

# STUDENT PLANNER

LA CUEVA



2023-2024

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# 2023-2024

## Agenda & Calendars

### **Vision Statement**

La Cueva High School is a dynamic and diverse learning community collaborating to meet the needs of all learners. LCHS creates a safe and positive learning environment with high expectations for all stakeholders.

### **Mission Statement**

La Cueva High School prepares students to become World-Ready, Able Leaders, and Contributors. #WALC



“Where Excellence Is A Habit”

### **Principal Dana Lee (12)**

Assistant Principal (11) Brian Hubbell

Assistant Principal (10) Ashley Keilbarth

Assistant Principal (9) Melanie Tapia

Dean of Students-Attendance Eric Orell

Activities Director Lacey Metzger

Athletic Director Brandon Back

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Locker #: \_\_\_\_\_

Counselor: \_\_\_\_\_ ID#: \_\_\_\_\_

PERIOD	CLASS	TEACHER	ROOM #

# Important Staff Contacts

Athletic Trainer.....Spencer Allen

## Counseling:

Counselor.....Justine Garcia  
Counselor.....Megan Goodman  
Counselor.....Angela Hawes  
Counselor.....Bernice Ulibarri  
Counselor.....TBD  
College/Career Counselor .....Debra Chandler  
Crossroads Counselor .....Christine Loidolt  
Counseling Secretary.....Krista Soto

## Department Chairs:

Counseling.....Megan Goodman & Justine Garcia  
English..... Casey Soto & Victoria Dixon  
Fine Arts..... Rebecca Simons & Jin Yoshida  
Math..... Jeff Olson & Kat Graham  
Modern Languages...Claudia Perez & Brizelda Ramirez  
Career & Tech Ed..... Emily Clauss  
Physical Education..... Nick Romero  
Science..... Lena Eddings  
Social Studies..... Ron Neuser  
Special Education..... Christopher Luzzi

## Security:

APS Officer..... James Klein

## Support Staff:

Principal's Secretary.....Debbie Ehrlich  
Asst. Princ. Secretary.....Cindy Hale  
Asst. Princ. Secretary.....Pamela Benavidez  
Attendance Secretary..... Elissa Dixon  
Bookkeeper..... Rhonda Larson  
Book Room Clerk..... Robin Weaks  
Custodian (Lead)..... Jorge Talavera  
Librarian..... Laura Wagner  
Nurses..... Nancy Sandvik-Yassin & Christine Green  
Registrar..... Sharon Ade

•Go to School Website to obtain more contact information.

•Bell Schedules for 2023- 2024 can be located on the school's website.

# Attendance Policy

## LCHS Unexcused Absence Consequences

Parents are notified via ParentVue/Synergy for excused and unexcused absences. Absences are cumulative for the entire school year.

Absences (for non-APS activities related reasons)	Consequences (per class period)
<b>5<sup>th</sup> Unexcused Absence</b>	Teacher contact/email home.
<b>Subsequent absences (6+)</b>	Referral to administration and Re-Engagement Coordinator, ASD (After School Detention) or CS (Community Service)
<b>Additional (10+)</b>	Attendance Contract / SS (Saturday School) and/or CS (Community Service)
*Students with excuses for hospitalizations or medical reasons might need a 504 or Health Plan **Students are permitted 15 days of APS approved activities ***After exhausting all measures specified through Attendance Plans to help students, students might be Withdrawn and Failed from classes.	

## LCHS Tardy Consequences

*Tardies are cumulative for the entire school year and handled by administration*

<b>Tardy 1-5</b>	Pass to class, tardy recorded, warning, teacher contact parents
<b>Tardy 6+</b>	Referral, Admin parent contact, 3 Days lunch detention (LD)
<b>Tardy 11+ (or no show for LD)</b>	Referral, Admin parent contact, SS
*Additional tardies Administrative Discretion	

## Absence Notification

Parents must submit an absence notification in one of two ways

- via ParentVue and click on “report attendance” icon
- via email to [lacuevaattendance@aps.edu](mailto:lacuevaattendance@aps.edu)

**Failure to do so within 3 days of the absence will result in an unexcused absence.**

- If a student will be absent for 3 or more days due to a medical reason, the parent should notify the nurse’s office so that adequate support can be provided to the student.
- The student’s counselor should also be notified of absences longer than 3 days to ensure teacher notification.
- The make-up work policy may be found on page 10 of this handbook.

## Activity Absence

Students are allowed 15 activity-related absences per semester. These absence requests are submitted by the coach or sponsor of the team or activity. **Activity absences are only for APS sponsored activities and students must be academically eligible to participate.** Requests from parents for activity absences not sponsored by APS will not be honored.

## Appointment Process

If you need to call your student out of school for an appointment, send an email to [lacuevaattendance@aps.edu](mailto:lacuevaattendance@aps.edu) at least an hour before you need your student. In the email, please provide your student’s name, ID number, time to release, reason for release, and the parent’s name and contact number. A pass will be sent to the student’s class at the designated time. **Please be aware that passes will not be sent to students after 3:15pm.** Your student must then sign out in the Attendance Office and be given a pass to leave campus. Only listed parents/guardians/emergency contacts are authorized to pick up a student for an appointment. Not following this process may result in a delay of student dismissal.

## Automated Attendance Phone Calls

Automated phone calls are made daily for BOTH excused and unexcused absences. If there is a question about the phone call, please log on to ParentVue. In the attendance section you can view which class period was missed. **If there**

is an error, the student must contact the teacher for corrections.

### **Closed Campus**

La Cueva High School maintains a closed campus with the exception of 12th grade students in good standing. **Underclassmen are not allowed to leave campus at any time during the school day without an official off-campus pass from the Attendance Office.** Only seniors will be permitted to leave campus for lunch; underclassmen may not be called out by parents for the sole purpose of having lunch off campus. Students found off campus will be considered truant and will be disciplined accordingly. Underclassmen who leave campus without permission may lose off-campus privileges during their senior year.

### **Going Home Sick**

If a student becomes sick during class, they must request a pass to the nurse's office from the teacher. The nurse or health assistant will contact the parent for instructions. **Students who become sick during the school day must check out through the nurse's office.** If a parent/guardian cannot be reached, the student will be evaluated and sent back to class if possible.

### **Student Suspensions**

Students assigned in-school or out-of-school suspension will have attendance marked as 'excused' by the attendance office. Though considered excused for purposes of make-up work, suspended students are not allowed to attend or participate in school activities, practices, or events for each day assigned Bear Cave (ISS) or OSS.

