submitted at any general, municipal, or School Board election.

5. **Acceptable Items:**

- a. Materials not prescribed in Section 4 unless the Administration has evidence that the item would materially disrupt class work, involve substantial disorder, or result in the deprivation of the rights of others.
  - b. School or class newspapers (These are free to *West Chicago Community High School* students.)
6. **Littering:** All distributed items that are dropped in the immediate area (cafeteria, sidewalk, corridors adjacent to the cafeteria lobby, and lobby) must be removed by the persons distributing the material. Wastebaskets are available in the cafeteria.
7. **Appeal:** In the event that permission to distribute an item is denied, an appeal may be made to the Principal.

\* These regulations apply only to *West Chicago Community High School* students. No Outside Agency will be permitted to distribute printed materials of any kind to students on school property without Administrative approval.

## **E. TITLE IX - PROHIBITION AGAINST DISCRIMINATION ON THE BASIS OF SEX:**

Title IX of the Education Amendments of 1972 states: No person ... shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal assistance. Since *West Chicago Community High School* receives Federal funds, it falls under the jurisdiction of the Title IX regulations. Thus, in accordance with these regulations and the policies of the Board of Education of District #94, **notice is hereby given** that *West Chicago Community High School* does not discriminate on the basis of sex in the educational programs or activities which it operates. This practice extends to pupils and employees with respect to program admission and employment.

Grievance procedures have been developed to provide prompt and fair resolution of student and staff complaints alleging institutional discrimination on the basis of sex. This grievance procedure is available from the Director of Human Resources, the Title IX Coordinator. If you have any questions or concerns relating to possible instances of sex discrimination in *West Chicago Community High School*, please direct them to the Administrative Office area.

## **F. COMPLAINTS AND GRIEVANCES:**

The Board of Education recognizes that from time to time a student may have a complaint or grievance regarding some aspect of the operation of the school district, and the student has the right to voice his or her complaint or grievance. When a student has a complaint or grievance, he or she should discuss the matter with the staff member directly involved (teacher, coach, dean, etc.). In the event that a student is not satisfied with the

response or the staff member to his or her complaint or grievance, the student may present the complaint or grievance to the Principal. At any point, if the student is not satisfied with the response, he or she may file a formal complaint through the Uniform Grievance Procedure which is defined in Board Policy 2:260 Complaint Manager/ Title IX Coordinator, Julie Swartzloff, at [jswartzloff@d94.org](mailto:jswartzloff@d94.org) or 630-876-6216.

The Uniform Grievance Procedures (Board Policy 2:260) has been developed to provide prompt and fair resolution of complaints alleging discrimination on the basis of sex. If you have any questions or concerns relating to possible instances of sex discrimination in West Chicago Community High School, Please direct them to the District Complaint Manager/Title IX Coordinator, Julie Swartzloff at [jswartzloff@d94.org](mailto:jswartzloff@d94.org) or 630-876-6216

#### **G. SEXUAL HARASSMENT:**

No student shall be subject to sexual harassment or intimidation by any employee, by other students, by visitors, by contractors, and/or by the effect of any school policy or practice. As used in this policy, sexual harassment is defined as unwelcome sexual advances or requests for sexual favors (quid pro quo) or unwelcome conduct, determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person's equal access to the recipient's education program or activity (hostile environment). Students should report acts of sexual harassment or intimidation to their counselor or to any other employee of the school they may feel comfortable talking to.

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## **X. SPECIAL EDUCATION**

District 94 provides a full continuum of special education services to provide a free and appropriate education in the least restrictive environment through an array of services and supports to meet the Individual Education Programs of students. Special education programming is determined through a multidisciplinary team conference which considers the student's past performance, the result of specific evaluations and the findings of specific interviews/reports. Special Education concerns and referrals should be directed to the Director of Specialized Services, 630-876-6262.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of the School Code, may qualify for services under section 504 of the federal Rehabilitation Act of 1973 if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of physical or mental impairment, or (iii) is regarded as having a physical or mental impairment.

# XI. ILLINOIS SEAL OF BILITERACY INFORMATION

West Chicago Community High School will be offering juniors and seniors the opportunity to obtain the Seal of Bi-literacy. The Seal of Bi-literacy is an award sponsored by the Illinois State Board of Education and is given by a school to students who have attained proficiency in two or more languages by high school graduation.

## Benefits of the Seal of Bi-literacy:

Students who obtain the Seal of Bi-literacy will have that achievement indicated on their transcripts. These students will have opportunities to receive college credit since new legislation has required each Illinois public community college and university to accept the Illinois Seal of Bi-literacy as equivalent to 2 years of foreign language coursework taken at the high school and award foreign language course credit based upon their established criteria.

## Steps to obtain Seal of Bi-literacy:

1. Complete a letter of interest and submit to Veronica Jimenez, Division Head for World Languages. This letter can be obtained from your Foreign Language teacher or your counselor. Due date for submission of this letter will be communicated via student announcements each year.
2. Demonstrate English proficiency in **one** of two ways.
  - For English native speakers: **Score a "Meets" in ELA/Reading** on the state administered SAT exam.

### OR

- For English as a Second Language Learner: **Score a 5.0 in Composite, and 4.2 in Reading and Writing** on the state administered ACCESS exam. This test is for ELL students only.
3. Demonstrate second language proficiency in **one** of two ways
    - Take the *Advanced Placement* (AP) Language and Culture exam for the specific language (i.e. Spanish, French, etc.) and **score at least a 4** on the exam. Please note that many colleges and universities already grant credit and placement for scores of 3, 4 or 5, however, each college decides which scores it will accept.

### OR

- Take the *Assessment of Performance toward Proficiency in Languages* (AAPPL) and score at least a 5 in the intermediate range.

## Costs:

- AAPPL = \$20 (student pays for cost)
- AP = \$98 per each language assessed (student pays for cost)
- SAT = There is no cost for participation in the state required SAT assessment in the spring.  
**However, students who wish to retake the test may do so at their own expense.**
- ACCESS = There is no cost for participation in the state required ACCESS assessment in the spring. Students may not retake this assessment.



