



**PROPOSAL #2023-01 for Behavior Therapy and Supervisory Services**

will be received by the undersigned until:

**Monday, August 7, 2023 @ 2:00 PM**

at which time they will be opened and read aloud

**Scope of Work:**

This specification covers the requirements of the supplied certificated behavior technicians that can provide therapy services as described below, and 30 hours per week of supervisory and other services provided by Board Certified Behavior Analysts for the 2023-2024 School Year.

**Services:**

Board Certified Behavior Analyst (BCBA): Each BCBA must have a current certification and be in good standing with the Behavior Analyst Certification Board (BACB).

Certified Behavior Technician (CBT): Each CBT must be certified through the state of Washington Department of Health.

BCBAs (Board Certified Behavior Analyst) will provide the following services, totaling 30 hours per week of direct in-district support:

- **Applied Behavior Analysis (ABA)**: Implementation of established principles in learning, behavioral strategies, and environmental modifications to improve and teach new behaviors. Using data collected on specific targets individualized to each student the BCBA will review and analyze the data weekly to make informed decisions regarding changes in programming and interventions.
- **Positive Behavior Support in School (PBIS)**: Work directly with Snoqualmie Valley School District (SVSD) to support students receiving Tier 3 services who need support from a BCBA to help assess maladaptive behavior and determine next steps for appropriate level of CBT support and framework for intervention.
- **Functional Behavioral Assessment (FBA)**: BCBA oversees the process to identify the function of maladaptive behaviors. The FBA consists of information gathering procedures that result in the hypothesis about the behavior's functions.
- **Behavior Intervention Plan (BIP)**: Based on the results of the FBA, a BIP includes a description of the maladaptive behavior(s), global and specific hypotheses as to why the maladaptive behavior occurs, and intervention strategies that include positive behavioral supports.
- **Emergency Response Plan (ERP)**: A reactive plan that outlines each person's role and response to a student's dangerous/destructive behavior(s) that may result in imminent harm to self or others.
- **Teacher Trainings**: Support and train teachers on all aspects of BIPs/ERPs.
- **Team Meetings**: Attend all team meetings when requested by SVSD administration or teachers. These may be informal meetings to review progress/outcomes or required IEP (Individualized Education Plan) meetings with all stakeholders.
- **IEP Support**: Collaboration and support with special education teachers.

- Daily Supervision: in-district and direct BCBA supervision daily and on site for all assigned schools and students.
- Data Tracking System: Identify, track, and collect data on specified targets for each student and input metrics/data using SVSD web-based data tracking platform.

The District is currently in need of at least 18 Certified Behavior Technicians for the duration of the 2023- 2024 school year, beginning August 29, 2023, and to include Extended School Year for identified students. Currently, the following services have been defined by individual student IEPs (Individualized Education Plan), but services may change during the year.

- 1. Transition Learning Center – 2:1 CBT Support**
  - Monday-Friday | 9:00 am – 5:00 pm (8 hours/day)
  - Student receives transportation support from CBT
  - Student receives extended day supports and requires direct support of community outings
  - Student participates in a fully time summer program with regular hours
- 2. Transition Learning Center – 2:1 CBT Support**
  - Monday-Friday 8:30 am – 3:00 pm (7.5 hours/day)
- 3. Transition Learning Center – 2:1 CBT Support**
  - Monday-Thursday | 9:00 am – 2:30 pm (5.5 hours/day)
  - Friday | 9:00 am – 1:30 pm (4.5 hours/day)
- 4. Mount Si High School & Home-Bound Services – 2:1 CBT Support**
  - Monday-Friday | 9:00 am – 2:30 pm (5.5 hours/day)
- 5. Mount Si High School – 1:1 CBT Support**
  - Monday-Thursday | 8:00 am – 2:30 pm (6.5 hours/day)
  - Friday | 8:00 am – 1:30 pm (5.5 hours/day)
- 6. Mount Si High School – 1:1 CBT Support**
  - Monday-Thursday | 8:00 am – 2:30 pm (6.5 hours/day)
  - Friday | 8:00 am – 1:30 pm (5.5 hours/day)
- 7. Chief Kanim Middle School – 1:1 CBT Support**
  - Monday-Thursday | 8:00 am – 2:30 pm (6.5 hours/day)
  - Friday | 8:00 am – 1:30 pm (5.5 hours/day)
- 8. Twin Falls Middle School – 1:1 CBT Support**
  - Monday-Thursday | 8:00 am – 2:30 pm (6.5 hours/day)
  - Friday | 8:00 am – 1:30 pm (5.5 hours/day)
- 9. Twin Falls Middle School – 1:1 CBT Support**
  - Monday-Thursday | 8:00 am – 2:30 pm (6.5 hours/day)
  - Friday | 8:00 am – 1:30 pm (5.5 hours/day)
- 10. Twin Falls Middle School – 1:1 CBT Support**
  - Monday-Thursday | 8:00 am – 2:30 pm (6.5 hours/day)
  - Friday | 8:00 am – 1:30 pm (5.5 hours/day)
- 11. Fall City Elementary School – 1:1 CBT Support**
  - Monday-Thursday | 7:30 am – 4:30 pm (9 hours/day)
  - Friday | 7:30 am – 2:30 pm (7 hours/day)
  - This student required 1:1 CBT Support on the District Bus
- 12. Fall City Elementary School – 1:1 CBT Support**
  - Monday-Thursday | 7:30 am – 4:30 pm (9 hours/day)
  - Friday | 7:30 am – 2:30 pm (7 hours/day)

- This student required 1:1 CBT Support on the District Bus
- 13. Fall City Elementary School – 1:1 CBT Support**
  - Monday-Thursday | 7:30 am – 4:30 pm (9 hours/day)
  - Friday | 7:30 am – 2:30 pm (7 hours/day)
  - This student required 1:1 CBT Support on the District Bus
- 14. Timber Ridge Elementary School – 1:1 CBT Support**
  - Monday-Thursday | 9:00 am – 4:00 pm (7 hours/day)
  - Friday | 9:00 am – 2:00 pm (5 hours/day)
- 15. Snoqualmie Elementary School (Preschool) – 1:1 CBT Support**
  - Monday-Thursday | 8:30 am – 12:30 pm (4 hours/day)
  - This student required 1:1 CBT Support on the District Bus

### **Request for Proposal**

Submitted proposal should include:

- 1. The TOTAL WEEKLY COST of the services summarized above, with the associated hourly rates for BCBA's and CBTs (certified behavioral technicians).**
- 2. Incremental hourly rates for both BCBA and CBT services to perform additional activities like those summarized above, and**

***In addition to this documentation, please provide the completed Proposal Response Template provided by SVSD.***

- 3. The names and qualifications of the individuals who will be performing the work**

Should no contractors be able to provide all the services and staffing requested within this proposal, the District reserves the right to award services to multiple contractors to meet the behavioral needs of the district.