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# **Programs & Service**

## **Academic Integrity & Honesty**

At La Cueva High School, we believe in academic integrity. We believe that the primary purpose of education is to gain knowledge. Any other goal, therefore, is secondary, and must be considered less important. To this end, we as a school consider the following Academic Integrity Policy to be an ethical stand against the encroachment of those secondary goals against the primary objective.

### **Plagiarism:**

If a student engages in plagiarism for any class, the automatic grade for that assignment will be a zero. This plagiarism will then be noted in the Synergy Student Contact Log and will stay with the student, as part of their academic record, for the duration of their time at La Cueva. A second offense of plagiarism in the same course during the same academic year may result in a W/F from the course.

This is meant to enforce academic honesty as well as to teach life-long lessons. We expect all students to adhere to these rules and look to all students and parents for understanding of these rules, acceptance of them, and working together to enforce them.

A second disciplinary consequence for plagiarism will cast into question the student's suitability to be honored for academic accomplishments, including but not limited to recognition, cords, stoles, and awards from the National Honor Society, National Math Honor Society, National English Honor Society, National Spanish Honor Society,

Valedictorian and Salutatorian, and any scholarship provided by La Cueva (Allen Krum, Bart Rutledge, and Dawn Witiuk). This list is not comprehensive and should be considered a baseline of the possible repercussions for violating the Academic Integrity Policy.

## **Activities & Clubs**

An important part of La Cueva's student activities program is the variety of clubs and organizations. Clubs may be formed when merited by need, interest, and demand. To form a school club, one must do the following: obtain permission from the activities director, have at least ten prospective La Cueva student members, have a La Cueva faculty sponsor and submit a constitution to La Cueva's Activities Director. In order for a club to be recognized during the current school year, the application must be submitted by the last day of September. A list of existing Activities & Clubs can be found at [lacueva.aps.edu](http://lacueva.aps.edu) under "Activities".

## **Assemblies**

Assemblies are considered an important part of the total school educational program. Students are expected to attend assemblies, display proper behavior and show proper respect for the participants. Students will not be permitted to enter an assembly once it has begun nor be allowed to leave the assembly early. All students must be seated during assemblies. La Cueva welcomes individual

and group participation in assemblies. **No backpacks or phones are allowed in the gym during an assembly.**

## Assessments

Students are required to pass the State Summative Assessment (currently the SAT) in order to receive a high school diploma. All 9th through 11th grade students will take the SSA for their grade level (PSAT 8/9, PSAT 10, SAT). Scores are recorded on the student's transcript.

(cont)

### (Assessments cont)

The counseling office will announce registration for the following college entrance examinations:

- PSAT 8/9—Grade 9
- PSAT 10—Grade 10
- NM-ASR--- Grade 11
- NMSQT—Grade 11 (qualifying test for the National Merit Scholarship)
- ACT—Grades 11-12 (required for admission to many colleges and universities and to all NM colleges)
- SAT I/SAT II—Grades 11-12 (required for admission to some out of state colleges and universities)
- Advanced Placement (AP) Tests—selected students in grades 10-12 (may be taken to receive college credit and/or advanced placement in college)
- Other Assessments—other tests of scholastic aptitude and career interests are available through the counseling office, such as the ASVAB.

## Athletics

La Cueva offers a wide variety of sports for both boys and girls. The Bears are members of District 2-5A which includes: (Football) LC, Sandia, Eldorado, Farmington, West Mesa. (All other sports) LC, Piedra Vista, Farmington, Eldorado, Sandia, and West Mesa.

## Buses

High school students must live at least two miles from the school to be eligible for busing. General information about buses and bus schedules are posted on [lacueva.aps.edu](http://lacueva.aps.edu). The Albuquerque Public Schools Transportation phone number is 880-3989; check with that department if you have questions or concerns. Riding the school bus is a privilege, which can be lost due to smoking, eating, drinking and/or inappropriate behavior. Bus transport is provided for students who attend CEC classes. CEC bus schedules will be provided through the counseling office.

## Cell Phones/Electronic Devices

Personal Electronic items of value are the responsibility of the student. If items are lost or stolen the school is not responsible for search, replacement or reimbursement. Cell Phones/Electronic devices are not to be used during instructional time, this includes Smart Watches. Personal Electronics have created security issues, including, but not limited to:

- Academic Integrity/Cheating
- Sexting/Harassment
- Confidentiality

Please remember the proper and correct procedure for using electronic devices at school:

- Cell phones must be stored in classroom pocket holders.
- Electronic devices will be confiscated by teachers if they are seen or heard during instructional time.

**1<sup>st</sup> Violation**– teacher confiscation, parent notification, and return to the student at the end of class

**2<sup>nd</sup> Violation**- teacher confiscation, turned- in to the vault in the Main Office, returned to a Parent the following school day.

**3<sup>rd</sup> Violation**- confiscation of the device until completion of four (4) hours of detention.

**4<sup>th</sup> Violation**- confiscation for the remainder of the semester.

## Chromebook / APS or LCHS issued Electronic Devices

Each student at La Cueva has access to an APS issued Chromebook. Students must maintain the Chromebook responsibly and report mis-use, loss, theft, or malfunction immediately to the school's facilities secretary in the front office.

Students should not access non-educational sites on their Chromebook unless directed by a teacher. Inappropriate use may result in consequences as determined by the LCHS Discipline Matrix, including possible confiscation of the device. ***Lost or damaged Chromebooks will incur a fine of up to \$400.***

## Class Rings

The official class rings for La Cueva are handled by: Campus Specialties, Ltd.

1529 Eubank NE, Suite B

Telephone: (505) 275-9357

Students will have the opportunity to place class ring orders at school several times during the school year. Students can order at any other time by going directly to the office of Campus Specialties. Class ring brochures will be available in the Activities Office.

## College & Military Exemptions

Parents have the right and opportunity to request exemption for their sons' and/or daughters' names and addresses to be deleted from school rosters if they are requested by colleges and/or military services. Parents and students may request exemption by filling out the appropriate information located on the registration form which is completed during the registration process.

## College Visits

College visit requests (for juniors and seniors only) should be submitted to the student's grade level administrator a minimum of five school days prior to the visit. Proof of college visit must be provided upon return. All college visits may not exceed 3 days for Juniors (second semester) and 5 days for Seniors (both semesters) and may not occur during finals week or after May 1st. Absences are not approved for UNM or CNM since they are local schools.