If you or someone you know is experiencing a mental health crisis or need someone to talk to, there are people who care and who can help.

**National Suicide Prevention Lifeline:** call 800-273-8255

**Crisis Text Line:** Text "REACH" to 741741

**DuPage County Health Department Crisis Line:** Call 630-627-1700

**Safe 2 Help:** Text 72332

Students can also reach out to school staff with their concerns.



## Dear Wildcat,

We want to encourage you to be part of the athletic family here at West Chicago Community High School. Be involved! We welcome your participation!

To be part of the Athletic Family at West Chicago Community High School, there are participation policies and procedures to be followed. Below are the necessary steps you need to take to meet District 94 participation policies.

All athletic registration is now on-line! Visit the West Chicago Community High School registration website and follow the prompts. During the school year academic registration process, the athletic registration will be your last step. You will be required to read and fill in all necessary forms for participation. All areas of the athletic registration process must be completed.

Illinois High School Association (IHSA) policy prohibits interscholastic participation for anyone that has not passed at least 2.5 credits their previous semester. In addition each student athlete must currently be attempting 2.5 credits.

All athletes must have a current physical on file. It is your responsibility to check the date on physicals and to make sure that you are good to go on the first day of tryouts or the first day of the season. Current physicals are good for 395 days. Please check the date of your last physical and make sure you are current. Should you need to visit the doctor to obtain a more current physical, please have the doctor complete the IHSA Pre-participation Examination Form. Athletes will not be able to try out for any sport if the athletic department does not have a current and up to date physical in your file. There will be no exceptions!



The Performance Enhancing Drug (PED) Testing Permission Form will be included in the athletic registration process. Both the Parent and student athlete must check the box to verify that they have read the information and that they agree and will follow the IHSA guidelines.

IHSA requires all parents and athletes read and understand the literature regarding concussions in sports. This document is also included in the on-line registration. Parents and Students must check the box to verify that they have read the information and that they agree and will follow protocol.

Without completed on-line forms or if you did not click the appropriate signature box, you will not be able to participate on the first day of tryouts. Any student not meeting the criteria mentioned above will be considered ineligible.

Should you have questions or concerns about any of our sports programs; feel free to contact the head coach of the sport you are interested in.

We are excited to begin a new year in athletics and look forward to you joining our Wildcat Sports Teams.

Sincerely,

**Dave Pater**

Dave Pater  
Athletic Director



## XII. WARNING OF RISK

You are to be aware that athletic participation has inherent dangers and risks. Even though your participation and practice is within the rules of your sport and you are following the instruction of your coach, you may suffer a catastrophic injury. These injuries may include, but are not limited to serious head, neck or spinal injuries that may result in complete or partial paralysis, brain damage or death. Serious injury to any of the internal organs, bones, ligaments, muscles, tendons or other aspects of the musculo-skeletal system are possible. The injuries that may occur may affect your future ability to participate in athletics and recreational activities, earning a living or engage in other business and social activities. To attempt to avoid the possibility of injury, you should follow your coaches' instruction regarding techniques, training and team rules at all times and participate within the rules of your sport.





<http://www.d94.org/athletics>

### Athletic Office

Athletic Director	David Pater	<a href="mailto:dpater@d94.org">dpater@d94.org</a>	(630) 876-6290
Assist. Athletic Dir.	Nicholas Parry	<a href="mailto:nparry@d94.org">nparry@d94.org</a>	(630) 876-6281
Admin. Assist.	Paola	<a href="mailto:rcampos@d94.org">rcampos@d94.org</a>	(630) 876-6280

### Athletic Staff

Fall	Boys Cross Country	Dave Sayner	<a href="mailto:dsayner@d94.org">dsayner@d94.org</a>	(630) 876-6460
Fall	Boys Golf	Rich Kost	<a href="mailto:rkost@d94.org">rkost@d94.org</a>	(630) 876-6362
Fall	Boys Soccer	Jose Villa	<a href="mailto:jvilla@d94.org">jvilla@d94.org</a>	(630) 669-8277
Fall	Football	Adam Chavez	<a href="mailto:achavez@d94.org">achavez@d94.org</a>	(630) 876-6468
Fall	Girls Cross Country	Cassie Anderson	<a href="mailto:canderson@d94.org">canderson@d94.org</a>	(630) 876-6280
Fall	Girls Golf	Brittany Abdishi	<a href="mailto:badishi@d94.org">badishi@d94.org</a>	(630) 876-6478
Fall	Girls Swimming	Nick Parry	<a href="mailto:nparry@d94.org">nparry@d94.org</a>	(630) 876-6481
Fall	Girls Tennis	Fred Toms	<a href="mailto:rcampos@d94.org">rcampos@d94.org</a>	(630) 876-6280
Fall	Girls Volleyball	Mackenzie Bell	<a href="mailto:mbell@d94.org">mbell@d94.org</a>	(630) 876-6237
Winter	Boys Basketball	Roy Ramos	<a href="mailto:rrosos@d94.org">rrosos@d94.org</a>	(630)876-6280
Winter	Boys Swimming	Troy Murray	<a href="mailto:tmurray@d94.org">tmurray@d94.org</a>	(630) 876-6280
Winter	Coed Cheerleading	Beth Trimble	<a href="mailto:rcampos@d94.org">rcampos@d94.org</a>	(630) 876-6280
Winter	Girls Basketball	Mark Fitzgerald	<a href="mailto:mfitzgerald@d94.org">mfitzgerald@d94.org</a>	(630) 327-6101
Winter	Coed Dance Team/Poms	TBD		
Winter	Wrestling	James Philips	<a href="mailto:jphilips@d94.org">jphilips@d94.org</a>	(630) 876-6482
Spring	Boys Baseball	TJ Nall	<a href="mailto:tnall@d94.org">tnall@d94.org</a>	(630) 876-6480
Spring	Boys Tennis	Luke Madden	<a href="mailto:lmadden@d94.org">lmadden@d94.org</a>	(630) 876-6280
Spring	Boys Track	Tyler Belding	<a href="mailto:tbelding@d94.org">tbelding@d94.org</a>	(630) 876-6525
Spring	Boys Volleyball	Reg na Pauli	<a href="mailto:rpauli@d94.org">rpauli@d94.org</a>	(630) 876-6594
Spring	Girls Badminton	Emily Brown	<a href="mailto:ebrown@d94.org">ebrown@d94.org</a>	(630) 876-6475
Spring	Girls Soccer	J. Cesar Gomez	<a href="mailto:cgomez@d94.org">cgomez@d94.org</a>	(630) 710-0294
Spring	Girls Softball	Mary Kate Dieter	<a href="mailto:mdieter@d94.org">mdieter@d94.org</a>	(630) 876-6208
Spring	Girls Track	Jake Meyers	<a href="mailto:jmeyers@d94.org">jmeyers@d94.org</a>	(630) 876-6280



