

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, July 31, 2023 at 4:00 p.m. at the Operations Center, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Megan Personale, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Julianne Miller, John Polimeni, Jenny Tessorf

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Matt Schrage

LEADERSHIP TEAM ABSENT: Brian Nolan

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 4:00 p.m.

Superintendent's Report

Superintendent Farr noted construction is still going strong. We will be ready for opening day. There was a small fire at the meter cabinet outside of the Canandaigua Academic and Career Center. A driver education student who also is a volunteer firefighter noticed and called 9-1-1, thus minimizing the damage at the building.

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved the July 13, 2023 Reorganizational Meeting minutes.

APPROVED: MINUTES

June 2023 Warrant Review

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas on behalf of Ms. Tessorf, with all present voting yes, the Board of Education approved the June Warrants.

APPROVED: WARRANTS

A-118 General 12184979, 12184983, 12210294, 12210298 (Manual)
A-119 General 17315 (In House Prepaid)
A-120 General 9008943-9008945 (ACH Prepaid)
A-121 General 9008885-9008942 (ACH)
A-122 General 17261-17314 (Check Print)
A-123 General 17245-17260 (In House)
A-126 General 9008946-9008999 (ACH)
A-127 General 17321-17360 (Check Print)
A-128 General 17316-17320 (In House)
C-22 Cafeteria 2800-2820
C-23 Cafeteria 2821-2832
F-45 Federal 9000437-9000442 (ACH)
F-46 Federal 896-899 (Check Print)
F-47 Federal 9000443-9000447 (ACH)
F-48 Federal 900-902 (Check Print)
H-43 Capital 9000200-9000201 (ACH)
H-44 Capital 585-590 (Check Print)
H-45 Capital 591-592 (In House)

H-46 Capital 593-596 (Check Print)
H-47 Capital 9000202-9000204 (ACH)

Consensus Agenda

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of May 1, 2023 - May 31, 2023 and June 1, 2023 - June 30, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2022 - May 31, 2023 and the Appropriation Status Report, which is a summary, for the period of July 1, 2022 - June 30, 2022. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2022- May 31, 2023 and the Revenue Status Report, which is a summary, for the period of July 1, 2022 - June 30, 2023. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Canon of Literature- *Final Approval*

of the Kindergarten Canon of Literature the following additions be made to our Canon of Literature and were approved by Council of Instructional Excellence on June 14, 2023. Initial Approval was on July 13, 2023.

- *Motion Push and Pull, Fast and Slow* by Darlene Stille
- *Clouds* by Erin Edison
- *A Year on the Farm* by Christina Mia Gardeski
- *A Year on the Pond* by Christina Mia Gardeski
- *A Year in the Forest* by Christina Mia Gardeski
- *A Year in the City* by Christina Mia Gardeski
- *Wind* by Erin Edison
- *Rain* by Erin Edison
- *Sunlight* by Erin Edison
- *Snow* by Erin Edison
- *What is a Scientist* by Barbara Lehn
- *What is Science* by Rebecca Kai Dotlich
- *Roll, Slope, and Slide* by Michael Dahl
- *Pull, Lift, and Lower* by Michael Dahl
- *Living Things Need Water* by Karen Aleo
- *Living Things Need Shelter* by Karen Aleo
- *Living Things Need Light* by Karen Aleo
- *Living Things Need Food* by Karen Aleo
- *Living Things Need Air* by Karen Aleo
- *Newton and Me* by Lynne Mayer

- *Living or Nonliving* by Kelli Hicks
- *I Use Science Tools* by Kelli Hicks
- *Give it a Push! Give it a Pull! A look at Forces* by Jennifer Boothroyd
- *Earthworms* by Lisa Amstutz
- *Fish Babies* by Catherine Veitch
- *Are you a Snail?* by Judy Allen and Tudor Humphries
- *A Butterfly's Life Cycle* by Mary Dunn

5. Tax Certiorari Settlement

WHEREAS, DP Fuller Family LP ("DP Fuller") filed tax certiorari proceedings challenging the assessment on its property located at 250 Eastern Boulevard in the City of Canandaigua for the 2019-20 through 2022-23 tax years; and

WHEREAS, DP Fuller has proposed settlement of the proceedings upon the following terms:

- a. Reduce the 2019 assessment to \$850,000;
- b. Reduce the 2020 assessment to \$850,000;
- c. Reduce the 2021 assessment to \$850,000;
- d. Reduce the 2022 assessment to \$750,000; and
- e. Payment of real property tax refunds without interest provided such payment is made within sixty days of demand for refunds; and

WHEREAS, the City of Canandaigua has approved the settlement proposal; and

WHEREAS, the Board of Education is willing to settle the proceedings pursuant to the terms outlined above.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Education agrees to settle the tax certiorari proceeding commenced by DP Fuller in accordance with the terms set forth above and, in the form, approved by Ferrara Fiorenza PC and hereby delegates to Ferrara Fiorenza PC the authority to execute such settlement documents.
2. This Resolution shall take effect immediately.

6. Agreements

an agreement with The Rochester School of the Holy Childhood, Inc. to provide services for the 2023-2024 school year.

an agreement with Marcy Osburn MPS/PT for services for the 2023-2024 school year.

an agreement with Center for Dispute Settlement for the 2023-2024 school year.

an agreement with Michelle Diehl for teacher of the visually impaired services from July 1-August 20, 2023 at a rate of \$115.00/hour.

7. Budget Transfers

the below budget transfer is over \$20,000 and requires Board approval. This is related to retiree accrued benefit payouts in 2022-2023.

From:	A 9060.800-00-0000	Health Insurance	\$ 87,000
To:	A 9089.800-00-403B	Other Benefits (403B)	\$ 87,000

the below budget transfer is over \$20,000 and requires Board approval. This to cover Day Automation Maintenance Agreement.

From: 2630.490-00-0000	BOCES Instructional Technology	\$ 25,480
To: 1680.400-00-0000	Data Processing-Contractual	\$ 25,480

8. Foreign Exchange Student

the request of Mrs. Marissa Logue, Academy Principal, for an AFS foreign exchange student **Ao Fukase** from Japan, for the 2023-2024 school year. Additional information is included in packet.

9. Appointments

of the following appointments for the 2023-2024 school year.

- Records Access Officer- Deborah Sundlov
- Records Retention- Vernon Tenney

10. BOE- Administrative Retreat

I for payment to a local establishment for lunch for a Board, Administrative, and District Office retreat in August at a cost of no more than \$700.

11. Athletic Field Trip- Initial and Final

the request of Mrs. Caroline Chapman, Athletic Director, for initial and final approval of the below trip:

- Varsity Fall Cheerleading- Honesdale, PA, August 28-31, 2023

12. New Club

the request of Mrs. Emily Bonadonna, Primary School Principal, and Mr. Brian Amesbury, Elementary School Principal, for a new club: **K-5 Student Musical Theatre**. The club will provide Primary-Elementary students with an introduction to theatre-making through the lens of selected musical productions. The unpaid advisor is Ms. Jessica Wood.

13. Student Teacher Placements

the request of Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary Principals:

- Emily Overacker, Nazareth College with Emily Phillips- 9/5/2023-10/17/2023

Mrs. Marissa Logue, Academy Principal, recommends:

- Jonathan Benn, Nazareth College with Sean Perry- 10/23/2023-12/7/2023

14. Attend Canandaigua Schools

the request of Ms. Ashley Cooley, Academy Aide, for her daughter, Brooklyn Cooley, to attend Canandaigua Schools in seventh grade beginning September 2023.

15. Recommendations of the Committee on Special Education

of the Committee on Special Education meeting dates of: March 13, 2023; April 10, 2023; April 13, 2023; April 14, 2023; April 20, 2023; April 21, 2023; April 24, 2023; April 25, 2023; April 26, 2023; April 27, 2023; April 28, 2023; May 1, 2023; May 2, 2023; May 3, 2023; May 5, 2023; May 8, 2023; May 9, 2023; May 10, 2023; May 11, 2023; May 12, 2023; May 15, 2023; May 16, 2023; May 17, 2023; May 18, 2023; May 22, 2023; May 23, 2023; May 24, 2023; May 25, 2023; May 30, 2023; May 31, 2023; June 1, 2023; June 2, 2023; June 5, 2023; June 6, 2023; June 7, 2023; June 9, 2023; June 12, 2023; June 14, 2023; June 15, 2023; June 16, 2023; June 20, 2023; June 22, 2023; June 23, 2023; June 29, 2023; and July 6, 2023.