## Counseling Services

Counselors are available for consultation on school-related as well as personal matters. Information on school scheduling, curriculum, careers and post-high school planning may be obtained through the counseling office. Parents who wish to have a conference with a counselor should call for an appointment. In addition, we have a college and career readiness counselor. La Cueva High School also has a Crossroads counselor who serves as a substance/alcohol education and intervention specialist.

## Curriculum Handbook

La Cueva High School's curriculum handbook provides information concerning the wide variety of course offerings available to students, the grade levels for which specific course levels are intended, prerequisites where applicable and an indication of course content. The curriculum handbook also specifies current graduation requirements. It is important to refer to the document frequently for the information it provides. Hard copies are available in the counseling office as well as posted on our website.

## Dances

School dances are open to currently enrolled La Cueva students. Students must show their current school I.D. card, or their StudentVue account with photo, to enter the dance. All guests must have completed a guest form and have prior approval from La Cueva Administration in order to attend dance (see Activities Director for form). Guests will also be required to present a photo ID. Guests must be at least in the ninth grade and no one over the age of 20 will be allowed to attend a La Cueva dance. Altered or forged

guest forms may result in denial of dance participation for both guest and La Cueva student.

Dances are supervised by La Cueva administrators, teachers and school security as well as by APD. Dances such as homecoming and prom may be held off-campus. Attendees may be subject to sobriety tests. If a student or guest fails such a test, his/her parents will be notified, and the student will be subject to administrative discipline. All attendees are subject to search upon entry to all dances. Any participants who display offensive behavior will be asked to leave without benefit of refund.

## Distribution of Literature/Posters

Distribution of leaflets, newspapers and other literature on school premises, must be approved by the Activities Director and the literature itself must be initialed before distribution. Any distributors cannot interfere with normal school activities. Nothing shall be placed on or in lockers or on or in vehicles on school grounds. Students cannot be forced to accept literature being distributed. The students distributing the literature are responsible for any litter created by distribution of their literature.

Before any poster may be hung anywhere on campus, it must first be approved and initialed by the activities director. Only posters promoting activities of specific interest to La Cueva students may be hung. Posters may only be hung in the concourse area or on pin strips throughout the school; no posters are to be hung outside or on glass surfaces. It is the responsibility of the person or group hanging posters to take them down the day after the activity has been held.

## Dress Code

La Cueva's dress code requires that La Cueva students dress appropriately for their environment. What may be acceptable in an informal setting may not be appropriate school attire. **Student dress is a reflection of the campus climate and La Cueva High School is recognized as a top performing high school with an emphasis on its motto, "Where Excellence is a Habit."**

The responsibility to interpret and enforce the policy rests with the La Cueva High School administration.

***The dress code for all students at La Cueva High School has been approved by a committee of LCHS staff, students and parents, and consists of the following:***

- Tops must be modest and non-revealing so as to not show: *midriff*, cleavage, bare backs, the sides of the body or bra straps. There will be no more than 2 inches



between the bottom of a shirt and the top of pants/skirts/shorts. All garments must have sleeves/straps which are a minimum of 2 inches or wider; unzipped jackets/sweaters are not optional for "covering up" inappropriate clothing.

- All skirts and shorts must exceed the length of the student's fists in the front and the back as they place their hands by their sides, with their shoulders relaxed.
- Underwear may not be worn as outerwear. This includes, but is not limited to, boxers, bras, spandex shorts, strapless tops, spaghetti straps, etc.
- "Sagging," or the wearing of pants below the waist and/or in a manner that allows underwear or bare skin to show, and "bagging," or the wearing of excessively baggy pants with low hanging crotches.
- No headwear or sunglasses should be worn inside the building (this includes hoodies) unless religious or cultural in nature, or necessary for documented health reasons.

Additionally, La Cueva's dress code prohibits any attire or appearance which presents a health or safety hazard or is in violation of municipal or state law, or presents a potential for disruption to the instructional program, such as:

- Attire or accessories which advertise, display or promote any drug, including alcohol and tobacco
- Attire which displays/promotes sexual activity or violence
- Attire which displays/promotes disrespect and/or bigotry toward any group.

### **Dress Code Violation**

- **1st offense:** Staff-Student Contact, Change of clothes if needed
- **2nd offense:** Admin Contact, Change of clothes, 1 hour of lunch detention or community service
- **3rd offense:** Admin Contact, Change of clothes, 2 hours of lunch detention or community service

*The APS dress code policy can be viewed at [aps.edu](http://aps.edu)*

### **Drills**

Drills are an important part of maintaining a secure campus and are held regularly to minimize confusion and ensure staff and student procedural compliance. La Cueva Administration reserves the right to conduct additional drills throughout the year if warranted.

•**EVACUATION:** An evacuation drill will be held at least once per year. The drill is announced over the PA system and students leave campus to report to pre-designated areas assigned by the classroom location on campus. Teachers will take attendance to ensure all students are accounted

for. Once the campus has been deemed 'secure', staff and students will return to the building.

•**FIRE:** Fire drills are held regularly throughout the school year. When the fire alarm sounds, students move immediately to a pre-designated area assigned by the classroom location on campus. Teachers will take attendance to ensure all students are accounted for. When it is safe to return to the building, an "all clear" signal will sound.

•**LOCK-DOWN & BARRICADE:** La Cueva High School follows the ALICE protocol when there is a perceived threat on campus. Staff and students are expected to exit the area or lock-down and barricade in their location based on the information shared during an incident or the proximity of the threat. Administration will conduct drills at least once per semester. Staff and students will follow directions as announced over the PA system or via the automated alarm system. During lock-down/barricade drills, staff and students should barricade all entrances within their vicinity, should not be visible through windows and must remain quiet. Once Security and Administration have swept the campus ensuring all procedures have been followed, an announcement will be made to end the drill.

### **Dual Credit/Alternative Programs**

Students who want information on other academic programs, such as Career Enrichment Center (CEC) classes, dual credit, eCademy and concurrent enrollment should see their counselor.

### **Early Finals**

La Cueva does not provide for early finals. All final exams must be taken with the teacher of record. In cases of personal illness or family emergency, the school will make provisions to allow the student to make up finals. Students with unavoidable final exam conflicts must obtain the appropriate paperwork and administrative signature before obtaining permission from teachers. The semester exam schedule applies to all students, and state law requires all students take semester exams for all classes. Finals that have not been completed by the time grades are submitted by teachers will be recorded as a zero. This may affect activity/athletic eligibility.