## Illinois High School Association

(For 2022-23 School Term)

**This summary is for the purpose of assisting in the understanding of IHSA By-laws and Policies. In case of a conflict between this publication and the constitution and by-laws of the IHSA, the constitution and by-laws shall control.**

### Key Provisions Regarding IHSA Rules

#### Eligibility Rules

When you become a member of an interscholastic team at your high school, you will find that both your school and the IHSA will have rules you must follow to be eligible for interscholastic participation. The IHSA's rules have been adopted by the high schools which are members of IHSA as part of the Association's constitution and by-laws. They must be followed as minimum standards for all interscholastic athletic competition in any member high school. Your high school may have additional requirements, but they may not be less stringent than these statewide minimums.

The principal/official representative of your school is responsible to see that only eligible students represent the school in interscholastic competition. Any question concerning your eligibility should be referred to your principal/official representative, who has a complete copy of all IHSA eligibility rules, including the Association's due process procedure. Only the IHSA Executive Director is authorized to make formal rulings on eligibility, so if your principal/official representative has questions or wishes assistance in answering your questions, the principal/official representative should contact the IHSA Office.

Information contained here highlights some of the most important features of the IHSA by-laws regarding interscholastic eligibility. It is designed to make you aware of major requirements you must meet to be eligible to compete in interscholastic competition. The information here is only a general description of major by-law

provisions and does not contain the statement of the by-laws in their entirety. You can review the by-laws at [www.ihsa.org](http://www.ihsa.org).

You may lose eligibility for interscholastic competition if you are not in compliance with IHSA by-laws. Remember, if you have any questions regarding IHSA rules, please contact your principal/official representative.

#### 1. Attendance

- A. You may represent only the school you attend. Participation on a cooperative team of which your school is a member is acceptable.
- B. You must be enrolled and attending classes in your high school no later than the beginning of the 11th school day of the semester.
- C. If you attend school for ten (10) or more days during any one semester, it will count as one of the eight (8) semesters of high school attendance during which you may possibly have eligibility.
- D. If you have a lapse in school connection for ten (10) or more consecutive school days during a semester, you are subject to ineligibility for the rest of the semester. The specific terms of your extended absence must be reviewed by the Executive Director to determine if it is "lapse in school connection" or not.

#### 2. Scholastic Standing

- A. You must pass twenty-five (25) credit hours of high school work per week. Generally, twenty-five (25) credit hours is the equivalent of five (5) .5 credit courses (2.5 full credits).
- B. You must have passed and received credit toward graduation for twenty-five (25) credit hours of high school work for the entire previous semester to be eligible at all during the ensuing semester.

#### 3. Residence

Your eligibility is dependent on the location of the residence where you live full time with your parents, parent who has been assigned custody by the court, or court appointed legal guardian.

## Athletic Eligibility Rules—Page 2

You may be eligible if you are entering high school as a freshman and:

- A. You attend the public high school in the district in which you live full time with both of your parents, custodial parent or court appointed guardian; or
- B. In the case of a multiple school district, you attend the public high school in the attendance area where you live full time with your parents, custodial parent or court appointed guardian; or
- C. You have paid tuition to attend a public school for a minimum of 7th and 8th grades in a district other than the one where you live with your parents, custodial parent or court appointed guardian and you continue to pay tuition as a high school student in that same district; or
- D. You attend a private/parochial school located within the boundaries of the public school district where you live with your parents, custodial parent or court appointed guardian; or
- E. You attend a private/parochial high school and have attended a private/parochial school for 7th and 8th grades, or for any four (4) grades from kindergarten through eighth grades; or
- F. You attend the private/parochial high school which one or both of your parents attended; or
- G. You attend a private/parochial high school located within a thirty (30) mile radius of the residence where you live with your parents, custodial parent or court appointed guardian.

### 4. Transfer

- A. In all transfer cases, both the principal of the school from which you transfer and the principal of the school into which you transfer must concur with the transfer in writing on a form provided by the IHSA Office. ***You cannot be eligible when you transfer until this form is fully executed and on file in the school office.***

- B. If you transfer after classes begin for the current school term, you will definitely be ineligible for thirty days from the date you start attending classes at the new high school. In addition, you will be ineligible for that entire school term in any sport in which you engaged in any team activity, including but not limited to tryouts, drills, physical practice sessions, team meetings, playing in a contest, etc. at the school from which you transferred. For example, if you were out for cross country at the school from which you transfer and transfer after **the IHSA sport season has begun**, you will be ineligible for cross country that entire school term at the new school.
- C. If you transfer attendance from one high school to another high school, you will be ineligible unless:
  - 1. Your transfer is in conjunction with a change in residence by both you and your parents, custodial parent or court appointed guardian from one public school district to a different public school district;
  - 2. Your transfer is between high schools within a public school district and both you and your parents, custodial parent or court appointed guardian change residence to the district attendance area for the school to which you transfer;
  - 3. Your parents are divorced or legally separated; you transfer to a new school in conjunction with a modification or other change in legal custody between your parents by action of a judge; and required court documents are on file at the school into which you transfer;
- D. If you transfer in conjunction with a change in legal guardianship, a ruling on your eligibility must be obtained from the IHSA Office.
- E. If you transfer attendance from one school to another while you are ineligible for any reason, the period of ineligibility imposed prior to your transfer or the period of ineligibility that would have been imposed had you stayed at the school, will be enforced at the school to which you transfer, even if you are otherwise in compliance with the by-laws.

## Athletic Eligibility Rules—Page 3

- F. Any questions about your eligibility in any of these instances must be resolved by a formal ruling from the IHSA Executive Director.
- G. In all other transfer situations, a ruling by the IHSA Executive Director is necessary to determine your eligibility. This ruling must be obtained in writing by the principal/official representative of the school into which you transfer before you participate in an interscholastic athletic contest.
- H. The IHSA Executive Director may grant limited eligibility if you transfer schools prior to the start of your sophomore year and are not otherwise in compliance with the transfer eligibility by-laws.

### 5. Age

You will become ineligible on the date you become twenty (20) years of age, unless your twentieth (20th) birthday occurs during a sport season. In that case, you will become ineligible regarding age at the beginning of the sport season during which your twentieth (20th) birthday occurs.

### 6. Physical Examination

You must have placed on file with your principal/official representative a certificate of physical fitness, signed by a licensed physician, physician's assistant, or nurse practitioner to practice or participate. Your physical examination is good for 395 days from the date of the exam. The physician's report must be on file with your high school principal/official representative.

### 7. Amateur Status

- A. If you win or place in actual competition, you may accept a medal or trophy for that accomplishment, without limit to its cost. Your school may provide IHSA state champions with championship rings/mementoes.
- B. For participating in competition in an interscholastic sport, or for athletic honors or recognition in a sport, you may receive any type of award (except cash, check, or legal tender) that does not exceed \$75 fair market

value. There is no limitation on the value of your school letter.

- C. The amateur rule does not prohibit you from being paid to referee, receiving pay for teaching lessons or coaching in a little kid's league, etc. It only applies to your own competition in an athletic contest.
- D. If you violate the amateur rule, you become ineligible in the sport in which you violate. You must be reinstated by the Executive Director before you may compete again.

## 8. Recruiting of Athletes

- A. The by-laws prohibit recruiting of high school students for athletics. If you are solicited to enroll in or transfer to a school to participate in athletics, you are being illegally recruited and your eligibility is in jeopardy.
- B. You will lose your eligibility if you enroll in or transfer to a school in response to recruiting efforts by any person or group of persons, connected with, or not connected with the school, related to athletic participation.
- C. You will lose your eligibility if you receive special benefits or privileges as a prospective student-athlete which are not uniformly made available to all students who attend your school.
- D. You may not receive an "athletic scholarship" or any other special benefit from your school because you participate in athletics.
- E. It is a violation for any student-athlete to receive or be offered remuneration or any special inducement which is not made available to all applicants who apply to or enroll in the school.
- F. It is also a violation to induce or attempt to induce or encourage any prospective student to attend any member school for the purpose of participating in athletics, even when special remuneration or inducement is not given. Please remember that you may not be offered or receive any benefit, service, privilege, or opportunity which is not also provided or made available to all prospective students at that school.

## Athletic Eligibility Rules—Page 4

Note: If you are interested in finding out more information about a school, contact the principal/official representative or an administrator at the school, not a member of the coaching staff.

### 9. School Team Sports Seasons

- A. Each sport conducted by IHSA member schools has a starting and ending date. Your school may not organize a team, begin practice or participate in contests in a given sport until the authorized starting date. Your school may not continue to practice or participate in contests after the authorized ending date. This means that:
  - 1. During the school year, you may not participate on a non-school team coached by any member of your school's coaching staff unless it meets specific criteria established by the by-laws.
  - 2. No school coach may require you to participate in an out-of-season sport program as a requirement for being a member of a school team.
- B. Violation of the sport season by-laws will result in penalty to you and/or to your school's coaching personnel.

### 10. Playing in Non-School Competition

- A. During the time you are participating on a school team in a sport at your high school, you may neither play on a non-school team nor compete in non-school competition as an individual in that same sport or in any skill of that sport.
- B. If you participate in non-school competition during a sport season and subsequently wish to join the school team in the same sport, you will not be eligible.
- C. If you wish to participate in a competition sanctioned by the National Governing Body of a sport, a junior affiliate of the National Governing Body of a sport or an official Illinois affiliate for the sport, your principal/official representative

must request approval through the Schools Center prior to any such participation.

- D. You may try out for a non-school team while you are on your school's team in that same sport, but you may not practice, receive instruction, participate in workouts, or participate in competition with a non-school team in that same sport until you cease being a member of your school's team. You cease being a member of your school's team when the team(s) of which you are a member terminates for the school term.
- E. You will become ineligible if you participate on, practice with, or compete against any junior college, college, or university team during your high school career.

### 11. All-Star Participation

- A. After you have completed your high school eligibility in the sport of football, basketball, soccer, or volleyball, you may participate in three (3) all-star contests in any of these sports and still play for other school teams, provided the high school season in that sport has been completed. You may lose your eligibility for other interscholastic sports if you play in all-star competition in any of these sports under any other conditions.
- B. You are not restricted from participating in all-star competition in sports other than football, basketball, soccer, or volleyball, except that you may not do so during the school season for the sport.

### 12. Misbehavior During Contests

- A. If you violate the ethics of competition or the principles of good sportsmanship, you may be barred from interscholastic athletic contests, either as a participant or spectator or both.
- B. If you are ejected from a contest for unsportsmanlike conduct, you will be ineligible for your team's next contest. You are also subject to other penalties.





*Dear Students,*

I would like to take a moment to welcome you to West Chicago Community High School and inform you of the numerous opportunities available to you during the 2023-2024 school year. While doing well academically should always be the first priority for students, a high school experience is not complete without getting involved outside of the classroom in athletics and activities. We offer over 40 extra-curricular activities for students to join. We truly have something for everyone!