Personnel

1. Non-Instructional Personnel

A. Resignation for the Purpose of Retirement

for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Lois Myers	Food Service Helper	7/27/2023	22

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jessica Castle	School Monitor	Resignation in order to accept another position in the District	9/4/2023
Pam Araya	Teacher Aide	Resignation	7/24/2023
Terry Dillon	Cook	Resignation in order to accept another position in the District	7/26/2023

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Brian Nageldinger	Custodial Worker	8/7/2023	\$15.61/hr.
JoAnne Relyea	Typist	8/29/2023	\$16.25/hr.
Therese Van Stralen	Library Aide	9/5/2023	\$15.05/hr.
Therese Van Stralen	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Jessica Parks	Teacher Aide	9/5/2023	\$15.05/hr.
John Leisenring	Summer Bus Driver	7/1/2023	Current Rate
William Chrysler	Summer Bus Driver	7/1/2023	Current Rate
Alyssa Lloyd	Student Helper – Maintenance	7/20/2023	\$15.00/hr.
Caitlyn Cuthbertson	Student Helper – Enrichment Program	7/24/2023	\$15.00/hr.
Katherine McFetridge	Student Helper – Enrichment Program	7/24/2023	\$15.00/hr.
Kendra Christensen	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Ashley Brown	Substitute Food Service Helper	9/7/2023	\$14.20/hr.
Lisa Haug	Food Service Helper	9/5/2023	\$15.38/hr.
Heather Schroeder	Substitute Summer Teacher Aide	7/25/2023	Current Rate
Cindy Johnston	Summer Teacher Aide	7/5/2023	Current Rate
Cynthia Vespi	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Nicole Becker-Tuccio	Teacher Aide	9/5/2023	\$15.05/hr.
Kendra Christensen	Substitute Teacher Aide	9/7/2023	\$14.20/hr.
Jessica Castle	Teacher Aide	9/5/2023	\$15.05/hr.
Bryce Raeman	School Monitor	9/5/2023	\$15.07/hr.
Randy Cook	Summer Custodial Worker	7/5/2023	\$15.00/hr.
Terry Dillon	Food Service Helper	7/27/2023	\$15.38/hr.
Lois Myers	Substitute Food Service Helper	9/7/2023	\$14.20/hr.

1) Extended School Year Special Education Summer Program

the following staff for the ESY Special Education Summer School Program, rates in accordance with contract:

Tara McClung, Substitute Summer Teacher Aide

B. Classification of Position

to stay in compliance with Civil Service, the Board of Education approves the classification of one (1) position of **Information Technology Support Technician I.**

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Mary Ann Pavone	Elementary Teacher	8/31/2023	41

B. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) of Amy Magierski who received her Bachelor's degree in Studio Art/Communication Design from SUNY Buffalo. She earned her Master's degree in Education from the University of Phoenix. Ms. Magierski is appointed to a 1.0 FTE, non-tenured Long-term Substitute 1st Grade Teacher for the 2023-24 school year.
- 2) of Sarah Ducar who received her Bachelor's degree in Childhood Education from Nazareth College. Ms. Ducar is appointed to a 1.0 FTE, non-tenured Long-term Substitute Special Education Teacher for the 2023-24 school year.
- 3) of Jennifer Years who received her Bachelor's degree in Psychology from Nazareth College and her Master's degree in Counseling from Alfred University. She has been working for the District as a Teacher Aide since 2014. Mrs. Years will be appointed to a 1.0 FTE, 4-year probationary Teaching Assistant position with a tenure area of Teaching Assistant effective July 1, 2023.
- 4) of Keyla Bay who received her Bachelor's degree in Psychology from Fairfield University where she also earned her Master's degree in Elementary Education. Ms. Bay will be appointed to a 1.0 FTE, non-tenured Long-term Substitute 4th Grade Teacher for the 2023-24 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Amy Magierski	Childhood Ed 1-6	9/1/2023-6/30/2024	Step 1	N/A
Sarah Ducar	Childhood Ed 1-6; Students w/ Disabilities 1-6	9/1/2023-6/30/2024	Step 1	N/A
Jennifer Years	School Counselor; Teaching Assistant	7/1/2023	Step 5	4-Year
Keyla Bay	Childhood Ed 1-6	9/1/2023- 6/30/2024	Step 1	N/A