### **Eligibility**

Declaration of eligibility will occur no more than seven (7) school days after the end of the grading period. La Cueva activities and athletic programs are open to all La Cueva students on an equal basis. All students participating in extracurricular or athletic activities must meet an academic eligibility requirement dictated by

NMAA/APS. Academic eligibility will be determined by semester grades. Students must have at least a 2.0 grade point average, be enrolled in a minimum of five (5) classes per semester, and not have failed ANY classes in the previous semester to be eligible for participation in either Activities or Athletics. La Cueva reserves the right to require higher standards for our students within these guidelines.

Additionally, there is a residency requirement (students must live in the La Cueva district) or the student must be on an approved APS transfer. Please see the Athletics page on the website for information regarding student physicals.

There is also an extracurricular activities code-of-conduct in effect for Albuquerque Public Schools students. Students must follow this code as it pertains to their behaviors inside of school, outside of school, and during participation in extracurricular and athletic activities. In addition, students will adhere to the LCHS Code of Conduct. If a student has been suspended in or out of school, they may not participate in any school-related activity until they have been reinstated by an administrator.

## Fines

In accordance with state law, a school district may withhold the grades, credit, diploma and transcripts of a student with outstanding debts to the school until such debts are paid. This includes athletic/activity uniforms, equipment and any school issued items. A student may be prohibited from participating in the school's graduation exercises until all financial obligations are met.

## Food Services

A variety of food choices for breakfast and lunch are offered in the cafeteria. A free or reduced-rate program is available to eligible students. Applications may be picked up in the counseling office or APS website.

Students may also provide their own sack lunch or purchase items from the snack bar in the concourse and the cafeteria area. La Cueva High School follows the guidelines set forth by the APS Wellness Policy as well as the state nutritional guidelines. **Food Delivery Services (ie Grub Hub, etc) may not enter the building.** Staff/students must meet them in the horseshoe lot in the front of the school.

## Fundraising

To ensure a minimum of disruption, problems and conflicts, all fund-raising projects, on or off campus, must first be approved and scheduled with the Activities Director. This includes all parent booster clubs. There are restrictions which will be explained by the Activities

Director when a fundraiser is scheduled. Online fundraising is prohibited.

## Grade Point Average

To compute a grade point average, the following scale is used:

A = 4 points

B = 3 points

C = 2 points

D = 1 point

F = 0 points

Adding the total points earned and dividing that total by the number of classes can compute the GPA. Honors and AP courses are weighted at the rate of .025 per semester. An updated GPA may be viewed on Parent/Student View.

## Graduation

Participation in commencement exercises is a privilege. Seniors who participate in commencement must also participate in the Senior Honors Ceremony and graduation rehearsal. Seniors must obtain an official cap and gown and agree to observe a few simple rules. Seniors who do not wish to participate in the commencement exercises should notify the Counseling Office by April 1. School Board policy states that seniors who owe any financial obligations to the school will be denied the opportunity to go through the graduation ceremony. Additionally, state law allows the school to withhold grades, diploma and transcripts until all financial obligations are paid. All requirements of La Cueva High School, APS, and the State of New Mexico must be fulfilled in order to graduate. All grades and transcripts from schools other than LCHS must be received in the registrar's office prior to the first day of senior finals. Final senior grades are non-negotiable, and no special circumstances will be considered. Current graduation info will be posted at [lacueva.aps.edu](http://lacueva.aps.edu).

Orders for cap and gown and graduation announcements will be taken in the fall. Graduation announcements and caps/gowns are handled by:

Campus Specialties, Ltd.

1529 Eubank NE, Suite B

Telephone: (505) 275-9357

Contact the Activities Office for further information.

**\*\*Seniors involved in vandalism, as a result of a senior prank, or suspended for violation of school rules or policies**

may forfeit the right to participate in graduation ceremonies. Non-participants will not be allowed to pick up their cap and gown prior to graduation.

Programs and individual students participating in hazing activities may be placed on probation, suspension, or other consequences administered by the La Cueva administrators.

## Graduation Requirements

See Curriculum Handbook at [lacueva.aps.edu](http://lacueva.aps.edu)

### Differences Between Conflict & Bullying

NORMAL CONFLICT	BULLYING
Equal power- friends	Imbalance of power-not friends
Happens occasionally	Repeated negative actions
Accidental	Purposeful
Not serious	Serious-threat of physical harm or emotional or psychological hurt
Equal emotional reaction	Strong emotional reaction on part of the target
Not seeking power or attention	Seeking power and control
Not trying to get something	Trying to gain material things or power
Remorse-takes responsibility	No remorse-blames target
Effort to solve the problem	No effort to solve the problem

## Harassment, Hazing, Bullying & CyberBullying

La Cueva High School students must participate in an annual information session each year on bullying and sexual harassment.

Any incidents pertaining to any form of harassment, hazing or bullying will be directed to administration:

**1st Offense** – 1-3 days of ISS or OSS and the student will be referred to a counselor

**2nd Offense** – automatic 3-5 day suspension. Any additional occurrences will result in the student being referred to the APS Hearing Office for Long Term Suspension

**Hazing** is:

an act that is committed or threatened against a student or a student is coerced into committing an act that creates a substantial risk of harm to the student or to any third party. This includes any activities that involve personal harm, sexual overtures, extreme and unreasonable levels of embarrassment or humiliation, or violation of any rules or laws. Hazing is not permitted as any part of any team or activity as an initiation or right of passage.

**Harassment** is:

- Any gesture or written, verbal, or physical act that is reasonably perceived as being motivated by any actual or perceived characteristic, such as race, religion, national origin, sex, or disability.
- Any of the above that will have the effect of harming a student or damaging a student’s property, placing the student in reasonable fear of harm to his or her person, or has the effect of causing a disruption to the educational process

## ID Cards (Student)

A student I.D. is issued to each student at registration free of charge. Albuquerque Public School Board policy states that students must have their I.D. card in their possession when they are on the La Cueva campus or when they are attending any school activity at any location.

A student I.D. or a StudentVue account with a student photo must be presented to any staff member upon request. Chromebooks and textbooks may be checked out with a Student I.D. or StudentVue account with student photo. Duplicate I.D.’s are available in the Activities Office during lunches for \$5.00.

## **Insurance (Student)**

Outside agencies and service providers may be allowed to provide health and support services for your child and family at La Cueva. These providers are not APS employees and APS is not responsible for their work. These providers are responsible for obtaining informed consent from the parent/guardian before beginning any service, unless the student has confidential access to these services as provided by NM state law. Insurance applications are available in the counseling Office. Insurance is mandatory for participation in any extracurricular activity or sport.

## **Internet Policy**

Internet access is available to students at La Cueva High School. Albuquerque Public Schools promotes academic excellence through the provision of this service to students. The use of school computers must support educational research and be consistent with the educational goals of La Cueva High School. Use of the Internet account provided through Albuquerque Public Schools requires the ethical and legal use of all Internet resources. Violation of the ethical and legal use of Internet by a La Cueva student will terminate the student's access to the Internet. All students/parents are required to sign an Appropriate Internet Use Form contained within the student agenda. APS Staff has the right and obligation to monitor student usage on APS devices via GoGuardian.

## **Library/Media Center**

The media center provides students with a quiet area for study, reading and research. Staff is available to assist students in locating needed materials and in operating media equipment. A current student I.D. or StudentVue account with photo is required for checking out all circulating media resources.

The La Cueva book room is a part of the media center, and textbooks are issued and collected from this location. The textbooks remain the property of the State of New Mexico and are loaned to students with the expectation that they will be used appropriately, treated with care and returned in good condition. Textbooks should indicate the user's name inside the front cover so that they can be easily returned if they are misplaced. Fines will be assessed for lost, stolen, damaged or overdue textbooks, library books and media center materials. An academic hold will occur for outstanding fines.

## **Lockers**

The district and LCHS are NOT responsible for any items missing from student and/or P.E lockers. This includes textbooks and personal items. See Student Right Section of the Student Behavior Handbook. Students must sign up

for a locker through the Activities Office. Under no circumstances should students be sharing lockers.

Do not keep valuable items in lockers. This may invite break-ins. Students are responsible for Albuquerque Public Schools property in their lockers. Lockers are accessible to students only during regular school hours. Students are reminded that lockers are school property and may be searched by school authorities without students' consent. Locker problems should be reported to the Activities Director. Fines will be assessed for damage to lockers. Gym lockers are handled by the P.E. Department/Coaches. It is highly recommended that NO valuables be stored in PE lockers during their class period.

## **Lost & Found**

Lost and found items should be turned in or claimed in the Activities Office. Unclaimed articles will be donated to charity at the end of each semester. Lost and found books should be turned in or claimed in the book room.

## **Make-up Work**

Students absent from class may receive make-up assignments. It is the student's individual responsibility to request and complete make-up assignments upon return, and our schoolwide policy may be reviewed on the website. Students have the total number of days missed to make up work.

## **Next Step Plan**

All students will complete the Next Step Plan of classes, which will meet graduation requirements, and individual post-graduation plans. Advisors will be reviewing Next Step Plans with students yearly.

## **Online Courses**

La Cueva allows online courses ONLY for credit recovery or completion of the distance education graduation requirement, generally by taking La Cueva's hybrid Economics/Government Course during a student's senior year. Courses must be approved by the student's counselor and the curriculum assistant principal. The only exception to this rule is summer school PE for incoming freshmen.

## **Parking**

La Cueva High School and APS are not responsible for the automobile driver, the automobile, the automobile's contents, motorcycles, bicycles or the riders. A rack is provided for the use of students who ride bicycles to school. It is absolutely imperative that bicycles be securely locked to the rack when parked.

For students who drive cars to school, limited free parking is available on Wilshire. Reserved parking is available for \$45.00 per year in lots A (Senior Reserved)\*, E (Cafeteria Lot), F (Gym) and G (Gym) Parking Passes will be purchased online via SchoolPay and then picked up at the school. The parking permit must be displayed on the rear-view mirror. If lost it will be the full cost to replace online. Students are expected to drive carefully and obey posted signs.

Violations of these driving and parking guidelines may result in suspension of driving privileges, booting with a \$25 removal fee, or the towing of the vehicle at the owner's expense. Students are not allowed to go to their cars during the school day, including lunch, without permission from Administration or security personnel.

\*A Lot (Senior Reserved) will be an additional \$15. E Lot (Cafeteria) will require students to have a full schedule to park there- No early dismissals may park in the Cafeteria lot. The gate will be locked all day.

## **Pets on Campus**

No animals are allowed on campus at any time, day or evening with the exception of service assistance animals.

## **Report Cards**

Report cards will be issued at the end of each 9-week term and indicate the grade and the total number of days absent in each class for that term. Report cards are issued approximately one week after each term. The end of terms are as follows:

### **SEMESTER 1**

9 Weeks 1 10/6/23  
9 Weeks 2 12/21/23

### **SEMESTER 2**

9 Weeks 3 3/15/24  
9 Weeks 4 5/31/24

Eligibility will be declared five (5) days following the end of the grading period.

## **Schedule Corrections**

Please remember that NO SCHEDULE CHANGES will be made. Students are expected to continue and complete the courses they select. All students should have given considerable thought to course selection. Effective planning for students, teachers, and classroom space can be completed only when school officials can consider students' schedule requests to be final and binding. There will be times when a correction is necessary. The special circumstances that can precipitate a schedule correction review are:

- completion of summer school coursework,
- failed courses from previous semesters,
- fulfillment of a graduation requirement,
- Or the desire to change to a course level with a higher or lower degree of difficulty in the same subject area (requires 2 conferences and completion of the Students Support Conference form within the first 6 weeks of the semester.

Some schedule changes are generated due to over or under projection of student enrollment by the district (referred to as leveling). Any changes made for any other reason after the 1st 10 days will result in a WF (withdrawal with the grade of F) for the course. Students entering a new class after the 1st 10 days will enter on audit status and may receive a "N"(no credit) grade for that class. Students entering school after the midpoint in the semester will receive an "N" (no credit) grade for all classes unless transfer grades are received from a previously attended, accredited school. Regardless of when students enter a new class, they must make up all work missed in that class.

Student schedules are randomly generated by a computer program. Schedule changes will NOT be made for teacher or class period preference. The counseling office will be happy to set up a parent/teacher conference to address any concerns. A student's schedule may also be changed due to non-attendance per administrative discretion.

## **Scheduling of Facilities**

Scheduling of the school facility including all athletic fields and facilities is the direct responsibility of the Buildings and Grounds assistant principal. La Cueva functions have priority over outside requests. A fee may be included for the use of any of La Cueva's facilities. Online building usage forms must be completed on Facilitron via lacueva.aps.edu website.

## **School Pictures**

Campos, a professional photographer selected by the school, will photograph underclassmen for the yearbook on campus (dates to be determined). Students have an opportunity to order pictures when their photograph is taken; payment is required when the student places the order.

Seniors are photographed for the yearbook on campus (dates to be determined). Seniors must have their yearbook photo taken by Campos Photography if they want to be in the yearbook as per APS directive.

Campos Photography  
<http://campos.photography>

## Scholarships

Many scholarships are available to students who are interested in obtaining financial assistance for college or other post-high school training programs. Information is available in the counseling office. Students are urged to make scholarship inquiries early by contacting Debra Chandler at [debra.chandler@aps.edu](mailto:debra.chandler@aps.edu)

## Student Government (Senate)/ Student Elections

Student government is designed to be the representative voice of the students to the administration in matters of school policy that affect the students. In addition to the school-wide Student Senate, each class (freshman, sophomore, junior, senior) at La Cueva has its own class officers. These students must be enrolled in the Senate Class in order to run for an officer position.

All student elections are coordinated through the activities office. Students are encouraged to run for office, to vote in student elections and to take elections seriously. Most of the elections are held in early fall and late spring and involve selection of student government positions. Other elections, such as homecoming court, will be held as necessary. Voting will be done online via [lacueva.voting4schools.com](http://lacueva.voting4schools.com)

## Summer School

Albuquerque Public Schools will offer summer school at various high school sites, starting early in June and running through the end of July. Students may take summer school for credit recovery only, with the exception of PE classes available to incoming freshmen. Students register for summer school through their home school counseling office in the spring. There is a fee for summer school classes which is payable at the time of registration for summer school. Check the APS summer school website for registration dates, or call 505.880.3700.

## Transcripts

Student transcripts are available for free at [www.parchment.com](http://www.parchment.com). Students create an account and requests are processed within 48 hours. Unofficial transcripts may also be accessed in Parent/Student View.

## Visitors

All visitors (including parents, relatives, friends, parent volunteers, sales personnel, guest speakers, etc.) are required to show identification, sign in, state purpose and secure a VISITOR'S PASS at the front desk. The **VISITOR'S PASS** must be worn while in the building or on school property and returned to the front desk prior to departure.

Parents wishing to speak with teachers are required to schedule an appointment through the counseling department. Parents are not to go directly to classrooms. No one will be permitted to wait in the halls, near a classroom door, or in other areas where classes are being conducted. Parents are discouraged from delivering possessions to their students during the school day.

Passes will NOT be sent to students for deliveries. This includes:

- Lunches
- Gifts such as flowers, balloons, stuffed animals, etc.
- Practice/rehearsal gear and workout clothes.

Students will not be allowed to have visitors spend time with them during the school day, including lunch.

## Withdrawal from School

Students who withdraw from La Cueva for any reason begin the procedure at the Registrar's Office. Students may not check out of school without parental permission. They must pay all outstanding fines and return all books and equipment as well as their school ID card. No transcripts can be forwarded if there are outstanding fines. Advance notice of at least two days before leaving facilitates a smooth check out procedure.

## Yearbooks

Yearbooks will be on sale and distributed on Senior Day and thereafter. Additionally, online pre-purchase will be available by going to the following website: <https://www.yearbookordercenter.com/> and use 7759 as the order number. Online pre-purchases may be made through the end of March.

A letter will be sent in September regarding Senior Ads for the yearbook. The last day to purchase/submit Senior Ads is December 8th. LCHS has a contract with Campos Photography to handle all Senior Portraits for the yearbook. These photos will be taken on campus during the school day- Dates TBA. Students not photographed by Campos will not have a senior picture in the yearbook. Yearbooks are created and edited by the student Yearbook staff. Editing errors and omissions should be directed to the yearbook staff sponsor for consideration.

# Discipline Interventions

## Suspension of Extracurricular Athletics and Activities Privileges due to Tobacco, Alcohol or Drug Possession, Use or Distribution

Students may be removed from extracurricular participation due to use, possession or distribution of tobacco, alcohol or controlled/illegal substances for the time period equal to out-of-school suspension. The Extra-Curricular Substance Abuse and Tobacco Policy is in effect twenty-four hours a day, seven days a week, at all times/locations from the first day of fall sports practices to the end of the school year.

- Participation in extracurricular activities is a privilege offered to and earned by students
- Since participants are serving as representatives of their school and community, they are expected to exemplify high standards at all times
- Participants are expected to adhere to higher standards of academics and conduct than established for the general school population in order to maintain their extra-curricular privileges
- Only a principal or designee can remove extra-curricular privileges and such
- removal must be documented on the discipline referral form in the student information system. A copy must be printed and provided to the Parent/Guardian
- Participation in extracurricular activities is not a student right and suspension of such privileges does not require a due process hearing
- The suspension applies to all NMAA sanctioned athletic and non-athletic activities
- Students will not be withdrawn from classes co-curricular with activities

# LCHS Discipline Matrix

All violations are considered a Disruption of the Educational Process. (ASD) After School Detention, (SS) Saturday School, (ISS) In School Suspension, (OSS) Out of School Suspension, (CS) Community Service, (EOS) Equal Opportunity Services.

*Below is a partial list of school discipline violations; additional violations and consequences can be found at <https://www.aps.edu/schools/student-handbook>. All consequences are at the discretion of the site administrator and in alignment with the APS Student Handbook. Any updates or changes to the APS Student Handbook will supersede the La Cueva Discipline Matrix.*

Offense	1st Offense Consequence	2nd Offense Consequence	Consequences for Subsequent Offense	Notes
Audio/Video Recording or Photographs of activities which violate school rules or violate the privacy of others	1-3 days OSS, parent conference, electronic device restriction on campus	1-5 days OSS, parent conference, electronic device restriction on campus	Up to Long-Term Suspension Hearing, parent conference, electronic device restriction on campus	Legal Action may be taken if warranted

<b>Offense</b>	<b>1st Offense Consequence</b>	<b>2nd Offense Consequence</b>	<b>Consequences for Subsequent Offense</b>	<b>Notes</b>
Bullying/Cyberbullying /Intimidation/Hazing	Refer to counselor, parent contact, possible 1 day ISS or OSS. (Administrative discretion)	1 -3 days OSS, parent conference, possible legal action	3 days OSS up to possible Long-Term Suspension / Hearing, possible legal action, parent conference	Referral to EOS if based on Protected Category
Cell Phone/ Electronic device violations	Teacher confiscation, parent notification, and return to the student at the end of class (Administrative discretion)	Teacher confiscation, turned in to the vault in the Main Office, returned to a Parent the following school day (Administrative discretion)	Confiscation of the device until completion of four (4) hours of detention, Confiscation for the remainder of the semester (Administrative discretion)	Even if a student is 18 a parent MUST pick up the device
Cheating/Plagiarism	Zero on assignment, teacher contacts parent and administrator	Administrator/teacher/student/parent conference, W/F from class / loss of credit		
Chromebooks/APS or LCHS electronic device violations	All offenses: Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact, Repair/Replacement Fee if needed			Total Replacement Fee up to \$425.00

Contraband (water devices, laser pointers, skateboards, etc.)	Confiscate and return to a parent the next school day.	Confiscate and return to parent, 2 hours ASD or CS	Confiscate, return to parent at the end of the semester, 4 hours ASD or CS	
Controlled Substance Sale or Distribution	Long-term Suspension Hearing	Up to Expulsion Hearing		Suspension of Extracurricular Participation
Controlled substance Use and/or Possession (includes paraphernalia)	Up to 3 days OSS, PIP referral, athletic and activity suspension	Up to 5 days OSS, PIP referral, athletic and activity suspension	Up to Long-term Suspension Hearing, PIP referral, athletic and activity suspension	Suspension will be shortened by two days if PIP referral is signed indicating participation
Defiance of school personnel/refusal to obey	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact	
Dress code violation	Staff-Student Contact, Change of clothes if needed	Admin Contact, Change of clothes, 1 hour of lunch detention or community service	Admin Contact, Change of clothes, 2 hours of lunch detention or community service	



Offense	1st Offense Consequence	2nd Offense Consequence	Consequences for Subsequent Offense	Notes
Electronic cigarettes/ Vaping Devices	Confiscate, tested to determine if substance is illegal. If it is will be treated as controlled substance possession and paraphernalia. If not, will be treated as <b>Tobacco use/possession/ paraphernalia.</b>	same as tobacco or controlled substance second offense	same as tobacco or controlled substance third offense	
False call/email (to excuse a student)	4 hours of SS, ASD or CS, parent contact	3 days ISS, parent conference, 4 hours ASD, CS, or SS.	3 days OSS, parent conference.	
Failure to report incident	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact.	3-5 days OSS, parent conference	Long-Term Suspension, legal action, parent conference	
Fighting / Public Affray	1-3 days OSS, parent conference, mediation between the parties, legal action	3-5 days OSS, parent conference, mediation between the parties, legal action	Long-Term Suspension, parent conference, legal action	Refer to APS Student Handbook for definitions of Assault, Battery, Aggravated Battery
Fighting (verbal)	ASD or SS, parent conference, mediation between the parties	1-3 days ISS, parent conference, mediation between the parties, legal action	1-3 days OSS, possible Long-Term Suspension, legal action, parent conference	Refer to APS Student Handbook for definitions of Assault

General Disruptive Conduct / Defiance / Language, Profane and/or Abusive	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact.	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact	.....
Harassment/ Defamation Cyber Harassment (disability, racial, sexual)	Refer to counselor, parent contact, possible 1-3 days ISS or OSS. (Administrative discretion)	3-5 days OSS, parent conference, possible legal action, Referral to EOS	Long-Term Suspension, legal action, parent conference, Referral to EOS	
Hate Incident/Racialized Aggression	Up to Long-term Suspension Hearing, Referral to EOS, Legal Action	Up to Long-term Suspension Hearing, Referral to EOS, Legal Action	Up to Long-term Suspension Hearing, Referral to EOS, Legal Action	
No show for After School Detention (ASD)	4 hours of ASD or SS			
No show for Saturday School (SS)	Referral for Defiance			
Online/Social Media Misuse	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact, refer to counselor	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact, refer to counselor	Administrator discretion (depends on severity); apology, SS, ISS, ASD, CS or OSS, parent contact, refer to counselor	

<b>Offense</b>	<b>1st Offense Consequence</b>	<b>2nd Offense Consequence</b>	<b>Consequences for Subsequent Offense</b>	<b>Notes</b>
Tobacco use/possession/paraphernalia (to include, electronic cigarettes and hookah pipes)	Confiscate, parent contact, 2 hour ASD or CS	Confiscate, parent conference, referral to smoking cessation classes, up to 1 day OSS	Confiscate, parent conference, referral to smoking cessation classes, up to 1 day OSS	
Truancy (on or off campus)	2 hours of ASD, parent contact, truancy citation	4 hours of SS, parent conference, truancy citation	1-3 days ISS, parent conference	Underclassmen may lose off-campus privileges as seniors for repeated truancy offenses

Other disciplinary infractions not listed	Please see <a href="https://www.aps.edu/schools/student-handbook">https://www.aps.edu/schools/student-handbook</a>	Please see <a href="https://www.aps.edu/schools/student-handbook">https://www.aps.edu/schools/student-handbook</a>	Please see <a href="https://www.aps.edu/schools/student-handbook">https://www.aps.edu/schools/student-handbook</a>
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# Athletics & Activities

## Athletic Coaches

### FALL

Football.....Brandon Back  
Girls' Soccer.....Amber Ashcraft  
Boys' Soccer.....Easy Jimenez  
Volleyball.....Steve Archibeque  
Cross Country.....Kyle Fast Wolf

### WINTER

Girls' Basketball.....Marisa Cogan  
Boys' Basketball.....Eric Orell  
Swimming/Diving.....TBA  
Wrestling.....Javier Posa

### SPRING

Softball.....Ron Romero  
Baseball.....Gerard Pineda  
Girls' Tennis.....Amy Heimerl  
Boys' Tennis.....Dick Johnson  
Girls' Track.....Jim Ciccarello  
Boys' Track.....Chris Valencia  
Golf.....Eric Orell

### YEAR ROUND/WINTER COMPETITION

Cheerleading.....Daniele Knee  
Los Ositas.....Yvonne Schafer

## APS Admission Prices

Adults: .....\$5.00  
Students w/ ID: .....\$3.00  
Seniors (Over 62): .....\$3.00  
Children (Under 5): .....Free

## Club/Activities Sponsors

### GOVERNMENT

Student Senate.....Lacey Metzger

### HONORARIES

English National Honor Society.....Victoria Dixon  
French National Honor Society.....Ginger Rinaldi  
German National Honor Society.....Cathy Gamble  
Math National Honor Society.....Kim Conell  
National Honor Society (NHS).....Dr. Casey Soto  
Science National Honor Society.....Lena Eddings  
Social Studies National Honor Society.....Stacy Jenkins  
Spanish National Honor Society....Oriana Pino-Pleil

### CAREERS

DECA.....Richard Faulkner & Terri Jones  
Marine ROTC.....TBA & GySgt. Oliver Rodriguez

### PUBLICATIONS

Yearbook (The Petroglyph).....John Bryant  
Literary Magazine (El Tesoro).....Victoria Dixon

### FINE ARTS

Band Director.....Gabriel Velasco  
Choral Director.....Katherine Green  
Drama Director.....Steve Pinzone  
Orchestra Director.....Rebecca Simons

# AUG2023

SUN	MON	TUE	WED	THU	FRI	SAT
		01	02	03	04	05
				FIRST DAY BACK		
06	07	08	09	10	11	12
13	14	15	16	17	18	19
				HOCO Pep Rally/ Powder Puff	HOCO Football Game	HOCO Dance
20	21	22	23	24	25	26
				UNDERCLASS YEARBOOK PICTURES	UNDERCLASS YEARBOOK PICTURES	
27	28	29	30	31		

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# SEP2023

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
	LABOR DAY NO SCHOOL					
10	11	12	13	14	15	16
	OPEN HOUSE					
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# OCT2023

SUN	MON	TUE	WED	THU	FRI	SAT
01	02	03	04	05	06	07
08	09	10	11	12	13	14
	INDIGENOUS PEOPLE'S DAY NO SCHOOL				FALL BREAK NO SCHOOL	
15	16	17	18	19	20	21
					PARENT TEACHER CONF. NO SCHOOL	
22	23	24	25	26	27	28
29	30	31				

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# NOV2023

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07	08	09	10	11
		ELECTION DAY NO SCHOOL			VETERANS DAY NO SCHOOL	
12	13	14	15	16	17	18
19	20	21	22	23	24	25
	THANKSGIVING BREAK NO SCHOOL	THANKSGIVING BREAK NO SCHOOL	THANKSGIVING BREAK NO SCHOOL	THANKSGIVING BREAK NO SCHOOL	THANKSGIVING BREAK NO SCHOOL	
26	27	28	29	30		

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# DEC2023

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
		FINAL EXAMS	FINAL EXAMS	FINAL EXAMS	WINTER BREAK	
24	25	26	27	28	29	30
	WINTER BREAK	WINTER BREAK	WINTER BREAK	WINTER BREAK	WINTER BREAK	

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# JAN2024

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
	WINTER BREAK	WINTER BREAK	WINTER BREAK	WINTER BREAK	WINTER BREAK	
07	08	09	10	11	12	13
	TEACHER PD NO SCHOOL	TEACHER PD NO SCHOOL	FIRST DAY 2 <sup>ND</sup> SEMESTER			
14	15	16	17	18	19	20
	MLK DAY NO SCHOOL					
21	22	23	24	25	26	27
28	29	30	31			

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# FEB2024

SUN	MON	TUE	WED	THU	FRI	SAT
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
	PRESIDENTS' DAY NO SCHOOL					
25	26	27	28	29		

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# MAR2024

SUN	MON	TUE	WED	THU	FRI	SAT
					01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		PARENT TEACHER CONF NO SCHOOL	SPRING BREAK	SPRING BREAK	SPRING BREAK	

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# APR 2024

SUN	MON	TUE	WED	THU	FRI	SAT
	01	02	03	04	05	06
	SPRING BREAK	SPRING BREAK	SPRING BREAK	SPRING BREAK	SPRING BREAK	
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
						PROM
28	29	30				

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

# MAY 2024

SUN	MON	TUE	WED	THU	FRI	SAT
			01	02	03	04
05	06	07	08	09	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
	GRADUATION 6:30 PM					
26	27	28	29	30	31	
	MEMORIAL DAY NO SCHOOL	FINAL EXAMS	FINAL EXAMS	FINAL EXAMS	LAST DAY SCHOOL'S OUT!	

## EVENTS

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Monday	Monday	Monday	Monday
Tuesday	Tuesday	Tuesday	Tuesday
Wednesday	Wednesday	Wednesday	Wednesday
Thursday	Thursday	Thursday	Thursday
Friday	Friday	Friday	Friday
Saturday & Sunday	Saturday & Sunday	Saturday & Sunday	Saturday & Sunday

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# Agreement for Acceptable Use of Networks, Including the Internet

## Parent or Guardian:

As the parent or guardian, I have read the **Albuquerque Public Schools Student Acceptable Use of Technology**

<https://www.aps.edu/about-us/policies-and-procedural-directives/policies/j.-students/ji8-acceptable-student-use-of-educational-technology>

and I have discussed it with my child. I understand that computer access is provided for educational purposes in keeping with the academic goals of Albuquerque Public Schools, and that student use for any other purpose is inappropriate. I recognize it is impossible for Albuquerque Public Schools to restrict access to all inappropriate materials, and I shall not hold the school responsible for materials acquired on the school network. Additionally, I understand that oversight, maintenance and appropriate usage of the district issued Chromebook is an expectation, and that any loss, theft or malfunction of the device should be reported to the school immediately. Improper use of the Chromebook will result in discipline consequences as defined in the LCHS discipline matrix.

**I hereby give permission for my child to use technology resources at Albuquerque Public Schools.**

**Parent or Guardian's Name (please print):** \_\_\_\_\_

**Parent or Guardian's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Student:

I understand and will obey the rules of the **Albuquerque Public Schools Student Acceptable Use of Technology**. I will use Albuquerque Public Schools technology resources, including the district provided Chromebook, productively and responsibly for school-related purposes. I will not use any technology resource in such a way that would be disruptive or cause harm to other users. I understand that consequences of my actions could include possible loss of computer privileges and/or school disciplinary action and/or prosecution under state and federal law. I understand that Albuquerque Public Schools administrators will deem what conduct is inappropriate use if such conduct is not specified in this agreement.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_









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# LCHS FIGHT SONG & MOTTO

Here come the Bears from La Cueva High  
Silver and Navy proudly we fly

In our quest to be the best  
our limit will be the sky

Go fight and never hold back  
we're #1 there's nothing we lack

Rising up above the rest  
LCHS is the best  
Go BEAARS



**“Where Excellence Is A Habit”**