

**Glens Falls Common School District
Board of Education Meeting
Organizational Meeting Agenda**

Date: July 13, 2023

Time: 5:00pm

Location: Office of the Superintendent

1. Call To Order

2. Motion to appoint Carisa Vogel as Acting Clerk

- Oath of Allegiance

3. Superintendent of Schools

- Oath of Allegiance

4. Election of Board Officers

- Election of Board of Education President

Name:

Motion:

Second:

- Election of Vice President

Name:

Motion:

Second:

5. Oath of Allegiance

- Newly Elected Board of Education Member;
- Newly Appointed Board of Education Officers

6. Public Hearings: At this time, the members of the Board of Education will hold one public hearing. Our first public hearing for the district's Code of Conduct. (After any Comments) Seeing that there are no additional comments, the district will close the public hearing on the Code of Conduct.

7. Appointment of Officers and Reorganizational Action Items

Position	Recommended Motion
Attorney	Claudia Braymer
Attendance Officer	Lisa Pearl
Auditor	Raymond Preusser, CPA, PC
Authorized Treasurer	Angela Pfeiffer, official bank signatories Brian George and Angela Pfeiffer
Bank	Glens Falls National Bank
Audit Committee Meeting	Peter Accardi, Jack Diamond and Kevin Hanselman 4:45-5:00pm
Board Meetings	2 nd Thursday of each month at 5:00pm unless otherwise specified.
Clerk of the Board	Carisa Vogel

Committee on Special Education	Tricia Albrecht (CSE Chairperson), Alex Villanueva (Physician), Parent Members (Varies), Amy Horton(SPED Teacher), Ashley Girard(SPED Teacher), Andrea Morrison(SPED Teacher), Stephanie Hamel(SPED Teacher), Jody Pratt (SPED Teacher) Sara Nelson(Speech Therapist)
Committee on Pre- School Special Education	Tricia Albrecht (CPSE Chairperson), Warren County Health Dept (Varies), Special Education Teacher (Varies)
Insurance Advisor	Marshall and Sterling
Mileage Reimbursement	Current IRS rate
Newspaper	The Post Star
Payroll Dates	Per Schedule
Petty Cash	Secretary- \$100
Purchasing Agent	Brian George, Superintendent
Chief Emergency Officer	Brian George, Superintendent
Lead Evaluator	Brian George, Superintendent
Records Management Officer	Angela Pfeiffer
Records Access Officer	Angela Pfeiffer
Transportation Coordinator	Brian George, Superintendent
School Physician	Dr. Alex Villanueva- \$3,000
Tax Collector	City of Glens Falls
Teacher in Charge	Tricia Albrecht- \$75 per day
Assembly Coordinator	Jody Pratt and Luke Armstrong \$750 each
Internet Webmaster	Carisa Vogel-\$1600
Mentor Coordinator	Tricia Albrecht- \$800
Mentor Stipend for year 1 Mentee	\$1300
Mentor Stipend for year 2 Mentee	\$650
Accelerated Reader Administrator	Tricia Albrecht- \$1000
Report Card Coordinator	Melissa Lank- \$20/ Hour
DASA co-coordinators	Jody Pratt and Luke Armstrong- \$1250 each
Section 504 Coordinator	Meredith Miles- \$500
Asbestos Hazard Emergency Response Act Designee	Michael Cowles
Substance Use Resource Coordinator	Meredith Miles
Chemical Hygiene Officer	Michael Cowles
McKinney-Vento Liaison	Meredith Miles
Data Protection Officer	Brian George
Claims Auditor	Carisa Vogel-\$500
AIMS Web Coordinator	Melissa Lank- \$3000
District Wide Safety Plan 2023-2024	
Code of Conduct	
2023-2024 salary and benefits for non –instructional staff- already completed	

Recommended Action: That, pending any questions, the members of the Board of Education approves the above listed appointments for the 2023-2024 school year.

Motion:

Ayes:

Abstentions:

Second:

Nayes:

8. Authorizations