5) Teacher On Special Assignment

the following staff member for Special Assignments for the 2023-2024 school year and will remain on their current salary track and tenure area:

Keith Pedzich, 0.5 FTE, Communication

6) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

Kim Broderick Webb- Special Education Teacher- Academy- 9/5/2023-11/24/2023

7) 2023-2024 Coach

the following individual to a 2023-2024 school year coaching position at the contractual rate:

John Herriman - Varsity Girls Lacrosse

8) 2023-2024 Fall Coaches

the following individuals to Fall coaching positions at rates per CTA contract:

Annesi, Mark	Varsity Boys Soccer
Carrigan, Haley	JV Girls Swim
Casteen, Leamon	Modified Football
Ceravolo, Colton	Modified Boys Volleyball
Chinn, Cheri	JV Girls Volleyball
Colcord, Max	JV Boys Volleyball
Condon, Kim	Modified Cross Country
Corbett, Jackie	Modified Girls Soccer
Crouse, Jordan	JV Fall Cheer
Ducharme, Dave	Varsity Girls Tennis
Ducharme, Leanne	Modified Cross Country
Dutcher, Josiah	JV Cross Country
Gioseffi, Dave	Fall Strength and Conditioning
Gisleson, Zach	Assistant Football
Hawkins, Bruce	JV Girls Tennis
Kraft, Rebecca	Girls Diving
Lopez, Donovan	JV Football
Mahar, Michael	Modified Girls Soccer
Marsh, Daina	Varsity Girls Volleyball
Marsh, Eric	Modified Boys Soccer
Nieman, Dave	JV Football
Owdienko, Danielle	Assistant Girls Soccer
Peck, Bryan	Varsity Girls Soccer
Post, Joe	Modified Football
Robbins, Daniel	Modified Football
Rose, Ben	Assistant Football
Sabbour, Joe	Assistant Boys Soccer
Segbers, Mitch	Varsity Boys Volleyball
Sheridan, Patrick	Modified Boys Soccer
Silco, Matt	Freshman Football
Smith, Evan	Varsity Girls Swimming
Thompson, Marlese	Varsity Cheer
Walters, Matt	Assistant Football
Ward, Eric	JV Boys Soccer
Ward, Matt	Varsity Cross Country
Welch, Jeff	Varsity Football
Whittaker, Taylor	Modified Fall Cheer
Windheim, Taryn	Modified Girls Swimming
York Deven	Modified Football
York, David	Assistant Football
Zimmerman, Mike	Modified Football

9) Contract Substitute Teacher

the following individual to Contract Substitute Teacher position for the 2023-2024 school year at the contractual rate:

Meaghan Nash - Primary School

10) Certified Substitute Teacher

the following individual to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Lisa Kay, Psychologist (Preferred)

End of Consensus Agenda

Board Committee Goals

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Board Committee Goals for the 2023-2024 school year.

APPROVED: BOARD COMMITTEE GOALS

1. Strengthen board relationships
2. Increase visibility in our buildings
3. Carefully monitor mental health initiatives, supports, and outcomes
4. Support the capital project and plan for the next one

Board Committee Structure

Upon a motion made by Mr. Johnson, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved/accepted the Board Committee Structure for the 2023-2024 school year.

APPROVED: COMMITTEE STRUCTURE

District Committee Reports

Diversity, Equity, and Inclusion Task Force

Mr. Matt Schrage reported out on the DEI Task Force Committee meeting held on July 27, 2023. The Committee welcomed a few new members, reviewed the plan for any revisions and updates and set meetings for the 2023-2024 school year

Board Committee Reports

Policy Committee

Mrs. Beth Thomas on behalf of the Policy Committee with no second required and all in approval accepted the following policy for a second reading.

- Second Reading- 1095 Public Comments at Board Meetings

Upcoming Events

- August 14- New Teacher Training Week- Breakfast
- August 28- Regular Board Meeting- 4:00 p.m.
- September 4- Labor Day
- September 5- Superintendent Conference Day- All in Attendance
- September 6- Superintendent Conference Day
- September 7- First Day of School
- September 11- Regular Board Meeting
- September 26- Regular Board Meeting (Tuesday)
- October 9- Columbus- Indigenous Peoples' Day

Adjournment

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Personale, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 4:06 p.m. The next Regular meeting will be on August 31, 2023 at 4:00 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk