



# FOCUS

## PARENT PORTAL ACCOUNT REGISTRATION



HENDRY COUNTY  
DISTRICT SCHOOLS

You must have an internet connection and a valid email address to register on the Hendry School District Focus Parent Portal. The supported browsers are Google Chrome, Safari and Mozilla Firefox. Microsoft Internet Explorer is NOT supported.



### STEP 1

**Navigate to the Following Web Address:**

<https://hendry.focusschoolsoftware.com/focus/auth>

Click on this box if you have not registered on the FOCUS Parent Portal.

I DO NOT have an Account Registered on the Parent Portal but my child is Actively Enrolled

### STEP 2

**Fill Out All Required Fields**

Please enter your name exactly as it appears on your driver's license as well as a valid email address:

You must use a personal email address, not one issued by the school district.

Parent/Guardian First Name:  (Required)  
Parent/Guardian Last Name:  (Required)  
Email Address:  (Required)  
Create Password:  (Minimum 8 characters)  
Retype Password:  (Required)

Show Password

I'm not a robot 

Submit

### STEP 3

**Click On the Box Below To Add A Child:**

I would like to ADD A CHILD who is already enrolled.

## STEP 4

### Fill Out All Required Fields:

Please enter your student's information:

Last 4 Digits of Social Security Number:

(If your child does not have an SSN on file or if you don't provide it now, you will need to contact the school)

Student ID:

(Required)

Student's Birthdate:

(Required)

I'm not a robot 

Add Student

## STEP 5

### Child Found Page

If you have additional children, click the link 'I would like to ADD A CHILD who is already enrolled.' **PROCEED TO STEP 6.**



If you have no further children to add, you can click the link 'I am FINISHED adding students. Please take me to the portal.' **SKIP TO STEP 8.**

I would like to ADD A CHILD who is already enrolled.

I am FINISHED adding students. Please take me to the Portal.

## STEP 6

### Adding Another Child: Repeat STEP 4.

Please enter your student's information:

Last 4 Digits of Social Security Number:

(If your child does not have an SSN on file or if you don't provide it now, you will need to contact the school)

Student ID:

(Required)

Student's Birthdate:

(Required)

I'm not a robot 

Add Student

## STEP 7

Students



If you have no further children to add, you can click the link 'I am FINISHED adding students. Please take me to the portal.'

I would like to ADD A CHILD who is already enrolled.

I am FINISHED adding students. Please take me to the Portal.

## STEP 8

**You have successfully registered to FOCUS Parent Portal!**

Go to:

<https://hendry.focusschoolsoftware.com/focus/index.php?skipSSO>



Login to FOCUS Parent Portal by going to this link and logging in with your **USERNAME** (Personal Email Address that you provided in STEP 2) and **PASSWORD** (Password that you provided in STEP 2)