It is our goal to have every student involved in at least 1 activity or athletic team. The benefits of high school participation are well documented, and numerous studies have shown that students who participate in extra-curricular activities:

- Improve academic performance
- Explore interests and create broader perspectives
- Have higher self-esteem
- Increase social opportunities
- Gain essential life skills such as time management, teamwork and goal setting
- Build stronger resumes
- Are admitted at a higher rate to the college of their choice

To learn more about our offerings, visit our Activity websites located at [www.d94.org](http://www.d94.org). Also, please start following our social media accounts on Twitter and Instagram. I look forward to the 2023-2024 school year and providing you with a well-rounded high school experience. If you ever have any questions, please don't hesitate to contact me.

Sincerely,

Marc Wolfe,

Director of Student Activities





# WEGO Activities

@WeGoActivities



Club	Sponsor	Email	Phone Number
Anime	Sandy Wilson	<a href="mailto:swilson@d94.org">swilson@d94.org</a>	(630) 876-6463
Art Club	Megan Dulkinys Dave Exner	<a href="mailto:mdulkinys@d94.org">mdulkinys@d94.org</a> <a href="mailto:dexner@d94.org">dexner@d94.org</a>	(630) 876-6408 (630) 876-6407
Band-Jazz	Marissa Renter	<a href="mailto:mianiszewski@d94.org">mianiszewski@d94.org</a>	(630) 876-6490
Bass Fishing Club	Paul Lichy	<a href="mailto:plichy@d94.org">plichy@d94.org</a>	(630) 876-6359
Book Club	Carol Naughton	<a href="mailto:cnaughton@d94.org">cnaughton@d94.org</a>	(630) 876-6400
BPA	Kevin Jarosz Mia Wirth	<a href="mailto:kjarosz@d94.org">kjarosz@d94.org</a> <a href="mailto:mwirth@d94.org">mwirth@d94.org</a>	(630) 876-6341
Chess Team	Paul Kash	<a href="mailto:pkash@d94.org">pkash@d94.org</a>	(630) 876-6525
Choral Group	Brandon Fantozzi	<a href="mailto:bfantozzi@d94.org">bfantozzi@d94.org</a>	(630) 876-6492
Club Green	Suzanne Burchacki	<a href="mailto:sburchacki@d94.org">sburchacki@d94.org</a>	(630) 876-6431
Compass	Lindsey Conroy Blanca Ruiz	<a href="mailto:lconroy@d94.org">lconroy@d94.org</a> <a href="mailto:bruiz@d94.org">bruiz@d94.org</a>	(630) 876-6432
Creative Writing	Tara Deleon	<a href="mailto:tdeleon@d94.org">tdeleon@d94.org</a>	(630) 876-6356
Alegria	Jeff Anderson	<a href="mailto:janderson@d94.org">janderson@d94.org</a>	(630)876-6526
Drama	Mark Begovich	<a href="mailto:mbegovich@d94.org">mbegovich@d94.org</a>	(630) 876-6357
FCCLA	Brittney Bauer Angela Mullins	<a href="mailto:bbauer@d94.org">bbauer@d94.org</a> <a href="mailto:amullins@d94.org">amullins@d94.org</a>	(630) 876-6377 (630) 876-6370
Flag Corps/Color Guard	Adrienne Rufo		
Gender-Sexuality Alliance (GSA)	Brad Larson Christina Sladek	<a href="mailto:blarson@d94.org">blarson@d94.org</a> <a href="mailto:csladek@d94.org">csladek@d94.org</a>	(630) 876-6361 (630) 876-6433
Horticulture Club	Corrie Stieglitz	<a href="mailto:cstieglitz@d94.org">cstieglitz@d94.org</a>	(630) 876-6441
InterAct Club	Gavin Engel	<a href="mailto:engel@d94.org">engel@d94.org</a>	(630) 876-6309
International Club	Sarah Gill Nora Wessels	<a href="mailto:sgill@d94.org">sgill@d94.org</a> <a href="mailto:nwessels@d94.org">nwessels@d94.org</a>	(630) 876-6382 (630) 876-6383
LifeSmarts	Don Zabelin		
Marching Band	Brandon Fantozzi	<a href="mailto:bfantozzi@d94.org">bfantozzi@d94.org</a>	(630) 876-6492
Math Team	Beverly Kilgallen Charles Vokes	<a href="mailto:bkilgallen@d94.org">bkilgallen@d94.org</a> <a href="mailto:cvokes@d94.org">cvokes@d94.org</a>	(630) 876-6420 (630) 876-6426
Music Honor Society	Alexandra Wojciechowski	<a href="mailto:awojciechowski@d94.org">awojciechowski@d94.org</a>	(630) 876-6491
National Honor Society	Marissa Renter	<a href="mailto:mrentner@d94.org">mrentner@d94.org</a>	(630) 876-6354



# WEGO Activities



@WeGoActivities

Club	Sponsor	Email	Phone Number
OLA'AS	Mark Poulterer	Mpoulterer	(630) 876-6591
Orchestra	Sara Austin	saustin@d94.org	(630) 876-6491
Pep Club	Elizabeth Mastroianni Mitch McKenna Dave Jennings	mjaniszewski@d94.org mmckenna@d94.org djennings@d94.org	(630) 876-6484 (630) 876-6465 (630) 876-6313
Personal Finance Challenge	Candace Fikis	cfikis@d94.org	(630) 876-6454
Photography Club	Dave Jennings	djennings@d94.org	(630) 876-6313
ROAR	Jennifer Culbertson Krysta Schoenbeck	jculbertson@d94.org kschoenbeck@d94.org	(630) 876-6364 (630) 876-6435
Scholastic Bowl	Nick Caltagirone	ncaltagirone@d94.org	(630) 876-6452
Snowball	Christina Sladek	esladek@d94.org ccollins@d94.org	(630) 876-6433 (630) 876-6246
Speech Team	Paul Lichy Mark Begovich Nicole Stadler	plichy@d94.org mbegovich@d94.org nstadler@d94.org	(630) 876-6359 (630) 876-6757 (630) 876-6455
Student Council	Candace Fikis Nick Kempfski Jennifer Culbertson Krysta Schoenbeck	cfikis@d94.org nkempfski@d94.org jculbertson@d94.org kschoenbeck@d94.org	(630) 876-6454 (630) 876-6486 (630) 876-6364 (630) 876-6435
WeGo Buddies	Valerie Cook Maggie Labuhn	vcook@d94.org mlabuhn@d94.org	
WeGo Global	Maggie Haas	mhaas@d94.org	(630) 876-6459
Wildcat Chronicle	Leslie Fireman	lfireman@d94.org	(630) 876-6354
Yearbook	Brigid Clark	belark@d94.org	(630) 876-6460 (630) 876-6451

Follow us on Twitter!

@WeGoActivities



# WILDCATS

WEST CHICAGO



WE  
ARE  
WEGO!



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## Monday, August 7

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GOALS FOR THE WEEK:

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HIGHEST PRIORITY FOR THIS WEEK:

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PEOPLE I MUST CONTACT THIS WEEK:

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TEST / QUIZZES / HOMEWORK TO MAKE UP:

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## Tuesday, August 8

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**JULY 2022**

MON	TUE	WED	THU	FRI	SAT	SUN
27	28	29	30	01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
01	02	03	04	05	06	07

**AUGUST 2022**

MON	TUE	WED	THU	FRI	SAT	SUN
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04
05	06	07	08	09	10	11

**SEPTEMBER 2022**

MON	TUE	WED	THU	FRI	SAT	SUN
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09

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**Wednesday, August 9**

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**Thursday, August 10**

Institute Day – No Student Attendance

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**Friday, August 11**

Institute Day – No Student Attendance

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**Saturday, August 12**

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**Sunday, August 13**

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# Monday, August 14

First day of 2023-24 School Year

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**GOALS FOR THE WEEK:**

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**HIGHEST PRIORITY FOR THIS WEEK:**

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**PEOPLE I MUST CONTACT THIS WEEK:**

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**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

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# Tuesday, August 15

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**JULY 2022**

MON TUE WED THU FRI SAT SUN

27	28	29	30	01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
01	02	03	04	05	06	07

**AUGUST 2022**

MON TUE WED THU FRI SAT SUN

01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04
05	06	07	08	09	10	11

**SEPTEMBER 2022**

MON TUE WED THU FRI SAT SUN

29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09

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**Wednesday, August 16**

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**Thursday, August 17**

Parent Open House

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**Friday, August 18**

Fall Play: The Brothers Grimm Spectaculation 7:00 p.m

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**Saturday, August 19**

Fall Play: The Brothers Grimm

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Spectaculation 7:00 p.m

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**Sunday, August 20**

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**Wednesday, August 23**

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**Thursday, August 24**

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**Friday, August 25**

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**Saturday, August 26**

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**Sunday, August 27**



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**Wednesday, August 30**

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**Thursday, August 31**

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**Friday, September 1**

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**Saturday, September 2**

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**Sunday, September 3**

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**Wednesday, September 6**

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**Thursday, September 7**

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**Friday, September 8**

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**Saturday, September 9**

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**Sunday, September 10**

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**Wednesday, September 13**

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**Thursday, September 14**

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**Friday, September 15**

Fall Play-A Monster Calls-7 pm

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**Saturday, September 16**

Fall Play-A Monster Calls-7 pm

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**Sunday, September 17**

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**Wednesday, September 20**

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**Thursday, September 21**

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**Friday, September 22**

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**Saturday, September 23**

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**Sunday, September 24**

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GOALS FOR THE WEEK:

HIGHEST PRIORITY FOR THIS WEEK:

PEOPLE I MUST CONTACT THIS WEEK:

TEST / QUIZZES / HOMEWORK TO MAKE UP:

SEPTEMBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
29	30	31	01	02	03	04	
05	06	07	08	09	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	01	02	
03	04	05	06	07	08	09	

OCTOBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
26	27	28	29	30	01	02	
03	04	05	06	07	08	09	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	01	02	03	04	05	06	

NOVEMBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
31	01	02	03	04	05	06	
07	08	09	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	01	02	03	04	
05	06	07	08	09	10	11	

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**Wednesday, September 27** Homecoming Week

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**Thursday, September 28** Homecoming Week

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**Friday, September 29** Homecoming Week  
Homecoming Parade  
Homecoming Football Game-7PM

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**Saturday, September 30**  
Homecoming Dance 7pm

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**Sunday, October 1**

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**Wednesday, October 4**

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**Thursday, October 5**

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**Friday, October 6**

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**Saturday, October 7**

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**Sunday, October 8**

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**Monday, October 9** Columbus Day - No School

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, October 10**

MON	TUE	WED	THU	FRI	SAT	SUN
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09

MON	TUE	WED	THU	FRI	SAT	SUN
26	27	28	29	30	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	01	02	03	04	05	06

MON	TUE	WED	THU	FRI	SAT	SUN
31	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	01	02	03	04
05	06	07	08	09	10	11

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**Wednesday, October 11**

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**Thursday, October 12** Fall Choral Concert

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**Friday, October 13**

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**Saturday, October 14**

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PSAT/NMSQT

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**Sunday, October 15**

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# Monday, October 16 Late Start Day

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GOALS FOR THE WEEK:

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HIGHEST PRIORITY FOR THIS WEEK:

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PEOPLE I MUST CONTACT THIS WEEK:

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TEST / QUIZZES / HOMEWORK TO MAKE UP:

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# Tuesday, October 17 Orchestra Showcase

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MON	TUE	WED	THU	FRI	SAT	SUN
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09

MON	TUE	WED	THU	FRI	SAT	SUN
26	27	28	29	30	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	01	02	03	04	05	06

MON	TUE	WED	THU	FRI	SAT	SUN
31	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	01	02	03	04
05	06	07	08	09	10	11

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**Wednesday, October 18**

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**Thursday, October 19**

ROAR -Mentor Training

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**Friday, October 20**

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**Saturday, October 21**

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**Sunday, October 22**

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**Wednesday, October 25**

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**Thursday, October 26** Parent/Teacher Conferences 5:00-8:00 p.m.

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**Friday, October 27** Parent/Teacher Conferences 8:00-11:00 a.m..

No Student Attendance

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**Saturday, October 28**

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**Sunday, October 29**

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**Monday, October 30** Late Start Day

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, October 31**

OCTOBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
26	27	28	29	30	01	02	
03	04	05	06	07	08	09	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	01	02	03	04	05	06	

NOVEMBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
31	01	02	03	04	05	06	
07	08	09	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	01	02	03	04	
05	06	07	08	09	10	11	

DECEMBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
28	29	30	01	02	03	04	
05	06	07	08	09	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	01	
02	03	04	05	06	07	08	

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**Wednesday, November 1**

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**Thursday, November 2**

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**Friday, November 3** Non-Attendance Day – Staff Development

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Winter Play-Charlie and the Chocolate Factory-7pm

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**Saturday, November 4**

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Winter Play-Charlie and the Chocolate  
Factory-7pm

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**Sunday, November 5**

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**Wednesday, November 8**

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**Thursday, November 9**

1st ROAR

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**Friday, November 10**

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**Saturday, November 11**

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**Sunday, November 12**

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**Wednesday, November 15** Middle School Music Festival Concert

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**Thursday, November 16**

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**Friday, November 17**

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**Saturday, November 18**

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**Sunday, November 19**

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**Wednesday, November 22** Thanksgiving Holiday – No School

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**Thursday, November 23** Thanksgiving Holiday – No School

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**Friday, November 24** Thanksgiving Holiday – No School

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**Saturday, November 25**

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**Sunday, November 26**

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**Wednesday, November 29**

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**Thursday, November 30**

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**Friday, December 1**

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**Saturday, December 3**

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**Sunday, December 3**

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**Wednesday, December 6**

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**Thursday, December 7**

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**Friday, December 8**

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**Saturday, December 9**

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**Sunday, December 10**

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**Wednesday, December 13** Holiday Orchestra Concert

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**Thursday, December 14** Holiday Band and Guitar Concert

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**Friday, December 15**

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**Saturday, December 16**

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**Sunday, December 17**

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**Wednesday, December 20**

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**Thursday, December 21**

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End of 1st Semester - Winter Break

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**Friday, December 22**

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Winter Break

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**Saturday, December 23**

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Winter Break

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**Sunday, December 24**

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Winter Break

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**Monday, January 1, 2024**

Winter Break

Happy New Year!

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, January 2**

Winter Break

DECEMBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
28	29	30	01	02	03	04	
05	06	07	08	09	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	01	
02	03	04	05	06	07	08	

JANUARY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
26	27	28	29	30	31	01	
02	03	04	05	06	07	08	
09	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	01	02	03	04	05	

FEBRUARY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
30	31	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	

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**Wednesday, January 3** Winter Break

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**Thursday, January 4** Institute Day – No Student Attendance

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**Friday, January 5** 1st Day of Classes in 2023

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**Saturday, January 6**

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**Sunday, January 7**

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**Monday, January 8** Institute Day-No Student Attendance

GOALS FOR THE WEEK:

HIGHEST PRIORITY FOR THIS WEEK:

PEOPLE I MUST CONTACT THIS WEEK:

TEST / QUIZZES / HOMEWORK TO MAKE UP:

**Tuesday, January 9** First Day of Classes 2024

DECEMBER 2022							
MON	TUE	WED	THU	FRI	SAT	SUN	
28	29	30	01	02	03	04	
05	06	07	08	09	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	01	
02	03	04	05	06	07	08	

JANUARY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
26	27	28	29	30	31	01	
02	03	04	05	06	07	08	
09	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	01	02	03	04	05	

FEBRUARY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
30	31	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	

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**Wednesday, January 10**

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**Thursday, January 11**

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**Friday, January 12**

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**Saturday, January 13**

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**Sunday, January 14**

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**Wednesday, January 17**

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**Thursday, January 18**

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**Friday, January 19**

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**Saturday, January 20**

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**Sunday, January 21**

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**Wednesday, January 24**

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**Thursday, January 25**

2nd ROAR Day

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**Friday, January 26**

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**Saturday, January 27**

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**Sunday, January 28**

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**Wednesday, January 31**

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**Thursday, February 1**

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**Friday, February 2**

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**Saturday, February 3**

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**Sunday, February 4**

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**Wednesday, February 7**

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**Thursday, February 8**

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**Friday, February 9**

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**Saturday, February 10**

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**Sunday, February 11**

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**Wednesday, February 14**

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**Thursday, February 15**

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**Friday, February 16**

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**Saturday, February 17**

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**Sunday, February 18**



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**Wednesday, February 21**

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**Thursday, February 22**

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**Friday, February 23**

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**Saturday, February 24**

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**Sunday, February 25**

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**Wednesday, February 28** Winter Band Concert

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**Thursday, February 29**

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**Friday, March 1** Countywide Institute Day – No student Attendance

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**Saturday, March 2**

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**Sunday, March 3**

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**Monday, March 4** Late Start Day

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, March 5**

MON	TUE	WED	THU	FRI	SAT	SUN
30	31	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	01	02	03	04	05
06	07	08	09	10	11	12

MON	TUE	WED	THU	FRI	SAT	SUN
27	28	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	01	02
03	04	05	06	07	08	09

MON	TUE	WED	THU	FRI	SAT	SUN
27	28	29	30	31	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
01	02	03	04	05	06	07

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**Wednesday, March 6**

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**Thursday, March 7** IHSA Showcase

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3rd ROAR Day

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**Friday, March 8** IHSA Showcase

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**Saturday, March 9**

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**Sunday, March 10**

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**Monday, March 11** Late Start Day

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, March 12**

FEBRUARY 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
30	31	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	01	02	03	04	05
06	07	08	09	10	11	12

MARCH 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
27	28	01	02	03	04	05
06	07	08	09	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	01	02
03	04	05	06	07	08	09

APRIL 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
27	28	29	30	31	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
01	02	03	04	05	06	07

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**Wednesday, March 13**

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**Thursday, March 14**

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**Friday, March 15**

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**Saturday, March 16**

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**Sunday, March 17**

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**Monday, March 18** Late Start Day

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, March 19**

FEBRUARY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
30	31	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	

MARCH 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	

APRIL 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
01	02	03	04	05	06	07	

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**Wednesday, March 20**

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**Thursday, March 21**      Parent/Teacher Conferences 5:00-8:00 p.m.

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**Friday, March 22**      Parent/Teacher Conferences 8:00-11:00 a.m.

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**Saturday, March 23**

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**Sunday, March 24**

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**Wednesday, March 27** Spring Break

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**Thursday, March 28** Spring Break

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**Friday, March 29** Spring Break

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**Saturday, March 30**

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**Sunday, March 31**

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**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, April 2**

MARCH 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	

APRIL 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
01	02	03	04	05	06	07	

MAY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
01	02	03	04	05	06	07	
08	09	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	01	02	03	04	
05	06	07	08	09	10	11	

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**Wednesday, April 3**

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**Thursday, April 4**

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**Friday, April 5**

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**Saturday, April 6**

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**Sunday, April 7**

**Monday, April 8**

Late Start Day

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, April 9**

MARCH 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	

APRIL 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
01	02	03	04	05	06	07	

MAY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
01	02	03	04	05	06	07	
08	09	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	01	02	03	04	
05	06	07	08	09	10	11	

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**Wednesday, April 10**

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**Thursday, April 11**

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**Friday, April 12**

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**Saturday, April 13**

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**Sunday, April 14**

**Monday, April 15** Late Start Day

**GOALS FOR THE WEEK:**

**HIGHEST PRIORITY FOR THIS WEEK:**

**PEOPLE I MUST CONTACT THIS WEEK:**

**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

**Tuesday, April 16**

MARCH 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	01	02	03	04	05	
06	07	08	09	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	

APRIL 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
27	28	29	30	31	01	02	
03	04	05	06	07	08	09	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
01	02	03	04	05	06	07	

MAY 2023							
MON	TUE	WED	THU	FRI	SAT	SUN	
01	02	03	04	05	06	07	
08	09	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	01	02	03	04	
05	06	07	08	09	10	11	

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**Wednesday, April 17**

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**Thursday, April 18**

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**Friday, April 19**

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**Saturday, April 20**

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**Sunday, April 21**

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**Wednesday, April 24**

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**Thursday, April 25**      Play: Mean Girls

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**Friday, April 26**      Play: Mean Girls

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**Saturday, April 27**

Play: Mean Girls

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**Sunday, April 28**

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**Wednesday, May 1**

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**Thursday, May 2**

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**Friday, May 3**      Half Day School – 12:00  
                                 Prom

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**Saturday, May 4**

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**Sunday, May 5**



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**Wednesday, May 8** AP Testing

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**Thursday, May 9** AP Testing

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**Friday, May 10** AP Testing

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**Saturday, May 11**

Drama Show: Plays-In-A-Day

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**Sunday, May 12**

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**Monday, May 13** Late Start Day AP Testing

Senior Honor Night – Auditorium 7:00 P.M.

**GOALS FOR THE WEEK:**

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**HIGHEST PRIORITY FOR THIS WEEK:**

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**PEOPLE I MUST CONTACT THIS WEEK:**

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**TEST / QUIZZES / HOMEWORK TO MAKE UP:**

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**Tuesday, May 14** AP Testing

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MON	TUE	WED	THU	FRI	SAT	SUN
27	28	29	30	01	02	
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
01	02	03	04	05	06	07

MON	TUE	WED	THU	FRI	SAT	SUN
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04
05	06	07	08	09	10	11

MON	TUE	WED	THU	FRI	SAT	SUN
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09



**Monday, May 20** Not a Late Start Day-7:55

GOALS FOR THE WEEK:

HIGHEST PRIORITY FOR THIS WEEK:

PEOPLE I MUST CONTACT THIS WEEK:

TEST / QUIZZES / HOMEWORK TO MAKE UP:

**Tuesday, May 21**

APRIL 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
27	28	29	30	01	02	
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
01	02	03	04	05	06	07

MAY 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04
05	06	07	08	09	10	11

JUNE 2023						
MON	TUE	WED	THU	FRI	SAT	SUN
29	30	31	01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	01	02
03	04	05	06	07	08	09





# NOTES

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# NOTES

notes





WEST CHICAGO COMMUNITY HIGH SCHOOL

*Wildcat*

# DAILY CLASS SCHEDULE

## Late Start Mondays

0		8:30 - 9:10
1		9:15 - 9:55
2		10:00 - 10:40
3		10:45 - 11:25
4	L	11:30 - 11:50
5	U	11:55 - 12:15
6	N	12:20 - 12:40
7	C	12:45 - 1:05
8	H	1:10 - 1:30
9		1:35 - 2:15
10		2:20 - 3:00

## Daily Schedule

0		7:04 - 7:50
1		7:55 - 8:41
2		8:46 - 9:32
3		9:37 - 10:23

Den Time 10:28 - 10:58

4	L	11:03 - 11:26
5	U	11:31 - 11:54
6	N	11:59 - 12:22
7	C	12:27 - 12:50
8	H	12:55 - 1:18

9		1:23 - 2:09
10		2:14 - 3:00

## Assembly Schedule

0		7:05 - 7:50
1		7:55 - 8:40
2		8:45 - 9:30
3		9:35 - 10:20
4	L	10:25 - 10:45
5	U	10:50 - 11:10
6	N	11:15 - 11:35
7	C	11:40 - 12:00
8	H	12:05 - 12:25
9		12:30 - 1:15
10		1:20 - 2:05
Assembly		2:15 - 3:00

## Half Day Schedule

0		7:20 - 7:50
1		7:55 - 8:25
2		8:30 - 9:00
3		9:05 - 9:40
4/5/6		9:45 - 10:15
6/7/8		10:20 - 10:50
9		10:55 - 11:25
10		11:30 - 12:00